



SHIRE OF MT MARSHALL

**Minutes of Meeting held on
Monday 16 December 2013, in
Council Chambers, Bencubbin
commencing at 5:30pm.**

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SHIRE OF MT MARSHALL

**These Minutes were confirmed
by Council at the Ordinary
Meeting of Council held on
18 February 2014**

Cr RN Breakell

President

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DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

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held on Monday 16 December 2013

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 5:30pm, welcomed the members of the public present in the gallery, and directed their attention to the disclaimer.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr RN Breakell	President / Presiding Member
Cr IC Sanders	Deputy President
Cr PA Gillett	Councillor
Cr DA Miguel	Councillor
Cr WJ Beagley	Councillor
Cr JW Munns	Councillor
Cr AJ Dunne	Councillor

Mr Allan Middleton	Acting Chief Executive Officer
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Apologies

Nil

3.0 Standing Orders

2013/174 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr PA Gillett	Seconded Cr WJ Beagley	Carried 7/0
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4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

There were no questions from the public.

5.0 Applications for Leave Of Absence

Nil

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6.0 Declarations of Interest

Nil

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Tuesday 19 November 2013

2013/175 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 19 November 2013 be confirmed as a true and correct record of proceedings.

Moved Cr DA Miguel

Seconded Cr IC Sanders

Carried 7/0

8.0 Announcements by Presiding Person Without Discussion

Nil

9.0 Petitions / Deputations / Presentations / Submissions

Nil

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10.0 Reports of Committees

Nil

11.0 Reports of Officers

11.1 Environmental Health Officer / Building Surveyor

11.2 Community and Recreation Development Officer

10.2 Community and Recreation Development Officer

11.2.7 2014 Mt Marshall Citizenship Award

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: N/A
FILE REFERENCE: C1/1
AUTHOR: Rebecca Watson – Community and Recreation
Development Officer

DISCLOSURE OF INTEREST: Nil

DATE:

ATTACHMENT NUMBER: 11.2.7a – Nomination Form for <name withheld>
11.2.7b – Nomination Form for <name withheld>
11.2.7c – Nomination Form for <name withheld>
11.2.7d – Nomination Form for <name withheld>

CONSULTATION:

STATUTORY ENVIRONMENT: Nil

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENT: Simple Majority

2013/176 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the meeting be closed to the public to consider the 2014 Mt Marshall
Citizenship Award.

Moved Cr PA Gillett

Seconded Cr WJ Beagley

Carried 7/0

OFFICER RECOMMENDATION:

For Council consideration.

2013/177 COUNCIL DECISION:

That the Shire Citizenship Award for 2013 be awarded to <name withheld>.

Moved Cr PA Gillett

Seconded Cr WJ Beagley

Carried 7/0

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Note: As the award will not be presented until Australia Day, the recipient will not be named in the Council Minutes until that time.

2013/178 COUNCIL DECISION:

That the meeting come out from behind closed doors.

Moved Cr PA Gillett

Seconded Cr WJ Beagley

Carried 7/0

BACKGROUND:

In 2006 the Shire Citizenship Award was reinstated and has been awarded to Jack Walker in 2007, Jenni Bunce in 2008, Kary Sachse in 2009, Irwin Andrews in 2010, Raymond Cooper in 2011, Vin and Audrey Millar in 2012 and Brett Millar in 2013. Nominations for the 2014 award have been open throughout November and December. The closing date for nominations was Wednesday 11 December 2013.

COMMENT:

Four (4) nominations have been received for the 2014 award. All nomination forms are attached for Council to consider. The recipient of the 2014 award will be presented at the Australia Day Breakfast in Bencubbin or the Australia Day Barbeque in Beacon, depending on Council's selection. Council need to determine the merit of the nominations and resolve who will be awarded with the 2014 citizenship trophy.

Being that the award is not presented until 26 January 2014, I also recommend that Council's resolution regarding the recipient remain confidential until that time.

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11.3 Natural Resource Management Officer

Nil

11.4 Senior Finance Officer

11.4.27 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST: Nil
DATE: 4 December 2013
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2013/179 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Accounts Listed

Municipal Fund	\$	683758.22
Trust Fund	\$	18321.30
Mastercard	\$	1728.05

Be endorsed.

Moved Cr PA Gillett

Seconded Cr JW Munns

Carried 7/0

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BACKGROUND:

Following is a List of Accounts submitted to Council on Monday 16 December 2013 for the Municipal Fund, Trust Fund and Mastercard.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
EFT7921	12/11/2013	EVERGREEN SYNTHETIC GRASS	SUPPLY AND INSTALL ULTRA PLUS SYNTHETIC BOWLING GREEN - PART OF 30% DEPOSIT	100000.00
EFT7922	14/11/2013	BENCUBBIN COMMUNITY RECREATION COUNCIL	CLEARING OLD TENNIS COURTS AND BASKETBALL AREA	1100.00
EFT7923	14/11/2013	BOC GASES	CYLINDER HIRE - OCTOBER 2013	67.00
EFT7924	14/11/2013	COURIER AUSTRALIA	FREIGHT	81.21
EFT7925	14/11/2013	MUKA TYRE MART	DOUBLE COIN TRUCK TYRE	935.00
EFT7926	14/11/2013	NINGHAN SPRAYING SERVICE	EXTERIOR LOCKSET, ESCAPE LOCKSETS	1092.11
EFT7927	14/11/2013	WHEATBELT SIGNS	MANUFACTURE AND ERECT SIGN AT BEACON HALL; CHANGE PRICES AT BENCUBBIN AND BEACON CARAVAN PARKS	910.00
EFT7928	14/11/2013	BENCUBBIN NEWS & POST	STATIONERY - OCTOBER 2013	704.50
EFT7929	14/11/2013	STAPLES AUSTRALIA	STATIONERY	105.64
EFT7930	14/11/2013	RELIANCE PETROLEUM	FUEL CARD PURCHASES - OCTOBER 2013	497.32
EFT7931	14/11/2013	BENCUBBIN COMMUNITY RESOURCE CENTRE	HIRE OF PROJECTOR AND SCREEN - BENCUBBIN COMMUNITY BALL	26.00
EFT7932	14/11/2013	PORKY'S ENTERPRISES	TRIM STREET TREES; REMOVE TREES AT OVAL	7633.45
EFT7933	14/11/2013	D I TOMAS CONTRACTING	ULTRA CREME CEMENT	1025.42
EFT7934	14/11/2013	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT 1.10 - 31.10.13	242.24
EFT7935	14/11/2013	REBECCA WATSON	REIMBURSEMENT OF TRAVEL - POOL CONFERENCE	439.15
EFT7936	14/11/2013	D & D TRANSPORT	FREIGHT	868.19
EFT7937	14/11/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISING - LOCAL GOVERNMENT ELECTION	1760.00
EFT7938	14/11/2013	BENCUBBIN AG SUPPLIES	POLY PIPE AND FITTINGS, DROPPERS, BOOTS	3819.95
EFT7939	14/11/2013	ADVANCED AUTOLOGIC PTY LTD	GREASE AND RAGS	367.00

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Chq/EFT	Date	Name	Description	Amount
EFT7940	14/11/2013	TOLLARZO BUILDING	FIT NEW DOOR HANDLES AT BEACON HALL	165.00
EFT7941	14/11/2013	5RIVERS PLUMBING AND GAS	REPAIR PIPING IN MALE TOILETS AT POOL	438.51
EFT7942	14/11/2013	BENNY MART	DRINKS - BENCUBBIN COMMUNITY BALL	600.87
EFT7943	14/11/2013	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 10.10 - 23.10.13	1690.50
EFT7944	14/11/2013	MERREDIN FLOWERS & GIFTS	HIRE OF RED CARPET - BENCUBBIN COMMUNITY BALL	50.00
EFT7945	14/11/2013	EVERGREEN SYNTHETIC GRASS	BALANCE OF 30% DEPOSIT	13578.80
EFT7946	14/11/2013	TRACE'S PLACE	LUNCH FOR JUNIOR COUNCIL	108.00
EFT7947	14/11/2013	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS	163.63
EFT7948	14/11/2013	REEPAR ASSET PROTECTION	TRAFFIC MANAGEMENT - BURAKIN-WIALKI ROADWORKS	14355.00
EFT7949	14/11/2013	PW JOHNSTON & ASSOC	VALUATION OF COUNCIL'S PLANT AND VEHICLES	2475.00
EFT7950	15/11/2013	AVON WASTE	RUBBISH COLLECTION - OCTOBER 2013	4245.52
EFT7951	15/11/2013	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	PRINTING; CARAVAN PARK VOUCHERS	20.75
EFT7952	15/11/2013	WA TREASURY CORPORATION	Loan No. 119 Fixed Component - Loan to Bennymart - repaid in lease paym	979.96
EFT7953	15/11/2013	BENCUBBIN BULK HAULIERS	HIRE OF ROADTRAIN: 169.25 hrs @ \$155/hr AND SIDE-TIPPER: 27.25 hrs @ \$120/hr - BURAKIN-WIALKI ROADWORKS	32454.13
EFT7954	15/11/2013	ICS CARPENTRY	REPLACE DOORS AND LOCKING MECHANISMS AT POOL TOILETS - PAINT AND REFIT \$2986.50; REPLACE FLYSCREEN TRACE'S PLACE \$203.50; SECURITY DOOR - 156 BROWN ST \$964.70; REPLACE GLASS IN COPIER ROOM & DOOR CLOSER ON CHAMBERS \$657.25	4811.95
EFT7955	15/11/2013	FAULKNER BROTHER HOLDINGS	LEASE OF BEACON RUBBISH TIP SITE 1.8.13 -31.7.14	1100.00

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Chq/EFT	Date	Name	Description	Amount
EFT7956	15/11/2013	BENCUBBIN TRUCK N AUTO'S	TYRES, BATTERIES, FILTERS	2442.20
EFT7957	15/11/2013	DOWNER EDI WORKS PTY LTD	CATIONIC RAPID SET EMULSION	1127.28
EFT7958	15/11/2013	LAUREN GRYLLS	ACCOMMODATION INCENTIVE - L GRYLLS	300.00
EFT7959	15/11/2013	GREAT SOUTHERN FUELS	BULK DIESEL - BENCUBBIN DEPOT \$14876, BEACON DEPOT \$5854, CONSTRUCTION TANKER \$3852; FUEL CARD PURCHASES \$4248	28830.41
EFT7960	15/11/2013	WALLIS COMPUTER SOLUTIONS	MANAGED SERVICES AGREEMENT FOR IT SUPPORT AND BACKUPS	20595.68
EFT7961	15/11/2013	LAKE MCDERMOTT CATCHMENT GROUP	MEMBERSHIP - LAKE MCDERMOTT CATCHMENT GROUP	20.00
EFT7962	15/11/2013	BILL HEDLEY	REIMBURSEMENT FOR PRE-PLACEMENT MEDICAL	125.00
EFT7963	20/11/2013	COVS	SUZI COIL, COMPLIANCE PLATE	364.56
EFT7964	20/11/2013	KTY ELECTRICAL SERVICES	STAGE 1 PAYMENT - BENCUBBIN SPORTING COMPLEX PROJECT	14630.00
EFT7965	20/11/2013	SHIRE OF TRAYNING	MEDICAL PRACTICE EXPENSES 1.10 - 31.10.13	2287.61
EFT7966	20/11/2013	MOBILE MASTERS	REPAIR TWO-WAY RADIO	171.60
EFT7967	20/11/2013	AUSTRALIAN TAXATION OFFICE	OCTOBER 2013 BAS	37950.00
EFT7968	20/11/2013	WA HINO SALES & SERVICE	OIL FILTERS	392.37
EFT7969	20/11/2013	UHY HAINES NORTON (WA) PTY LTD	NUTS & BOLTS AND WALGA TAX UPDATE AND GST WORKSHOP - N COLLINS	1687.40
EFT7970	20/11/2013	BURGESS RAWSON (WA) PTY LTD	WATER CONSUMPTION 9.9 - 8.11.13	84.30
EFT7971	20/11/2013	ICS CARPENTRY	WATERPROOF SHOWER, RETILE AND PAINT - 64 BROWN STREET	3943.50
EFT7972	20/11/2013	STAR TRACK EXPRESS	FREIGHT	219.13
EFT7973	20/11/2013	ALL-WAYS FOODS	CLEANING PRODUCTS	603.93
EFT7974	20/11/2013	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	OIL FILTER, SEAL	40.37
EFT7975	20/11/2013	TRAVEL COOL	BLOWER PACKS	286.00

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Chq/EFT	Date	Name	Description	Amount
EFT7976	20/11/2013	METROCOUNT	ROAD TAPE	398.20
EFT7977	20/11/2013	AUSTRALIA'S GOLDEN OUTBACK	SHIRE EDITORIAL 2014 AUSTRALIA'S GOLDEN OUTBACK PLANNER	1675.00
EFT7978	20/11/2013	VISIMAX SAFETY PRODUCTS	MICROCHIP READER	538.15
EFT7979	20/11/2013	PEERLESS JAL PTY LTD	NILFISK SCRUB/DRYER - BENCUBBIN RECREATION COMPLEX	10229.33
EFT7980	20/11/2013	IPLX PIPELINES	450 DIAM BLACK MAX PIPE	5491.20
EFT7981	20/11/2013	JR & A HERSEY	SPRAYMARK, SUNGLASSES, GLOVES, RAKES, SHOVELS ETC	1247.72
EFT7982	20/11/2013	BENCUBBIN AG SUPPLIES	BATTEN SCREWS; 9V BATTERY	97.30
EFT7983	20/11/2013	5RIVERS PLUMBING AND GAS	ALTER HOT AND COLD WATER AND GAS TO FIT NEW HWS AND STOVE - BEACON HALL \$1507.61; REPAIR LEAKING HW VALVE 166 COLLINS ST \$325.87; REPAIR LEAKING HOSETAP & VACUUM BREAKER APU2 \$238.38	2071.86
EFT7984	20/11/2013	JENNI BUNCE - CLEANING	BEACON CONTRACT CLEANING 24.10 - 6.11.13	1290.00
EFT7985	20/11/2013	NEWTONS HOME FURNISHINGS	BED, DINING SUITE, COFFEE TABLE - CEO'S HOUSE	1756.00
EFT7986	20/11/2013	DEPARTMENT OF LOCAL GOVERNMENT & COMMUNITIES	RETURN OF UNSPENT GRANT MONIES - ASSET MANAGEMENT	4099.78
EFT7987	27/11/2013	COVS	CREEPER SEAT	60.50
EFT7988	27/11/2013	PURE AIR FILTERS	CLEAN AIR FILTERS	753.50
EFT7989	27/11/2013	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS - COUNCIL MEETING	172.00
EFT7990	27/11/2013	BENCUBBIN NEWS & POST	EXPRESS POST ENVELOPES - BANKWEST	265.93
EFT7991	27/11/2013	METAL ARTWORK CREATIONS	DESK NAME PLATES - CRS J MUNNS AND A DUNNE	27.50
EFT7992	27/11/2013	UHY HAINES NORTON (WA) PTY LTD	AUDIT CERTIFICATION - ANNUAL ROADS TO RECOVERY RETURN	2200.00
EFT7993	27/11/2013	D I TOMAS CONTRACTING	REINSTATE OLD FIREBREAKS WITH GRADER AND FEL	4414.08
EFT7994	27/11/2013	D & D TRANSPORT	FREIGHT	177.25
EFT7995	27/11/2013	DOWNER EDI WORKS PTY LTD	CATIONIC RAPID SET EMULSION	1127.28

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Chq/EFT	Date	Name	Description	Amount
EFT7996	27/11/2013	CR RN BREAKELL	MEETING FEES AND ALLOWANCES - NOVEMBER 2013	1445.50
EFT7997	27/11/2013	CR DA MIGUEL	MEETING FEES AND ALLOWANCES - NOVEMBER 2013	540.19
EFT7998	27/11/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISING - CEO VACANCY	1957.77
EFT7999	27/11/2013	LAWN DOCTOR	VERTIDRAINING OF BENCUBBIN AND BEACON OVALS	6160.00
EFT8000	27/11/2013	5RIVERS PLUMBING AND GAS	SUPPLY OF DRAINAGE PRODUCTS FOR PLUMBING WORKS - BENCUBBIN BOWLING GREEN	14336.30
EFT8001	27/11/2013	TRACE'S PLACE	CATERING - NOVEMBER COUNCIL MEETING	202.00
EFT8002	27/11/2013	CR IC SANDERS	MEETING FEES AND ALLOWANCES - NOVEMBER 2013	504.12
EFT8003	27/11/2013	REEPAR ASSET PROTECTION	TRAFFIC MANAGEMENT - BURAKIN-WIALKI ROADWORKS	4400.00
20300	14/11/2013	SHIRE OF MT MARSHALL	PETTY CASH RECOUP - OCTOBER 2013	113.90
20301	14/11/2013	SYNERGY	STREETLIGHTS 25.9 - 24.10.13	1851.80
20302	14/11/2013	BENCUBBIN CWA	ANNUAL DONATION TO SENIORS CHRISTMAS LUNCH	200.00
20303	14/11/2013	SHIRE OF MT MARSHALL	CASH PAYMENTA 13.11.2013	2840.00
20304	20/11/2013	WATER CORPORATION	WATER CONSUMPTION 5 5.9 - 8.11.13	13749.22
20305	21/11/2013	SHIRE OF MT MARSHALL	TRANSFER TO TERM DEPOSIT - BENDIGO BANK	276701.34
20306	27/11/2013	TELSTRA	TELEPHONE - NOVEMBER 2013	1739.38
20307	27/11/2013	WATER CORPORATION	WATER CONSUMPTION 13.9 - 14.11 AND SERVICE CHARGES 1.11 - 31.12.13	470.33
20308	27/11/2013	SYNERGY	ELECTRICITY 31.8 - 7.11.13	400.65
20312	28/11/2013	SHIRE OF MT MARSHALL	CASH PAYMENTS 27.11.2013	3040.00
				683758.22

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2. Trust

Chq/EFT	Date	Name	Description	Amount
3405	27/11/2013	LEN CARGEEG	RETURN OF NOMINATION DEPOSIT	80.00
3406	27/11/2013	CR PA GILLETT	RETURN OF NOMINATION DEPOSIT	80.00
3407	27/11/2013	TERRENCE JOHN GOBBART	RETURN OF NOMINATION DEPOSIT	80.00
3408	27/11/2013	CR WJ BEAGLEY	RETURN OF NOMINATION DEPOSIT	80.00
3409	27/11/2013	CR AJ DUNNE	RETURN OF NOMINATION DEPOSIT	80.00
3410	27/11/2013	CR JW MUNNS	RETURN OF NOMINATION DEPOSIT	80.00
3411	27/11/2013	LEEANNE GOBBART	RETURN OF NOMINATION DEPOSIT	80.00
EFT7920	01/11/2013	DEPARTMENT OF PLANNING & INFRASTRUCTURE	RECOUP LICENSING - OCTOBER 2013	17761.30
				18321.30

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3. Mastercard

Details	Amount
Vacuum head for pool	435.01
Murray Hotel - L Grylls	199.00
Murray Hotel - L Grylls	199.00
Parking - L Grylls	12.30
Parking - L Grylls	12.30
Mop head, handle and refills	49.52
Fuel - L Grylls	87.95
Pool toys	148.40
Pool toys	100.89
Parking - L Grylls	12.30
Doona inserts & mattress protectors - Beacon cabins	209.00
Kettle - office	7.50
Decorations - Bencubbin Ball	49.45
Occasional liquor licence - Bencubbin Ball	50.00
Plate change, duplicate licence & remove concession - Holden Caprice	89.40
Rope for flagpole	37.00
Plate change	16.20
Foreign transaction fee	12.83
	1728.05

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **16 December 2013**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Allan Middleton
Acting Chief Executive Officer

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11.4.28 Statement of Financial Activity

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Senior Finance Officer
DISCLOSURE OF INTEREST: Nil
DATE: 11 December 2013
ATTACHMENT NUMBER: 11.4.28 – Statement of Financial Activity
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2013/180 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council endorse the Statement of Financial Activity for the month ending 30 November 2013.

Moved Cr DA Miguel

Seconded Cr RN Breakell

Carried 7/0

BACKGROUND:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

COMMENT:

Nil

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11.5 Engineering Administration Officer

Nil

11.6 Chief Executive Officer

11.6.42 Contribution to Central East Aged Care Alliance, Needs Study

LOCATION/ADDRESS: NEWROC & WEROC areas
NAME OF APPLICANT: CEACA
FILE REFERENCE: A5/15
AUTHOR: Allan Middleton – A/Chief Executive Officer
DISCLOSURE OF INTEREST: Nil
DATE: 4 December 2013
ATTACHMENT NUMBER: Nil
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: \$5,000.00 from allocation to NEWROC in 2013/14 Budget
STRATEGIC IMPLICATIONS: S 2.2 – Strategic Community Plan
VOTING REQUIREMENT: Simple Majority

2013/181 COUNCIL DECISION / OFFICER RECOMMENDATION:

The Shire of Mount Marshall contribute \$5,000 from the current financial year's budget towards NEWROC and WEROC (Central East Aged Care Alliance) joint proposal to build a business case to establish aged accommodation at various centres within the region.

Moved Cr WJ Beagley

Seconded Cr AJ Dunne

Carried 7/0

BACKGROUND:

Over a period of time the Regional Organisation of Councils together with the Wheatbelt Development Commission has been promoting the need for aged accommodation in the country areas particularly for smaller and remote local governments.

With the assistance of the Wheatbelt Development Commission a needs study has been undertaken and ROC members have agreed to progress the argument for aged accommodation or a similar such project.

The following email has been received from Greg Powell Shire of Merredin

Yesterday a group of us interviewed four firms shortlisted for the job of preparing a business case for the yet to be defined housing construction project. The group have narrowed the field down and should be in a position to make an appointment at the end of the week subject to some clarification that should be received by Friday.

But before making a firm arrangement I would clarify the funding commitment. As I recall WEROC invoiced all councils, except Wyalkatchem, for \$5,000 each which WEROC now holds in its bank

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account. I believe there was a further commitment from each council to include \$5,000 in the 2013/2014 budget to meet the expected cost on the consultancy. Given the discussion yesterday I believe the cost will exceed \$100,000 which means I will need confirmation that each of you have included the additional amount in each of your budgets before making any binding agreement.

COMMENT:

A search of Council's records reveals that an amount of \$5,000 was paid to the Shire of Kellerberrin in 2012/2013 being the Shire of Mount Marshall's commitment to the study/project. It would appear that the participating council's have agreed to contribute a further \$5,000 in this current financial year however, to date staff have not been able to find where that commitment was made. The current budget provides a total budget figure of \$26,500 for Council's contribution to NEWROC however there is no breakdown of the expenditure; with the figure similar to last year it is fair to suggest that the provision has been included.

An examination of the various minutes suggest that there is unilateral support for the project and as this council has participated in all the various meetings and discussions it would appear the Shire of Mount Marshall has fully endorsed the concept.

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11.6.43 2014/15 State Government to Local Roads Funding Program

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	Nil
FILE REFERENCE:	W1/6
AUTHOR:	Allan Middleton – A/Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	4 December 2013
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Rod Munns – Consultant
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2013/182 COUNCIL DECISION:

That the matter regarding the 2014/2015 State Government to Local Roads Funding Program left be raised from the table.

Moved Cr PA Gillett

Seconded Cr IC Sanders

Carried 7/0

2013/183 COUNCIL DECISION / OFFICER RECOMMENDATION:

Application be made to the Wheatbelt North Regional Road Group through the North East Sub-Group to amend Council's 2014/15 programme by amending the SLK measurement for reseal on the Kellerberrin-Bencubbin Road to 00 SLK to 1.50 SLK and 3.00 SLK to 6.00 SLK (\$226,800) and redefining works on the Burakin-Wialki Road (\$210,200) by deleting the reseal proposal and including shoulder construction to 10 metres from 15.3 (SLK) to 18.3 (SLK) (\$150,000). The SLK measurements for reseal on Koorda Bullfinch Road to be amended to allow for two kilometres. (\$151,200). Construction of causeway Bencubbin-Beacon (\$95,500).

Moved Cr PA Gillett

Seconded Cr DA Miguel

Carried 7/0

BACKGROUND:

Council at its meeting held on 24 September 2013 considered the 2014/15 Local Roads Funding Programme, however decided to have the matter lay on the table.

Some determination needs to be made as the programme forwarded to the Regional Road Group has a heavy emphasis on reseal. After an inspection and discussions with Mr. Rod Munns it would appear two projects could be amended and in some instances delayed or deferred for a couple of years as the inspection revealed that work is not urgent or required at this period of time.

The programme nominated effectively commits council to expenditure on contractors and material with little or no allocation to Council's own staff undertaking any of the

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work. If adopted the decision will mean Council having to fund considerable work from its own resources (i.e. Rates).

To ensure the works programme is balanced and Council is able to fully employ its construction and maintenance staff it is considered prudent to balance our expenditure between contractors and council workforce.

The following is the agenda item and notes tabled at the September meeting:

BACKGROUND:

The State Government to Local Roads funding is allocated via the Wheatbelt North Regional Road Group (WN RRG) each year and is to be spent on '2025' roads only in order to bring these roads up to a specified standard.

The 2025 roads for the Shire of Mt Marshall are:

To 10m wide carriageway and 7m seal;

- *Koorda-Bullfinch Road*
- *Kellerberrin-Bencubbin Road*
- *Bencubbin-Beacon Road*
- *Burakin-Wialki Road*
- *Wialki-Mukinbudin Road*
- *Bimbijiy Road*
- *Ingleton Road (from Beacon to Scotsman Road)*
-

To gravel sheeting standard only;

- *Mouroubra Road*
- *Mandiga Road*
- *Mandiga-Marindo Road*

Please note that from the 2015/2016 financial year, the State Government to Local Roads Funding Program will shift to '2030' roads.

COMMENT:

The table below summarises the submissions for 2014/15 State Government to Local Roads Funding should Council give their endorsement.

<i>Road Name</i>	<i>Section</i>	<i>Project Description</i>	<i>MCA</i>	<i>Total Project Cost</i>
<i>Beacon-Bencubbin Rd</i>	<i>27.38-28.14</i>	<i>Reconstruction</i>	<i>84</i>	<i>\$166,919</i>
<i>Burakin-Wialki Rd</i>	<i>4.60-10.30</i>	<i>Final Seal/Reseal</i>	<i>101</i>	<i>\$210,195</i>
<i>Kellerberrin-Bencubbin Rd</i>	<i>0.00-5.90</i>	<i>Final Seal/Reseal</i>	<i>96</i>	<i>\$217,568</i>
<i>Beacon-Bencubbin Rd</i>	<i>39.48-42.63</i>	<i>Final Seal/Reseal</i>	<i>80</i>	<i>\$116,192</i>
<i>Koorda-Bullfinch Rd</i>	<i>31.47-33.50</i>	<i>Final Seal/Reseal</i>	<i>98</i>	<i>\$72,825</i>
<i>Total 2014/15 RRG Program Cost</i>				<i>\$ 833,699</i>
<i>Total of State Govt to Local Roads Funding (RRG) – 2/3 Funding</i>				<i>\$ 555,799</i>
<i>Total of Municipal Funds - 1/3 Funding</i>				<i>\$ 277,900</i>

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The Beacon-Bencubbin Reconstruction is for the area commonly known as 'the causeway'. This will leave only a few small sections of shoulder widening left on this road.

The Final Seal of the Burakin-Wialki Rd will commence where the sealing finished in the 2011/12 financial year and go through to the rail crossing. This section has been reconstructed in parts and the remaining shoulder widening will be completed this financial year. It will not cover all of the area that is to be shoulder widened this year as the section will be too long to seal in one year.

The Final Seal on the Kellerberrin-Bencubbin Rd will complete the widening works on the Kellerberrin-Bencubbin Rd from the Koorda/Bullfinch Rd turnoff through to the shire boundary. The Final Seal on the Beacon-Bencubbin Rd was included in the 10 year road program. It will run from the Beacon townsite through to where a final seal was applied in the 2012/13 financial year. This will leave significant sealing still to be completed. The Final Seal/Reseal on the Koorda-Bullfinch Rd will be a section near the Lake McDermott turnoff which is starting to pothole and strip quite badly.

Once Council has approved the submissions and they have been accepted by the Sub-Regional Road Group it will lock these works into Council's 2014-2015 Budget. Should amendments to the program be required, now is the best time to make them.

COMMENT:

Nil

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CONFIDENTIAL ITEM

2013/184 COUNCIL DECISION / OFFICER RECOMMENDATION:

That, in accordance with Section 5.23(2)(b)(c), the meeting move behind closed doors to discuss a contract entered into.

Moved Cr WJ Beagley Seconded Cr PA Gillett Carried 7/0

11.6.44 Lease of 25 & 27 Monger Street, Bencubbin

2013/185 COUNCIL DECISION:

That Debtor 81053 and 81299 to be advised their offer to pay a portion of their debt as outlined in the CEO's report is not acceptable to Council and the outstanding balance totalling \$38,198 less the value of the air conditioning and reticulation valued at \$5,000.00 must be paid in full.

Moved Cr PA Gillett Seconded Cr JW Munns Carried 7/0
Absolute Majority

2013/186 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the meeting come out from behind closed doors.

Moved Cr PA Gillett Seconded Cr DA Miguel Carried 7/0

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11.7 Economic Development Officer

11.7.1 Bencubbin Residential Land

LOCATION/ADDRESS:	Baxter Street, Bencubbin
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A3/5
AUTHOR:	Dannelle Foley – Economic Development Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	10 December 2013
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Possible Residential Land Development
VOTING REQUIREMENT:	Simple Majority

2013/187 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Shire of Mt Marshall make an application under the Regional Development Assistance Program to progress the development of residential land in Bencubbin.

Moved Cr PA Gillett

Seconded Cr IC Sanders

Carried 7/0

BACKGROUND:

In the most recent round of community engagement that took place community housing was identified as one of the priorities. Currently buildings are being erected on another three of the lots. Since 2007 three blocks have been sold within the Rowlands Street and Baxter Street subdivision. With recent building development being undertaken in Bencubbin there are currently only four residential blocks available for purchase.

The ideal location for further residential development is on Baxter Street to further extend the existing subdivision; this was originally flagged as stage 2 of the Murray Street development. Residential land development costs approximately \$90,000 per lot. Within stage 2 of the Baxter Street subdivision there are sixteen lots already surveyed, ideally the development of six of these blocks would be beneficial for future growth.

The state government through Landcorp run the Regional Assistance Development Program which aims to deliver serviced industrial, residential or commercial land in town sites throughout Western Australia.

COMMENT:

With collaborative projects such as the CEACA, NEWROC Business Case-Light Industrial and Business Incubator Units and labour and industry attraction campaigns being carried out by Wheatbelt Business Network, Heartlands WA and the Wheatbelt Development Commission, it is imperative to plan for the future and ensure there is sufficient land available for future requirements.

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Greater priority will be given to those projects where funding is provided by the local authority or where in-kind contributions (access to construction materials, undertaking to construct roads etc) are identified in the application. Consideration be given in Councils 2014/15 budget for in-kind works (clearing of land) and construction of roads (approximately 100m).

Baxter Street has previously been bituminised by Council within the original development.

The Department of Lands advised on 11 December 2013 that there is no registered native title claims over lots 210 - 215 Baxter Street, Bencubbin. However, as the land is Unallocated Crown Land (UCL) its disposition would be subject to the successful completion of the *Native Title Act 1993*.

If residential land is available then houses are able to be built in Bencubbin which will hopefully contribute to population growth. If the RDAP application is successful then it will remove the onus from the shire to provide residential land.

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13.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

2013/191 COUNCIL DECISION:

That the late item 13.1 be considered as presented.

Moved Cr PA Gillett

Seconded Cr DA Miguel

Carried 7/0

13.1 Beacon Bowling Green Tender

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: Rebecca Watson
FILE REFERENCE: A6/18a
AUTHOR: Rebecca Watson – Community and Recreation Development Officer
DISCLOSURE OF INTEREST: Nil
DATE: 13 December 2013
ATTACHMENT NUMBER: 13.1 – Selection Criteria for Tender
CONSULTATION: Matthew Gilfellon – previous Chief Executive Officer
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

OFFICER RECOMMENDATION:

That:

1. Tenders be called for the Design, Supply and Construction of a Synthetic Bowling Surface in Beacon to replace the existing grass surface,
2. The following evaluation methodology will be used in respect of the Tender:
 - a) Tenders are checked for completeness and compliance. Tenders that do not contain all information requested (e.g. completed Form of Tender and Attachments) may be excluded from evaluation;
 - b) Tenders are assessed against the selection criteria (see attached);
 - c) The most suitable Tenderers may be shortlisted and may also be required to clarify the offer, make a presentation, demonstrate the product/solution offered and/or open premises for inspection. Referees may also be contacted prior to the selection of the successful Tenderer;
3. Council nominate an evaluation panel to open and evaluate the tenders received.

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2013/192 COUNCIL DECISION:

That:

- 1. Tenders be called for the Design, Supply and Construction of a Synthetic Bowling Surface in Beacon to replace the existing grass surface,**
- 2. The following evaluation methodology will be used in respect of the Tender:**
 - a) Tenders are checked for completeness and compliance. Tenders that do not contain all information requested (e.g. completed Form of Tender and Attachments) may be excluded from evaluation;**
 - b) Tenders are assessed against the attached selection criteria as amended;**
 - c) The most suitable Tenderers may be shortlisted and may also be required to clarify the offer, make a presentation, demonstrate the product/solution offered and/or open premises for inspection. Referees may also be contacted prior to the selection of the successful Tenderer;**
- 3. An evaluation panel consisting of the Shire President, Councillors DA Miguel and WJ Beagley plus the Chief Executive Officer be appointed to open and evaluate the tenders received.**

**Moved Cr PA Gillett
 Absolute Majority**

Seconded Cr DA Miguel

Carried 7/0

- Note:** The Officer recommendation was amended by:
- i. Adding the term 'as amended' to part 2b). The attached selection criteria to be amended as follows:

Description of Selection Criteria	Weighting
A) Relevant Experience & Reputation Tenderers should demonstrate their experience in completing similar projects.	40%
B) Price	30%
C) Tenderers Resources & Availability Tenderers should demonstrate their ability to meet the required time-frame.	10%
D) Warranty Period & Resources to Remedy	15%
E) Contract Terms	5%
TOTAL	100%

; and

- ii. The appointment of named Councillors and CEO to the evaluation panel.

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BACKGROUND:

The Beacon Bowling Green project was the nominated project for 2012-2013 component of the Country Local Government Fund (CLGF). The Financial Assistance Agreement for the project has been received and signed.

COMMENT:

As the project will be at a cost greater than \$100,000.00, Council is required to call for tenders for the project. I have attached a copy of the proposed selection criteria for the Tender project. I ask for Council to endorse the evaluation methodology which includes the attached selection criteria.

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14.0	Next Meeting – Tuesday 18 February 2014 commencing at 3:00pm in Council Chambers, 80 Monger St, Bencubbin
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15.0	Closure of Meeting
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Before closing the meeting the Presiding Member extended special thanks to Cr Paul Gillett for his contribution to the Shire of Mt Marshall as President from 2007 to 2013.

Cr Gillett in response congratulated incumbent Shire President Cr Robert Breakell and Deputy Shire President Ian Sanders and imparted the comment he believed the Shire of Mt Marshall was in good shape and in good hands.

The Presiding Member declared the meeting closed at 6:33pm.

These Minutes were confirmed by the Council at its Ordinary Meeting held on 18 February 2014.

Date

Cr RN Breakell

President