



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Tuesday 16 October 2018, in Council Chambers, 80 Monger St, Bencubbin commencing at 3:00pm.

Cr ARC Sachse

President

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intentionally**

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John Nuttall
Chief Executive Officer

Chairperson Initial

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 3:00pm and welcomed all those present.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr ARC Sachse	President
Cr NR Gillett	Deputy President
Cr RM Kirby	Councillor
Cr SE Faulkner	Councillor
Cr SR Putt	Councillor
Cr IC Sanders	Councillor
Cr LN Gobbart	Councillor
Mr John Nuttall	Chief Executive Officer
Ms Nadine Richmond	Executive Assistant
Ms Tanika McLennan	Finance and Administration Manager
Mr Len Cargeeg	Member of the Public

Apologies

Mrs Tanya Gibson	Member of the Public
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3.0 Standing Orders

2018/9-001 COUNCIL DECISION:

That Standing Order number 9.2 - Limitation of Number of Speeches be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr LN Gobbart

Seconded Cr SR Putt

Carried 7/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

The Presiding Member declared Public Question time open at 3.01pm.

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4.2.1 Summary of question from Mr Martin Grant:

Does the Shire of Mt Marshall have any planning policies in place that intending purchasers of cleared/arable land or current owners of land must adhere to when it comes to planting entire farms to trees?

Summary of response from the Presiding Member:

The Presiding Member advised that he would take the question on notice due to the complex nature of the subject.

4.2.2 Summary of question from Mr Len Cargeeg

Is the Shire aware of the historical significance of the Snake Soak Tank?

Summary of response from the Presiding Member:

The Presiding Member advised Mr Cargeeg that when Council first considered the future of Snake Soak Tank, the historical information was not available and Council's decision was made primarily on the tank being used as a water resource. The Presiding Member directed Mr Cargeeg to refer to the attachments for agenda item 12.1.36 for information on the current situation with the tank.

The Presiding Member declared Public Question time closed at 3.05pm

5.0 Applications for Leave Of Absence

Nil

6.0 Declarations of Interest

Nil

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Tuesday 18 September 2018

2018/9-002 OFFICER RECOMMENDATION / COUNCIL DECISION:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 18 September 2018 be confirmed as a true and correct record of proceedings.

Moved Cr RM Kirby

Seconded Cr NR Gillett

Carried 7/0

8.0 Announcements by Presiding Person Without Discussion

The Shire of Mt Marshall passes on our condolences to Kay Landsmeer and family on the passing of Ian Landsmeer. Ian served as a Councillor for the Shire of Mt Marshall from 1997 to 2003 and as President from 1999 to 2003. Among other things, Ian was

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involved in the establishment of aged care accommodation in the Shire and was the inaugural Chair of the North Eastern Wheatbelt Regional Organisation of Councils. Ian also served on the Wheatbelt Development Commission from 2000 to 2006 with a leading role in economic infrastructure with transport, power and water. Ian was awarded a medal in the General Division for the Order of Australia in 2003. This was for service to the community in Local Government and other organisations. The Shire of Mt Marshall also received many awards during Ian's time of serving on Council. For Ian it was a "privilege to serve" and the Shire of Mt Marshall is very thankful for his considerable contribution. Ian passed away on 1st October, 2018 and his funeral was held at Pinnaroo on 9th October, 2018. Rest in Peace.

9.0 Report's of Councillors

9.1 President's Report

Purpose:

This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire at the following meetings and training opportunities from 19 September 2018 to 16 October 2018.

- | | |
|--------|--|
| 8 Oct | Project Aware Governance Training, Council Chambers with Cr Faulkner, Cr Gobbart, Cr Kirby and CEO John Nuttall |
| 9 Oct | The Funeral Service of past Councillor and President of the Shire of Mt Marshall, Ian Landsmeer, at the Pinnaroo East Chapel |
| 10 Oct | Central East Aged Care Alliance Inc (CEACA) Special Meeting Nungarin, with Cr Kirby and CEO John Nuttall |
| 11 Oct | Kununoppin Medical Practice Committee Meeting, Trayning, with Cr Kirby and CEO John Nuttall |

9.2 Councillors

Cr RM Kirby:

- 8 Oct - Project AWARE Training
- 10 Oct - CEACA Committee Meeting, Nungarin
- 11 Oct - Kununoppin Medical Practice Meeting, Trayning
- 15 Oct - CEACA Executive Meeting, Kellerberrin

Cr SR Putt –

- 21 Sept - Eastern Wheatbelt Biosecurity Group, Merredin
- 12 Oct - Bush Fire Advisory Committee, Beacon

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Cr SE Faulkner
12 Oct – Bush Fire Advisory Committee, Beacon

10.0 Petitions / Deputations / Presentations / Submissions

Nil

11.0 Reports of Committees

Nil

12.0 Reports of Officers

12.1 Chief Executive Officer

12.1.34 Tender MM03. 18/19 - Beacon Airstrip Upgrade

File No:	Tender Register
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall, Chief Executive Officer
Attachments:	12.1.34a – Construction Technical Specification Document 12.1.34b – Policy F&R.2.5
Declaration of Interest:	Nil
Voting Requirements:	Recommendations 1 & 2: Simple Majority Recommendation 3: Absolute Majority
Previously Considered:	Nil

Background:

Funding was provided by the Federal Government, State Government and the Shire to effect necessary upgrades to the Beacon Airstrip in order for it to be able to receive night time RFDS flights. A Construction Technical Specification document has been prepared (12.1.34a) and the works are now ready to be let for tender.

Consultation:

Aerodrome Management Services Pty Ltd have prepared the Construction Technical Specification document.

Statutory Environment:

The Council is able to call for tenders pursuant to Part 4 of the Local Government (Functions and General) Regulations, 1996. This is reflected in Regulation 14 (2a) and Regulation 11 (2) (b)

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14. *Publicly inviting tenders, requirements for*

(2a) "If a Local Government -

(a) is required to invite a Tender; or

(b) not being required to invite a Tender, decides to invite a Tender.

the Local Government must, before Tenders are publicly invited, determine in writing the criteria for deciding which Tender should be accepted."

11. *When tenders have to be publicly invited*

(2) Tenders do not have to be publicly invited according to the requirements of this Division if —

(b) the supply of the goods or services is to be obtained through the WALGA Preferred Suppliers Program.

Council may also afford delegation to the CEO to pursuant to Section 5.42 of the Local Government Act, 1995:

5.42. *Delegation of some powers and duties to CEO*

(1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —

(a) this Act other than those referred to in section 5.43; or

(b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

* *Absolute majority required.*

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

Relevant Plans and Policy:

Shire Policy F&R 2.5 deals with purchasing and tenders, but it does not set a standard selection criteria. Accordingly Council are invited to consider the appropriate selection criteria through this report. A copy of that policy is attached (**12.1.34b**)

Financial Implications:

As Council has already budgeted for the upgrade works, there will be no financial implications from this report outside the budget.

Risk Assessment:

Due to the potential expenditure involved, failure to let a tender for these works would be a breach of the *Local Government Act 1995*.

Community & Strategic Objectives:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.3 Ensure compliance with all relevant legislation

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Comment:

To be compliant with legislation, Council is required to approve the selection criteria which is to be used to evaluate the tenders received. The selection criteria to be used in the documentation for this tender is included in the officer recommendation below.

Further, although the Specification Document involves all of the works required it is intended that some of the works be also separated out and quotes obtained locally where possible in order that there is opportunity for local businesses to be able to carry out some of the works. The areas where this will happen are the concrete and fencing works.

2018/9-003 OFFICER'S RECOMMENDATION's/COUNCIL DECISION:

Officer's Recommendation 1:

That Council, pursuant to Section 3.57 of the Local Government Act, 1995 and Division 2 of the Local Government (Functions and General) Regulations, 1996 call for Tenders (RFT MM03. 18/19) for the upgrade works to the Beacon Airstrip through the WALGA Preferred Supplier Program (r. 11 (2)(b)).

Officer's Recommendation 2:

That Council, pursuant to Section 3.57 of the Local Government Act, 1995 and Division 2 of the Local Government (Functions and General) Regulations, 1996 set the Qualitative Evaluation Criteria for RFT MM03. 18/19, as follows:

<i>Price</i>	<i>50%</i>
<i>Previous Experience</i>	<i>25%</i>
<i>Availability of Contractor</i>	<i>25%</i>

Officer's Recommendation 3:

That Council pursuant to Section 5.42 of the Local Government Act, 1995 delegate authority to the Chief Executive Officer to award the Beacon Airstrip Upgrade Works Contract(s) in accordance with the results of the tender evaluation process.

Moved Cr SE Faulkner
Absolute Majority

Seconded Cr RM Kirby

Carried 7/0

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12.1.35 2018/19 Economic Development Fund

File No:	Nil
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Council again budgeted in the 2018/19 financial year to provide an Economic Development Fund to allow applications from community members and groups for funding towards a project or event to increase and promote economic development across the Shire.

The fund opened for applications between 14 September and 5 October 2018, and was advertised in the local papers, Shire website, Facebook and Twitter. Unfortunately there have been no applications received in this round.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Policy CS 3.2 deals with the Economic Development Grant Fund. As no applications were received, and therefore no decision regarding the award of money is necessary a copy has not been provided.

Financial Implications:

\$65,000 was budgeted in the current financial year. There are no applicants in this round.

Risk Assessment:

Council may wish to consider the objectives of the fund or the rules around the fund if there is a belief that either of those have contributed to a lack of applications. Such a review could be undertaken during the half year budget review prior to a second round opening.

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Community & Strategic Objectives:

Outcome 4.1 Collaborative and transparent leadership

4.1.1 Enhance open and interactive communication between Council and the community

4.1.3 Engage the community in decision making and shared responsibility in achieving our goals

Comment:

It is unfortunate that there have been no applications for the first round of this year's Economic Development Fund. It is not clear at this stage why that would be the case. There were several requests for the application form received prior to the closing date.

A second round will be opened in the second half of the year with the hope that there may be some interest from the community in applying for funding in that round.

2018/9-004 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That Council receive the information contained in this report.

Moved Cr RM Kirby

Seconded Cr NR Gillett

Carried 7/0

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12.1.36 Snake Soak Water Tank

File No:	A6/25
Location/Address:	Snake Soak, Welbungin-Wialki Rd
Name of Applicant:	Mr Paul Sachse
Name of Owner:	Water Corporation
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.36 – Email Correspondence from Water Corporation
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

At the Ordinary Meeting of Council held in April 2017, the following resolutions were passed:

2017/04-10 COUNCIL DECISION:

That Council:

1. *Subject to funding being provided by Water Corporation for essential works as indicated in attachment 12.1.15a accept the offer from Water Corporation of the transfer of ownership from the Water Corporation to the Shire of Mt Marshall of the following AA Dams:*
 - *Warkutting Tank*
 - *Gabbinning Tank*
 - *Marindo Rocks*
 - *Beebeegnying Tank*
 - *Sand Soak Dam*

2. *Decline the offer from Water Corporation of the transfer of ownership from the Water Corporation to the Shire of Mt Marshall of the following AA Dams:*
 - *Wiacubbing Dam*
 - *Gabbin Dam*
 - *Snake Soak Dam*

3. *Direct the Chief Executive Officer to communicate the above resolution to the Water Corporation, and make the necessary arrangements for the transfer of the assets into the control of the Shire of Mt Marshall*

Moved Cr ARC Sachse

Seconded Cr SE Faulkner

Carried 6/0

Reason Council decision is different to officer recommendation: To stipulate that the Shire will only accept the transfer of ownership of said AA Dams if funding is provided by Water Corporation for essential works.

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Subsequently discussions were held with the Water Corporation and an offer of funding (\$5000 per tank where ownership was transferred) was accepted, and the relevant paperwork to begin the process of transferring the 5 selected tanks was commenced. Unfortunately, due to native title negotiations involving the state government the transfer of the tanks is still pending.

Under cover of an email dated 30 July 2018 Mr Paul Sachse has requested that Council reconsider their original decision and determine that Snake Soak should also be transferred to the Shire. The matter was presented to Council at the Ordinary Council Meeting in September. The resolution to affirm the original decision was lost, and Council indicated they wished for further information as follows:

2018/8-005 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That Council affirm resolution 2017/04-10 and direct the Chief Executive Officer to respond to Mr Sachse indicating that the Shire will not be taking control of Snake Soak.

Moved Cr SR Putt

Seconded Cr RM Kirby

Lost 0/4

Reason: Council wish for more information from Water Corporation regarding what land would be transferred to the Shire prior to making a final decision regarding Snake Soak and what their intention would be if the Shire did not take control.

Accordingly further contact was made with the Water Corporation, and the response which was received is attached (**12.1.36**)

Consultation:

Subsequent to the last Ordinary Council Meeting there has been further communication with the Water Corporation.

Statutory Environment:

Local Government (Administration) Regulations 1996

10. Revoking or changing decisions (Act s. 5.25(1)(e))

(1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —

(a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or

(b) in any other case, by at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

(1a) Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

(2) If a decision has been made at a council or a committee meeting then any decision to revoke or change the first mentioned decision must be made —

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- (a) in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or
(b) in any other case, by an absolute majority.

(3) This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.

Relevant Plans and Policy:

Nil

Financial Implications:

Should a decision now be made to take control of Snake Soak Tank there would be a cost to the Shire when it is transferred to make the area useable and potentially safe. Whilst there is a possibility that the Water Corporation may provide some funding for these works, it is unlikely that it would be enough to cover the total cost.

Risk Assessment:

There is a risk that if Q-Stone obtain the tank and land at Snake Soak they could prevent the community from entering the land, indications are that would not be their intention. The Chief Executive Officer will continue to liaise with the Water Corporation and if the land is transferred to Q-Stone will enter discussions with that organisation regarding public access to the area.

Community & Strategic Objectives:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.4 Ensure that facilities are being maintained, developed/rationalised in line with the Asset Management Plan and Long Term Financial Plan

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

Given that the Department of Lands are now in negotiations with Q-Stone regarding the tank and reserve it is not appropriate that the Shire get involved any further at this stage.

The Chief Executive Officer indicated verbally to Water Corporation that should those negotiations break down there may be further interest from the Shire, and we should be given a further opportunity to consider the situation. On that basis, at this stage it is recommended that Council simply direct the Chief Executive Officer write to Mr Sachse and pass on the information provided by the Water Corporation.

2018/9-005 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That Council direct the Chief Executive Officer to write to Mr Paul Sachse and inform him that the Department of Lands are currently in negotiations with Q-Stone regarding the Snake Soak tank and reserve.

Moved Cr RM Kirby

Seconded Cr SR Putt

Carried 7/0

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12.1.37 Bencubbin Fuel Depot Lease

File No:	Agreements
Location/Address:	Cnr Monger St and Welbungin Rd, Bencubbin
Name of Applicant:	Geraldton Fuels t/a Refuel Australia
Name of Owner:	Department of Lands
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.37 – Email Correspondence from Geraldton Fuels
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

A lease between the Shire and Geraldton Fuels for the Caltex Fuel Depot was entered into in October 2009. That lease was for 10 years, the maximum time available as the land is owned by the Department of Lands. Although the expiry is 12 months away contact has already been made to determine if Geraldton Fuels wish to enter a further lease with the Shire. A copy of the email response is attached indicating that they do wish a further lease (12.1.37)

Before any lease details can be arranged, permission and formal agreement needs to be reached again between the Shire and the Department of Lands. As that is a lengthy process this report seeks Councils endorsement to be able to start that process.

Consultation:

There has been communication between the Shire and Geraldton Fuels as per the attached document.

Statutory Environment:

Land Administration Act 1997

79. Minister's powers as to lease of Crown land

(1) Subject to Part 7, the Minister may grant leases of Crown land for any purpose and may, without limiting the generality of that power —

(a) grant leases of Crown land by public auction, public tender or private treaty; and

(b) fix the duration of any such lease; and

(c) determine rentals, premiums, conditions and penalties in respect of any such lease; and

(d) require a performance bond in respect of any such lease.

(3) Without limiting the generality of conditions referred to in subsection (1)(c), those conditions include —

(a) options for renewal of leases granted; and

(b) options to purchase the fee simple of the Crown land leased,

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under subsection (1), and conditions for the variation of those conditions.

(4) The Minister may at any time extend the term of a lease, other than a pastoral lease, having effect under this Act or vary the provisions of such a lease.

Relevant Plans and Policy:

Nil

Financial Implications:

There are no implication for this financial year. The lease amount between the Shire and Geraldton Fuels will be determined by Council once the amount required to be paid to the State Government is determined.

Risk Assessment:

Although there are risks inherent with any lease, at this stage the request is to enter negotiations with the Department of Lands to be able to be in a position to enter a further lease with Geraldton Fuels. There is a risk that the Department may reject our request.

Community & Strategic Objectives:

Outcome 2.1 Actively support and develop local and new business

2.1.6 Support opportunities for all businesses

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.3 Ensure compliance with all relevant legislation

Comment:

The Caltex Fuel Depot situated on the corner of Monger St and Welbungin Rd Bencubbin is a very important service to the community and to travellers. It is important therefore that early negotiations between the Shire and the Department of Lands for the ability to continue this service are undertaken.

2018/9-006 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That Council authorise the Chief Executive Officer to enter negotiations with the Department of Lands regarding a new lease to enable the retention of the Caltex Fuel Depot in Bencubbin.

Moved Cr SE Faulkner

Seconded Cr IC Sanders

Carried 7/0

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12.1.38 New Fee: Lot 15 Lindsay St, Beacon

File No:	B3/24
Location/Address:	Lot 15 Lindsay St, Beacon
Name of Applicant:	N/A
Name of Owner:	Shire of Mt Marshall
Author:	John Nuttall – Chief Executive Officer
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Previously Considered:	Nil

Background:

The house situated at Lot 15 Lindsay Street, Beacon is the 'Silver Chain' nurse residence. An old agreement, signed when the house was built left the cost of maintaining the premises to the Shire, with the Silver Chain organisation not having to pay any rent. Discussions have taken place between the Chief Executive Officer and Silver Chain, and an agreement reached that Silver Chain would be prepared to pay rent in the future. Accordingly this report requests Council set an appropriate rent for the property. Should Council resolve to set a rent, a standard tenancy agreement will be entered into between the Shire and Silver Chain.

Consultation:

There has been discussion with Silver Chain regarding the property and the previous agreement which is now out of date.

Statutory Environment:

Local Government Act 1995

6.16. Imposition of fees and charges

(1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* Absolute majority required.

(3) Fees and charges are to be imposed when adopting the annual budget but may be —

(a) imposed* during a financial year; and

(b) amended* from time to time during a financial year.

* Absolute majority required.

Relevant Plans and Policy:

Nil

Financial Implications:

If Council adopt a charge, this income will be budgeted in the forthcoming financial year.

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Risk Assessment:

Although there is a risk that Silver Chain might determine that any rental fee is too high, in discussions with the organisation, current rental rates set by Council are well within their scope to pay.

Community & Strategic Objectives:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

After discussions with the Silver Chain Organisation, they indicated that they were prepared to pay rent and enter a tenancy for the property in Beacon as they believed that was the right thing to do. They have confirmed that they are happy to enter a simple tenancy agreement as used with other properties that the Shire rents out. Council are therefore requested to set a rental figure to be put into the fees and charges schedule in order that the tenancy can be arranged.

2018/9-007 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That Council, subject to Local Government Act 1995 section 6.16, impose a new charge as follows:

Lot 15 Lindsay Street, Beacon \$170 per week

This new rate is to come into effect as of Wednesday 22 October 2018.

***Moved Cr NR Gillett
Absolute Majority***

Seconded Cr LN Gobbart

Carried 7/0

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12.1.39 Economic Development Guide Update

File No:	A6/40
Location/Address:	Mt Marshall District
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.39a – Current Economic Development Guide
	12.1.39b – Updated Economic Development Guide
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

At the Ordinary Council Meeting held in April 2018 Council adopted an Economic Development Guide (EDG) which had been prepared by officers. This guide was to be used to formulate the way in which economic development was addressed by staff, particularly the Economic Development Officer. As the guide has been in use for six months it was felt that this would be a good time to provide feedback to Council on the effectiveness of the document, to demonstrate what work has been undertaken and achieved and to make amendments to the document where necessary.

Consultation:

There have been discussions between the Economic Development Officer and Chief Executive Officer.

Statutory Environment:

Nil

Relevant Plans and Policy:

A copy of the EDG which was adopted by Council is presented, along with an updated copy of the document with comments regarding progress, and suggested amendments.

Financial Implications:

There are no financial implications from this report, but there are financial implications in undertaking the tasks outlined within the EDG

Risk Assessment:

As this document has already been adopted by Council there does not appear to be any risk in receiving information relating to actions performed from the guide and adopting the minor amendments suggested.

Community & Strategic Objectives:

Outcome 2.1 Actively support and develop local and new business
2.1.1 Develop a local economic development strategy

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2.1.5 Support processes that will enhance local business access to professional services/advice

2.1.6 Support opportunities for all businesses

Outcome 2.2 The development of local and regional tourism

2.2.1 Advocate, promote and market the Shire as a place to live, work and visit

2.2.2 Assist with the provision of relevant tourist information and marketing services

Comment:

It is envisaged by officers that the EDG will be a 'live' document with changes being made as necessary to provide appropriate direction and assistance to the Economic Development Officer. The changes suggested in this report are relatively minor, either striking out (such as Heartlands which no longer exists), amending dates, or showing completed actions.

2018/9-008 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That Council receive and adopt the updated Economic Development Guide as presented at attachment 12.1.39b.

Moved Cr RM Kirby

Seconded Cr SR Putt

Carried 7/0

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12.1.40 Beacon Caravan Park and Beacon Barracks

File No:	B2/10 & B2/18
Location/Address:	Lindsay and Lucas St, Beacon
Name of Applicant:	N/A
Name of Owner:	Perth Transport Authority
Author:	John Nuttall – Chief Executive Officer
	12.1.40a – Email Correspondence from Beacon Progress Association
Attachments:	12.1.40b – Correspondence from Beacon Progress Association to Perth Transport Authority
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Council have been aware of, and working with, the imminent closure of the Beacon Barracks by the Perth Transport Authority (PTA). As a result of those discussions Council has budgeted this financial year for an extension of the current caravan park to offer additional accommodation units. Progress with this work is currently stalled awaiting Western Power providing an indication when the necessary power upgrade will be undertaken.

Officers have become aware that the Beacon Progress Association (BPA) have been liaising with the PTA regarding the Beacon Barracks. An email and copy letter have been forwarded to the Shire (copies attached) regarding the provision of a further extension to the demolition of the site, and the potential for the BPA to be 'granted' the accommodation units from the Barracks for their own use. Further, the BPA have indicated they wish to work with the Shire regarding these units and where they could be located.

This report deals only with the request from the BPA and the PTA that the Shire retain control of the barracks for a further 12 months. As has been previously discussed any final plans for the Caravan Park will be presented to Council prior to such upgrade work starting.

Consultation:

There has been substantial communication between the PTA and Officers previously, but not in relation to the BPA involvement with them.

Statutory Environment:

Nil

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Relevant Plans and Policy:

Nil

Financial Implications:

There are no financial implication for the Shire by agreeing to retain the barracks for another year.

Risk Assessment:

There is little risk to the Shire if the option to extend the timeframe for retaining the barracks is taken as they will be able to be used over the forthcoming harvest period. Ongoing risks exist regarding the choice of style and size of accommodation to be installed at the caravan park.

Community & Strategic Objectives:

Outcome 2.2 The development of local and regional tourism

2.2.4 Facilitate the development of local tourism activities associated with the Shire's diverse natural, social and built heritage

2.2.5 Develop partnerships to actively support visitor growth

Outcome 4.1 Collaborative and transparent leadership

4.1.1 Enhance open and interactive communication between Council and the community

4.1.3 Engage the community in decision making and shared responsibility in achieving our goals

Comment:

Given the lack of progress towards the power upgrade, and subsequent work required to determine what accommodation style and size would be best suited for the Beacon Caravan Park, it is recommended that this option be taken.

It would further seem that ongoing discussions with the BPA and the community would be appropriate regarding the new accommodation, and it would be the intention of officers to undertake such discussion during any liaison with the BPA regarding the relocation of the barracks buildings.

2018/9-009 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That the Shire retain control of the Beacon Barracks for a further 12 months and the Chief Executive Officer to write to the Perth Transport Authority to confirm the same.

Moved Cr SR Putt

Seconded Cr SE Faulkner

Carried 7/0

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12.2 Works Supervisor

12.2.8 Works Report October 2018

File No:	N/A
Location/Address:	Mt Marshall District
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Aaron Wootton – Works Supervisor
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

In the interest of better communications the following report of activities and tasks carried out by the Shire's works department is provided to Council.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

ECONOMIC - Provide an effective and efficient transportation network

E 3.2 Maintain an efficient, safe and quality local road network

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Roads

Koorda-Bullfinch 2018/2019 stage 1 RRG programmed works:

The pavement machine has completed wet mixing and the road will now be water bound and ready for sealing works late October.

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Koorda-Bullfinch 2018/2019 stage 2 RRG programmed works:

The pavement machine is currently wet mixing the existing bitumen and gravel. When that has been completed at the end of this week, water binding will be undertaken ahead of bitumen sealing works.

Welbungin South Rd has been ripped up and mixed with the aid of the wet mix machine. Surprisingly the gravel base is very deep and of good quality so it will take very little to get the road ready for sealing.

Maintenance Works

Minor patching works and some sign replacement has been carried out within the Shire.

Maintenance Grading

Stretch is currently working along Scotsman Rd area

Ralph is currently working south east of Bencubbin in the Welbungin South Road area.

Bill is working along the Beacon Back Rd area.

Other

Gardeners are currently re-attaching the reticulation to the islands in Monger Street, Bencubbin.

Cleaning up of the Heritage Trail, Bencubbin and general maintenance around the town site.

Some minor slashing works were carried out at the Wialki golf course after a request.

Some minor works were carried out at the Bencubbin Primary School after a request from the Principal.

2018/9-010 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That the October report of the Works Supervisor be received.

Moved Cr LN Gobbart

Seconded Cr RM Kirby

Carried 7/0

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12.3 Executive Assistant

12.3.17 Christmas and New Year 2018/19 Office Hours

File No:	N/A
Location/Address:	Shire of Mt Marshall Administration Offices
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Shire office closure arrangements over the Christmas and New Year period have been varied depending on the CEO at the time and whether staff were leaving the area for holidays. The time of year is usually a quiet period for the administration and works department.

Consultation:

John Nuttall – Chief Executive Officer

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

Outcome 4.1 Collaborative and transparent leadership
4.1.2 Provide responsive high level customer service

Comment:

The author recommends the Shire office closing for the periods listed in the recommendation with the majority of administration staff wishing to go away over this period. Staff with insufficient leave may be offered to work over the period, provided there is work available or permitted to take leave without pay.

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Advertising will take place to ensure all community members are made aware of the office closure and a senior staff member will be contactable during the shutdown period.

2018/9-011 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That Council endorses the following office closure during the 2018/19 Christmas and New Year period:

<i>Friday 21 December -</i>	<i>9.00am to 4.00pm</i>	
<i>Monday 24 December -</i>	<i>Closed – Christmas Eve</i>	
<i>Tuesday 25 December -</i>	<i>Closed – Christmas Day</i>	
<i>Wednesday 26 December -</i>	<i>Closed – Boxing Day</i>	
<i>Thursday 27 December -</i>	<i>Closed</i>	
<i>Friday 28 December -</i>	<i>Closed</i>	
<i>Monday 31 December</i>	<i>Closed – New Year's Eve</i>	
<i>Tuesday 1 January -</i>	<i>Closed – New Year's Day</i>	
<i>Wednesday 2 January</i>	<i>9.00am to 4.00pm</i>	
<i>Moved Cr IC Sanders</i>	<i>Seconded Cr LN Gobbart</i>	<i>Carried 7/0</i>

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12.3.18 Status Report – September 2018

File No:	N/A
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.18 – Status Report September 2018
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The status report is a register of Council resolutions that are allocated to Shire staff for actioning. When staff have progressed or completed any action in relation to Council's decision, comments are provided until the process is completed or superseded by more recent Council resolutions.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

In the interest of increased transparency and communication with the community, the status report is provided for information.

2018/9-012 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

The Status Report for September 2018 be received.

Moved Cr RM Kirby

Seconded Cr LN Gobbart

Carried 7/0

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12.4 Finance and Administration Manager

12.4.24 Statement of Financial Activity to 30 September 2018

File No:	F1/4
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Tanika McLennan – Finance & Admin Manager
Attachments:	12.4.24 – Statement of Financial Activity to 30 September 2018
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

Relevant Plans and Policy:

Nil

Financial Implications:

The statement presented to Council is the most up to date information on its current financial position.

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Nil

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2018/9-013 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

The Statement of Financial Activity for the month ending 30 September 2018 be endorsed.

Moved Cr SR Putt

Seconded Cr NR Gillett

Carried 7/0

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12.4.25 Accounts Paid to 30 September 2018

File No: F1/4
Location/Address: N/A
Name of Applicant: Nil
Name of Owner: N/A
Author: Sandy Wyatt – Administration Officer
Attachments: Nil
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previously Considered: Nil

Background:

Following is a List of Accounts submitted to Council on Tuesday 16 October 2018 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
127	07/09/2018	ORIGIN	GAS DELIVERY	122.95
128	20/09/2018	TELSTRA	UTILITY CHARGES-AUGUST18	1871.24
28	30/09/2018	BANK FEES - BANK FEES	BANK FEES	428.61
28	13/09/2018	BANK FEES - BANK FEES	BANK FEES	4.80
129	20/09/2018	WATER CORPORATION	UTILITY CHARGES 3.7.18-10.9.18	6674.62
EFT14061	03/09/2018	EASISALARY	PAYROLL DEDUCTIONS	691.46
EFT14063	04/09/2018	SYNERGY	UTILITY CHARGES 14.6.18-15.8.18	6778.10
EFT14064	05/09/2018	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	ANALYTICAL SERVICES 2018/19	392.70
EFT14065	05/09/2018	CENTRAL EAST AGED CARE ALLIANCE (INC)	ANNUAL CONTRIBUTION	22000.00

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Chq/EFT	Date	Name	Description	Amount
EFT14066	05/09/2018	EVENT & CONFERENCE CO PTY LTD	WASTE & RECYCLE CONFERENCE	920.00
EFT14067	07/09/2018	SHIRE OF MT MARSHALL	RATES & RUBBISH-SHIRE PROPERTIES	42553.93
EFT14068	07/09/2018	AVON WASTE	RUBBISH COLLECTION-AUGUST18	5064.64
EFT14069	07/09/2018	BOC GASES	GAS CYLINDERS-AUGUST18	41.57
EFT14070	07/09/2018	CJD EQUIPMENT PTY LTD	AUGUST SUPPLIES	851.17
EFT14071	07/09/2018	COURIER AUSTRALIA	FREIGHT-AUGUST18	339.50
EFT14072	07/09/2018	STATE LIBRARY OF WA	ANNUAL FEE FOR LOST & DAMAGED PUBLIC LIBRARY MATERIALS 2018/19	330.00
EFT14073	07/09/2018	NINGHAN SPRAYING & AG SERVICES	AUGUST SUPPLIES	295.24
EFT14074	07/09/2018	SHIRE OF MERREDIN	ADDITIONAL PAYMENTS AS PER RESOLUTION 26.3.18	3516.99
EFT14075	07/09/2018	JASON SIGNMAKERS	SIGNS	677.05
EFT14076	07/09/2018	BENCUBBIN NEWS & POST	POSTAGE 20.8.18-24.8.18	329.75
EFT14077	07/09/2018	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	590.00
EFT14078	07/09/2018	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	PRINTING AND BINDING-SPECIES LIST	55.00
EFT14079	07/09/2018	MOORE STEPHENS (WA) PTY LTD	ANNUAL RETURN FOR ROADS TO RECOVERY	4510.00
EFT14080	07/09/2018	WINC AUSTRALIA PTY LTD	AUGUST SUPPLIES	420.28
EFT14081	07/09/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESLB 1ST QUARTER CONTRIBUTION	12300.00
EFT14082	07/09/2018	ICS CARPENTRY	AUGUST REPAIRS	6201.25
EFT14083	07/09/2018	ALL-WAYS FOODS	AUGUST SUPPLIES	766.58
EFT14084	07/09/2018	NEWROC	DINNER DURING WALGA CONVENTION	671.88
EFT14085	07/09/2018	DAVES TREE SERVICE	TREE LOPPING	6380.00
EFT14086	07/09/2018	PB & DM SACHSE	GRADING OF TRACK	1672.00
EFT14087	07/09/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SERVICES	212.50
EFT14088	07/09/2018	JR & A HERSEY PTY LTD	AUGUST SUPPLIES	1210.00
EFT14089	07/09/2018	REFUEL AUSTRALIA	FUEL-AUGUST18	112.60
EFT14090	07/09/2018	DEPARTMENT OF MINES,INDUSTRY REGULATION AND SAFETY (DMIRS)	BUILDING SERVICES LEVY-AUGUST18	721.18
EFT14091	07/09/2018	5RIVERS PLUMBING AND GAS	JULY REPAIRS	110.82

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Chq/EFT	Date	Name	Description	Amount
EFT14092	07/09/2018	KUNUNOPPIN MEDICAL PRACTICE	PRE EMPLOYMENT MEDICAL-A.BAUER	143.00
EFT14093	07/09/2018	GREAT SOUTHERN FUELS	FUEL-AUGUST18	18000.93
EFT14094	07/09/2018	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS-1044	360.25
EFT14095	07/09/2018	DYLAN COPELAND	PROVISION OF NATURAL RESOURCE MANAGEMENT	1200.05
EFT14096	07/09/2018	KC SALES	CARAVAN PARK VOUCHERS	160.00
EFT14097	07/09/2018	WA CONTRACT RANGER SERVICES	RANGER SERVICES 31.7.18 & 14.8.18	561.00
EFT14098	07/09/2018	ECOWATER SERVICES	MAINTENANCE-BIOMAX SYSTEM-229 MURRAY ST	197.15
EFT14099	07/09/2018	CR ARC SACHSE	MEETING FEES & ALLOWANCES 23.7.18-21.8.18	1677.30
EFT14100	07/09/2018	SOUTHERN CROSS AUSTEREO PTY LTD	ADVERTISING-AUGUST18	82.50
EFT14101	07/09/2018	WHEATBELT LIQUID WASTE MANAGEMENT	SEPTIC PUMP OUT	600.00
EFT14103	10/09/2018	SYNERGY	UTILITY CHARGES 28.6.18-21.8.18	349.25
EFT14105	14/09/2018	BENDIGO BANK	AUGUST SUPPLIES	693.40
EFT14107	14/09/2018	SHIRE OF MT MARSHALL	NEW HEALTH RECOUP 31.7.18	1695.01
EFT14108	14/09/2018	NINGHAN SPRAYING & AG SERVICES	AUGUST SUPPLIES	166.71
EFT14109	14/09/2018	SHIRE OF TRAYNING	DOCTORS HOUSE RENT 29.7.18-1.9.18	960.00
EFT14110	14/09/2018	BENCUBBIN NEWS & POST	NEWSPAPERS-AUGUST18	62.70
EFT14111	14/09/2018	BEACON CO-OPERATIVE LTD	CLEANING-AUGUST18	3994.15
EFT14112	14/09/2018	BENCUBBIN COMMUNITY RESOURCE CENTRE	CARAVAN PARK VOUCHERS	30.00
EFT14113	14/09/2018	ROAD AND TRAFFIC SERVICES	PAVEMENT MARKINGS	5318.50
EFT14114	14/09/2018	BENCUBBIN TRUCK N AUTO'S	AUGUST REPAIRS	7971.15
EFT14115	14/09/2018	NAUGHTY BUGS PEST CONTROL	PEST CONTROL	671.00
EFT14116	14/09/2018	BENCUBBIN AG SUPPLIES	AUGUST SUPPLIES	2106.75
EFT14117	14/09/2018	BENNY MART	AUGUST SUPPLIES	172.30
EFT14118	14/09/2018	EASISALARY	PAYROLL DEDUCTIONS	691.46
EFT14119	20/09/2018	SHIRE OF WYALKATCHEM	RENT-EHO 1.7.18-30.9.18	2365.71
EFT14120	20/09/2018	WESTRAC PTY LTD	SEPTEMBER SUPPLIES	500.59
EFT14121	20/09/2018	SHIRE OF MT MARSHALL	CEACA HOUSING-BUILDING PERMITS	1117.29
EFT14122	20/09/2018	CJD EQUIPMENT PTY LTD	SEPTEMBER SUPPLIES	237.33
EFT14123	20/09/2018	EASTERN HILLS SAWS & MOWERS PTY LTD	SEPTEMBER SUPPLIES	124.50

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Chq/EFT	Date	Name	Description	Amount
EFT14124	20/09/2018	COURIER AUSTRALIA	FREIGHT-SEPTEMBER	119.16
EFT14125	20/09/2018	GREAT EASTERN COUNTRY ZONE WALGA	ANNUAL SUBSCRIPTIONS 2018/19	3850.00
EFT14126	20/09/2018	NINGHAN SPRAYING & AG SERVICES	SEPTEMBER SUPPLIES	77.59
EFT14127	20/09/2018	KTY ELECTRICAL SERVICES	SEPTEMBER REPAIRS	507.99
EFT14128	20/09/2018	JASON SIGNMAKERS	COMMEMORATIVE PLAQUE	43.34
EFT14129	20/09/2018	BENCUBBIN NEWS & POST	POSTAGE 10.9.18-14.9.18	55.75
EFT14130	20/09/2018	BEACON PROGRESS ASSOCIATION INC.	ROOM HIRE-LITTLE BEE'S	231.00
EFT14131	20/09/2018	MERREDIN TELEPHONE SERVICES	SEPTEMBER REPAIRS	971.92
EFT14132	20/09/2018	BURGESS RAWSON (WA) PTY LTD	UTILITY CHARGES 6.7.18-7.9.18	8.36
EFT14133	20/09/2018	ICS CARPENTRY	SEPTEMBER REPAIRS	18077.95
EFT14134	20/09/2018	ALL-WAYS FOODS	SEPTEMBER SUPPLIES	148.50
EFT14135	20/09/2018	BENCUBBIN COMMUNITY RESOURCE CENTRE	STAFF TRAINING	1900.00
EFT14136	20/09/2018	PORKY'S ENTERPRISES	GRAVEL	1188.00
EFT14137	20/09/2018	BENCUBBIN TRUCK N AUTO'S	SEPTEMBER REPAIRS	1676.80
EFT14138	20/09/2018	PB & DM SACHSE	BOBCAT WORK AT COMPLEX	440.00
EFT14139	20/09/2018	JR & A HERSEY PTY LTD	SEPTEMBER SUPPLIES	317.41
EFT14140	20/09/2018	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	LICENCE FEES 1.10.18-30.9.19	71.73
EFT14141	20/09/2018	LANDGATE	MINIMUM CHARGE	39.00
EFT14142	20/09/2018	CUTTING EDGES EQUIPMENT PARTS	SEPTEMBER SUPPLIES	96.22
EFT14143	20/09/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2018 PEOPLE & CULTURE SEMINAR- J.NUTTALL	300.00
EFT14144	20/09/2018	MERREDIN GLAZING SERVICE	SEPTEMBER REPAIRS	1469.60
EFT14145	20/09/2018	5RIVERS PLUMBING AND GAS	JUNE REPAIRS	3150.52
EFT14146	20/09/2018	BENNY MART	CARAVAN PARK VOUCHERS	164.25
EFT14147	20/09/2018	IRIS CONSULTING GROUP PTY LTD	DIGITISATION PROGRAM-N.RICHMOND	550.00
EFT14148	20/09/2018	CR IC SANDERS	MEETING FEES & ALLOWANCES 22.8.18-18.9.18	493.18
EFT14149	20/09/2018	R MUNNS ENGINEERING CONSULTING SERVICES	VALUATION OF ROAD NETWORK	24063.60
EFT14150	20/09/2018	MW GRANT	PUSH GRAVEL	3696.00
EFT14151	20/09/2018	BOB WADDELL & ASSOCIATES PTY LTD	VARIOUS ACCOUNTING SUPPORT	2376.00

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Chq/EFT	Date	Name	Description	Amount
EFT14152	20/09/2018	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	SEPTEMBER SUPPLIES	276.93
EFT14153	20/09/2018	KC SALES	CATERING-BENCUBBIN MULTIPURPOSE FORMAL OPENING	1000.00
EFT14154	20/09/2018	WA CONTRACT RANGER SERVICES	RANGER SERVICES 28.8.18 & 13.9.18	561.00
EFT14155	20/09/2018	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.8.18-10.9.18	686.19
EFT14156	20/09/2018	CR ARC SACHSE	MEETING FEES & ALLOWANCES 22.8.18-19.9.18	1673.06
EFT14157	20/09/2018	CR RM KIRBY	MEETING FEES & ALLOWANCES 22.8.18-18.9.18	873.18
EFT14158	20/09/2018	CR SE FAULKNER	MEETING FEES & ALLOWANCES 22.8.18-18.9.18	579.18
EFT14159	20/09/2018	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPY CHARGES	958.62
EFT14160	20/09/2018	SITE ARCHITECTURE	CONTRACT ADMINISTRATION	8472.75
EFT14161	20/09/2018	ENVIRONMENTAL HEALTH AUSTRALIA (WESTERN AUSTRALIA) INC	FULL MEMBER-P.TOBOSS 1.7.18-30.6.19	340.00
EFT14162	20/09/2018	CR STUART PUTT	MEETING FEES & ALLOWANCES 22.8.18-18.9.18	493.18
EFT14163	20/09/2018	OLIVIA JANE GRANICH	REIMBURSEMENT FOR UNIFORMS	236.01
EFT14164	20/09/2018	PETER TOBOSS	REIMBURSEMENT FOR FUEL	60.30
EFT14165	20/09/2018	UNITEST HOLDINGS PTY LTD T/A UNITEST INSTRUMENTS	SEPTEMBER REPAIRS	125.40
EFT14166	20/09/2018	SHIRE OF CUNDERDIN	VELPIC ANNUAL SUBSCRIPTION 31.5.18-30.5.19	455.91
EFT14167	20/09/2018	ABSOLUTELY ALL ELECTRICAL	PREPARATION & LODGING APPLICATION-WESTERN POWER UPGRADE-BEACON WORKERS CAMP	2266.77
EFT14168	20/09/2018	NJAKI-NJAKI ABORIGINAL CULTURAL TOURS	NAIDOC CULTURAL ENGAGEMENT WITH SCHOOLS & OPENING OF COMPLEX	2000.00
EFT14169	20/09/2018	MOBILE MOUSE	EXCEL COURSE-ONLINE	265.00
EFT14170	20/09/2018	CRISP WIRELESS PTY LTD	ESTABLISHMENT & EQUIPMENT FEE	979.00
EFT14171	21/09/2018	AUSTRALIAN TAXATION OFFICE	BAS-AUGUST18	26322.00

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Chq/EFT	Date	Name	Description	Amount
EFT14179	25/09/2018	SYNERGY	STREETLIGHTS 25.7.18-24.8.18	1826.95
EFT14180	26/09/2018	CARDTRONICS AUSTRALASIA PTY LTD	ONGOING FEES FOR ATM-AUGUST18	103.59
EFT14181	27/09/2018	WA TREASURY CORPORATION	LOAN NO. 119 INTEREST PAYMENT - LOAN TO BENNYMART - REPAID IN LEASE PAYM	975.84
EFT14182	28/09/2018	SYNERGY	UTILITY CHARGES 18.7.18-30.8.18	82.65
DD9297.1	12/09/2018	WALGS PLAN	PAYROLL DEDUCTIONS	6669.49
DD9297.2	12/09/2018	DL SELLENGER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	128.82
DD9297.3	12/09/2018	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	203.26
DD9297.4	12/09/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	828.29
DD9297.5	12/09/2018	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	248.68
DD9297.6	12/09/2018	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	202.16
DD9297.7	12/09/2018	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	511.54
DD9297.8	12/09/2018	BENDIGO SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	156.52
DD9297.9	12/09/2018	FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	186.12
DD9316.1	26/09/2018	WALGS PLAN	PAYROLL DEDUCTIONS	6696.79
DD9316.2	26/09/2018	DL SELLENGER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	94.26
DD9316.3	26/09/2018	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	202.49
DD9316.4	26/09/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	775.79
DD9316.5	26/09/2018	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	247.74
DD9316.6	26/09/2018	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	202.16
DD9316.7	26/09/2018	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	511.54
DD9316.8	26/09/2018	BENDIGO SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	156.52
DD9316.9	26/09/2018	FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	186.12
				317,934.06

2. Trust

Chq/left	Date	Name	Description	Amount
EFT14184	28/09/2018	DEPARTMENT OF TRANSPORT	MMSO20180904	5,042.70
				5,042.70

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3. Mastercard

Details	Amount
Windscreen replacement	554.40
Bank fees	4.00
Survey Monkey	33.00
Advertising facebook	30.00
Advertising facebook	60.00
Bank fees	4.00
Bank fees	4.00
Bank fees	4.00
	693.40

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **16 October 2018**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

John Nuttall
Chief Executive Officer

Consultation:
Tanika McLennan – Finance and Administration Manager

Statutory Environment:
Financial Management Regulations and the Local Government Act 1995

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Relevant Plans and Policy:

Nil

Financial Implications:

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Nil

2018/9-014 OFFICER'S RECOMMENDATION/COUNCIL DECISION:

That the Accounts Listed

<i>Municipal Fund</i>	\$	317,934.06
<i>Trust Fund</i>	\$	5,042.70
<i>Mastercard</i>	\$	<u>693.40</u>
<i>Total</i>	\$	323,670.16

Be endorsed.

Moved Cr RM Kirby

Seconded Cr SR Putt

Carried 7/0

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12.5 Community Development Officer

Nil

12.6 Regulatory Officer

Nil

12.7 Development

Nil

12.8 Environmental Health Officer

Nil

13.0 Elected Members' Motions of Which Previous Notice Has Been Given

14.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

15.0 Next Meeting – Tuesday 20 November 2018 commencing at 4:00pm at the Beacon Country Club, Shemeld St, Beacon.

16.0 Closure of Meeting

The Presiding Member thanked the members of the gallery for attending and declared the meeting closed at 3.38pm.

These Minutes were confirmed by Council at its Ordinary Meeting held on

Date

Cr ARC Sachse President