



SHIRE OF MT MARSHALL

**Minutes of Meeting held on
Wednesday 19 September 2012, in
Council Chambers,
80 Monger St, Bencubbin
commencing at 2:06pm.**

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SHIRE OF MT MARSHALL

**These Minutes were confirmed
by Council at the Ordinary
Meeting of Council held on
17 October 2012**

Cr PA Gillett

President

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 2:06pm and welcomed present.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

| | |
|----------------|------------------------------|
| Cr PA Gillett | President / Presiding Member |
| Cr RN Breakell | Deputy President |
| Cr MP Hogan | Councillor |
| Cr DA Miguel | Councillor |
| Cr CJ Kirby | Councillor |
| Cr WJ Beagley | Councillor |
| Cr IC Sanders | Councillor |

| | |
|----------------------|-------------------------|
| Mr Matthew Gilfellon | Chief Executive Officer |
| Mrs Lauren Grylls | Executive Administrator |

Apologies

Nil

3.0 Standing Orders

2012/117 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr MP Hogan Seconded Cr DA Miguel Carried 7/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

Nil

5.0 Applications for Leave Of Absence

Nil

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6.0 Confirmation of Minutes of Previous Meetings

6.1 Minutes of the Ordinary Meeting held on Wednesday 15 August 2012

2012/118 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on Wednesday 15 August 2012 be confirmed as a true and correct record of proceedings.

Moved Cr CJ Kirby

Seconded Cr RN Breakell

Carried 7/0

7.0 Announcements by Presiding Person Without Discussion

Nil

8.0 Petitions / Deputations / Presentations / Submissions

Nil

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9.0 Reports of Committees

9.1 Mt Marshall Bush Fire Advisory Committee

**9.1.1 Mt Marshall Bush Fire Advisory Committee Meeting Minutes -
10 August 2012**

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | Mt Marshall District |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | A6/38 |
| AUTHOR: | Lauren Grylls – Executive Administrator |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 7 September 2012 |
| ATTACHMENT NUMBER: | 9.1.1 Minutes of Bush Fire Advisory Committee Meeting |
| CONSULTATION: | Nil |
| STATUTORY ENVIRONMENT: | Nil |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Nil |
| STRATEGIC IMPLICATIONS: | Nil |
| VOTING REQUIREMENT: | Simple Majority |

2012/119 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the minutes of the Mt Marshall Bush Fire Advisory Committee meeting held on Friday 10 August 2012 be received.

Moved Cr DA Miguel

Seconded Cr IC Sanders

Carried 7/0

BACKGROUND:

Nil

COMMENT:

The minutes of the Mt Marshall Bush Fire Advisory Committee meeting held on Friday 10 August 2012 are submitted for council information.

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9.1.2 Prohibited Burning Times

LOCATION/ADDRESS: Great Eastern District
NAME OF APPLICANT: Great Eastern District Operations Advisory Committee
FILE REFERENCE: A6/6
AUTHOR: Jack Walker – Engineering Administration Officer
DISCLOSURE OF INTEREST: Nil
DATE: 11 July 2012
ATTACHMENT NUMBER: Nil
CONSULTATION: Alan Gracie – CBFCO
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2012/120 COUNCIL DECISION / COMMITTEE RECOMMENDATION:

That Council do not adopt the start and finish dates of the Prohibited Burning Period of 1st November and 14th February respectively.

Moved Cr MP Hogan

Seconded Cr RN Breakell

Carried 7/0

BACKGROUND:

At the Great Eastern District Operations Advisory Committee meeting held on Monday 12 March, 2012 the following motion was moved and carried by the meeting “**that All Local Governments in the Great Eastern District adopt the same start and finish dates for the Prohibited Burning Period from 1st November to the 14th February**”.

COMMENT:

The majority of the Shires in the Great Eastern DOAC have the same periods for Restricted and Prohibited Burning, in my opinion it is not necessary to adopt the same start and finish dates as Councils have the option to vary the period if they think it is necessary.

| LGA | RBT | PBT | RBT |
|--------------|-------------------|-----------------|------------------|
| Bruce Rock | 19 Sept to 31 Oct | 1 Nov to 31 Jan | 1 Feb to 15 Mar |
| Kellerberrin | 19 Sept to 31 Oct | 1 Nov to 31 Jan | 1 Feb to 15 Mar |
| Koorda | 19 Sept to 31 Oct | 1 Nov to 31 Jan | 1 Feb to 15 Mar |
| Merredin | 19 Sept to 31 Oct | 1 Nov to 31 Jan | 1 Feb to 15 Mar |
| Mt Marshall | 19 Sept to 31 Oct | 1 Nov to 31 Jan | 1 Feb to 15 Mar |
| Mukinbudin | 19 Sept to 31 Oct | 1 Nov to 31 Jan | 1 Feb to 15 Mar |
| Narembeen | 19 Sept to 31 Oct | 1 Nov to 31 Jan | 1 Feb to 15 Mar |
| Nungarin | 1 Oct to 31 Oct | 1 Nov to 31 Jan | 1 Feb to 15 Apr |
| Tammin | 15 Oct to 31 Oct | 1 Nov to 14 Feb | 15 Feb to 15 Mar |
| Trayning | 19 Sept to 31 Oct | 1 Nov to 7 Feb | 8 Feb to 31 Mar |
| Westonia | 1 Oct to 31 Oct | 1 Nov to 14 Feb | 15 Feb to 31 Mar |
| Wyalkatchem | 19 Sept to 31 Oct | 1 Nov to 7 Feb | 8 Feb to 22 Mar |
| Yilgarn | 19 Sept to 31 Oct | 1 Nov to 31 Jan | 1 Feb to 15 Mar |

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9.2 Local Emergency Management Committee

9.2.1 Local Emergency Management Committee Minutes – 14 August 2012

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: N/A
FILE REFERENCE: A6/38
AUTHOR: Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST: Nil
DATE: 7 September 2012
ATTACHMENT NUMBER: 9.2.1 Minutes of Local Emergency Management Committee Meeting
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2012/121 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 14 August 2012 be received.

Moved Cr CJ Kirby

Seconded Cr WJ Beagley

Carried 7/0

BACKGROUND:

Nil

COMMENT:

The minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 14 August 2012 are submitted for council information.

Note:

Yvette Grigg has indicated she would be available to meet with Council on Wednesday 17 October at 2.00pm (prior to Council meeting) as she has an appointment in Merredin on the 16th and a LEMC meeting in Wyalkatchem on the 17th.

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10.0 Reports of Officers

10.1 Environmental Health Officer / Building Surveyor

10.1.3 Disability and Access Inclusion Plan 2012-2017

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | Mt Marshall District |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | H2/8 |
| AUTHOR: | Julian Goldacre – Environmental Health Officer / Building Surveyor |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 19 September 2012 |
| ATTACHMENT NUMBER: | 10.1.3 Shire of Mt Marshall Disability Access & Inclusion Plan 2012-2017 |
| CONSULTATION: | Mr Mark Hutson – Senior Disability Access Officer, Disability Services Commission WA Mr Lance Hogg – A/Senior Disability Access Officer, Disability Services Commission WA |
| STATUTORY ENVIRONMENT: | Disability Act 1993 Equal Opportunity Act 1984 Commonwealth Disability Discrimination Act 1992 |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Will affect future budgets. |
| STRATEGIC IMPLICATIONS: | Provides a document to guide the shire in the area of access and inclusion for persons with disabilities |
| VOTING REQUIREMENT: | Absolute Majority |

2012/122 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Disability Access and inclusion Plan 2012-2017 as attached be adopted and forwarded to the Disability Services Commission WA for approval.

**Moved Cr MP Hogan
Absolute Majority**

Seconded Cr IC Sanders

Carried 7/0

BACKGROUND:

During the 2007-2008 year Council adopted the Shire of Mt Marshall Disability Access and Inclusion Plan 2008-2012. This plan replaced the previous format under the shire's Disability Service Plan prior to 2007.

COMMENT:

It is a requirement of the Disability Act 1993 that all local and state government authorities develop and implement a Disability Access and Inclusion Plan (DAIP) that outlines the ways in which the authority will ensure that people with disabilities have equal access to its facilities and services. This plan was adopted in the 2007-2008 year and is now subject to review as required every five years.

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Other legislation underpinning access and inclusion includes the Equal Opportunity Act 1984 and the Commonwealth Disability Discrimination Act 1992 (DDA), both of which make discrimination on the basis of a person's disability unlawful. While action plans are not compulsory under the DDA, they can assist organisations to become more accessible and inclusive, and can provide some clarity during disability discrimination proceedings. A DAIP may also satisfy the DDA's requirements for action plans.

The author has worked closely with the Disability Services Commission WA key staff to ensure the shire's new DAIP meets legislative requirements and integrates current shire operational practices. This can be seen in the strategies recorded towards the end of the DAIP document which is the key to the DAIP and what will be reported on each year to the Disability Services Commission WA. Mr Lance Hogg A/Senior Disability Access Officer and Mr Mark Hutson Senior Disability Access Officer of the Disability Services Commission WA have both scrutinised the shire's DAIP 2012-2017 and assisted the author to produce a compliant document.

The shire has uploaded the DAIP document onto the website and sent out questionnaires to the public for comment on Shire access and inclusion in areas of buildings, events and services. Sixteen DAIP questionnaire submissions were received and the responses identified the shire administration centre office door, as well as the female toilet door at the Bencubbin Recreation Centre as being very heavy to open. One comment was received stating that "sometimes information is missed out in the local paper (Beacon Bulletin)" though this is not an issue with disability or lack of availability of the shire newsletter in an alternative format.

The balance of comments was all in the positive which is an excellent testament to the progress the shire has made in over the past five years.

The shire is very much committed to ensuring matters of access and inclusion when raised during the 2012-2017 period will be dealt with. Older buildings in the shire will be brought up to a better accessible standard as upgrades/renovations are carried out where identified. The Shire office is expecting a refurbishment as budgeted in the future. Thanks are given to the people who submitted this questionnaire and are invited to visit the shire office to discuss further access and inclusion matters.

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10.2 Community and Recreation Development Officer

10.2.9 Bencubbin Bowling Green – CSRFF

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: Bencubbin Bowling Club
FILE REFERENCE: A6/18
AUTHOR: Rebecca Watson – Community and Recreation Development Officer
DISCLOSURE OF INTEREST: Nil
DATE: 11 September 2012
ATTACHMENT NUMBER: 10.2.9 Application Form
CONSULTATION: Matthew Gilfellon – Chief Executive Officer
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Funds from the 2012/2013 CLGF allocation, Council Funds and Funding from the Department of Sport and Recreation
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2012/123 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Community Sport and Recreation Facilities Funding application for a Synthetic Bowling Green to be constructed at the Bencubbin Recreation Complex be approved and ranked as the number one priority for Mt Marshall.

**Moved Cr DA Miguel
Absolute Majority**

Seconded Cr IC Sanders

Carried 7/0

BACKGROUND:

The Bowling Club is located on Brown Street, Bencubbin. The Bowling Club utilises the Sports Club Building as its club room which is located alongside the playing surface. The playing surface is grass and consists of eight (8) playing rinks. The Bowling Club relies solely on volunteers to manage and maintain the playing surface and its surrounds. The surface requires watering, mowing, fertilising and rolling which in total requires a minimum of twenty (20) hours of volunteer labour each week.

Due to the high amount of volunteer labour required to manage and maintain the existing grass surface, in 2007 the Bowling Club opted to start investigating the options to replace the grass with a synthetic surface. The bowlers had a few decisions to make in regards to where the bowling green was going to be located, and what synthetic surface would be best for Bencubbin. Their first step was in approaching the local Shire Council to indicate their intentions and establish a partnership to start the planning for the project.

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The Bowling Club has also looked at the environmental issues of replacing the grass with a synthetic playing surface. The main issue identified was the amount of water to keep the grass in an adequate condition. A synthetic surface would not require this water, therefore making it more environmentally friendly and bring operation cost benefits to the club with no water bills. This is particularly important with the recent increases in water and the projected increases in future years.

Looking at the sustainability of the club, the benefits of a synthetic surface far outweighs the existing grass surface. It will provide more opportunities for the bowling club to increase participation, facilitate player development, facilitate more adaption and innovation of programs to engage wider user groups as the playing surface will be available all day every day.

The concept of installing a synthetic bowling playing surface has been identified through the community consultation process facilitated by the Shire of Mt Marshall in the development of their forward capital works plan in 2010. This Forward Capital Works Plan (FCWP) was the first of a number of new plans required of Councils by State Government Departments. This plan only covers capital infrastructure items. It does not include the purchase, maintenance, upgrade or renewal of the shire's plant and equipment. As part of the community consultation which was required as part of the development of the FCWP, a community forum was held where the community was invited to come forwards to identify infrastructure projects.

The synthetic bowling green was identified as an initial project that the community prioritised it as the second most important project in Bencubbin. Due to insufficient funds in the financial planning, the project was excluded from the plan. In March 2012 however, the FCWP was reviewed and following another round of community consultation, the synthetic bowling surface was once again selected as the top priority by the community. Council took this on board with the synthetic bowling surface being included in the revised forward capital works plan.

COMMENT:

Please see attached the funding application for the Community Sport and Recreation Facilities Funding (CSRFF). It is asked that Council acknowledge the Project Assessment Sheet at the rear of the application. This sheet is required to be completed by the Local Government Authority. I have completed the form and ask that council endorse the assessment and rank the project as the number one sport and recreation project for Mt Marshall.

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10.2.10 Fees & Charges for Beacon Fitness Centre

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: Nil
FILE REFERENCE: A6/18c
AUTHOR: Rebecca Watson – Community and Recreation Development Officer
DISCLOSURE OF INTEREST: Nil
DATE: 13 September 2012
ATTACHMENT NUMBER: 10.2.10a Conditions of Use
10.2.10b Individual Membership Form
10.2.10c Sporting Club Membership Form
10.2.10d Fees and Charges
CONSULTATION: Matthew Gilfellon-Chief Executive Officer
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Setting of Membership Fees for the Beacon Fitness Centre
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2012/124 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Beacon Fitness Centre ‘Conditions of Use’ and ‘Membership Forms’ be endorsed and that the fees for membership/usage be set at:

| | |
|-----------------------|-------------------------|
| Adults | \$50.00 / year |
| Students | \$25.00 / year |
| Seniors | \$25.00 / year |
| Sporting Clubs | \$100.00 / year |
| Casual Entry | \$5.00 / session |

**Moved Cr RN Breakell
Absolute Majority**

Seconded Cr DA Miguel

Carried 7/0

BACKGROUND:

The Bencubbin Fitness Centre was completed in January 2011 at a total cost of \$48,000. In total \$15,000 of this was funding received through round three of the Regional Local Community Infrastructure Project (RLCIP). The Beacon Community Gymnasium was also planned to be done at this time however the plans that were developed were not going to fit within the allocated budget. Council allocated further funds for the project to be completed in the 2011/2012 budget. At this stage it is looking like the Beacon Fitness Centre Project will come to a total of around \$110,000.00.

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COMMENT:

As the project is nearing completion and we hope to open the Beacon facility in October, I need Council to set the fees and charges for the membership and use. The current fees set for the Bencubbin Gymnasium are:

| | |
|---------------|------------------|
| Adult | \$50.00 per year |
| Student | \$25.00 per year |
| Senior | \$25.00 per year |
| Sporting Club | \$100.00 year |
| Casual Use | \$5.00 a session |

I have also attached the proposed conditions of use and membership application forms for individuals and sporting groups for Council to endorse.

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10.3 Natural Resource Management Officer

Nil

10.4 Senior Finance Officer

10.4.25 Abbreviated Statement of Financial Position

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Acting Senior Finance Officer
DISCLOSURE OF INTEREST: Nil
DATE: 13 September 2012
ATTACHMENT NUMBER: 10.4.25a – Municipal Fund Statement
 10.4.25b – Trust Fund Statement
 10.4.25c – Municipal Term Deposit Statement
 10.4.25d – Reserve Term Deposit Statement
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Financial Management Regulations 1996 and the
 Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2012/125 COUNCIL DECISION/OFFICER RECOMMENDATION:

That the Abbreviated Statement of Financial Position as at 31 August 2012 be accepted.

Moved Cr MP Hogan

Seconded Cr WJ Beagley

Carried 7/0

BACKGROUND:

Nil

COMMENT:

ABBREVIATED STATEMENT OF FINANCIAL POSITION AS AT 31 AUGUST 2012

| | MUNICIPAL (\$) | TRUST (\$) | RESERVE (\$) |
|--|-----------------------|-------------------|---------------------|
| Synergy Balance as at 01/08/2012 | 1,271,721.10 | 30,846.24 | 1,175,580.70 |
| Plus Receipts 01/08/2012 to 31/08/2012 | 1,245,490.53 | 12,402.15 | |
| Plus Adjustment | - | - | - |
| Plus Outstanding Journals (interest) | - | - | 335.41 |
| | <hr/> 2,517,211.63 | <hr/> 43,248.39 | <hr/> 1,175,916.11 |
| Less Payments 01/08/2012 to 31/08/2012 | - 546,872.57 | - 14,494.20 | |
| Less Outstanding Journals | - 4,487.01 | <hr/> | - |

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| | | | |
|------------------------------------|--------------|-----------|--------------|
| Synergy Balance as at 31/08/2012 | 1,965,852.05 | 28,754.19 | 1,175,916.11 |
| This is represented by: | | | |
| Cash at Bank | 1,048,761.76 | 28,754.19 | - |
| Investments | 926,324.48 | - | 1,175,916.11 |
| Housing Bonds Held by Bankwest | - | 1,700.00 | - |
| Balance as per Bank Reconciliation | 1,975,086.24 | 30,454.19 | 1,175,916.11 |

RECONCILIATION AS AT 31 August 2012

| | | | |
|---------------------------------|--------------|-----------|--------------|
| Balance as per Bank Statement | 1,048,761.76 | 27,111.04 | - |
| Balance of Term Deposits | 926,324.48 | - | 1,175,916.11 |
| Balance of Housing Bonds (Bank) | - | 1,700.00 | - |
| | 1,975,086.24 | 28,811.04 | 1,175,916.11 |
| Plus Outstanding Deposits | 150.35 | 232.10 | - |
| | 1,975,236.59 | 29,043.14 | 1,175,916.11 |
| Less Outstanding Cheques | - 9,384.54 | - 288.95 | - |
| | 1,965,852.05 | 28,754.19 | 1,175,916.11 |

BALANCE OF RESERVE FUNDS AS AT 31 AUGUST 2012

| | \$ |
|---------------------------------------|--------------|
| Plant Replacement | 297,316.38 |
| Aged Care Units | 57,661.90 |
| Community Housing | 33,136.67 |
| Council Staff Housing | 115,044.70 |
| Employee Entitlements | 102,171.65 |
| Caravan Park Upgrades | 21,668.93 |
| Public Amenities and Buildings | 252,417.10 |
| Land & Road Development | 21,458.89 |
| Television & Radio Broadcasting | 26,418.45 |
| Bencubbin Aquatic Centre Development | 138,145.25 |
| Community Bus | 51,024.95 |
| Refuse Site Development | - |
| Bencubbin Recreation Complex | 23,542.64 |
| Office Equipment | 13,510.19 |
| Industrial Shed | 22,063.00 |
| Country Local Government Fund Reserve | - |
| | 1,175,580.70 |

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INVESTMENTS AS AT THE 31 AUGUST 2012

| FUND | INSTITUTION | TERM | RATE | AMOUNT | EXPIRY | ACCOUNT No. |
|-------------|--------------------|------------------|-------------|---------------|---------------|--------------------|
| Reserve * | Bankwest | 3 Months | 5.15% | 818,065.53 | 29/08/2012 | 028-035695-8 |
| Reserve * | Bankwest | 2 Months | 5.05% | 285,701.51 | 6/08/2012 | 028-036484-4 |
| Reserve * | Bankwest | 1 Month 12 Days | 4.20% | 72,149.07 | 29/08/2012 | 028-036280-0 |
| Municipal | Bankwest | 2 Months | 4.46% | 262,386.51 | 16/10/2012 | 028-038504-0 |
| Municipal | Bankwest | 2 months 30 days | 5.05% | 90,216.14 | 17/09/2012 | 028-037829-9 |
| Municipal | Bankwest | 1 Month | 4.46% | 69,513.50 | 1/10/2012 | 028-038893-3 |
| Municipal | Bankwest | 2 Months | 5.00% | 504,208.33 | 29/10/2012 | 022-024581-0 |

* Statements not received at time of preparing agenda.

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10.4.26 Statement of Financial Activity

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Acting Senior Finance Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 7 September 2012
ATTACHMENT NUMBER: Nil
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Local Government (Financial Management)
Regulations 1996
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2012/126 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Statement of Financial Activity for the period ended 31 August 2012 be endorsed.

Moved Cr DA Miguel

Seconded Cr RN Breakell

Carried 7/0

BACKGROUND:

Council has resolved that material variances greater than ten percent be reported and these have been listed in the notes to the statement.

COMMENT:

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ABBREVIATED STATEMENT OF FINANCIAL ACTIVITY
for the period 1 July 2012 to 31 August 2012

| OPERATING ACTIVITIES | Note | Budget | YTD Budget | YTD Actual | Variances Greater Than 10% of YTD Budget |
|------------------------------|-------------|------------------|-------------------|-------------------|---|
| Income | | \$ | \$ | \$ | |
| General Purpose Funding | | 1,856,108 | 309,351 | 1,110,752 | -259.06% |
| Governance | 4i | 12,970 | 2,162 | 553 | 74.42% |
| Law, Order and Public Safety | | 49,255 | 8,209 | 33,074 | -302.89% |
| Health | | - | - | - | 0.00% |
| Education and Welfare | | 51,560 | 8,593 | 12,227 | -42.28% |
| Housing | | 82,000 | 13,667 | 24,669 | -80.50% |
| Community Amenities | | 58,279 | 9,713 | 62,071 | -539.04% |
| Recreation and Culture | 11i | 24,240 | 4,040 | 2,278 | 43.61% |
| Transport | | 369,538 | 61,590 | 244,072 | -296.29% |
| Economic Services | | 84,550 | 14,092 | 23,337 | -65.61% |
| Other Property and Services | | 22,200 | 3,700 | 4,826 | -30.43% |
| | | 2,610,700 | 435,117 | 1,517,859 | |
| Expenditure | | | | | |
| General Purpose Funding | | 78,745 | 13,124 | 10,307 | -21.47% |
| Governance | | 395,528 | 65,921 | 65,892 | -0.04% |
| Law, Order and Public Safety | | 101,230 | 16,872 | 17,082 | 1.25% |
| Health | | 138,192 | 23,032 | 7,967 | -65.41% |
| Education and Welfare | 8e | 144,250 | 24,042 | 30,054 | 25.01% |
| Housing | 9e | 270,164 | 45,027 | 57,384 | 27.44% |
| Community Amenities | | 320,065 | 53,344 | 37,059 | -30.53% |
| Recreation and Culture | | 611,825 | 101,971 | 62,249 | -38.95% |
| Transport | | 2,879,779 | 479,963 | 109,254 | -77.24% |
| Economic Services | 13e | 213,866 | 35,644 | 44,626 | 25.20% |

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| | | | | |
|---------------------------------|--------------------|--------------------|------------------|---------|
| Other Property and Services | 20,493 | 3,416 | 15,508 | 354.05% |
| | 5,174,137 | 862,356 | 457,382 | |
| Net Operating Profit/(Loss) | (2,563,437) | (427,240) | 1,060,477 | |
| ADD NON CASH ITEMS | | | | |
| Depreciation | 2,485,525 | 414,254 | - | |
| Provisions/Other Accruals | | - | | |
| Loss/(Profit) on Sale of Assets | (23,495) | (3,916) | - | |
| | 2,462,030 | 410,338 | - | |
| Net Operating Surplus/(Deficit) | (101,407) | (16,901) | 1,060,477 | |
| LESS CAPITAL EXPENDITURE | | | | |
| Land & Buildings | 1,449,666 | 241,611 | 226,597 | |
| Plant & Machinery | 545,500 | 545,500 | 1,885 | |
| Furniture, Fittings & Equipment | - | - | - | |
| Infrastructure - Roads | 1,823,783 | 303,964 | 121,064 | |
| Infrastructure - Other | 423,230 | 70,538 | - | |
| | (4,343,586) | (1,178,514) | 710,931 | |
| LESS OTHER NON OPERATING | | | | |
| Loan Principal Repayments | 118,773 | 19,796 | 30,581 | |
| Transfer to Community Group | 134,963 | 19,796 | 74,659 | |
| Transfer to Reserves | 1,207,615 | 201,269 | - | |
| Funding Required | (5,804,937) | (1,399,579) | 605,691 | |
| FUNDED FROM | | | | |
| Transfer from Reserves | 125,012 | 20,835 | - | |
| Capital Contribution | 3,501,645 | 583,608 | - | |
| Proceeds from New Loans | | - | | |
| Proceeds on Sale of Assets | 249,000 | 41,500 | - | |
| Self-Supporting Loan Income | 8,304 | 1,384 | - | |
| Opening Funds | 1,940,596 | 1,940,596 | 1,940,596 | |
| Closing Funds | 19,620 | 19,620 | 2,338,510 | |

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Notes

- 4i – This variance is due to the ESL administration fee not being received (due 31 October) and other fees being received sporadically during the year
- 11i – This variance is due to CSRFF funding for Beacon netball court not yet being received.
- 8e – This variance is mainly due to insurance and rates for the year being paid. The air conditioner in the Lodge was also replaced but this was the subject of an insurance claim.
- 9e – This variance is due to community housing maintenance currently being over budget. This is a timing issue with property insurance and water rates for the year paid.
- 13e – This variance is due to insurance and water rates for the year being paid in July. Six months interest on the loan for the Bencubbin cabins was also paid. These are timing issues.

Composition Of Net Current Asset Position

Current Assets

| | |
|---------------------|-----------|
| Cash - Unrestricted | 1,970,739 |
| Cash - Restricted | 1,175,581 |
| Receivables | 522,105 |
| Inventories | 19,761 |

Less Current Liabilities

| | |
|----------------------------------|------------------|
| Payables & Provisions | (174,095) |
| Less: Cash Reserves - Restricted | (1,175,581) |
| | 2,338,510 |

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10.4.27 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Acting Senior Finance Officer
DISCLOSURE OF INTEREST: Nil
DATE: 7 September 2012
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2012/127 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Accounts Listed

| | | |
|-----------------------|-----------|------------------|
| Municipal Fund | \$ | 480174.04 |
| Trust Fund | \$ | 14949.30 |
| Mastercard | \$ | 4202.39 |

Be endorsed.

Moved Cr PA Gillett

Seconded Cr MP Hogan

Carried 7/0

BACKGROUND:

Following is a List of Accounts submitted to Council on Wednesday 19 September 2012 for the Municipal Fund, Trust Fund and Mastercard.

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1. Municipal Fund

| CHQ/EFT | DATE | NAME | DESCRIPTION | AMOUNT |
|----------------|-------------|----------------------------------|--|---------------|
| EFT6339 | 06/08/2012 | COVS | 20MM TAP | 31.10 |
| EFT6340 | 06/08/2012 | CJD EQUIPMENT PTY LTD | BALL JOINT AND TIE ROD | 490.13 |
| EFT6341 | 06/08/2012 | STATE LIBRARY OF WA | LOST OR DAMAGED BOOKS - BEACON LIBRARY | 102.30 |
| EFT6342 | 06/08/2012 | NINGHAN SPRAYING SERVICE | DIESEL | 81.11 |
| EFT6343 | 06/08/2012 | KTY ELECTRICAL SERVICES | WIRING/FIT OUT, INSTALL SWITCHBOARD AT BEACON CO-OP BUILDING | 42094.92 |
| EFT6344 | 06/08/2012 | BENCUBBIN NEWS & POST | POSTAGE - RATES | 198.60 |
| EFT6345 | 06/08/2012 | BEACON PROGRESS ASSOCIATION INC. | HIRE OF BEACON HALL - AGED CARE FORUM | 16.50 |
| EFT6346 | 06/08/2012 | DIELECTRIC SECURITY SERVICES | CENTRAL STATION MONITORING SERVICE FOR THE PERIOD 1.8 - 31.10.12 | 101.20 |
| EFT6347 | 06/08/2012 | CORPORATE EXPRESS AUSTRALIA LTD | STATIONERY ITEMS - JULY 2012 | 529.22 |
| EFT6348 | 06/08/2012 | BURGESS RAWSON (WA) PTY LTD | WATER CONSUMPTION 3.4 - 16.7.12 | 533.01 |
| EFT6349 | 06/08/2012 | PORKY'S ENTERPRISES | LABOUR HIRE AT NEW BEACON CO-OP BUILDING | 2829.75 |
| EFT6350 | 06/08/2012 | D I TOMAS CONTRACTING | DRY HIRE OF CASE BOBCAT | 2601.50 |
| EFT6351 | 06/08/2012 | CR PA GILLETT | MEETING FEES AND ALLOWANCES - JULY 2012 | 1527.38 |
| EFT6352 | 06/08/2012 | FUJI XEROX AUSTRALIA PTY LTD | PHOTOCOPIER SUPPORT SERVICE AGREEMENT - JULY 2012 | 295.02 |
| EFT6353 | 06/08/2012 | METROCOUNT | UPGRADE TO ROAD COUNTER | 924.00 |
| EFT6354 | 06/08/2012 | BENCUBBIN SMASH REPAIRS | PPMV - P WALKER | 100.00 |
| EFT6355 | 06/08/2012 | D & D TRANSPORT | FREIGHT | 129.97 |
| EFT6356 | 06/08/2012 | CR RN BREAKELL | MEETING FEES AND ALLOWANCES - JULY 2012 | 421.61 |
| EFT6357 | 06/08/2012 | CR DA MIGUEL | MEETING FEES AND ALLOWANCES - JULY 2012 | 492.71 |
| EFT6358 | 06/08/2012 | LANDGATE | UV GENERAL VALUATIONS SHARED | 662.02 |
| EFT6359 | 06/08/2012 | CR MP HOGAN | MEETING FEES AND ALLOWANCES - JULY 2012 | 285.23 |
| EFT6360 | 06/08/2012 | GERALDTON FUEL | BULK DIESEL - BEACON AND BENCUBBIN DEPOTS | 14440.60 |
| EFT6361 | 06/08/2012 | 5RIVERS PLUMBING AND GAS | ALTER DRAINAGE AT BEACON COMPLEX TO ACCOMMODATE GYM EXTENSION | 2495.08 |
| EFT6362 | 06/08/2012 | JENNI BUNCE - CLEANING | BEACON CONTRACT CLEANING 19.7 - 1.8.12 | 3495.00 |
| EFT6363 | 06/08/2012 | CR CJ KIRBY | MEETING FEES AND ALLOWANCES - JULY 2012 | 396.25 |
| EFT6364 | 06/08/2012 | TRUCK CENTRE (WA) PTY LTD | FRONT SHOCK ABSORBERS | 206.76 |
| EFT6365 | 06/08/2012 | CR WJ BEAGLEY | MEETING FEES AND ALLOWANCES - JULY 2012 | 392.61 |

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|---------|------------|---|--|----------|
| EFT6366 | 06/08/2012 | TRACE'S PLACE | CATERING - TRAFFIC MANAGEMENT REFRESHER COURSE | 248.00 |
| EFT6367 | 06/08/2012 | CR IC SANDERS | MEETING FEES AND ALLOWANCES - JULY 2012 | 285.23 |
| EFT6369 | 06/08/2012 | STRUCTERRE | SOIL TESTING FOR BEACON NETBALL COURT | 4004.00 |
| EFT6370 | 06/08/2012 | TOUCAN DISPLAY SYSTEMS | SETS OF CONFERENCE PANELS AND GALLERY HANGING SYSTEMS - BENCUBBIN COMMUNITY CENTRE | 6864.00 |
| EFT6371 | 08/08/2012 | TRAVEL SUPERCOOL | R134A GAS | 561.66 |
| EFT6373 | 15/08/2012 | COVS | BOLTS - IMPERIAL AND METRIC | 223.87 |
| EFT6374 | 15/08/2012 | AVON WASTE | RUBBISH COLLECTION - JULY 2012 | 5126.70 |
| EFT6375 | 15/08/2012 | BOC GASES | CYLINDER RENTAL - JULY 2012 | 64.10 |
| EFT6376 | 15/08/2012 | CJD EQUIPMENT PTY LTD | FIT NEW AXLE AND SEALS | 7101.87 |
| EFT6377 | 15/08/2012 | COURIER AUSTRALIA | FREIGHT | 40.09 |
| EFT6378 | 15/08/2012 | NINGHAN SPRAYING SERVICE | SUNDRY HARDWARE ITEMS | 100.00 |
| EFT6379 | 15/08/2012 | KTY ELECTRICAL SERVICES | REPAIR SECURITY LIGHT AT HALL | 233.86 |
| EFT6380 | 15/08/2012 | BENCUBBIN NEWS & POST | STATIONERY - JULY 2012 | 61.80 |
| EFT6381 | 15/08/2012 | MOBILE MASTERS | TAIT T2020 POWER LEAD EXTERNAL SPEAKER | 204.70 |
| EFT6382 | 15/08/2012 | WA TREASURY CORPORATION | LOAN NO. 111 INTEREST PAYMENT - 229 MURRAY STREET HOUSE | 9518.08 |
| EFT6383 | 15/08/2012 | HUTTON & NORTHEY MUKINBUDIN | MAKE UP HYDRAULIC HOSE | 120.32 |
| EFT6384 | 15/08/2012 | ICS CARPENTRY | BALANCE OF THIRD AND FINAL PAYMENT - BENCUBBIN COMMUNITY CENTRE | 5831.00 |
| EFT6385 | 15/08/2012 | STAR TRACK EXPRESS | FREIGHT | 252.12 |
| EFT6386 | 15/08/2012 | RELIANCE PETROLEUM | FUEL CARD PURCHASES - JULY 2012 | 419.39 |
| EFT6387 | 15/08/2012 | ALL-WAYS FOODS | CLEANING PRODUCTS | 566.30 |
| EFT6388 | 15/08/2012 | BENCUBBIN COMMUNITY RESOURCE CENTRE | HIRE OF ACTIVITIES ROOM - TRAFFIC MANAGEMENT REFRESHER | 55.00 |
| EFT6389 | 15/08/2012 | SKIPPER TRUCK PARTS | FREIGHT | 18.04 |
| EFT6390 | 15/08/2012 | HEMPFIELD SMALL MOTORS | RECOIL STARTS | 511.30 |
| EFT6391 | 15/08/2012 | BENCUBBIN SMASH REPAIRS | EXCESS ON REPAIRS - HOLDEN CAPRICE | 300.00 |
| EFT6392 | 15/08/2012 | KENYON & COMPANY PTY LTD | H3 GLOBES | 66.11 |
| EFT6393 | 15/08/2012 | WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION | ASSOCIATION MEMBERSHIP SUBSCRIPTION 2012/13 | 16440.48 |

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| CHQ/EFT | DATE | NAME | DESCRIPTION | AMOUNT |
|---------|------------|---|--|-----------|
| EFT6394 | 15/08/2012 | MEDINA GRAND PERTH | ACCOMMODATION AND CHARGES - COUNCILLORS AND CEO AT LOCAL GOVERNMENT WEEK | 7600.40 |
| EFT6395 | 15/08/2012 | BENCUBBIN AG SUPPLIES | FIRE EQUIPMENT - BENCUBBIN CRC BUILDING | 1104.00 |
| EFT6396 | 15/08/2012 | 5RIVERS PLUMBING AND GAS | CONNECTION OF SEPTICS AND PLUMBING FIXTURES - BENCUBBIN CRC | 5155.63 |
| EFT6397 | 15/08/2012 | BENNY MART | PPMVS - S BLACKIE, C MCEWAN AND D KETT | 367.09 |
| EFT6398 | 15/08/2012 | CPS WEAR PARTS | GRADER BLADES | 4309.33 |
| EFT6399 | 15/08/2012 | WHEATBELT GP NETWORK KUNUNOPPIN | HEP A/B SHOTS FOR STAFF MEMBERS | 294.00 |
| EFT6400 | 15/08/2012 | GREAT SOUTHERN FUELS | FUEL CARD PURCHASES - JULY 2012 | 2503.33 |
| EFT6401 | 15/08/2012 | TKB MECHANICAL | WHEEL ALIGNMENT | 110.00 |
| EFT6402 | 15/08/2012 | WHEATBELT TYRES | HANKOOK TYRES AND FITTING | 846.00 |
| EFT6403 | 16/08/2012 | ICS CARPENTRY | PART OF THIRD AND FINAL PAYMENT - BENCUBBIN COMMUNITY CENTRE | 100000.00 |
| EFT6404 | 21/08/2012 | TWO DOGS HOME HARDWARE | DRILL BITS | 117.01 |
| EFT6405 | 21/08/2012 | COURIER AUSTRALIA | FREIGHT | 35.47 |
| EFT6406 | 21/08/2012 | STATE LIBRARY OF WA | LOST OR DAMAGED BOOKS | 15.40 |
| EFT6407 | 21/08/2012 | THE ROYAL LIFE SAVING SOCIETY | POOL OPERATIONS TRAINING - TRYPHENA GILLETT | 1160.00 |
| EFT6408 | 21/08/2012 | LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE | ANALYTICAL SERVICES 2012/13 | 441.39 |
| EFT6409 | 21/08/2012 | NINGHAN SPRAYING SERVICE | ACCOUNT FOR BEACON CO-OP BUILDING | 2128.39 |
| EFT6410 | 21/08/2012 | KTY ELECTRICAL SERVICES | CHECK WIRING AT 156 BROWN ST BENCUBBIN | 159.70 |
| EFT6411 | 21/08/2012 | WHEATBELT SIGNS | FOR SALE SIGN - SDA CHURCH | 120.00 |
| EFT6412 | 21/08/2012 | BENCUBBIN NEWS & POST | POSTAGE 6.5 - 10.8.12 | 45.96 |
| EFT6413 | 21/08/2012 | MERREDIN RETRAVISION | REFRIGERATOR AND DELIVERY OF FURNITURE TO BENCUBBIN CRC; MEMORY CARDS | 837.90 |
| EFT6414 | 21/08/2012 | AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY | RENEW LICENCES TO REBROADCAST TV | 80.00 |
| EFT6415 | 21/08/2012 | BEACON CO-OPERATIVE LTD | SAUSAGES, ONIONS, ROLLS - TREE PLANTING DAY | 190.21 |
| EFT6416 | 21/08/2012 | LOCAL GOVERNMENT MANAGERS AUSTRALIA - WA | CDN CONFERENCE REGISTRATION - R WATSON | 755.00 |
| EFT6417 | 21/08/2012 | BENCUBBIN BULK HAULIERS | HIRE OF ROAD TRAIN | 4226.75 |

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|----------------|-------------|---|---|---------------|
| EFT6418 | 21/08/2012 | CORPORATE EXPRESS AUSTRALIA LTD | FLASH DRIVE, TUBECLIPS | 60.69 |
| EFT6419 | 21/08/2012 | STAR TRACK EXPRESS | FREIGHT | 171.03 |
| EFT6420 | 21/08/2012 | ALL-WAYS FOODS | CLEANING PRODUCTS | 273.27 |
| EFT6421 | 21/08/2012 | BENCUBBIN COMMUNITY RESOURCE CENTRE | HIRE OF PROJECTOR AND SCREEN - AGED CARE FORUM | 25.50 |
| EFT6422 | 21/08/2012 | PAUL SACHSE | LEASE - BENCUBBIN REFUSE SITE | 2997.50 |
| EFT6423 | 21/08/2012 | BENCUBBIN SMASH REPAIRS | SCREW EXTRACTOR SET | 21.00 |
| EFT6424 | 21/08/2012 | NEAT N' TRIM UNIFORMS PTY LTD | UNIFORM - W MILLAR | 102.58 |
| EFT6425 | 21/08/2012 | BENCUBBIN TRUCK N AUTO'S | BATTERIES, TYRES, OTHER SUNDRY PARTS | 1193.54 |
| EFT6426 | 21/08/2012 | EASTERN WHEATBELT DECLARED SPECIES GROUP | CONTRACTED SERVICES FOR CONTROL OF WILD DOGS - 12/13 | 6600.00 |
| EFT6427 | 21/08/2012 | LANDGATE | LAND ENQUIRIES | 72.00 |
| EFT6428 | 21/08/2012 | WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION | 2012 WA LOCAL GOVERNMENT CONVENTION REGISTRATIONS | 9081.00 |
| EFT6429 | 21/08/2012 | JENNI BUNCE - CLEANING | BEACON CONTRACT CLEANING 2.8 - 15.8.12 | 1882.50 |
| EFT6430 | 21/08/2012 | REECE PTY LTD | DRAIN FILTER MATTING | 536.29 |
| EFT6431 | 21/08/2012 | KUNUNOPPIN MEDICAL PRACTICE | 25% OF MEDICAL PRACTICE EXPENSES LESS 25% INCOME | 6102.48 |
| EFT6432 | 21/08/2012 | TRACE'S PLACE | REFRESHMENTS FOR STAFF SEND-OFF | 128.00 |
| EFT6433 | 21/08/2012 | SEEK LIMITED | ADVERTISING - LEADING HAND/ CONSTRUCTION GRADER OPERATOR | 286.00 |
| EFT6434 | 21/08/2012 | NEWTONS HOME FURNISHINGS | FURNITURE - BENCUBBIN CRC BUILDING | 2686.00 |
| EFT6435 | 21/08/2012 | CHEM-DRY BETTA FINISH | CLEAN CARPETS IN LADIES CHANGE ROOMS - BEACON COMPLEX | 130.00 |
| EFT6436 | 21/08/2012 | ALLMARK & ASSOCIATES PTY LTD | STAINLESS STEEL PLAQUE - BENCUBBIN COMMUNITY CENTRE | 561.00 |
| EFT6437 | 24/08/2012 | BRICK MART NORTHAM | LAY PAVERS AT BENCUBBIN COMMUNITY CENTRE INC EARTHWORKS, DINGO HIRE, TRAVEL | 13200.00 |
| EFT6438 | 28/08/2012 | BEACON PROGRESS ASSOCIATION INC. | RATES REFUND FOR ASSESSMENT A6616 ROWLANDS (BEACON) ST BEACON 6472 | 286.75 |
| EFT6439 | 28/08/2012 | PORKY'S ENTERPRISES | RATES REFUND FOR ASSESSMENT A6035 WIALKI WA 6472 | 224.79 |
| EFT6440 | 29/08/2012 | COVS | LED INSPECTION LAMP | 127.82 |

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|----------------|-------------|---|--|---------------|
| EFT6441 | 29/08/2012 | JASON SIGNMAKERS | STREET SIGNS | 2626.80 |
| EFT6442 | 29/08/2012 | BENCUBBIN CARPET CLEANING | CLEAN CARPET - U2/97 MONGER ST | 70.00 |
| EFT6443 | 29/08/2012 | BENCUBBIN NEWS & POST | POSTAGE 20.8 - 24.8.12 | 68.56 |
| EFT6444 | 29/08/2012 | MOBILE MASTERS | MAGNETIC BASES, SPEAKER EXTENSIONS, ANTENNA LEADS | 524.70 |
| EFT6445 | 29/08/2012 | BEACON PROGRESS ASSOCIATION INC. | 2012/2013 RENTAL FOR BEACON LIBRARY AND UTILITIES | 1716.00 |
| EFT6446 | 29/08/2012 | KENNETH LAMBLEY & CO | A4 LETTERHEAD | 209.00 |
| EFT6447 | 29/08/2012 | FESA | 2012/13 ESL QUARTER 1 | 8413.20 |
| EFT6448 | 29/08/2012 | AUSTRALIAN SERVICES UNION | PAYROLL DEDUCTIONS | 45.80 |
| EFT6449 | 29/08/2012 | LGRCEU | PAYROLL DEDUCTIONS | 38.80 |
| EFT6450 | 29/08/2012 | WALGS PLAN | SUPERANNUATION CONTRIBUTIONS | 10007.16 |
| EFT6451 | 29/08/2012 | STAR TRACK EXPRESS | FREIGHT | 111.12 |
| EFT6452 | 29/08/2012 | HITACHI CONSTRUCTION MACHINERY (AUST) P/L | PNEUMATIC ACCUMULATOR | 182.75 |
| EFT6453 | 29/08/2012 | CR PA GILLETT | MEETING FEES AND ALLOWANCES - AUGUST 2012 | 1454.58 |
| EFT6454 | 29/08/2012 | HANSON CONSTRUCTION MATERIALS P/L | 20MM AGGREGATE | 2592.29 |
| EFT6455 | 29/08/2012 | HEMPFIELD SMALL MOTORS | ELECT CLUTCH | 370.00 |
| EFT6456 | 29/08/2012 | J & K HOPKINS | BOARDROOM TABLES, CHAIRS, BUFFET ETC FOR BENCUBBIN COMMUNITY CENTRE | 10130.00 |
| EFT6457 | 29/08/2012 | THE INDUSTRY SUPERANNUATION FUND | SUPERANNUATION CONTRIBUTIONS | 173.60 |
| EFT6458 | 29/08/2012 | MEGAN BEAGLEY | REIMBURSEMENT OF PURCHASES FOR NEW BEACON CO-OP BUILDING | 603.19 |
| EFT6459 | 29/08/2012 | IT VISION | RENEW SYNERGY SOFT & UNIVERSE ANNUAL LICENCE TO 30.6.13 | 20003.50 |
| EFT6460 | 29/08/2012 | DOWNER EDI WORKS PTY LTD | CATIONIC RAPID SET EMULSION | 1090.32 |
| EFT6461 | 29/08/2012 | JR & A HERSEY | SAFETY STEP, GLOVES, SPRAY MARK | 307.23 |
| EFT6462 | 29/08/2012 | CR RN BREAKELL | MEETING FEES AND ALLOWANCES - AUGUST 2012 | 429.56 |
| EFT6463 | 29/08/2012 | CR DA MIGUEL | MEETING FEES AND ALLOWANCES - AUGUST 2012 | 290.91 |
| EFT6464 | 29/08/2012 | CR MP HOGAN | MEETING FEES AND ALLOWANCES - AUGUST 2012 | 320.03 |

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|----------------|-------------|--|--|---------------|
| EFT6465 | 29/08/2012 | HM & NE BATES | TAGGING AND TESTING - VARIOUS SITES | 924.00 |
| EFT6466 | 29/08/2012 | MTAA SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | 287.58 |
| EFT6467 | 29/08/2012 | 5RIVERS PLUMBING AND GAS | REPAIR LEAK AT BEACON DEPOT | 412.01 |
| EFT6468 | 29/08/2012 | OCLC (UK) LTD | AMLIB ANNUAL MAINTENANCE | 1686.85 |
| EFT6469 | 29/08/2012 | CR CJ KIRBY | MEETING FEES AND ALLOWANCES - AUGUST 2012 | 401.93 |
| EFT6470 | 29/08/2012 | AUSTRALIAN SUPER | SUPERANNUATION CONTRIBUTIONS | 287.58 |
| EFT6471 | 29/08/2012 | ID ANDREWS & RJ ANSTEE & MISTY FARM TRUST | SUPPLY OF GRAVEL | 686.40 |
| EFT6472 | 29/08/2012 | CR WJ BEAGLEY | MEETING FEES AND ALLOWANCES - AUGUST 2012 | 290.91 |
| EFT6473 | 29/08/2012 | CR IC SANDERS | MEETING FEES AND ALLOWANCES - AUGUST 2012 | 290.91 |
| EFT6474 | 29/08/2012 | BEACON PROGRESS - CO-OP BUILDING PROJECT | VERANDAH MATERIALS EX STRATCO | 1182.43 |
| EFT6475 | 29/08/2012 | BONDOR | 100MM CHANNEL FOR BEACON CO-OP BUILDING | 290.40 |
| EFT6476 | 29/08/2012 | HEARTLANDS WESTERN AUSTRALIA INC | CORPORATE MEMBERSHIP 2012/13 | 200.00 |
| EFT6477 | 29/08/2012 | JENNI BUNCE | REIMBURSEMENT OF PURCHASES FOR NEW BEACON CO-OP BUILDING | 601.53 |
| EFT6478 | 31/08/2012 | RS & JE COOPER & SON | RATES REFUND FOR ASSESSMENT A6783 WREN RD WELBUNGIN 6478 | 2597.93 |
| 20103 | 06/08/2012 | TELSTRA | TELEPHONE - JULY 2012 | 1793.36 |
| 20104 | 06/08/2012 | WATER CORPORATION | WATER CONSUMPTION 23.3 - 19.7.12 | 463.25 |
| 20105 | 06/08/2012 | SYNERGY | ELECTRICITY 11.5 - 13.7.12 | 245.65 |
| 20106 | 06/08/2012 | INSTITUTE OF AUTOMOTIVE MECHANICAL ENGINEERS | PAC TESTER, TAGS AND LOG BOOK | 1350.00 |
| 20107 | 06/08/2012 | WENDY NEWSON | REFUND OF ONE NIGHT IN CABIN | 88.00 |
| 20108 | 09/08/2012 | SHIRE OF MT MARSHALL | CASH PAYMENTS 08.08.2012 | 2650.00 |
| 20109 | 15/08/2012 | SHIRE OF MT MARSHALL | ACCOMMODATION FOR CONTRACTORS - BEACON CO-OP BUILDING | 1056.00 |
| 20110 | 15/08/2012 | SYNERGY | ELECTRICITY 9.5 - 16.7.12 | 39.15 |
| 20111 | 15/08/2012 | MIDALIA STEEL | RHS AND SQUARE TUBING - VARIOUS | 217.07 |
| 20112 | 15/08/2012 | RN & JB WHYTE | DOZER HIRE TO PUSH GRAVEL | 5280.00 |
| 20113 | 15/08/2012 | JAHN CONTRACTING | BALANCE OF LANDSCAPING - RETIREMENT UNITS IN BEACON | 16016.00 |

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|---------|------------|--|---|-----------|
| 20114 | 17/08/2012 | SYNERGY | STREETLIGHTS 25.6 - 24.7.12 | 8921.21 |
| 20115 | 21/08/2012 | SHIRE OF MT MARSHALL | PETTY CASH RECOUP - JULY 2012 | 77.05 |
| 20116 | 21/08/2012 | BENCUBBIN SPORTS CLUB INC. | REFRESHMENTS FOR STAFF SEND-OFF | 138.00 |
| 20117 | 21/08/2012 | TOLL IPEC PTY LTD | FREIGHT | 27.64 |
| 20118 | 21/08/2012 | BORAL BRICKS WESTERN AUSTRALIA PTY LTD | PAVERS FOR BENCUBBIN COMMUNITY CENTRE | 9382.20 |
| 20119 | 21/08/2012 | CN & PJ POOLE | GRAVEL PURCHASED | 6547.20 |
| 20120 | 21/08/2012 | MERREDIN FRENCH HOT BREAD | CATERING FOR NATIVE FORAGE SHRUB TRIAL FIELD DAY | 159.80 |
| 20121 | 23/08/2012 | SHIRE OF MT MARSHALL | CASH PAYMENTS 22.08.2012 | 2650.00 |
| 20122 | 28/08/2012 | SHIRE OF MT MARSHALL | RATES AND RUBBISH | 27439.21 |
| 20123 | 28/08/2012 | WATER CORPORATION | WATER CONSUMPTION 4.4 - 16.7.12 | 6729.85 |
| 20124 | 29/08/2012 | TELSTRA | TELEPHONE - AUGUST 2012 | 1902.89 |
| 20125 | 29/08/2012 | SYNERGY | ELECTRICITY 19.6 - 10.8.12 | 430.15 |
| 20126 | 29/08/2012 | WESTNET PTY LTD | EMAIL VIRUS SCANNING 27.7.12 - 31.7.13 | 99.00 |
| 20127 | 29/08/2012 | MUKINBUDIN HOTEL / MOTEL | ACCOMMODATION AND MEALS - T CASHMORE | 107.50 |
| | | | | 480174.04 |

2. Trust

| CHQ/EFT | DATE | NAME | DESCRIPTION | AMOUNT |
|---------|------------|---|-----------------------------------|----------|
| 3395 | 06/08/2012 | GARY HUCKSTEP | REFUND OF OVERPAYMENT - LICENSING | 24.00 |
| EFT6372 | 08/08/2012 | DEPARTMENT OF PLANNING & INFRASTRUCTURE | RECOUP LICENSING - JULY 2012 | 14925.30 |
| | | | | 14949.30 |

3. Mastercard

| DETAILS | AMOUNT |
|---------------------------------|---------|
| FLIGHTS - T GILLETT | 904.00 |
| BOOKING FEE - FLIGHTS | 19.95 |
| EXCESS REDUCTION - T GILLETT | 99.40 |
| CAMERA, CAMCORDER ETC | 822.90 |
| REFRESHMENTS FOR COUNCIL | 223.97 |
| FILTERS FOR HOT WATER DISPENSER | 58.90 |
| PANASONIC TOUCHSCREEN TABLETS | 2073.27 |
| | 4202.39 |

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This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **19 September 2012**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Matthew Gilfellow
Chief Executive Officer

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10.5 Engineering Administration Officer

10.5.2 Sale of Seventh Day Adventist Church Bencubbin

LOCATION/ADDRESS: Shire of Mt Marshall
NAME OF APPLICANT: N/A
FILE REFERENCE: B2/23
AUTHOR: Jack Walker – Engineering Administration Officer
DISCLOSURE OF INTEREST: Nil
DATE: 11 September 2012
ATTACHMENT NUMBER: 10.5.2a Offer from Mr Tony Buchert
 10.5.2b Offer from Mr Neal Ryan
 10.5.2c Offer from Mr Craig Mulder
CONSULTATION: Matthew Gilfellow – Chief Executive Officer
STATUTORY ENVIRONMENT: Local Government Act 1995, Sect 3.58
 LGA (Functions & General) Regulations 1996
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Income from Sale
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

OFFICER RECOMMENDATION:

For Council consideration.

2012/128 COUNCIL DECISION:

That the offer from Mr Tony Buchert for purchase of Lot 96 Monger St, Bencubbin for \$40,000.00 for the purpose converting to two residential units, be accepted.

**Moved Cr PA Gillett
 Absolute Majority**

Seconded Cr RN Breakell

Carried 7/0

BACKGROUND:

At the March 2012 Council meeting it was resolved by Council to sell the property situated at Lot 96 Monger Street, Bencubbin by public tender. As no tenders were received the property was then advertised for sale in several other formats.

COMMENT:

As at Thursday 13 September three offers for the purchase of the property have been received.

| Name | Offer | Purpose |
|--------------|--------------|-----------------------|
| Tony Buchert | \$40,000 | Two residential units |
| Neal Ryan | \$40,000 | Residential |
| Craig Mulder | \$38,000 | Residential |

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All prospective purchasers have indicated that they would convert the building to residential purposes.

At the present moment under Council's current Town Planning Scheme the property is zoned residential, but under the new Town Planning Scheme that is yet to be adopted by Council the property is zoned 'Special Use', therefore an amendment to the proposed new scheme would be required to have the property zoned 'residential'.

Prior to disposing of the property Council will be required to have a revaluation completed and possibly a termite report. The last termite inspection was carried out 3 May 2011.

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10.6 Chief Executive Officer

10.6.39 Housing Rents

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | Shire of Mt Marshall |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | F1/3 |
| AUTHOR: | Matthew Gilfellow – Chief Executive Officer |
| DISCLOSURE OF INTEREST: | Lives in a Shire Owned House |
| DATE: | 5 September 2012 |
| ATTACHMENT NUMBER: | 10.6.39a Section 9 – Fees & Charges Schedule 10.6.39b Housing Rent Chart |
| CONSULTATION: | Jack Walker – Engineering Administration Officer |
| STATUTORY ENVIRONMENT: | Residential Tenancies Act 1987 |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Increase in Rental Income |
| STRATEGIC IMPLICATIONS: | Council Direction in Regards to the Provision of Housing |
| VOTING REQUIREMENT: | Absolute Majority |

OFFICER RECOMMENDATION:

That the Fees and Charges in the attached schedule be adopted.

2012/129 COUNCIL DECISION:

That the matter regarding the increase to the Fees and Charges Schedule lay on the table.

Moved Cr MP Hogan

Seconded Cr WJ Beagley

Carried 7/0

BACKGROUND:

In March 2012 rent for non-staff and non-aged care housing was increased for the first time since 2007/2008. Due to the rules surrounding rents, the increased rents were still below private market rents in the area, however Council resolved to make a smaller increase and a further rent review in six months time.

Under a fixed term tenancy agreement, rent cannot be increased during the term of the tenancy unless the agreement says so and it is at least six months since the last increase. Tenants need not be given notice of a rent increase if a fixed term tenancy is being renewed because all conditions are up for renegotiation.

In a periodic tenancy rent may be increased at six-monthly intervals but tenants must be given at least 60 days notice in writing with details of the amount of the increase and the day it will take effect. Rent cannot be increased in the first six months of a periodic tenancy or less than six months after the previous increase.

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If a tenant believes the amount of a rent increase is unreasonable then the tenant can apply to the Magistrates Court for a reduction or to argue against the proposed increase.

COMMENT:

I am proposing that rents for non-staff members be increased by \$20 per week. I do not believe that this rate rise is too large. This will see non-staff members living in staff housing paying \$150 per week.

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10.6.40 Primary Care Service Charter

| | |
|--------------------------------|---|
| LOCATION/ADDRESS: | N/A |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | H2/10 |
| AUTHOR: | Matthew Gilfellon – Chief Executive Officer |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 5 September 2012 |
| ATTACHMENT NUMBER: | Nil |
| CONSULTATION: | Paul Gillett - President |
| STATUTORY ENVIRONMENT: | Nil |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Nil |
| STRATEGIC IMPLICATIONS: | Nil |
| VOTING REQUIREMENT: | Simple Majority |

2012/130 COUNCIL DECISION / OFFICER RECOMMENDATION:

That:

- 1. Council participate in the North Eastern Wheatbelt Primary Care Service group;**
- 2. The President and Chief Executive Officer be authorised to sign the North Eastern Wheatbelt Primary Care Service Charter.**

Moved Cr CJ Kirby

Seconded Cr PA Gillett

Carried 7/0

BACKGROUND:

Currently all shires that participate in NEWROC are also involved in Medical Practices. The shires of Mt Marshall, Trayning, Mukinbudin and Nungarin are involved in the Kununoppin Medical Practice. The Shires of Koorda and Wyalkatchem are involved in the Quondong Clinic.

On 26 June a letter was received from Rural Health West inviting the Chief Executive Officer (CEO) of Shire of Mt Marshall to a meeting with the CEOs of the other five NEWROC shires and Rural Health West.

The meeting was held on Monday 9 July and was attended by Rural Health West and the shires of Mt Marshall, Wyalkatchem, Koorda, Nungarin. At the meeting it was agreed to draw up a charter in order for the six NEWROC shires to explore different options for service delivery of primary health care services in the NEWROC area.

COMMENT:

At various times the two clinics have struggled to maintain primary health care coverage. The idea of the charter is for the six NEWROC shires to explore different models of primary health care delivery to ensure consistent coverage at all times.

While all the shires are covered by capable doctors, this situation unfortunately does not always last. Rather than waiting for the situation to change, the charter is about being proactive in order to find a solution to maintain our current situation. The Wheatbelt GP Network, who currently manages the Kununoppin Medical Practice, is willing to participate in the exercise.

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10.6.41 Forward Capital Works Plan

| | |
|--------------------------------|--|
| LOCATION/ADDRESS: | N/A |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | A2/18 |
| AUTHOR: | Matthew Gilfellon – Chief Executive Officer |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 20 August 2012 |
| ATTACHMENT NUMBER: | 10.6.41a Proposed FCWP (1) 10.6.41b Proposed FCWP (2) 10.6.41c Previous FCWP |
| CONSULTATION: | Nil |
| STATUTORY ENVIRONMENT: | Royalties for Regions Act 2009 |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Affects future budgets and projects funded under Royalties for Regions |
| STRATEGIC IMPLICATIONS: | Direct effect on the Forward Capital Works Plan |
| VOTING REQUIREMENT: | Absolute Majority |

2012/131 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council:

- 1. Adopt the Forward Capital Works Plan as shown in attachment 10.6.41a 'Proposed FCWP;**
- 2. Endorse the Shire Office Upgrade and Bowling Green – Beacon as the projects for the 2011/2012 Royalties for Regions Country Local Government Fund grant; and**
- 3. Endorse the Bowling Green – Beacon and Bowling Green – Bencubbin as the projects for the 2012/2013 Royalties for Regions Country Local Government Fund grant.**

**Moved Cr DA Miguel
Absolute Majority**

Seconded Cr RN Breakell

Carried 7/0

BACKGROUND:

In December 2010 Council adopted the first Forward Capital Works Plan.

This plan was reviewed in early 2012 with Council adopting the reviewed plan in April 2012.

COMMENT:

Following the adoption of the 2012/2013 Budget at the July Ordinary Meeting of Council it became evident that the mobile phone tower in Beacon and swimming pool upgrade would not be funded in the timeframe of the Forward Capital Works Plan (FCWP). As there were only two projects left from the four projects that received the most support in the April 2012 Forward Capital Works Plan review, there was an amount Country Local Government Fund money that had not been allocated to a project. This size of this excess will depend on the cost of the bowling green projects.

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No further projects have been forthcoming in the period between the July Budget meeting and the writing of this report. Projects that were seriously considered to be put forward in the recommendation were:

House in Beacon – This was put forward in the original FCWP submissions but moved down the order of priorities in the review. As there are two staff houses and two staff positions in Beacon a new staff house is not currently required. An additional house, or a replacement of a community house is another potential project however there is a large ongoing cost to providing housing which due to the level of rents cannot be recovered.

Barracks Accommodation (Beacon) – This would be the replacement of the current Barracks accommodation, though at a Shire owned location. The current Barracks accommodation is ageing and there are constant requests for maintenance. The cost of maintaining the Barracks, while currently not too high, will continue to be an issue into the future.

Barracks Accommodation (Bencubbin) – Currently there is no such accommodation in Bencubbin. As many of the requests for community housing come from single persons it could be a way to relieve the pressure on community housing.

Industrial Shed – Construction of an industrial shed in order to try and kick start another business in the shire.

Shire Office Upgrade – currently there is \$120,000 allocated in the budget for the upgrade of the Shire Office. Due to the limited size of the budget only a modest upgrade is planned however the additional funds would allow for additional upgrades such as the replacement of worn carpet, filling holes in walls, repainting walls and other such upgrades. This would also allow the money currently allocated to the project to be placed in reserve for use on other projects at a later date.

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10.6.42 2012/13 State Government to Local Roads Funding Program

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: A5/17a
AUTHOR: Matthew Gilfellon – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil
DATE: 13 September 2012
ATTACHMENT NUMBER: Nil
CONSULTATION: Jon Tranter – Works Supervisor
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2012/132 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the State Government to Local Roads Funded Road Program for the 2013/2014 financial year, as tabulated within, be endorsed.

Moved Cr RN Breakell

Seconded Cr CJ Kirby

Carried 7/0

BACKGROUND:

The State Government to Local Roads funding is allocated via the Wheatbelt North Regional Road Group (WN RRG) each year and is to be spent on '2025' roads only in order to bring these roads up to a specified standard.

The 2025 roads for the Shire of Mt Marshall are:

To 10m wide carriageway and 7m seal;

- Koorda-Bullfinch Road
- Kellerberrin-Bencubbin Road
- Bencubbin-Beacon Road
- Burakin-Wialki Road
- Wialki-Mukinbudin Road
- Bimbijiy Road
- Ingleton Road (from Beacon to Scotsman Road)

To gravel sheeting standard only;

- Mouroubra Road
- Mandiga Road
- Mandiga-Marindo Road

COMMENT:

The table below summarises the submissions for 2013/14 State Government to Local Roads Funding should Council give their endorsement.

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| Road Name | Section | Project Description | Estimated Total Project Cost |
|--|----------------------------|----------------------------|-------------------------------------|
| Mouroubra Rd | 3.97-5.58 | Shoulder Reconditioning | \$88,416.00 |
| Mukinbudin-Wialki Rd | 0.00-4.40 | Seal/Reseal | \$144,127.00 |
| Burakin-Wialki Rd | 9.09-10.30, 11.15-15.49 | Shoulder Widening | \$348,243.00 |
| Bencubbin-Beacon Rd | 18.74-19.68 | Shoulder Widening | \$58,982.00 |
| Bencubbin-Kellerberrin Rd | 22.15-24.95 | Seal/Reseal | \$113,850.00 |
| Burakin-Wialki Rd | 22.15-24.95 | Seal/Reseal | \$92,400.00 |
| Total 2013/2014 RRG Program Cost | | | \$846,018.00 |
| Total of State Government to Local Roads Funding (RRG) – 2/3 Funding | | | \$564,012.00 |
| Total of Municipal Funds – 1/3 Funding | | | \$282,006.00 |

The first four projects have all been taken from the ten year RRG road plan. The Bencubbin-Beacon Road project has been shortened from what was in the plan due to some of the road having already been widened.

The final two projects have been added in due to the amounts being received under RRG funding having increased since when the plan was prepared. Both projects have been chosen in order to continue the push to catch up on reseals. On the Burakin-Wialki Road and Kellerberrin-Bencubbin Road there is already nearly 16km of resealing to complete. This work is worth just over \$500,000.

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10.7 Administration Officer

Nil

10.8 Executive Administrator

10.8.7 Shire of Mt Marshall Freedom of Information Statement

| | |
|--------------------------------|--|
| LOCATION/ADDRESS: | Mt Marshall District |
| NAME OF APPLICANT: | N/A |
| FILE REFERENCE: | A2/14 |
| AUTHOR: | Lauren Grylls – Executive Administrator |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 12 September 2012 |
| ATTACHMENT NUMBER: | 10.8.7a FOI Statement Contained in Annual Report |
| | 10.8.7b Current Shire of Mt Marshall Freedom of Information Statement |
| | 10.8.7c Summary of Proposed Changes to Shire of Mt Marshall Freedom of Information Statement |
| CONSULTATION: | Nil |
| STATUTORY ENVIRONMENT: | Freedom of Information Act 1992 s94 – 97 Local Government Act 1995 s5.94 – 5.97 |
| POLICY IMPLICATIONS: | Nil |
| FINANCIAL IMPLICATIONS: | Nil |
| STRATEGIC IMPLICATIONS: | Nil |
| VOTING REQUIREMENT: | Simple Majority |

2012/133 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the attached Shire of Mt Marshall Freedom of Information Statement be received.

Moved Cr MP Hogan

Seconded Cr WJ Beagley

Carried 7/0

BACKGROUND:

Under the Freedom of Information Act 1992 the Shire of Mt Marshall is required to cause an up to date information statement to be published at intervals of no more than 12 months.

The statement must contain certain information including, amongst other things:

- a) The structure and functions of the agency;
- b) A description of the ways in which the functions of the agency affect members of the public;
- c) A description of the arrangements enabling the public to participate in the formulation of Shire policies;
- d) The types of documents held by the agency;

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- e) A description of the ways in which members of the public can access documents / information; and
- f) A description of the procedures for amending personal information.

The Shire is required to submit a statistical return annually, reporting any access applications and allowing the Office of the Information Commissioner to be apprised of where the Shire stands in relation to its obligations under sections 94 through to 97 of the Freedom of Information Act 1992.

Certain information contained in the attached information statement has become out of date since its last review due to the 2011 local government election. Changes in staffing has in the organisation structure flowchart no longer being current and other minor updates as detailed in attachment 10.8.7c

The Statement quotes Council's Vision and Mission Statements as per Council's Planning Scheme although the Vision Statement is to be amended in Council's new Planning Scheme. The Planning Scheme is currently being reviewed by the Planning Commission.

A brief statement is published annually forming part of the Shire's Annual Report (attachment 10.9.7a). The statement provided in the Annual Report refers to the Shire's full Freedom of Information Statement being available for viewing in the local public libraries or upon request.

COMMENT:

The Shire's Freedom of Information Statement was last reviewed in August 2011 (attachment 10.9.7b).

I suggest that the Freedom of Information Statement be reviewed annually in November or December allowing time for updates to the Statement following biennial elections, and to comply with the Freedom of Information Act.

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| |
|--|
| 11.0 Reports of Elected Members |
|--|

Cr IC Sanders attended the following meetings / functions:

| | | |
|-------------------|--|-----------|
| 10 September 2012 | Bencubbin Community Resource Centre – Official Opening | Bencubbin |
|-------------------|--|-----------|

Cr DA Miguel attended the following meetings / functions:

| | | |
|-------------------|--|-----------|
| 10 September 2012 | Bencubbin Community Resource Centre – Official Opening | Bencubbin |
| 16 September 2012 | Beacon Country Club AGM | Beacon |

Cr MP Hogan attended the following meetings / functions:

| | | |
|-------------------|--|-----------|
| 10 September 2012 | Bencubbin Community Resource Centre – Official Opening | Bencubbin |
|-------------------|--|-----------|

Cr CJ Kirby attended the following meetings / functions:

Nil

Cr WJ Beagley attended the following meetings / functions:

| | | |
|-------------------|--|-----------|
| 10 September 2012 | Bencubbin Community Resource Centre – Official Opening | Bencubbin |
| 12 September 2012 | Bencubbin Bowls Meeting | Bencubbin |

Cr RN Breakell attended the following meetings / functions:

| | | |
|-------------------|--|-----------|
| 10 September 2012 | Bencubbin Community Resource Centre – Official Opening | Bencubbin |
|-------------------|--|-----------|

Cr PA Gillett attended the following meetings / functions:

| | | |
|-------------------|--|-----------|
| 10 September 2012 | Bencubbin Community Resource Centre – Official Opening | Bencubbin |
| 11 September 2012 | CBH Meeting | Koorda |
| 12 September 2012 | Blessing Headstones | Bencubbin |

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12.0 Elected Members Motions of Which Previous Notice Has Been Given

Nil

13.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

14.0 Next Meeting – Wednesday 17 October 2012 commencing at 3:00pm in Council Chambers, 80 Monger St, Bencubbin

15.0 Closure of Meeting

The Presiding Member declared the meeting closed at 3:25pm, thanking all for their attendance.

These Minutes were confirmed by the Council at the Ordinary Meeting of Council held on 17 October 2012.

Date

Cr PA Gillett

President