



**SHIRE OF MT MARSHALL**

# **MINUTES**

**Notice is hereby given that an Ordinary Meeting of Council was held on Tuesday 16 April 2019, at the Beacon Country Club, Shemeld St, Beacon, commencing at 3:00pm.**

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Cr ARC Sachse

President

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intentionally**

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# DISCLAIMER

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John Nuttall  
Chief Executive Officer

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Chairperson Initial

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**1.0 Declaration of Opening / Announcement of Visitors**

The Presiding Member declared the meeting open at 3:00pm and welcomed all those present.

**2.0 Record of Attendance / Apologies / Approved Leave of Absence**

**In Attendance**

Cr ARC Sachse	President
Cr NR Gillett	Deputy President
Cr SE Faulkner	Councillor
Cr SR Putt	Councillor
Cr LN Gobbart	Councillor
Cr RM Kirby	Councillor
Mr John Nuttall	Chief Executive Officer
Ms Nadine Richmond	Executive Assistant
Ms Tanika McLennan	Finance and Administration Manager
Miss Rebecca Watson	Community Development Officer 3:00–3:23, 3:25–4:02pm
Mr Len Cargeeg	Member of the Public
Mr John Dunne	Member of the Public
Mrs Megan Beagley	Member of the Public
Mrs Tanya Gibson	Member of the Public

**Apologies**

Cr IC Sanders	Councillor
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**3.0 Standing Orders**

**2019/3-001 COUNCIL DECISION:**

*That Standing Order number 9.2 - Limitation of Number of Speeches be suspended for the duration of the meeting to allow for greater debate on items in the agenda.*

*Moved Cr SE Faulkner*

*Seconded Cr RM Kirby*

*Carried 6/0*

**4.0 Public Questions**

**4.1 Response to Public Questions Taken on Notice**

<b>4.1.1</b>	<b>Summary of question from Mr Peter Sachse regarding agenda item 12.1.7:</b>	<b>March</b>
	Why would the Shire threaten volunteer non-profit associations with legal action and is this normal procedure sanctioned by Council?	

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**Summary of response from the Presiding Member:**

As with all debts, which are an administrative issue, there is a process to collect the money owed to the Shire which is a responsible way to deal with the communities' money. Whilst it is acknowledged that there was communication from the club which led to the item debated and resolved at the March Council Meeting, this correspondence was several months after the invoice had been issued. The process to collect the debt (the letter of demand) was already underway as there had been no prior communication regarding the invoice. The debt recovery process does not differentiate between debtors being community groups, ratepayers, non-profit organisations etc. – it is simply a debt recovery process to recover money owed, effectively, to the community.

It is also important to note that the fees and charges are, as required by the Local Government Act, published and readily available. When hiring a Shire asset or facility the hirer should be aware of the charges. The administration has no power to be able to reduce or waive any fee or charge set by Council, and therefore any application for a fee waiver must be presented to Council for decision. Whilst you may not be aware of other events being charged (such as the Off Road Rally) often the Shire sponsorship of such events will include the use of things such as toilets, so whilst no invoice would be raised the cost of their use is accounted for.

**4.1.2 Summary of question from Mr Kevin Smith regarding agenda item 12.1.9:**

If the Industrial Shed is leased to an existing business what hope do we have of attracting new business to town? Are we going to set a precedent and supply all new businesses with a near new shed? Why wouldn't the CEO be proposing the sale of the available industrial blocks instead of limiting the town's ability of attracting new business to town?

**Summary of response from the Presiding Member:**

Whilst it is acknowledged that the Industrial Shed was built to attempt to attract new business to town, as that plan worked the shed would subsequently be available to any business who lodged an acceptable tender. If the existing business was not entitled to tender for the shed there would have been no incentive to set up a new business knowing that the business would be forced to leave the premises after a few years. There would be no precedent set as a public tender allows any business (new or existing) to apply. The Industrial Blocks in town are available and advertised as so to any prospective business.

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**4.1.3 Summary of question from Mrs Tanya Gibson:**

There are no lights installed on the Ayres Rd railway crossing and does the Shire know if anything is being done about this? Would the Shire consider completing a data and safety report to be presented to Railways?

**Summary of response from the Presiding Member:**

Any specific issues which have been reported to the Shire will be then reported on to ARC Infrastructure who control the railways. The issue with Ayres Road will be reported to them again. The Shire has no control over ARC or their work program. Whilst there is not currently an intention to undertake a formal report, any issues which Shire staff become aware of through their work, or which the community report will, as stated, be reported to ARC.

**4.1.4 Summary of question from Mr Peter Sachse regarding agenda item 12.4.6:**

*Note - This question was submitted by email and not opened in time for the Council Meeting as it arrived during the Audit Committee Meeting which immediately preceded the Council Meeting and ran until 9.58am.*

On page 2 of the attachment for item 12.4.6 on the eighth line under 'operating expense's' is the sub heading 'recreation and culture, why is the actual depreciation so different to the budgeted depreciation and what does this relate to?

**Summary of response from the Presiding Member:**

The change in depreciation rates is due to the revaluation of all shire infrastructure and is not attributed to any one building. However, the upgrade to the Bencubbin Multipurpose Complex did cause a significant change in the value of this building and therefore in the dollar value of the calculated depreciation. It is important to note that whilst depreciation does give an indication of the rate of required asset renewal, it is a non cash item which is adjusted for when calculating the surplus/deficit.

**4.2 Public Question Time**

The Presiding Member declared public question time open at 3:08pm.

**4.2.1 Summary of question from Mrs Tanya Gibson:**

Can anything be done about the signage at the intersection of Marindo and Beacon Rock Rds? There are trees in the way of the signs, which are also faded.

**Summary of response from the Presiding Member:**

The Presiding Member advised Mrs Gibson that her question has been noted and that he was not previously aware of the issue. A response from staff will be sought for the next ordinary meeting of Council.



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**4.2.2 Summary of question from Mrs Tanya Gibson regarding agenda item 12.1.11:**

Will the Wialki Golf Club need an agreement like the one proposed for the Bencubbin Golf Club?

**Summary of response from the Presiding Member:**

The Presiding Member invited the CEO to respond to Mrs Gibson. The CEO advised that he was not aware that the Wialki Golf Club was operating again but if they were then potentially they will need a similar agreement to the one proposed for the Bencubbin Golf Club.

The Presiding Member declared public question time closed at 3:11pm

**5.0 Applications for Leave of Absence**

Nil

**6.0 Declarations of Interest**

Cr SR Putt declared an impartiality interest in item 12.1.11 being that he is Secretary of the Bencubbin Golf Club.

Cr ARC Sachse declared an impartiality interest in agenda item 12.5.1 being that he is a member and player liaison of the Bencubbin Football Club.

Cr RM Kirby declared an impartiality interest in agenda item 12.5.1 being that she is a financial member of the Beacon Tennis Club and Beacon Netball Club.

Cr NR Gillett declared an impartiality interest in agenda item 12.1.12 being that he employs potential lesee, Michael Lanoue.

**7.0 Confirmation of Minutes of Previous Meetings**

**7.1 Minutes of the Ordinary Meeting held on Wednesday 20 March 2019**

**2019/3-002 OFFICER RECOMMENDATION / COUNCIL DECISION:**

***That the Minutes of the Ordinary Meeting of Council held on Wednesday 20 March 2019 be confirmed as a true and correct record of proceedings.***

***Moved Cr LN Gobbart***

***Seconded Cr SR Putt***

***Carried 6/0***

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**8.0 Announcements by Presiding Person Without Discussion**

The Shire of Mt Marshall welcomes the Australian Government Department of Communications and the Arts, Mobile Black Spot Program – Round 4 Announcement, which includes a Telstra Macrocell at Tampu. This location in the North of the Shire has been of great concern with its lack of mobile coverage and reception. While there are still some areas that will still not have mobile coverage, this Macrocell will be of great value to our residents, emergency services, business, tourists and the general public. The Shire of Mt Marshall has put considerable effort into identifying areas that do not have mobile coverage, and will continue to do so. The Black Spot Program has and is delivering much needed communication infrastructure to the regions and Federal Governments' responsible for this initiative are to be congratulated.

**9.0 Report's of Councillors**

**9.1 President's Report**

Purpose:

This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire of Mt Marshall at the following meetings and training opportunities from 21 March 2019 to 16 April 2019.

11/04/2019	Great Eastern Country Zone Executive Meeting via Teleconference
13/04/2019	Invitation to a Soiree with the Federal Member for Durack, the Hon Melissa Price MP, Minister for the Environment, Merredin
16/04/2019	Corporate Information Session, Beacon Central, with Deputy President Cr Gillett, Cr Gobbart, Cr Faulkner, Cr Kirby, Cr Putt and CEO John Nuttall.

**9.2 Councillors**

Cr RM Kirby:

25/03/2019 Kununoppin Medical Practice Committee Meeting, Trayning with CEO John Nuttall

12/04/2019 CEACA Committee Special Meeting followed by CEACA Executive Special Meeting, Kellerberrin

Cr SR Putt:

27/03/2019 Chaired Eastern Wheatbelt Biodiversity Group General Meeting

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Cr SE Faulkner

8/04/2019

Wheatbelt North East Regional Roads Group Meeting via  
Teleconference

**10.0      Petitions / Deputations / Presentations / Submissions**

Nil

**11.0      Reports of Committees**

Nil

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**12.0 Reports of Officers**

**12.1 Chief Executive Officer**

Cr SR Putt declared an impartiality interest in item 12.1.11 being that he is Secretary of the Bencubbin Golf Club.

**12.1.11 Agreement – Bencubbin Golf Club**

<b>File No:</b>	Agreements
<b>Location/Address:</b>	Bencubbin Golf Course
<b>Name of Applicant:</b>	N/A
<b>Name of Owner:</b>	Crown Land
<b>Author:</b>	John Nuttall – Chief Executive Officer
<b>Attachments:</b>	Nil
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple majority
<b>Previously Considered:</b>	Nil

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**Background:**

It has come to the attention of officers that the Bencubbin Golf Club have been operating at the Bencubbin Golf Course (which is Crown Land vested in the Shire of Mt Marshall) without any type of agreement being in place for a number of years. The lack of an agreement causes some concern as there are potential issues such as insurance, maintenance and use of the land which should be detailed within such an agreement. This report recommends that Council enter into a legal agreement with the Golf Club to deal with these issues.

**Consultation:**

There has been some discussion between the Chief Executive Officer and Cr Stuart Putt who is the President of Bencubbin Golf Club. There have been subsequent discussions with the Shire insurers regarding this subject.

**Statutory Environment:**

Nil

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

The cost of preparation of an agreement (hopefully a simple one) will be borne by the Shire. Given that the Golf Club have few members and there has been no payment to the Shire for the number of years that the club has been operating it is recommended that the 'rent' be \$1 per year on demand. It is expected, however, that the agreement

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will require the Golf Club to have appropriate insurance and be responsible (as they have been) for maintenance of the course.

**Risk Assessment:**

There is a risk that without an agreement in place the Shire would be open to a claim should there be damage or injury caused and there is no requirement on the Golf Club to maintain adequate insurance.

**Community & Strategic Objectives:**

*Outcome 1.3 Active and passive recreation facilities and services*

1.3.1 Develop, maintain and support appropriate recreation facilities throughout the Shire in line with the Sporting & Recreation Master Plan

1.3.2 Partner with stakeholders to achieve greater community participation in recreational facilities and services

1.3.3 Provide support for community owned facilities

*Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable*

4.3.3 Ensure compliance with all relevant legislation

4.3.4 Ensure that facilities are being maintained, developed/rationalised in line with the Asset Management Plan and Long Term Financial Plan

**Comment:**

Given the importance of having an agreement which sets out clearly the obligations of each party, the risk to both the Shire and the Golf Club from not having such an agreement and the consent of the Golf Club to be party to an agreement, Council are invited to allow the Shire to enter an agreement with the Golf Club to determine what the obligations are of each party.

**2019/3-003 OFFICER'S RECOMMENDATION / COUNCIL DECISION:**

***That Council:***

- 1. Direct the Chief Executive Officer to arrange for the preparation of an agreement between the Shire of Mt Marshall and the Bencubbin Golf Club for the use of the Bencubbin Golf Course. The agreement is to set the annual lease fee at \$1 payable on demand; and***
- 2. Authorise the Chief Executive Officer to undertake the necessary arrangements to effect and complete the agreement, including the use of the Shire Common Seal if necessary.***

***Moved Cr NR Gillett  
Absolute Majority***

***Seconded Cr SE Faulkner***

***Carried 6/0***

Miss Rebecca Watson left the meeting at 3.23pm.

Miss Rebecca Watson entered the meeting at 3.25pm.

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Cr NR Gillett declared an impartiality interest in agenda item 12.1.12 being that he employs potential lessee, Michael Lanoue.

**12.1.12 Tender MM05.18/19 – Lease of Industrial Shed, Bencubbin**

<b>File No:</b>	Tender Register
<b>Location/Address:</b>	Industrial Shed, 39 Monger St, Bencubbin
<b>Name of Applicant:</b>	N/A
<b>Name of Owner:</b>	Shire of Mt Marshall
<b>Author:</b>	John Nuttall – Chief Executive Officer
<b>Attachments:</b>	12.1.12a – Tender from M Lanoue 12.1.12b – Tender from C Sachse
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Resolutions 1-3: Simple Majority Resolution 4: Absolute Majority
<b>Previously Considered:</b>	Nil

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**Background:**

The current lease between the Shire of Mt Marshall and Mr Michael Lanoue for the use of the Industrial Shed situated on Monger Street, Bencubbin has expired. Council must consider either the sale of or the provision of a new lease for the building if they feel that is appropriate.

Currently a total payment to the Shire of \$120 is paid weekly.

The matter was presented to Council at the March Ordinary Council Meeting after an offer had been made by Mr Ian Sanders to lease the property at a weekly rental of \$150. Council determined not to accept that offer, but instead resolved as follows:

*2019/2-008 COUNCILLOR MOTION / COUNCIL DECISION:*

*That Council:*

- 1. Direct the Chief Executive Officer to inform Mr Ian Sanders that his offer to lease the Industrial Shed, Monger St, Bencubbin is not accepted; and*
- 2. Call public tenders for the disposal by way of lease or sale of the Industrial Shed, Monger St, Bencubbin as soon as practicable, with received tenders being referred to Council for consideration and decision.*

*Moved Cr SE Faulkner*

*Seconded Cr RM Kirby*

*Carried 5/0*

**Consultation:**

There has been a public tender as per the resolution of Council.

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**Statutory Environment:**

*Local Government Act 1995*

3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not; property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

Council must determine the outcome of the tender process, with the understanding that currently \$120 per week is paid for the shed by the tenant.

**Risk Assessment:**

There is a risk that the shed will be unoccupied and no rental received should Council not approve a new lease.

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**Community & Strategic Objectives:**

*Outcome 2.1 Actively support and develop local and new business*

2.1.6 Support opportunities for all businesses

*Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable*

4.3.4 Ensure that facilities are being maintained, developed/rationalised in line with the Asset Management Plan and Long Term Financial Plan

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

**Comment:**

A full public tender was called and advertised as required by legislation. In response to that tender there were 2 tenders received by the time the tender closed. A copy of all of the tenders received is attached to this report. Council are invited to determine which tender to accept, and should be aware that the legislation says as follows:

(2) Except as stated in this section, a local government can only dispose of property to

—  
(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

**OFFICER'S RECOMMENDATION:**

*That Council:*

1. *Resolve to accept the tender for the Industrial Shed in Bencubbin lodged by*

.....

2. *The terms of the tender accepted are*

.....

3. *Direct the Chief Executive Officer to write to both parties who tendered informing them of the outcome.*

4. *Direct the Chief Executive Officer to prepare the necessary paperwork to effect the tender, including use of the Common Seal if necessary*

*(Absolute Majority)*



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**2019/3-004 COUNCILLOR MOTION / COUNCIL DECISION:**

- 1. That the item lay on the table until the June Ordinary Council Meeting in order that Council is provided with further information;**
- 2. That the Chief Executive Officer be directed to meet with both Tenderers in order to ascertain if there is any opportunity for an arrangement to be entered into so that the Industrial Shed is shared; and**
- 3. That the Chief Executive Officer be directed to seek further and better information from Mr Craig Sachse regarding his offer to purchase the Industrial Shed, particularly the exact amount which would be offered to purchase the Shed and the proposed timeframe for any such purchase.**

**Moved Cr RM Kirby**

**Seconded Cr SE Faulkner**

**Carried 5/1**

**Reason Council decision is different to officers recommendation: Council would like more information from Tenderers before making a decision.**

**FORESHADOWED MOTION:**

*That Council:*

- 1. Resolve to accept the tender for the Industrial Shed in Bencubbin lodged by Michael Lanoue*
- 2. The terms of the tender accepted are \$150 per week for 5 years*
- 3. Direct the Chief Executive Officer to write to both parties who tendered informing them of the outcome.*
- 4. Direct the Chief Executive Officer to prepare the necessary paperwork to effect the tender, including use of the Common Seal if necessary*

*Lapsed*

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**12.1.13 Shire of Mt Marshall Workforce Plan**

<b>File No:</b>	A2/18
<b>Location/Address:</b>	Shire of Mt Marshall District
<b>Name of Applicant:</b>	N/A
<b>Name of Owner:</b>	N/A
<b>Author:</b>	John Nuttall – Chief Executive Officer
<b>Attachments:</b>	12.1.13a – Current Workforce Plan 12.1.13b – DRAFT Workforce Plan
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

Although it is not a requirement under the Integrated Planning legislation, it is recommended that a Council adopt a Workforce Plan. The current Shire of Mt Marshall Plan is now well out of date. Accordingly, utilising the assistance of Ms Caroline Robinson a draft Workforce Plan (**attached at 12.1.13b**) is presented to Council for adoption. This Plan once adopted can be used by Council and the Administration to address specific issues and needs and plan more specifically for future requirements.

**Consultation:**

Consultation with the Chief Executive Officer and Shire Staff has been undertaken by the consultant Ms Caroline Robinson.

**Statutory Environment:**

Local Government Act 1995

5.56.

*Planning for the future*

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

These plans have been prepared in order to lend guidance to the resources required to deliver the Corporate Business Plan, and therefore will have financial implications for the Shire.

**Risk Assessment:**

Whilst there is no legislative requirement to adopt a Workforce Plan, it is considered best practice to do so. As the Shire has previously had a plan, which is now well out of date, it is appropriate to adopt the updated draft plan attached.

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**Community & Strategic Objectives:**

*Outcome 4.1 Collaborative and transparent leadership*

4.1.1 Enhance open and interactive communication between Council and the community

4.1.4 Promote a culture within the Shire that aligns actions with the values and aspirations of the Strategic Community Plan

*Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable*

4.3.1 Promote and support elected members and staff participation in training, education and professional development

4.3.6 Operate in a financially sustainable manner

4.3.7 Recruit, retain and develop suitably qualified, experienced and skilled staff

**Comment:**

As the current Workforce Plan (**attachment 12.1.13a**) is old and not reflective of the current Strategic Community Plan or Corporate Business Plan, Council are requested to adopt the new plan (as attached).

**2019/3-005 OFFICER'S RECOMMENDATION / COUNCIL DECISION:**

***That Council adopt the Shire of Mt Marshall Workforce Plan 2018/19 – 2021/22.***

***Moved Cr SR Putt***

***Seconded Cr RM Kirby***

***Carried 6/0***

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**12.1.14 WALGA Quarterly Report**

<b>File No:</b>	Nil
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	WALGA
<b>Name of Owner:</b>	Shire of Mt Marshall
<b>Author:</b>	John Nuttall – Chief Executive Officer
<b>Attachments:</b>	12.1.14 – WALGA 1 <sup>st</sup> Quarter Report
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

WALGA produce every quarter a personalised document for each Council relating to services that they have provided to that Council in the last quarter. This document is provided to the Chief Executive Officer, with a request that it is formally presented to Council. Accordingly, attached to this item is a copy of the most recent quarterly report.

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

Nil

**Risk Assessment:**

Nil, but WALGA request that the whole Council receives a copy of the document each time it is produced.

**Community & Strategic Objectives:**

*Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable*

4.3.1 Promote and support elected members and staff participation in training, education and professional development

**Comment:**

WALGA will provide information each quarter detailing which of their services have been utilised in the previous quarter.

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**2019/3-006 OFFICER'S RECOMMENDATION / COUNCIL DECISION:**

***That Council receive the attached WALGA quarterly report, relating to quarter 1 2019.***

***Moved Cr RM Kirby***

***Seconded Cr SE Faulkner***

***Carried 6/0***

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**12.2.3 Works Report April 2019**

<b>File No:</b>	N/A
<b>Location/Address:</b>	Mt Marshall District
<b>Name of Applicant:</b>	N/A
<b>Name of Owner:</b>	N/A
<b>Author:</b>	Aaron Wootton – Works Supervisor
<b>Attachments:</b>	Nil
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

In the interest of better communications the following report of activities and tasks carried out by the Shire's works department is provided to Council.

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

Nil

**Risk Assessment:**

Nil

**Community & Strategic Objectives:**

ECONOMIC - Provide an effective and efficient transportation network

E 3.2 Maintain an efficient, safe and quality local road network

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

**Comment:**

Roads

Koorda-Bullfinch Rd 2018/2019 2nd stage 4.20-6.00 (Western end) RRG programmed works - this section of road has now been sealed and is complete.

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Burakin-Wialki Rd RRG programmed works, have been completed up to the final trim stage there will be a delay in sealing because the sealers are unable to do our work now until early May.

Some extra works were carried out on the corner to the east to stop the inside part of the road sagging as it has in the past, the ground there is all clay (crab hole country). Staff have excavated a trench (600mm deep) removed the clay and gravelled out to the fence line to try and eliminate water getting under the road, once water bound a small drain will be cut in to get water to run east and west to the current culverts.

Wialki-Welbungin Rd R2R second stage works are now underway. It is envisaged that the profiler will be in on or around the week starting on the 15th of April, works on the profiling should take two days to complete the road. It will then be water bound in readiness for sealing which will be done with the Burakin-Wialki Rd works in early May.

**Gardening**

Parks and Garden staff have been busy cleaning up leaves, blowing streets, set up at the oval for the show and junior cricket, cleaning up after the storm event and general maintenance works throughout the town sites.

**Maintenance Works**

Minor patching works and some sign replacement has been carried out within the Shire. Staff were also involved with cleaning up after the last storm event.

**Maintenance Grading**

They are currently working in the following locations:

Stretch- is grading along Bimbijy Road

Ralph- is currently along Welbungin South Rd

Bill- is currently in the Mandiga-Marindo Rd area

**2019/3-007 OFFICER'S RECOMMENDATION / COUNCIL DECISION:**

***That the April 2019 report of the Works Supervisor be received.***

***Moved Cr SR Putt***

***Seconded Cr NR Gillett***

***Carried 6/0***

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**12.3 Executive Assistant**

**12.3.5 Council and Committee Meetings 2019/20**

<b>File No:</b>	A2/13
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	Nil
<b>Name of Owner:</b>	N/A
<b>Author:</b>	Nadine Richmond – Executive Assistant
<b>Attachments:</b>	Nil
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

Ordinary Meetings of Council are typically held on the third Tuesday afternoon of each month commencing at 3:00pm in Council Chambers. Three (3) meetings were held in the Beacon Country Club last year with a commencement time of 4:00pm to allow all Councillors time to travel to Beacon.

The Shire is required to provide local public notice, at least once each year, of its meetings and those of its committees in accordance with *the Local Government Act 1995*, s1.7 (2)(a)(b).

**Consultation:**

Nil

**Statutory Environment:**

*Local Government Act 1995*,  
Section 1.7 - Local Public Notice (1)(a)(b)(c) and (2)(a)(b)

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

Nil

**Risk Assessment:**

Nil

**Community & Strategic Objectives:**

C 1.1 Enhance open and interactive communication between Council and the community.



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**Comment:**

Three meetings were held in Beacon last year and have been recommended again. However since the change of time of the April meeting it is recommended that they all commence at 3pm.

The date of the February meeting is quite often amended to meet statutory requirements whereby Council are required to endorse the Annual Report within 2 months of the annual financials being accepted. In recent years the financials have typically been presented at the December meeting. For this reason it is recommended to schedule the February meeting on the second Tuesday of the month to ensure the time frame requirements are satisfied.

Due to Local Government Ordinary Elections being held on 19 October this year the date of the October meeting has been recommended for the 4<sup>th</sup> Tuesday of the month. This will allow prompt swearing in of newly elected members and elections of President and Deputy President.

Dates and commencement times for the remainder of Council's committees are yet to be scheduled and public notice will be provided once dates are set.

**2019/3-008 OFFICER'S RECOMMENDATION / COUNCIL DECISION:**

***That a notice specifying the following meeting dates and times for 2019/20:***

<b>16 July 2019</b>	<b>at 3pm</b>	<b>Council Chambers, Bencubbin</b>
<b>20 August 2019</b>	<b>at 3pm</b>	<b>Beacon Country Club</b>
<b>17 September 2019</b>	<b>at 9am</b>	<b>Council Chambers, Bencubbin</b>
<b>22 October 2019</b>	<b>at 3pm</b>	<b>Council Chambers, Bencubbin</b>
<b>19 November 2019</b>	<b>at 3pm</b>	<b>Beacon Country Club</b>
<b>17 December 2019</b>	<b>at 3pm</b>	<b>Council Chambers, Bencubbin</b>
<b>Recess – January 2020</b>		
<b>11 February 2020</b>	<b>at 3pm</b>	<b>Council Chambers, Bencubbin</b>
<b>17 March 2020</b>	<b>at 3pm</b>	<b>Council Chambers, Bencubbin</b>
<b>21 April 2020</b>	<b>at 3pm</b>	<b>Beacon Country Club</b>
<b>19 May 2020</b>	<b>at 3pm</b>	<b>Council Chambers, Bencubbin</b>
<b>16 June 2020</b>	<b>at 3pm</b>	<b>Council Chambers, Bencubbin</b>

***be approved for advertisement in the Gimlet Newspaper, the Beacon Bulletin, Shire notice boards, and the Shire's website and social media sites.***

**Moved Cr SR Putt**

**Seconded Cr RM Kirby**

**Carried 6/0**

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**12.3.6 Status Report – March 2019**

<b>File No:</b>	N/A
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	Nil
<b>Name of Owner:</b>	N/A
<b>Author:</b>	Nadine Richmond – Executive Assistant
<b>Attachments:</b>	12.3.6 – Status Report March 2019
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

**Background:**

The status report is a register of Council resolutions that are allocated to Shire staff for actioning. When staff have progressed or completed any action in relation to Council's decision, comments are provided until the process is completed or superseded by more recent Council resolutions.

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

Nil

**Risk Assessment:**

Nil

**Community & Strategic Objectives:**

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

**Comment:**

In the interest of increased transparency and communication with the community, the status report is provided for information.

**2019/3-009 OFFICER'S RECOMMENDATION / COUNCIL DECISION:**

*The Status Report for March 2019 be received.*

*Moved Cr NR Gillett*

*Seconded Cr SE Faulkner*

*Carried 6/0*

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**12.4 Finance and Administration Manager**

**12.4.9 Statement of Financial Activity to 31 March 2019**

<b>File No:</b>	F1/4
<b>Location/Address:</b>	N/A
<b>Name of Applicant:</b>	Nil
<b>Name of Owner:</b>	N/A
<b>Author:</b>	Tanika McLennan – Finance & Admin Manager
<b>Attachments:</b>	12.4.9 – Statement of Financial Activity to 31 March 2019
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

**Consultation:**

Nil

**Statutory Environment:**

*Local Government Act 1995 and Local Government (Financial Management) Regulations 1996*

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

The statement presented to Council is the most up to date information on its current financial position.

**Risk Assessment:**

Nil

**Community & Strategic Objectives:**

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

**Comment:**

Nil

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**2019/3-010 OFFICER'S RECOMMENDATION / COUNCIL DECISION:**

***The Statement of Financial Activity for the month ending 31 March 2019 be endorsed.***

***Moved Cr RM Kirby***

***Seconded Cr SR Putt***

***Carried 6/0***

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**12.4.10 Accounts Paid to 31 March 2019**

**File No:** F1/4  
**Location/Address:** N/A  
**Name of Applicant:** Nil  
**Name of Owner:** N/A  
**Author:** Sandy Wyatt – Administration Officer  
**Attachments:** Nil  
**Declaration of Interest:** Nil  
**Voting Requirements:** Simple Majority  
**Previously Considered:** Nil

**Background:**

Following is a List of Accounts submitted to Council on Tuesday 16 April 2019 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

**1. Municipal Fund**

Chq/EFT	Date	Name	Description	Amount
34	31/03/2019	BANK FEES - BANK FEES	BANK FEES	285.92
140	05/03/2019	SHIRE OF MT MARSHALL	PRIZE MONEY FOR BEACON TO BENCUBBIN BIKE RACE	740.00
	20/03/2019	TELSTRA	UTILITY CHARGES-FEBRUARY19	2098.69
142	20/03/2019	WATER CORPORATION	UTILITY CHARGES 2.1.19-16.3.19	38971.02
143	20/03/2019	BEACON COMMUNITY REC COUNCIL	ANNUAL CONTRIBUTION-POWER USAGE BEACON GYM & RETIC FOR BEACON OVAL	1230.00
EFT14723	01/03/2019	SYNERGY	UTILITY CHARGES 9.1.19-12.2.19	1308.60
EFT14724	04/03/2019	CRISP WIRELESS PTY LTD	BUSINESS LITE SUBSCRIPTION-INTERNET ACCESS	328.90
EFT14725	07/03/2019	EASISALARY	PAYROLL DEDUCTIONS	491.46

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT14726	06/03/2019	SYNERGY	UTILITY CHARGES 8.12.18-11.2.19	6153.15
EFT14727	12/03/2019	BENCUBBIN COMMUNITY RECREATION COUNCIL	HIRE OF COMPLEX-FIRST AID & CHAINSAW COURSES	135.00
EFT14728	12/03/2019	AVON WASTE	RUBBISH COLLECTION-FEBRUARY19	5064.64
EFT14729	12/03/2019	BOC GASES	GAS CYLINDERS	38.01
EFT14730	12/03/2019	CJD EQUIPMENT PTY LTD	FEBRUARY SUPPLIES	263.92
EFT14731	12/03/2019	EASTERN HILLS SAWS & MOWERS PTY LTD	FEBRUARY SUPPLIES	49.00
EFT14732	12/03/2019	COURIER AUSTRALIA	FREIGHT-FEBRUARY19	28.83
EFT14733	12/03/2019	NINGHAN SPRAYING & AG SERVICES	FEBRUARY SUPPLIES	148.89
EFT14734	12/03/2019	KTY ELECTRICAL SERVICES	FEBRUARY REPAIRS	1014.70
EFT14735	12/03/2019	JASON SIGNMAKERS	SIGNS	215.49
EFT14736	12/03/2019	SHIRE OF TRAYNING	DOCTORS HOUSE RENT 3.2.19-2.3.19	768.00
EFT14737	12/03/2019	BENCUBBIN NEWS & POST	NEWSPAPERS-FEBRUARY19	62.56
EFT14738	12/03/2019	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	HIRE OF MOVIE SCREEN AND SPEAKERS	213.00
EFT14739	12/03/2019	BENCUBBIN BULK HAULIERS	HIRE OF SINGLE SIDE TIPPER	4625.50
EFT14740	12/03/2019	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL 3RD QUARTER CONTRIBUTION	12300.00
EFT14741	12/03/2019	ALL-WAYS FOODS	FEBRUARY SUPPLIES	246.19
EFT14742	12/03/2019	BENCUBBIN COMMUNITY RESOURCE CENTRE	VIDEO CONFERENCING & MEETING ROOM HIRE	80.00
EFT14743	12/03/2019	HITACHI	FEBRUARY SUPPLIES	104.28
EFT14744	12/03/2019	AG IMPLEMENTS MUKINBUDIN	FEBRUARY SUPPLIES	167.82
EFT14745	12/03/2019	BENCUBBIN TRUCK N AUTO'S	FEBRUARY REPAIRS (ACTUALLY JANUARY)	9650.35
EFT14746	12/03/2019	CIVIC LEGAL	PROFESSIONAL FEES	4195.40
EFT14747	12/03/2019	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SERVICES	85.00
EFT14748	12/03/2019	BENCUBBIN AG SUPPLIES	FEBRUARY SUPPLIES	2621.86
EFT14749	12/03/2019	REFUEL AUSTRALIA	FUEL-FEBRUARY19	121.68
EFT14750	12/03/2019	BENNY MART	FEBRUARY SUPPLIES	195.66
EFT14751	12/03/2019	KUNUNOPPIN MEDICAL PRACTICE	PRE EMPLOYMENT MEDICAL-J.MILLER	143.00
EFT14752	12/03/2019	GREAT SOUTHERN FUELS	FUEL-FEBRUARY19	15755.16
EFT14753	12/03/2019	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS-1043	1053.80

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT14754	12/03/2019	DYLAN COPELAND	PROVISION OF NATURAL RESOURCE MANAGEMENT-JAN/FEB19	1408.00
EFT14755	12/03/2019	JOHN NUTTALL	REIMBURSEMENT FOR UNIFORM	54.00
EFT14756	12/03/2019	TANIA FAULKNER	AQUATIC CENTRE REIMBURSEMENT SCHEME 2018/19	31.50
EFT14757	12/03/2019	PLAN EARTH PTY LTD	LAWN AND RETICULATION	5750.00
EFT14758	12/03/2019	CENTRAL REGIONAL TAFE	STUDY BOOKS-S.MOUG-LITTLE BEE'S	76.00
EFT14759	12/03/2019	MAVEN SUPPLIES	FEBRUARY SUPPLIES	132.76
EFT14760	12/03/2019	DONNA PUTT	AQUATIC CENTRE REIMBURSEMENT SCHEME 2018/19	10.00
EFT14761	12/03/2019	COMFORT STYLE MERREDIN	FEBRUARY SUPPLIES	139.00
EFT14762	12/03/2019	PRECISION LASER SYSTEMS	FEBRUARY SUPPLIES	1295.00
EFT14763	12/03/2019	HANNAH & JONATHAN AITKEN	AQUATIC CENTRE REIMBURSEMENT SCHEME 2018/19	66.00
EFT14764	12/03/2019	WCP CIVIL PTY LTD	UPGRADE TO BEACON AIRSTRIP	220749.18
EFT14765	12/03/2019	THE KETT FAMILY TRUST	GRAVEL PURCHASED	1666.50
EFT14766	12/03/2019	CRISP COPY	PRESENTATION-WHEATBELT WOMEN MEAN BUSINESS-50% FIRST PAYMENT	531.70
EFT14767	14/03/2019	BENDIGO BANK	FEBRUARY SUPPLIES	3131.31
EFT14768	18/03/2019	EASISALARY	PAYROLL DEDUCTIONS	491.46
EFT14769	12/03/2019	SYNERGY	UTILITY CHARGES 17.1.19-20.2.19	964.80
EFT14770	14/03/2019	SYNERGY	UTILITY CHARGES 20.12.18-15.2.19	318.90
EFT14771	20/03/2019	SHIRE OF WYALKATCHEM	RENT-EHO 1.1.19-31.1.19 & WATER USAGE 11.10.18-7.12.18 (ACTUALLY FROM JANUARY)	811.40
EFT14772	20/03/2019	EASTERN HILLS SAWS & MOWERS PTY LTD	MARCH SUPPLIES	299.00
EFT14773	20/03/2019	COURIER AUSTRALIA	FREIGHT-MARCH19	173.21
EFT14774	20/03/2019	WESFARMERS KLEENHEAT GAS P/L	FACILITY FEE-GAS CYLINDERS	75.90
EFT14775	20/03/2019	NINGHAN SPRAYING & AG SERVICES	MARCH SUPPLIES	555.23
EFT14776	20/03/2019	KTY ELECTRICAL SERVICES	MARCH REPAIRS	579.70
EFT14777	20/03/2019	JASON SIGNMAKERS	SIGNS	2284.15
EFT14778	20/03/2019	SHIRE OF TRAYNING	ADVERTISING	60.00
EFT14779	20/03/2019	BENCUBBIN NEWS & POST	POSTAGE 5.3.19-8.3.19	124.94

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT14780	20/03/2019	BEACON PROGRESS ASSOCIATION INC.	ROOM HIRE	11.00
EFT14781	20/03/2019	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	ANNUAL TWO WAY LICENCE	58.00
EFT14782	20/03/2019	BEACON CO-OPERATIVE LTD	CLEANING-FEBRUARY19	711.52
EFT14783	20/03/2019	WINC AUSTRALIA PTY LTD	MARCH SUPPLIES	438.67
EFT14784	20/03/2019	BURGESS RAWSON (WA) PTY LTD	UTILITY CHARGES 8.1.19-12.3.19	47.39
EFT14785	20/03/2019	ICS CARPENTRY	MARCH REPAIRS	2990.35
EFT14786	20/03/2019	ALL-WAYS FOODS	MARCH SUPPLIES	209.31
EFT14787	20/03/2019	HITACHI	MARCH SUPPLIES	909.20
EFT14788	20/03/2019	BENCUBBIN TRUCK N AUTO'S	FEBRUARY REPAIRS	2737.55
EFT14789	20/03/2019	IPLEX PIPELINES	MARCH SUPPLIES	1794.10
EFT14790	20/03/2019	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SERVICES	520.00
EFT14791	20/03/2019	BENCUBBIN AG SUPPLIES	MARCH SUPPLIES	61.60
EFT14792	20/03/2019	LOCAL PEST CONTROL	REMOVAL OF WASP NESTS AND TREATMENT	622.60
EFT14793	20/03/2019	KOORDA COMMUNITY RESOURCE CENTRE	ADVERTISING	175.00
EFT14794	20/03/2019	KC SALES	UNIFORMS-B.HAYMAN	880.26
EFT14795	20/03/2019	WESTERN STABILISERS	WET MIXING & MOBILISATION	18951.68
EFT14796	20/03/2019	WA CONTRACT RANGER SERVICES	RANGER SERVICES 26.2.19 & 12.3.19	561.00
EFT14797	20/03/2019	LOREN NORTHOVER	UNIFORMS & NOTEBOOKS FOR WOMEN IN BUSINESS EVENT	95.00
EFT14798	20/03/2019	SANDRA WYATT	REIMBURSEMENT FOR TRAVEL-LG FINANCE PROFESSIONALS CONFERENCE	560.43
EFT14799	20/03/2019	ECOWATER SERVICES	MAINTENANCE BIOMAX SYSTEM-229 MURRAY ST	197.15
EFT14800	20/03/2019	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.4.19-10.5.19	686.19
EFT14801	20/03/2019	CR ARC SACHSE	MEETING FEES & ALLOWANCES 19.2.19-18.3.19	1736.33
EFT14802	20/03/2019	CR RM KIRBY	MEETING FEES AND ALLOWANCES 26.2.19-20.3.19	713.18
EFT14803	20/03/2019	CR SE FAULKNER	MEETING FEES & ALLOWANCES 19.2.19-20.3.19	837.18



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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT14804	20/03/2019	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES	121.75
EFT14805	20/03/2019	EMILY MILLAR	AQUATIC CENTRE REIMBURSEMENT SCHEME 2018/19	10.50
EFT14806	20/03/2019	CR NICK GILLETT	MEETING FEES & ALLOWANCES 19.2.19-20.3.19	764.50
EFT14807	20/03/2019	CR STUART PUTT	MEETING FEES & ALLOWANCES 13.2.19-20.3.19	493.18
EFT14808	20/03/2019	LEEANNE NOLA GOBBART	MEETING FEES & ALLOWANCES 13.3.19-20.3.19	525.18
EFT14809	20/03/2019	OLIVIA JANE GRANICH	REIMBURSEMENT-HATS & CHOCOLATES FOR FOX SHOOT	426.00
EFT14810	20/03/2019	MEG LEE WYATT	REIMBURSEMENT FOR UNIFORM AND POLICE CLEARANCE	88.24
EFT14811	26/03/2019	SYNERGY	STREETLIGHTS 25.1.19-24.2.19	1843.50
EFT14812	27/03/2019	AUSTRALIAN TAXATION OFFICE	BAS-FEBRUARY19	17322.00
EFT14813	27/03/2019	WA TREASURY CORPORATION	LOAN NO. 119 INTEREST PAYMENT - LOAN TO BENNYMART - REPAID IN LEASE PAYM	976.69
EFT14814	28/03/2019	CARDTRONICS AUSTRALASIA PTY LTD	ONGOING FEE FOR ATM-FEBRUARY19	81.51
EFT14815	29/03/2019	SYNERGY	UTILITY CHARGES 13.2.19-12.3.19	1004.10
DD9525.1	13/03/2019	WALGS PLAN	PAYROLL DEDUCTIONS	7359.60
DD9525.2	13/03/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	601.53
DD9525.3	13/03/2019	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	202.49
DD9525.4	13/03/2019	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	247.74
DD9525.5	13/03/2019	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	208.30
DD9525.6	13/03/2019	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	529.80
DD9525.7	13/03/2019	FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	186.12
DD9543.1	27/03/2019	WALGS PLAN	PAYROLL DEDUCTIONS	7501.49
DD9543.2	27/03/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	601.53
DD9543.3	27/03/2019	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	203.26
DD9543.4	27/03/2019	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	245.36
DD9543.5	27/03/2019	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	204.53
DD9543.6	27/03/2019	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	529.80

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Chq/EFT	Date	Name	Description	Amount
DD9543.7	27/03/2019	FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	189.55
				<b>431,708.06</b>

**2. Trust**

Chq/EFT	Date	Name	Description	Amount
EFT14816	31/03/2019	DEPARTMENT OF TRANSPORT	MMSO20190314	26784.25
				<b>26,784.25</b>

**3. Mastercard**

Details	Amount
Return of sheets	-12.95
Refreshments	16.00
Snacks for Council	16.59
Advertising CDO position	308.00
Safety catches and lock	31.79
Teabags	4.00
Clock	45.95
Bank fees	4.00
Cordless phone	96.99
LG Prof.conference-S.Wyatt	1390.00
Accomm.M.Wyatt-Licensing course	770.00
Bank fees	4.00
LG Prof. membership-S.Wyatt	46.00
Little hotelier fees	81.95
Little hotelier fees	81.95
Advert.Hall tender	90.42
Parking	13.33
Bank fees	4.00
Bcitr levy additional	81.59
Change of plates	26.85
Change of plates	26.85

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Bank fees	4.00
	<b>3,131.31</b>

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **16 April 2019**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

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John Nuttall  
Chief Executive Officer

**Consultation:**

Tanika McLennan – Finance and Administration Manager

**Statutory Environment:**

*Financial Management Regulations and the Local Government Act 1995*

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

**Risk Assessment:**

Nil

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**Community & Strategic Objectives:**

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

**Comment:**

Nil

**2019/3-011 OFFICER'S RECOMMENDATION / COUNCIL DECISION:**

***That the Accounts Listed***

<b><i>Municipal Fund</i></b>	<b>\$</b>	<b>431,708.06</b>
<b><i>Trust Fund</i></b>	<b>\$</b>	<b>26,784.25</b>
<b><i>Mastercard</i></b>	<b>\$</b>	<b><u>3131.31</u></b>
<b><i>Total</i></b>	<b>\$</b>	<b>461,623.62</b>

***Be endorsed.***

***Moved Cr LN Gobbart***

***Seconded Cr SE Faulkner***

***Carried 6/0***

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Cr ARC Sachse declared an impartiality interest in agenda item 12.5.1 being that he is a member and player liaison of the Bencubbin Football Club.

Cr RM Kirby declared an impartiality interest in agenda item 12.5.1 being that she is a financial member of the Beacon Tennis Club and Beacon Netball Club.

**12.5 Community Development Officer**

**12.5.1 Club Support Fund April 2019**

<b>File No:</b>	A6/18a
<b>Location/Address:</b>	Shire of Mt Marshall District
<b>Name of Applicant:</b>	Nil
<b>Name of Owner:</b>	N/A
<b>Author:</b>	Rebecca Watson – Community Development Officer
	12.5.1a – Beacon Hockey Club
	12.5.1b – Bencubbin Football Club
	12.5.1c – Beacon Netball Club
<b>Attachments:</b>	12.5.1d – Bencubbin Community Recreation Council
	12.5.1e – Beacon Tennis Club
	12.5.1f – Bencubbin Netball Club
<b>Declaration of Interest:</b>	Rebecca Watson-Social Member of the Bencubbin Football Club
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

The Shire of Mt Marshall Club Support Fund is an initiative by the Shire to provide support and assistance to sport and recreational clubs within the community. A similar scheme called the 'Community Support Fund' was run by the Shire between 2003-2008 and assisted many community projects and events. The Club Support Fund aims to facilitate and encourage growth within our sport and recreation programs, communities and facilities to provide access to recreational opportunities for all.

Every year the Shire receives funding requests from different community groups to assist them with various projects. The intent of this fund was to streamline this process and ensure all groups receive an equal opportunity for funding, aside from the budget submission process which is usually for larger scale projects. Applying for financial assistance for smaller projects can often be very time consuming for the volunteers in committee roles, the Club Support Fund is a local opportunity only open to incorporated clubs or associations within our Shire.

A total fund pool of \$12,000 (ex GST) was allocated in the 2018/19 budget, with clubs invited to apply for a grant of up to \$8,000. Applications closed on the 5 April 2019. Shire staff have assessed the applications to ensure all meet eligibility requirements and the final decision is to be awarded by Council. Successful applicants will be required to acquit the funding by the 30 June 2019.

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**Consultation:**

John Nuttall – Chief Executive Officer

**Statutory Environment:**

Nil

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

\$12,000 (ex GST) allocated within the 2018/19 budget.

**Risk Assessment:**

The Community Support Fund Scheme provides the community with the opportunity to request funds from Council to assist with particular projects. This process eliminates council receiving numerous applications for assistance during the year with no formal assessment or acquittal process.

**Community & Strategic Objectives:**

- 1.3.1 Develop, maintain and support appropriate recreation facilities throughout the Shire in line with the Sporting & Recreation Master Plan
- 1.3.2 Partner with stakeholders to achieve greater community participation in recreational facilities and services
- 1.3.3 Provide support for community owned facilities

**Comment:**

Six applications were received for the current Club Support Fund round requesting a total of \$20,973.36. A total fund pool of \$12,000 (ex GST) has been allocated in the 18/19 budget, Council have discretion as to how this funding is awarded and how much of the fund is allocated. A summary of the funding amounts requested are below.

<b>Group Name</b>	<b>Project Description</b>	<b>Amount Requested \$\$</b>	<b>Total Project Amount \$\$</b>	<b>Eligibility &amp; Submission of Required Documents</b>
Beacon Ladies Hockey Club	Upgrading Hockey Goal Keeper Protective Gear	\$1655	\$1901.95	Yes
Beacon Netball Club	Netball and Recreation Centre Entrance Signs	\$4105	\$4105	Yes
Beacon Tennis Club	Upgrade Tennis Court Lights	\$8000	\$17233.04	Yes
Bencubbin Community Recreation Council	Kitchen Floor Scrubber	\$1800.70	\$1800.70	

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Bencubbin Football Club	Industrial Vacuum Cleaner	\$1716.66	\$1966.66	Documents provides as requested. Un acquitted funds from 2018 funding round.
Bencubbin Netball Club	Netball Court/Store Access Door	\$3696	\$3696.00	Yes

With consideration given to the Club Support Funding objectives outlined above the Community Development Officer has recommended the Beacon Hockey Club, Beacon Tennis Club and the Bencubbin Netball Club applications be the successful recipients of Club Support Funding 2019.

The total funding request of the three applicants is \$13,351.00 including GST, which exceeds the allocated budgeted amount by \$151.00. As the amount is so minimal, it is recommended each of the successful applicants be given the full requested amount and the account be over expended by the \$151.00.

Once Council have selected the successful applicants, the Community Development Officer will work with the clubs to complete and acquit their projects prior to 30 June 2019.

The Community Development Officer will also provide feedback to the unsuccessful applicants and provide any information and support in other potential funding opportunities available for their project.

**2019/3-012 OFFICER'S RECOMMENDATION / COUNCIL DECISION:**

***That the following 2018/19 Club Support Fund Applications be approved for funding by Council:***

<b><i>Beacon Hockey Club</i></b>	<b><i>\$1655.00 Inc GST</i></b>
<b><i>Beacon Tennis Club</i></b>	<b><i>\$8000.00 Inc GST</i></b>
<b><i>Bencubbin Netball Club</i></b>	<b><i>\$3696.00 Inc GST</i></b>

***Moved Cr SE Faulkner***

***Seconded Cr LN Gobbart***

***Carried 6/0***

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**12.6 Regulatory Officer**

Nil

**12.7 Development**

**12.7.1 Development Approval Application – P & A Munns T/A Scud Ag Supplies**

<b>File No:</b>	TP1/1
<b>Location/Address:</b>	Various Addresses in the Beacon Town Site
<b>Name of Applicant:</b>	P and A Munns Trading as Scud Ag Supplies
<b>Name of Owner:</b>	P and A Munns
<b>Author:</b>	Jack Walker - Regulatory Officer
<b>Attachments:</b>	12.7.1a – Letter from Scud Ag Supplies
	12.7.1b – Development Application from Scud Ag Supplies
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Previously Considered:</b>	Nil

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**Background:**

A Development Approval Application has been received from Peter and Anna Munns, trading as Scud Ag Supplies, seeking approval to install five (5) advertising signs within the Beacon town site to direct customers to their business in Cook Street.

The location of the signs would be at the intersection of the Burakin – Wialki Road and Medlin Street (double sided), Medlin Street and Calderwood Drive corner (single sided), Calderwood Drive and Cook Street (double sided), Kirby Street and Burakin – Wialki, Beacon – Bencubbin Roads intersections (single sided) and Kirby Street and Cook Street turnoff (double sided).

A map is provided in **attachment 12.7.1a**.

**Consultation:**

Mr John Nuttall – Chief Executive Officer  
Mr Paul Bashall – Town Planning Consultant  
Mr Aaron Wooton – Works Supervisor  
Mr Paul Sheedy – Acting CEO Trayning  
Mr Robert Bosenberg – Manager for Infrastructure, Yilgarn Shire

**Statutory Environment:**

Nil

**Relevant Plans and Policy:**

The Shire of Mt Marshall has no plans or policies to cover the installation of advertising signs.



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**Financial Implications:**

Fees of \$147.00 to be collected.

**Risk Assessment:**

There is a risk signs could be erected without Council approval being sought.

**Community & Strategic Objectives:**

CIVIC LEADERSHIP – provide accountable and transparent leadership

C1.1 Enhance open and interactive communications between Council and the community

C1.2 Promote and support the community member's participation in the shire's governance

CIVIC LEADERSHIP – provide efficient and effective management:

C3.2 Enhance the capacity and effectiveness of the administrative process.

**Comment:**

The installation of signs within the Beacon town site will enable Mr Munn's customers to find his establishment. The Shire's Works Supervisor has inspected the locations and is happy for the signs to be installed.

**2019/3-013 OFFICER'S RECOMMENDATION / COUNCIL DECISION:**

***The Shire of Mt Marshall grants a Development Approval (DA) to P & A Munns, trading as Scud Ag Supplies, to install five (5) advertising signs in the Beacon town site subject to the following conditions:***

- (a) Applicant provides Council with a copy of their Public Indemnity insurance to indemnify the Shire of Mt Marshall from any claims that may arise from the installation of the signs.***
- (b) Applicant be given approval to install the signs under the supervision of the Shire's Works Supervisor.***
- (c) All signs to be placed 1.5 meters from the edge of the bitumen to the edge of the sign.***
- (d) Signs to be no larger than 1500 x 1200***
- (e) Signs to be constructed to Australian Standards***
- (f) Applicant is responsible for all ongoing maintenance to the signs***

**Moved Cr SE Faulkner**

**Seconded Cr SR Putt**

**Carried 6/0**

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**12.8 Environmental Health Officer**

Nil

**13.0 Elected Members' Motions of Which Previous Notice Has Been Given**

Nil

**14.0 New Business of an Urgent Nature Introduced by Decision of the Meeting**

Nil

**15.0 Next Meeting – Tuesday 21 May 2019 commencing at 3:00pm in Council Chambers, 71 Monger St, Bencubbin**

**16.0 Closure of Meeting**

The Presiding Member thanked the public gallery and staff for attending. The Presiding Member wished the community a successful seeding period, a happy and safe Easter and reminded everyone present of the Anzac Day ceremonies being held in the Shire. The Presiding Member declared the meeting closed at 4:02pm.

These Minutes were confirmed by Council at its Ordinary Meeting held on

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cr ARC Sachse      President