



SHIRE OF MT MARSHALL

MINUTES

Notice is hereby given that an Ordinary Meeting of Council was held on Wednesday 20 March 2019, in Council Chambers, 80 Monger St, Bencubbin commencing at 10:12am.

Cr ARC Sachse

President

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intentionally**

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

John Nuttall
Chief Executive Officer

Chairperson Initial

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 10:11am and welcomed all those present.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr ARC Sachse	President	
Cr NR Gillett	Deputy President	10.11–10.43, 10.55-11.11am
Cr SE Faulkner	Councillor	
Cr SR Putt	Councillor	
Cr LN Gobbart	Councillor	
Cr RM Kirby	Councillor	
Mr John Nuttall	Chief Executive Officer	
Ms Nadine Richmond	Executive Assistant	
Ms Tanika McLennan	Finance and Administration Manager	
Mrs Tanya Gibson	Member of the Public	
Mr Len Cargeeg	Member of the Public	

Apologies

Cr IC Sanders Councillor

3.0 Standing Orders

2019/2-001 COUNCIL DECISION:

That Standing Order number 9.2 - Limitation of Number of Speeches be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr SE Faulkner

Seconded Cr RM Kirby

Carried 6/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

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4.2 Public Question Time

The Presiding Member declared public question time open at 10:12am.

4.2.1 Summary of question from Mr Peter Sachse regarding agenda item 12.1.7:

Why would the Shire threaten volunteer non-profit associations with legal action and is this normal procedure sanctioned by Council?

Summary of response from the Presiding Member:

The Presiding Member advised that the question will be taken on notice.

4.2.2 Summary of question from Mr Kevin Smith regarding agenda item 12.1.9:

If the Industrial Shed is leased to an existing business what hope do we have of attracting new business to town? Are we going to set a precedent and supply all new businesses with a near new shed? Why wouldn't the CEO be proposing the sale of the available industrial blocks instead of limiting the town's ability of attracting new business to town?

Summary of response from the Presiding Member:

The Presiding Member advised that the question will be taken on notice.

4.2.3 Summary of question from Mrs Tanya Gibson regarding agenda item 12.1.9:

Isn't the shed on Monger St Shire owned so would the lease of the shed on Monger St not go out to tender?

Summary of response from the Presiding Member:

The Presiding Member advised that the Industrial Shed on Monger St is Shire owned, however there will be no further comment as the item is listed in today's agenda.

4.2.4 Summary of question from Mrs Tanya Gibson:

There are no lights installed on the Ayres Rd railway crossing and does the Shire know if anything is being done about this? Would the Shire consider completing a data and safety report to be presented to Railways?

Summary of response from the Presiding Member:

The Presiding Member advised that the question will be taken on notice to acquire more information before providing an answer.

The Presiding Member declared public question time closed at 10:19am

5.0 Applications for Leave of Absence

Nil

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6.0 Declarations of Interest

Cr SE Faulkner declared an impartiality interest in item 11.2.1 being that he is a member of the Beacon Progress Association and the Beacon Co-op.

Cr NR Gillett declared an indirect financial interest in item 12.1.9 being that Mr Michael Lanoue is an employee.

7.0 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Meeting held on Tuesday 12 February 2019

2019/2-002 OFFICER RECOMMENDATION / COUNCIL DECISION:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 12 February 2019 be confirmed as a true and correct record of proceedings.

Moved Cr LN Gobbart

Seconded Cr SE Faulkner

Carried 6/0

8.0 Announcements by Presiding Person Without Discussion

The Shire of Mt Marshall would like to congratulate the Committee and Members of the Mt Marshall and Districts Agricultural Society for the running of another very successful Mt Marshall Community Show, which was held last Saturday, 16 March. With excellent numbers attending in the show's 88th year, and with good support from staff, local and external business, trade stands and volunteer organisations, everything ran very smoothly. It is one of our Shire's signature events and its continued success is very important. The Shire would also like to thank the Member for The Central Wheatbelt, Mia Davies MLA, for attending and opening the show.

Congratulations to all those who completed the "Wheatbelt Women Mean Business" workshop which was run by the Shire of Mt Marshall on 19 March, 2019. Economic Development is of major importance to our Shire and this event was particularly targeted towards women in our region. Thank you to all those staff, sponsors and guest speakers for their involvement in the promotion and running of this important event.

The Shire of Mt Marshall would like to thank all those associated with the Community Fox Shoot on Friday night 8 March, and Saturday morning, 9 March, 2019. The event was well run and supported, and will make a difference to the endangered wildlife within the Shire.

9.0 Report's of Councillors

9.1 President's Report

Purpose:

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This report is prepared by the President to provide Council and the community of Mt Marshall with information about activities undertaken.

Comment:

The President represented the Shire of Mt Marshall at the following meetings and training opportunities from 13 February to 20 March 2019.

- | | |
|------------|---|
| 19/02/2019 | Project Aware Councillor Training, Video Conference Bencubbin CRC, with Deputy President Cr Gillett, Cr Faulkner, Cr Kirby, Cr Putt and Cr Sanders |
| 19/02/2019 | Local Emergency Management Committee Meeting, Council Chambers with Cr Sanders and RO Jack Walker |
| 21/02/2109 | Wheatbelt District Emergency Management Committee Meeting, Northam, with RO Jack Walker |
| 26/02/2019 | Central East Aged Care Association Inc (CEACA) Meeting, Nungarin with Cr Kirby and CEO John Nuttall |
| 26/02/2019 | North Eastern Wheatbelt Regional Organisation of Councils (NEWROC) Meeting, Nungarin, with Cr Kirby and CEO John Nuttall |
| 28/02/2019 | North Eastern Wheatbelt Travel Association (NEWTRAVEL) Meeting, Nungarin, with CEO John Nuttall |
| 6/03/2019 | Roads Bus Tour with Deputy President Cr Gillett, Cr Faulkner, CEO John Nuttall and Works Supervisor Aaron Wootton. |
| 7/03/2019 | Great Eastern Zone Executive Committee Meeting, Teleconference |
| 8/03/2019 | Introduction to Fire Fighting, Department of Fire & Emergency Services, Training, Bencubbin with Cr Putt and RO Jack Walker |
| 9/03/2019 | Community Fox Shoot Breakfast with CDO Olivia Granich |
| 11/03/2019 | Economic Development Fund Committee Meeting, Council Chambers with Deputy President Cr Gillett, Cr Faulkner, CEO John Nuttall and EDO Loren Northover |
| 11/03/2019 | How to Write a Business Plan, Shire of Mt Marshall Workshop, Beacon CRC with EDO Loren Northover |
| 13/03/2019 | Participate in Local Government Emergency Management Preparation, Training, WA Local Government Association, Perth. |

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- 14/03/2019 Manage Recovery Activities for Local Government, Training, WA Local Government Association, Perth
- 15/03/2019 Rural Water Council AGM and Meeting, Northam
- 16/03/2019 Beacon to Bencubbin Bike Ride with CDO Olivia Granich and CEO John Nuttall
- 16/03/2019 Mt Marshall and Districts Agricultural Society Community Show, Bencubbin, with the Member of the Central Wheatbelt, Mia Davies MLA, Deputy President Cr Gillett, Cr Gobbart, Cr Putt, Cr Sanders, CEO John Nuttall and other Council Staff
- 18/03/2019 Great Eastern Country Zone Meeting, Merredin with CEO John Nuttall
- 20/03/2019 Audit Committee Meeting, Council Chambers with Deputy President Cr Gillett, Cr Gobbart, Cr Faulkner, Cr Kirby, Cr Putt, CEO John Nuttall and FAM Tanika McLennan

9.2 Councillors

Nil

10.0 Petitions / Deputations / Presentations / Submissions

Nil

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11.0 Reports of Committees

11.1 Local Emergency Management Committee

11.1.1 Minutes of the Local Emergency Management Committee Meeting held 19 February 2019

File No:	A6/38
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	11.1.1 – Minutes of Local Emergency Management Committee Meeting held 19 February 2019
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	N/A

Background:
Nil

Consultation:
Nil

Statutory Environment:

Local Government Act (1995)

Section 5.8: Establishment of Committees

A local government may establish committees of three (3) or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Relevant Plans and Policy:

Local Emergency Management Arrangements

Financial Implications:

Nil

Risk Assessment:

Emergency Management is a core responsibility of local government and failure to comply with the legislation would find it in breach of the Local Government Act 1995.

Community & Strategic Objectives:

CIVIC LEADERSHIP – provide accountable and transparent leadership:

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- C1.1 Enhance open and interactive communication between Council and the community
- C1.2 Promote and support community members' participation in the Shires' governance

SOCIAL - Provide services and processes to enhance public safety:

- S 3.1 Support provision of emergency services such as bush fire brigades, ambulance and LEMC

Comment:

The minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 19 February 2019 are submitted for Council information.

2019/2-003 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the minutes of the Mt Marshall Local Emergency Management Committee meeting held on Tuesday 19 February 2019 be received.

Moved Cr SE Faulkner

Seconded Cr SR Putt

Carried 6/0

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Cr SE Faulkner declared an impartiality interest in item 11.2.1 being that he is a member of the Beacon Progress Association and the Beacon Co-op who have applied for Economic Development Grant Funding.

11.2 Economic Development Grant Fund Committee

11.2.1 Minutes of Economic Development Grant Fund Committee Meeting held 11 March 2019

File No:	A6/40
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer 11.2.1 – Minutes of Economic Development Grant Fund Committee Meeting held 11 March 2019
Attachments:	
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	N/A

Background:

As part of the Mt Marshall annual budget for 2018/2019, Council continued the Economic Development Fund (EDF). The fund is open twice annually for Community Groups and Businesses to make applications for funding of projects which benefit the community. The first round of applications received no applications. A second round of the fund was opened in the New Year and five (5) applications were received and a Council appointed committee met on Monday 11 March to assess the applications. This item presents the applications, and the committee recommendation relating to each application. Also presented with this report are the minutes from the committee meeting.

As the applications contain both financial and sensitive business information it is not appropriate that they are presented as attachments to this item as they would then be open for public inspection. However Councillors are able to view any and all of the documents in advance of the Council meeting.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Council adopted Policy CS3.2 (copy attached) relating to this funding.

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Financial Implications:

This year Council allowed \$65,000 to the fund, to be awarded over two rounds.

Risk Assessment:

There is a risk that if this funding were not available Council would be requested to fund projects without the necessary scrutiny and need for formal application, assessment and acquittal.

Community & Strategic Objectives:

Outcome 2.1 Actively support and develop local and new business

2.1.6 Support opportunities for all businesses

Outcome 4.1 Collaborative and transparent leadership

4.1.3 Engage the community in decision making and shared responsibility in achieving our goals

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

The Economic Development Fund Committee met on 11 March 2019 and discussed all five applications at length. The minutes of the meeting are at **attachment 11.2.1**. It is important to note that it will be a requirement for all grant money recipients to properly acquit the grant funding, and an amount less than awarded may be provided subject to the provision of receipts.

Listed below is information relating to each application, reasons for the committee recommendation and the recommended amount to be awarded:

1. Beacon Progress Association

The application was for \$3785 to allow the Progress Association to create a walking historical trail, including the erecting of plaques and illuminated trees. The committee felt that this was an excellent community project, particularly focussed towards the economic development target of improved and increased tourism. It was commented that the trail in Bencubbin was well used, and this trail would hopefully provide further reason for tourists to stay longer within the town. The committee recommends that Council award \$3785 for the project.

2. Beacon Primary School P & C

This application was for \$7,000 to assist in the required upgrade and improvement to the school junior playground. That playground does not currently meet National Quality Standards. The proposed new playground would be primarily nature based. The request also depends upon funding being awarded from other applications (such as CBH). The committee agreed

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that this was a necessary and important community project, providing appropriate learning space for local children and also a safety compliant play area. The committee recommends that Council award \$7,000 for the project, subject to the successful application for matched funding. Should that funding not be awarded this financial year the application should be lodged again to a future round of the fund.

3. Beacon Community Resource Centre

This application was for \$2143.30 to allow the CRC to purchase more outdoor furniture. This furniture, along with their current stock will then be available for outdoor events across the community. The current stock has already been well utilised, and there is a need for more. The committee agreed that it would provide a good opportunity and service not currently available for groups across the Shire to be able to hire outdoor furniture for events that they would not otherwise have the chance to have access to. It would further assist the CRC to be self-sustaining as funding is required where possible to keep this vital community resource running. The committee recommends that Council award \$2143.30 for this project.

4. Beacon Playgroup

This application was for \$376 to allow the playgroup to purchase outdoor based activities. The group were not able to immediately provide audited financial documents as required by the grant. These items will enhance children's motor skills and further enhance the positive learning environment. They will also be able to be used by those attending the Little Bees facility. It was acknowledged that the playgroup provides an important facility for children and parents and for a relatively small contribution this great community work can be enhanced. The committee recommends that Council award \$376 subject to the receipt of audited financial documents.

5. Beacon Cooperative

This application for \$2539.30 was a request to assist with the purchase of additional freezer and refrigeration which has become available second hand. These purchases will reduce stock loss, allow for timely stock transfer and ultimately make a community owned facility more viable. As the shop is community run, has current wastage issues with tight margins and was subject to Shire funding to build the facility it was recognised as a vital community facility. Whilst it was re-iterated by the committee that the purchasing of machinery and equipment for private business should remain outside the scope of the Economic Development Fund, as the cooperative is a community facility with the community being shareholders, it was appropriate to recommend that Council award this relatively low amount to this project. The committee recommends that Council award \$2539.30 for this project.

Should Council award all of the money recommended by the committee it would total \$15,843.60

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2019/2-004 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council:

- 1. Receive the minutes from the Economic Development Committee of 11 March 2019 which are at attachment 11.2.1;***
- 2. Endorse the recommendations (as detailed above) of the Economic Development Committee by making the following awards, which are subject to any requirements listed:***

- Beacon Progress Association*** ***\$3785.00***
- Beacon Primary School P & C*** ***\$7000.00*** ***(subject to successful application for matched funding)***
- Beacon CRC*** ***\$2143.30***
- Beacon Playgroup*** ***\$376.00*** ***(subject to the provision of audited financial documents)***
- Beacon Cooperative*** ***\$2539.30***

Moved Cr RM Kirby

Seconded Cr NR Gillett

Carried 6/0

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11.3 Audit Committee

11.3.1 2018 Compliance Audit Return

File No:	A2/27
Location/Address:	N/A
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	11.3.1 – 2018 Compliance Audit Return
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	N/A

Background:

The Local Government (Audit) Regulations 1996 require that the Shire carry out a Compliance Audit Return (CAR) for the period 1 January to 31 December each year, and after carrying out the Audit prepare a compliance audit return in a form approved by the Minister.

The Audit Committee is required to review the annual CAR and report to the Council the results of that review prior to adoption of the CAR by Council. The Audit committee will meet on 20 March 2019 prior to the Ordinary Meeting of Council and review the 2018 CAR.

The CAR is then to be presented to Council for adoption and recorded in the minutes of the meeting at which it is adopted.

The return, once adopted by Council is to be certified by the Shire President and the Chief Executive Officer and forwarded to the Director General of the Department of Local Government and Regional Development.

Consultation:

John Nuttall – Chief Executive Officer

Statutory Environment:

Local Government Act 1995

Local Government (Audit) Regulations 1996

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

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Risk Assessment:

Failure to fulfil compliance requirements (Statutory and Regulatory)

Community & Strategic Objectives:

CIVIC LEADERSHIP – Provide efficient and effective management:

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

The compliance audit is comprehensive and gives the Council an indication of the Shire's level of compliance with legislative requirements. The audit has been completed by the Chief Executive Officer and the Finance and Administration Manager.

2019/2-005 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the Compliance Audit Return (as attached) for the period from 1 January 2018 to 31 December 2018 be adopted and recorded in the minutes as required by the Local Government (Audit) Regulations 1996.

Moved Cr NR Gillett

Seconded Cr SR Putt

Carried 6/0

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12.0 Reports of Officers

12.1 Chief Executive Officer

12.1.7 Bencubbin Sports Club Request to Waiver Fee

File No:	F1/20
Location/Address:	N/A
Name of Applicant:	Bencubbin Sports Club
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.7 – Email from Bencubbin Sports Club
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Previously Considered:	Nil

Background:

Correspondence by way of email has been received from Mr Jenna Hope in his capacity as President of Bencubbin Sports Club. This email requests Council to waive a fee imposed upon the club for the hire of the portable toilets in November 2018. The email (**attachment 12.1.7**) indicates that the organisation is struggling financially and used the toilets to be able to remain open for a weekend instead of closing.

Consultation:

No further information has been received apart from the email which is attached.

Statutory Environment:

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant a discount or other incentive for the early payment of any amount of money; or*

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money,

which is owed to the local government.

** Absolute majority required.*

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

Relevant Plans and Policy:

Nil

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Financial Implications:

Should Council agree to the request to waive the fee imposed upon the Bencubbin Sports Club Council will be writing off the invoice levied in the sum of \$145.

Risk Assessment:

There is a risk that should Council agree to this request that other businesses and community organisations could make a similar request in the future referencing this decision.

Community & Strategic Objectives:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

Whilst acknowledging the financial struggle of small community organisations, and appreciating what they offer to the community it is hard to recommend to Council that this request is granted. When a booking is made there must be an understanding that there is a charge (which are clearly set out in the fees and charges) and prior authority to waive such a charge should be sought. Further it would then be difficult to refuse similar requests from other community groups, which could then lead to Shire equipment being used without charge on a regular basis.

Whilst it is not recommended that this charge be waived it may well be appropriate for Council to look closely at all fees and charges when the new budget is being prepared to determine that those fees and charges are within acceptable limits.

2019/2-006 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council refuse the application from Bencubbin Sports Club to waive the fee for the hire of portable toilets in November 2018.

***Moved Cr RM Kirby
Absolute Majority***

Seconded Cr SR Putt

Carried 6/0

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12.1.8 Request for Rates Waiver – Mr K Jose

File No:	F2/1
Location/Address:	83 Monger St, Bencubbin
Name of Applicant:	Mr Keith Jose
Name of Owner:	N/A
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.8 – Letter from Mr Keith Jose
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Previously Considered:	Nil

Background:

Correspondence by way of letter has been received from Mr Keith Jose regarding the rates, and specifically the Specified Area Rate attached to his rates notice. This letter requests Council waive the portion of his rates relating to the Specified Area Rate, on the basis that Mr Jose will never use the Bencubbin Multi-purpose Complex.

Consultation:

No further information has been received apart from the letter which is attached (**attachment 12.1.8**).

Statutory Environment:

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant a discount or other incentive for the early payment of any amount of money; or*

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money,

which is owed to the local government.

** Absolute majority required.*

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

Relevant Plans and Policy:

Nil

Financial Implications:

Should Council agree to the request to waive the Specified Area Rate, the reduction would be in the sum of \$28.45.

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Risk Assessment:

There is a risk that should Council agree to this request that other rate payers could make a similar request in the future referencing this decision. Further, it would also be contrary to section 6.12(2) of the Local Government Act 1995 which precludes Council from waiving any amount of money relating to rates.

Community & Strategic Objectives:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

It is the view of the author that legislation does not provide Council with the authority to waive all or part of a rates debt. That being the case it is respectfully suggested that this application should be refused on that basis.

However it is also proper to comment that even if Council had the ability to waive the debt it would not have been recommended that Council should do so. The amount in question, set as a specified area rate is imposed to facilitate a community facility. In the view of the author such a rate does not depend upon usage by the individual rate payer, but upon the provision of such a facility for the community to use.

2019/2-007 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council, subject to the Local Government Act 1995 section 6.12(2), refuse the application to waive a portion of the rates debt of Mr Keith Jose.

***Moved Cr SR Putt
Absolute Majority***

Seconded Cr SE Faulkner

Carried 6/0

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Cr NR Gillett declared an indirect financial interest in item 12.1.9 being that Mr Michael Lanoue is an employee and left Chambers at 10.43am.

12.1.9 Lease of Industrial Shed – Monger Street, Bencubbin

File No:	B2/19
Location/Address:	Industrial Shed, Monger St, Bencubbin
Name of Applicant:	Mr Ian Sanders, ICS Carpentry
Name of Owner:	Shire of Mt Marshall
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.9a – Email from Mr I Sanders 12.1.9b – Recent Commercial Lease Valuation of Bencubbin Town Hall
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The current lease between the Shire of Mt Marshall and Mr Michael Lanoue for the use of the Industrial Shed situated on Monger Street, Bencubbin has expired. Council must consider the provision of a new lease for the building if they feel that is appropriate.

Currently a total payment to the Shire of \$120 is paid weekly.

Correspondence has been received from Mr Ian Sanders of ICS Carpentry (**attachment 12.1.9a**) requesting that Council consider a five (5) year lease to his company with a rental of \$150 per week offered.

Council are invited in this report to consider the offer made by Mr Sanders.

Consultation:

There have been discussions between Mr Ian Sanders and the Chief Executive Officer regarding the expiration of the current lease.

Statutory Environment:

Local Government Act 1995

3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to

—
(a) the highest bidder at public auction; or

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(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include

—

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

Relevant Plans and Policy:

Nil

Financial Implications:

The Local Government Act 1995 section 3.58 (4) requires that a valuation of property is carried out prior to a final decision being made regarding disposition of property. Given the cost to the Shire of such a valuation, there is an opportunity for Council to utilise the information provided by the valuers in the recently valued Bencubbin Town Hall. Given how recent that valuation was undertaken, and that it provides a guide for current market rental it would be available for Council to use. A copy of this valuation document is provided at **attachment 12.1.9b**. On the basis of that document the current market rental rate is in the region of \$20 per sq/m. Given that the shed is 450 sq/m this would indicate that the market rental should be in the region of \$170 per week.

Risk Assessment:

There is a risk that the shed will be unoccupied and no rental received should Council not approve a new lease.

Community & Strategic Objectives:

Outcome 2.1 Actively support and develop local and new business

2.1.6 Support opportunities for all businesses

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Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.4 Ensure that facilities are being maintained, developed/rationalised in line with the Asset Management Plan and Long Term Financial Plan

4.3.5 Use resources efficiently and effectively

4.3.6 Operate in a financially sustainable manner

Comment:

Council is aware, having dealt with the disposal of property several times recently that in a case such as this where an offer is made, if Council feel the offer is acceptable it must be opened for public comment before such an offer can be accepted. Given that the amount offered is more than currently being paid, that the current lease has expired and that the current tenant would be content with the proposed arrangements it would seem appropriate that the offer be accepted in principle and then public comment be invited.

OFFICER'S RECOMMENDATION:

That Council:

1. Subject to Local Government Act 1995 section 3.58(3) determine to dispose, by way of lease, of the Shire owned Industrial Shed at Monger Street, Bencubbin;
2. Subject to Local Government Act 1995 section 3.58(3) direct the Chief Executive Officer to give local public notice that it is the intention of the Shire to dispose of the Industrial Shed, Monger Street, Bencubbin by way of a five (5) year lease to Mr Ian Sanders on behalf of ICS Carpentry Ltd with a rent of \$150 per week; and
3. Direct the Chief Executive Officer to present any public comments along with a final recommendation relating to the disposal of the Industrial Shed, Monger Street Bencubbin, to the April Ordinary Meeting of Council.

Moved Cr

Seconded Cr

Carried

2019/2-008 COUNCILLOR MOTION / COUNCIL DECISION:

That Council:

1. ***Direct the Chief Executive Officer to inform Mr Ian Sanders that his offer to lease the Industrial Shed, Monger St, Bencubbin is not accepted; and***
2. ***Call public tenders for the disposal by way of lease or sale of the Industrial Shed, Monger St, Bencubbin as soon as practicable, with received tenders being referred to Council for consideration and decision.***

Moved Cr SE Faulkner

Seconded Cr RM Kirby

Carried 5/0

Reason Council decision is different from officer recommendation: There was a preference from Council to go directly to Public Tender.

Cr NR Gillett re-entered Chambers at 10.55am.

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12.1.10 Licence To Occupy L5283 Beacon

File No:	Agreements
Location/Address:	Lindsay Street Railway Reserve, Beacon
Name of Applicant:	Nil
Name of Owner:	Perth Transport Authority
Author:	John Nuttall – Chief Executive Officer
Attachments:	12.1.10a – Current Licence to Occupy L5283 Beacon 12.1.10b – Email from Perth Transport Authority
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The Shire of Mt Marshall is the current licensee of L5283, a strip of land adjoining the railway reserve along Lindsay Street, Beacon. The Shire has been the licensee since 2009 when the current contract for the grant of a licence to occupy land was signed. The permitted use under the licence is Parking – Beautification. It is the understanding of the author of this report that this land was particularly required when the general store was located in Lindsay Street, and was used for parking and part of the area had gardens built upon it. It is unclear what, if any, reason there may be for retaining this licence now that the general store has relocated.

By email of 19 October 2018 Burgess Rawson (acting for PTA) indicated that the current licence is due to expire 31 March 2019. As the PTA have an extensive internal process to grant approval for a lease, they enquired if the Shire wishes to express an interest in a new licence to occupy the area. A copy of the current licence with a plan showing the area in question is attached (**attachment 12.1.10a**).

In November 2018 in response to the above correspondence Council resolved as follows:

2018/10-010 OFFICER RECOMMENDATION / COUNCIL DECISION:

That Council direct the Chief Executive Officer to respond to the Perth Transport Authority indicating that the Shire wishes to lodge an expression of interest in a new licence to occupy L5283, Beacon.

Moved Cr SE Faulkner

*Seconded Cr SR Putt
Carried 7/0*

As a result of that Council resolution the Perth Transport Authority have responded offering a further licence based upon terms contained within the body of the email received (a copy of which is at **attachment 12.1.10b**).

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Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Whilst a new licence would only be subject to \$1 per year on demand rent, the cost of preparation of the licence is estimated to be in the region of \$350.

Risk Assessment:

Should the Shire not take on this licence there has been no indication provided by the PTA what they would intend to do with the land.

Community & Strategic Objectives:

Outcome 4.3 A local government that is highly respected, professional, trustworthy and accountable

4.3.4 Ensure that facilities are being maintained, developed/rationalised in line with the Asset Management Plan and Long Term Financial Plan

4.3.5 Use resources efficiently and effectively

Comment:

Although the Shire does not have any current plan for the land, for minimal cost (\$350 licence preparation fee) the Shire would at least retain management of the land for the foreseeable future. This would then allow appropriate planning regarding what to do with the land to be undertaken.

2019/2-009 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That Council direct the Chief Executive Officer to confirm to the Perth Transport Authority that the Shire of Mt Marshall wishes to enter a new 10 year Licence to Occupy the area between the railway line and Lindsay Street, Beacon.

Moved Cr SE Faulkner

Seconded Cr SR Putt

Carried 6/0

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12.2 Works Supervisor

12.2.2 Works Report March 2019

File No:	N/A
Location/Address:	Mt Marshall District
Name of Applicant:	N/A
Name of Owner:	N/A
Author:	Aaron Wootton – Works Supervisor
Attachments:	Nil
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

In the interest of better communications the following report of activities and tasks carried out by the Shire's works department is provided to Council.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

ECONOMIC - Provide an effective and efficient transportation network

E 3.2 Maintain an efficient, safe and quality local road network

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Roads

Koorda-Bullfinch Rd 2018/2019 2nd stage 4.20-6.00 (Western end) RRG programmed works - this section of road is now complete with sealing occurring on Friday 15f March.

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Burakin-Wialki Rd- RRG programmed works - these works were commenced while there was a delay in the profilers getting onto Koorda-Bullfinch Rd. Works are about 50% complete and should be finished in the next couple of weeks.

Wialki-Welbungin Rd R2R second stage works are now being surveyed and set up ready for a start when the works at Burakin-Wialki Rd have been completed.

Gardening

Gardeners from Bencubbin and Beacon are still having problems with both beetles and spider mite infestations in the ovals, extra spraying has been carried out and the volume of water has been increased to try and get the bare spots to fill in.

Other works are cleaning up paths, roads and vacant lots around town as well as their general duties of mowing and wiper snipping parks and gardens.

Maintenance Works

Minor patching works and some sign replacement has been carried out within the Shire.

Maintenance Grading

They are currently working in the following locations

Stretch is grading along Maroubra Rd

Ralph is currently along Wialki-Welbungin Rd

Bill is currently on Mandiga-Marindo Rd

2019/2-010 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the March 2019 report of the Works Supervisor be received.

Moved Cr SR Putt

Seconded Cr RM Kirby

Carried 6/0

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12.3 Executive Assistant

12.3.3 Status Report – February 2019

File No:	N/A
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.3 – Status Report February 2019
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The status report is a register of Council resolutions that are allocated to Shire staff for actioning. When staff have progressed or completed any action in relation to Council's decision, comments are provided until the process is completed or superseded by more recent Council resolutions.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

In the interest of increased transparency and communication with the community, the status report is provided for information.

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2019/2-011 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

The Status Report for February 2019 be received.

Moved Cr RM Kirby

Seconded Cr NR Gillett

Carried 6/0

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12.3.4 Minutes of NEWROC Council Meeting held 26 February 2019

File No:	N/A
Location/Address:	NEWROC District
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Nadine Richmond – Executive Assistant
Attachments:	12.3.4 – Minutes of NEWROC Council Meeting held 26 February 2019
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

The Shire of Mt Marshall is a member of the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC). NEWROC is not a formal organisation but was formed for the purpose of collaboration and joint initiatives between the Shires of Koorda, Mt Marshall, Mukinbudin, Nungarin, Trayning and Wyalkatchem, and is governed by a Memorandum of Understanding (MOU) between these Shires.

NEWROC Council and NEWROC Executive meetings alternate on a bi-monthly basis.

Consultation:

Nil

Statutory Environment:

Nil

Relevant Plans and Policy:

Nil

Financial Implications:

Nil

Risk Assessment:

Nil

Community & Strategic Objectives:

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

The Minutes of the NEWROC Council meeting held on 26 February 2019 are submitted (**Attachment 12.3.4**) in order to keep all members abreast of the activities of the NEWROC Council.

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The next meeting of the NEWROC Council is scheduled to be held on Tuesday 23 April 2019 at the Shire of Mt Marshall.

2019/2-012 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

The minutes of the NEWROC Council meeting held on 26 February 2019 be noted.

Moved Cr NR Gillett

Seconded Cr SR Putt

Carried 6/0

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12.4 Finance and Administration Manager

12.4.6 Statement of Financial Activity to 31 January 2019

File No:	F1/4
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Tanika McLennan – Finance & Admin Manager
Attachments:	12.4.6 – Statement of Financial Activity to 31 January 2019
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

Relevant Plans and Policy:

Nil

Financial Implications:

The statement presented to Council is the most up to date information on its current financial position.

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Nil

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2019/2-013 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

The Statement of Financial Activity for the month ending 31 January 2019 be endorsed.

Moved Cr SR Putt

Seconded Cr SE Faulkner

Carried 6/0

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12.4.7 Statement of Financial Activity to 28 February 2019

File No:	F1/4
Location/Address:	N/A
Name of Applicant:	Nil
Name of Owner:	N/A
Author:	Tanika McLennan – Finance & Admin Manager
Attachments:	12.4.7 – Statement of Financial Activity to 28 February 2019
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Previously Considered:	Nil

Background:

Under Regulation 34 of the Local Government (Financial Management) Regulations 1996 a local government is to prepare each month a statement of financial activity which includes annual budget estimates, year to date budget estimates, actual amounts expenditure, revenue and income, material variances and net current assets.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

Relevant Plans and Policy:

Nil

Financial Implications:

The statement presented to Council is the most up to date information on its current financial position.

Risk Assessment:

Nil

Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Nil

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2019/2-014 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

The Statement of Financial Activity for the month ending 28 February 2019 be endorsed.

Moved Cr RM Kirby

Seconded Cr SE Faulkner

Carried 6/0

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12.4.8 Accounts Paid to 28 February 2019

File No: F1/4
Location/Address: N/A
Name of Applicant: Nil
Name of Owner: N/A
Author: Sandy Wyatt – Administration Officer
Attachments: Nil
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Previously Considered: Nil

Background:

Following is a List of Accounts submitted to Council on Tuesday 20 March 2019 for the Municipal Fund, Trust Fund and Mastercard. Councillor questions regarding any payments can be directed to Finance and Administration Manager, Tanika McLennan, prior to the meeting.

1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
33	28/02/2019	BANK FEES - BANK FEES	BANK FEES	344.91
137	05/02/2019	TELSTRA	UTILITY CHARGES-DECEMBER18	2320.77
138	08/02/2019	WATER CORPORATION	UTILITY CHARGES 14.11.18-22.1.19	1993.36
139	25/02/2019	TELSTRA	UTILITY CHARGES-JANUARY19	1868.70
EFT14583	04/02/2019	EASISALARY	PAYROLL DEDUCTIONS	491.46
EFT14584	05/02/2019	MOORE STEPHENS (WA) PTY LTD	AUDIT SERVICES YEAR ENDED 30.6.18 (FROM DECEMBER)	16522.40
EFT14586	05/02/2019	SYNERGY	UTILITY CHARGES 20.12.18-16.1.19	421.95
EFT14587	08/02/2019	BENCUBBIN COMMUNITY RECREATION COUNCIL	ROOM HIRE FOR CHRISTMAS PARTY	155.00
EFT14588	08/02/2019	SHIRE OF MT MARSHALL	NEW HEALTH RECOUP 31.12.18	2581.60

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Chq/EFT	Date	Name	Description	Amount
EFT14589	08/02/2019	BOC GASES	GAS CYLINDERS	41.57
EFT14590	08/02/2019	EASTERN HILLS SAWS & MOWERS PTY LTD	JANUARY SUPPLIES	101.50
EFT14591	08/02/2019	COURIER AUSTRALIA	FREIGHT-JANUARY19	82.40
EFT14592	08/02/2019	NINGHAN SPRAYING & AG SERVICES	JANUARY SUPPLIES	374.32
EFT14593	08/02/2019	KTY ELECTRICAL SERVICES	JANUARY REPAIRS	6241.32
EFT14594	08/02/2019	SHIRE OF TRAYNING	DOCTORS HOUSE RENT 2.12.18-29.12.18 (FROM DECEMBER)	768.00
EFT14595	08/02/2019	BENCUBBIN NEWS & POST	NEWSPAPERS-JANUARY19	225.22
EFT14596	08/02/2019	BEACON COUNTRY CLUB INC.	CARAVAN PARK VOUCHERS	230.00
EFT14597	08/02/2019	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	KEYS CUT	6.50
EFT14598	08/02/2019	BEACON CO-OPERATIVE LTD	CLEANING-DECEMBER18	758.34
EFT14599	08/02/2019	HUTTON & NORTHEY MUKINBUDIN	JANUARY SUPPLIES	7.59
EFT14600	08/02/2019	DIELECTRIC SECURITY SERVICES	MONITORING FEES 1.2.19-30.4.19	101.20
EFT14601	08/02/2019	WINC AUSTRALIA PTY LTD	JANUARY SUPPLIES	299.91
EFT14602	08/02/2019	BURGESS RAWSON (WA) PTY LTD	UTILITY CHARGES 8.11.18-8.1.19	13.94
EFT14603	08/02/2019	ICS CARPENTRY	JANUARY REPAIRS	18359.00
EFT14604	08/02/2019	BENCUBBIN TRUCK N AUTO'S	JANUARY REPAIRS (FROM NOVEMBER)	4644.28
EFT14605	08/02/2019	CLIFF HAINES TYRES	REALIGN TYRES AND ROTATE	122.00
EFT14606	08/02/2019	HILLVALE BUS CONTRACTORS	BUS FOR SWIMMING LESSONS-BEACON PRIMARY SCHOOL	3502.40
EFT14607	08/02/2019	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SERVICES	807.50
EFT14608	08/02/2019	MEGAN RUTH BEAGLEY	AQUATIC CENTRE REIMBURSEMENT SCHEME 2018/19	111.00
EFT14609	08/02/2019	JR & A HERSEY PTY LTD	JANUARY SUPPLIES	154.00
EFT14610	08/02/2019	LANDGATE	MINIMUM CHARGE	39.00
EFT14611	08/02/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	FUTURE OF LG FORUM 30.1.19-T.SACHSE	130.00
EFT14612	08/02/2019	WHEATBELT TANK SERVICE	ROOFS TO CONCRETE TANKS-BEACON COMPLEX	7428.00
EFT14613	08/02/2019	BENCUBBIN AG SUPPLIES	JANUARY SUPPLIES	886.06
EFT14614	08/02/2019	REFUEL AUSTRALIA	FUEL-JANUARY19	31.90

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Chq/EFT	Date	Name	Description	Amount
EFT14615	08/02/2019	DEPARTMENT OF PLANNING, LANDS & HERITAGE	LEASE FOR FUEL DEPOT 1.1.19-30.6.19	825.00
EFT14616	08/02/2019	KUNUNOPPIN MEDICAL PRACTICE	PRE EMPLOYMENT MEDICAL-M.WYATT	143.00
EFT14617	08/02/2019	BEACON GARAGE	JANUARY REPAIRS	2201.37
EFT14618	08/02/2019	KARNI ENGINEERING	JANUARY REPAIRS	4266.20
EFT14619	08/02/2019	TUTT BRYANT EQUIPMENT	JANUARY SUPPLIES	398.00
EFT14620	08/02/2019	GREAT SOUTHERN FUELS	FUEL-JANUARY19	3869.44
EFT14621	08/02/2019	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS-1043	1006.28
EFT14622	08/02/2019	WA CONTRACT RANGER SERVICES	RANGER SERVICES 3.1.19 & 17.1.19	561.00
EFT14623	08/02/2019	PALM PLUMBING	JANUARY REPAIRS	1890.91
EFT14624	08/02/2019	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.2.19-10.3.19	686.19
EFT14625	08/02/2019	QC ULTIMATE CLEAN	CARPET CLEANING	716.37
EFT14626	08/02/2019	CR RM KIRBY	MEETING FEES & ALLOWANCES 21.11.18-18.12.18	493.18
EFT14627	08/02/2019	HANDS ON THERAPEUTIC MASSAGE	STAFF VOUCHERS	130.00
EFT14628	08/02/2019	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES	526.96
EFT14629	08/02/2019	JOHN NUTTALL	REFUND OF REMOVAL COSTS	1567.50
EFT14630	08/02/2019	EMILY MILLAR	AQUATIC CENTRE REIMBURSEMENT SCHEME 2018/19	55.00
EFT14631	08/02/2019	THE BIG BOUNCE	WATERSLIDE FOR AUSTRALIA DAY	1350.00
EFT14632	08/02/2019	WHEATBELT LIQUID WASTE MANAGEMENT	SEPTIC PUMP OUT	600.00
EFT14633	08/02/2019	CRISP WIRELESS PTY LTD	BUSINESS LITE SUBSCRIPTION-INTERNET ACCESS	328.90
EFT14634	08/02/2019	PALMER PLUMBING PTY LTD	JANUARY REPAIRS	545.60
EFT14635	08/02/2019	WALKER ELECTRICAL CONTRACTORS	JANUARY REPAIRS	1156.65
EFT14636	08/02/2019	KUNUNOPPIN MEDICAL PRACTICE	PRE EMPLOYMENT MEDICAL-B.HAYMAN (FROM NOVEMBER)	143.00
EFT14637	18/02/2019	EASISALARY	PAYROLL DEDUCTIONS	491.46
EFT14638	20/02/2019	AVON WASTE	RUBBISH COLLECTION-JANUARY19	5064.64
EFT14639	20/02/2019	NINGHAN SPRAYING & AG SERVICES	JANUARY SUPPLIES	258.04

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Chq/EFT	Date	Name	Description	Amount
EFT14640	20/02/2019	SHIRE OF TRAYNING	MEDICAL PRACTICE EXPENSES PLUS DOCTORS RENT-JANUARY19	6210.00
EFT14641	20/02/2019	BEACON CO-OPERATIVE LTD	CLEANING-JANUARY19	2069.07
EFT14642	20/02/2019	WINC AUSTRALIA PTY LTD	JANUARY SUPPLIES	25.17
EFT14643	20/02/2019	CIVIC LEGAL	PROFESSIONAL FEES	11635.25
EFT14644	20/02/2019	COLAS WESTERN AUSTRALIA PTY LTD	EMULSION SEALING WORKS	82287.72
EFT14645	20/02/2019	BENNY MART	AUSTRALIA DAY BREAKFAST SUPPLIES 2019	608.21
EFT14646	20/02/2019	ANNA MUNNS	AQUATIC CENTRE REIMBURSEMENT SCHEME 2018/19	61.00
EFT14647	14/02/2019	BENDIGO BANK	JANUARY SUPPLIES	1959.90
EFT14651	25/02/2019	SHIRE OF MT MARSHALL	ACCOMMODATION-FIRST AID/CHAINSAW COURSE	110.00
EFT14652	25/02/2019	TWO DOGS HOME HARDWARE	FEBRUARY SUPPLIES	653.26
EFT14653	25/02/2019	CJD EQUIPMENT PTY LTD	FEBRUARY SUPPLIES	180.78
EFT14654	25/02/2019	EASTERN HILLS SAWS & MOWERS PTY LTD	FEBRUARY GOODS	1166.00
EFT14655	25/02/2019	COURIER AUSTRALIA	FREIGHT-FEBRUARY19	146.37
EFT14656	25/02/2019	BEACON BULLETIN	ANNUAL ADVERTISING SUBSCRIPTION 2018/19	1700.00
EFT14657	25/02/2019	WESFARMERS KLEENHEAT GAS P/L	SERVICE CHARGE-GAS CYLINDERS	759.00
EFT14658	25/02/2019	NINGHAN SPRAYING & AG SERVICES	FEBRUARY SUPPLIES	203.54
EFT14659	25/02/2019	KTY ELECTRICAL SERVICES	FEBRUARY REPAIRS	3148.41
EFT14660	25/02/2019	JASON SIGNMAKERS	SIGNS	2368.41
EFT14661	25/02/2019	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS-CHRISTMAS PARTY & DANEEKA'S FAREWELL	753.00
EFT14662	25/02/2019	SHIRE OF TRAYNING	ADVERTISING-FEBRUARY19	60.00
EFT14663	25/02/2019	BENCUBBIN NEWS & POST	POSTAGE 11.2.19-15.2.19	107.54
EFT14664	25/02/2019	AUSTRALIAN TAXATION OFFICE	BAS-JANUARY19	27406.00
EFT14665	25/02/2019	WINC AUSTRALIA PTY LTD	FEBRUARY SUPPLIES	175.57
EFT14666	25/02/2019	ICS CARPENTRY	FEBRUARY REPAIRS	47087.15
EFT14667	25/02/2019	ALL-WAYS FOODS	FEBRUARY SUPPLIES	193.60
EFT14668	25/02/2019	LGIS PROPERTY	WORKERS COMP	9120.67
EFT14669	25/02/2019	BENCUBBIN TRUCK N AUTO'S	JANUARY SUPPLIES	1643.40

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Chq/EFT	Date	Name	Description	Amount
EFT14670	25/02/2019	AIT SPECIALISTS PTY LTD	PROFESSIONAL SERVICES-FUEL TAX	5792.60
EFT14671	25/02/2019	PLANWEST (WA) PTY LTD	PLANNING SERVICES	423.50
EFT14672	25/02/2019	DOWN TO EARTH TRAINING & ASSESSING	FIRST AID AND CHAINSAW TRAINING	4223.50
EFT14673	25/02/2019	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SERVICES	215.00
EFT14674	25/02/2019	JR & A HERSEY PTY LTD	FEBRUARY SUPPLIES	1751.70
EFT14666	25/02/2019	ICS CARPENTRY	FEBRUARY REPAIRS	47087.15
EFT14667	25/02/2019	ALL-WAYS FOODS	FEBRUARY SUPPLIES	193.60
EFT14668	25/02/2019	LGIS PROPERTY	WORKERS COMP	9120.67
EFT14669	25/02/2019	BENCUBBIN TRUCK N AUTO'S	JANUARY SUPPLIES	1643.40
EFT14670	25/02/2019	AIT SPECIALISTS PTY LTD	PROFESSIONAL SERVICES-FUEL TAX	5792.60
EFT14671	25/02/2019	PLANWEST (WA) PTY LTD	PLANNING SERVICES	423.50
EFT14672	25/02/2019	DOWN TO EARTH TRAINING & ASSESSING	FIRST AID AND CHAINSAW TRAINING	4223.50
EFT14673	25/02/2019	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER SERVICES	215.00
EFT14674	25/02/2019	JR & A HERSEY PTY LTD	FEBRUARY SUPPLIES	1751.70
EFT14675	25/02/2019	LANDGATE	TRANSFER OF LAND-LOT 45&46 ROWLAND ST BEACON	760.85
EFT14676	25/02/2019	CUTTING EDGES EQUIPMENT PARTS	GRADER BLADES	4180.00
EFT14677	25/02/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	MANAGE RECOVERY ACTIVITIES FOR LOCAL GOVERNMENT-T.SACHSE 14.3.19	1354.00
EFT14678	25/02/2019	ADVANCED AUTOLOGIC PTY LTD	FEBRUARY SUPPLIES	304.00
EFT14679	25/02/2019	DEPARTMENT OF MINES,INDUSTRY REGULATION AND SAFETY (DMIRS)	BRB LEVY DECEMBER18	320.38
EFT14680	25/02/2019	BENNY MART	SALAD INGREDIENTS FOR THANK A VOLUNTEER BBQ	290.64
EFT14681	25/02/2019	CENTRAL WHEATBELT FOOTBALL LEAGUE	2019 CONTRIBUTION TO CWWS EXECUTIVE OFFICER POSITION	2500.00
EFT14682	25/02/2019	CR IC SANDERS	MEETING FEES & ALLOWANCES 12.2.19	493.18
EFT14683	25/02/2019	KALANNIE COMMUNITY RESOURCE CENTRE	ADVERTISING	150.00
EFT14684	25/02/2019	R MUNNS ENGINEERING CONSULTING SERVICES	CONSULTING WORK	550.00
EFT14685	25/02/2019	KOORDA COMMUNITY RESOURCE CENTRE	ADVERTISING	50.00
EFT14686	25/02/2019	NADINE RICHMOND	REIMBURSEMENT FOR UNIFORM EXPENSES	85.00
EFT14687	25/02/2019	NETHINIM PTY LTD	GRAVEL	823.10

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Chq/EFT	Date	Name	Description	Amount
EFT14688	25/02/2019	KC SALES	CATERING	662.90
EFT14689	25/02/2019	WA CONTRACT RANGER SERVICES	RANGER SERVICES 31.1.19 & 12.2.19	654.50
EFT14690	25/02/2019	LOREN NORTHOVER	REIMBURSEMENT-UNIFORM ALLOWANCE	67.00
EFT14691	25/02/2019	MARKET CREATIONS	ENVELOPES	418.00
EFT14692	25/02/2019	INITIAL HYGIENE	SANITARY DISPOSAL SERVICE 11.3.19-10.4.19	686.19
EFT14693	25/02/2019	CR ARC SACHSE	MEETING FEES & ALLOWANCES 7.2.19-12.2.19	1642.90
EFT14694	25/02/2019	CR RM KIRBY	MEETING FEES & ALLOWANCES 20.12.18-11.2.19	1227.18
EFT14695	25/02/2019	CR SE FAULKNER	MEETING FEES & ALLOWANCES 12.2.19	579.18
EFT14696	25/02/2019	SARAH MARY MOUG	REIMBURSEMENT FOR TRAVEL	568.63
EFT14697	25/02/2019	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES	562.31
EFT14698	25/02/2019	CR NICK GILLETT	MEETING FEES & ALLOWANCES 7.2.19-12.2.19	688.50
EFT14699	25/02/2019	AVON PAPER SHRED	DESTRUCTION OF RECORDS	233.35
EFT14700	25/02/2019	CR STUART PUTT	MEETING FEES & ALLOWANCES 12.2.19	493.18
EFT14701	25/02/2019	LEEANNE NOLA GOBBART	MEETING FEES & ALLOWANCES 7.2.19-12.2.19	525.18
EFT14702	25/02/2019	OLIVIA JANE GRANICH	REIMBURSEMENT FOR POPCORN & MOVIE	49.98
EFT14703	25/02/2019	AUSTRALIA POST	POSTAGE-BEACON LIBRARY	8.30
EFT14704	25/02/2019	AVON VALLEY TOYOTA	TOYOTA FORTUNER	17365.20
EFT14705	25/02/2019	KOMATSU AUSTRALIA PTY LTD	FEBRUARY SUPPLIES	1680.65
EFT14706	25/02/2019	DAMON MANUEL	AQUATIC CENTRE REIMBURSEMENT SCHEME 2018/19	21.00
EFT14707	25/02/2019	JAMES LINDROTH	AQUATIC CENTRE REIMBURSEMENT SCHEME 2018/19	21.00
EFT14708	25/02/2019	WHEATBELT REFRIGERATION & AIR-CONDITIONING	JANUARY REPAIRS	1117.16
EFT14709	25/02/2019	DONNA PUTT	AQUATIC CENTRE REIMBURSEMENT SCHEME 2018/19	8.00
EFT14710	25/02/2019	SHIRE OF DUMBLEYUNG	LSL LIABILITY-M.GILFELLON	11758.80

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Chq/EFT	Date	Name	Description	Amount
EFT14711	25/02/2019	MEG LEE WYATT	REIMBURSEMENT-TRAVEL TO PERTH FOR LICENSING COURSE	732.57
EFT14712	25/02/2019	MICHELLE FAULKNER	AQUATIC CENTRE REIMBURSEMENT SCHEME 2018/19	171.00
EFT14713	20/02/2019	SYNERGY	UTILITY CHARGES 15011.18-9.1.19	97.35
EFT14714	25/02/2019	SYNERGY	UTILITY CHARGES 15.11.18-24.1.19	123.35
EFT14715	25/02/2019	SYNERGY	STREETLIGHTS 25.12.18-24.1.19	1843.50
EFT14716	26/02/2019	COURIER AUSTRALIA	FREIGHT-FEBRUARY19	203.63
EFT14717	26/02/2019	RN & JB WHYTE	PUSH GRAVEL	6744.80
EFT14718	27/02/2019	CARDTRONICS AUSTRALASIA PTY LTD	ONGOING FEE FOR ATM-JANUARY19	77.19
EFT14719	27/02/2019	WA TREASURY CORPORATION	LOAN NO. 119 INTEREST PAYMENT - LOAN TO BENNYMART - REPAID IN LEASE PAYM	975.84
DD9481.1	13/02/2019	WALGS PLAN	PAYROLL DEDUCTIONS	7331.27
DD9481.2	13/02/2019	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	69.78
DD9481.3	13/02/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	776.53
DD9481.4	13/02/2019	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	248.68
DD9481.5	13/02/2019	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	203.26
DD9481.6	13/02/2019	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	208.30
DD9481.7	13/02/2019	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	511.54
DD9481.8	13/02/2019	FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	186.12
DD9515.1	27/02/2019	WALGS PLAN	PAYROLL DEDUCTIONS	7474.02
DD9515.2	27/02/2019	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	203.26
DD9515.3	27/02/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	712.95
DD9515.4	27/02/2019	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	247.74
DD9515.5	27/02/2019	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	208.30
DD9515.6	27/02/2019	LEGALSUPER	SUPERANNUATION CONTRIBUTIONS	529.80
DD9515.7	27/02/2019	BENDIGO SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	43.16
DD9515.8	27/02/2019	FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	186.12
				398,697.41

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2. Trust

Chq/EFT	Date	Name	Description	Amount
7	13/02/2019	SHIRE OF MT MARSHALL	SOCIAL CLUB FUNCTION 14.2.19	770.00
EFT14650	25/02/2019	BENCUBBIN SPORTS CLUB INC.	SOCIAL CLUB PURCHASES	73.00
EFT14720	28/02/2019	SHIRE OF MT MARSHALL	TRANSFER OF BOND MONEY	640.00
EFT14721	28/02/2019	RIDGY RIDGE	ERROR IN LICENSING 7.2.18 (RELATES TO \$2029.75 PAYMENT)	34.55
EFT14722	28/02/2019	DEPARTMENT OF TRANSPORT	MMSO20190228	19430.10
				20,947.65

3. Mastercard

Details	Amount
Fuel-Tanika	184.21
Bank fees	4.00
Bank fees	4.00
Little hotelier fees	81.95
Little hotelier fees	81.95
Advertising facebook	7.54
Parking-sat attendance	24.00
Bank fees	4.00
Rolls	7.98
Advertising tender	388.25
Course-S.Moug	55.00
Police check-S.Moug	37.50
First aid-S.Moug	149.00
Art/craft supplies	182.73
Bank fees	4.00
Portacot and sheets	70.95
Clearing permit application	200.00
Membership.P.Liability etc Little Bees	472.84
	1959.90

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This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **20 March 2019**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

John Nuttall
Chief Executive Officer

Consultation:

Tanika McLennan – Finance and Administration Manager

Statutory Environment:

Financial Management Regulations and the Local Government Act 1995

Relevant Plans and Policy:

Nil

Financial Implications:

An appropriate allowance has been made in the current year's budget to fund and authorise expenditure.

Risk Assessment:

Nil

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Community & Strategic Objectives:

CIVIC LEADERSHIP - Provide efficient and effective management

C 3.3 Provide reporting processes in a transparent, accountable and timely manner

Comment:

Nil

2019/2-015 OFFICER'S RECOMMENDATION / COUNCIL DECISION:

That the Accounts Listed

<i>Municipal Fund</i>	\$ 398,697.41
<i>Trust Fund</i>	\$ 20,947.65
<i>Mastercard</i>	\$ <u>1959.90</u>
<i>Total</i>	\$ 421,604.96

Be endorsed.

Moved Cr SR Putt

Seconded Cr LN Gobbart

Carried 6/0

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12.5 Community Development Officer

Nil

12.6 Regulatory Officer

Nil

12.7 Development

Nil

12.8 Environmental Health Officer

Nil

13.0 Elected Members' Motions of Which Previous Notice Has Been Given

Nil

14.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

15.0 Next Meeting – Tuesday 16 April 2019 commencing at 3:00pm at the Beacon Country Club, Shemeld St, Beacon

16.0 Closure of Meeting

The Presiding Member thanked the public in the gallery for attending and declared the meeting closed at 11.11am.

These Minutes were confirmed by Council at its Ordinary Meeting held on

Date

Cr ARC Sachse President