



SHIRE OF MT MARSHALL

**Minutes of Meeting held on
Wednesday 15 February 2011, in
Council Chambers, Bencubbin
commencing at 2:04pm.**

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SHIRE OF MT MARSHALL

**These Minutes were
Confirmed by Council at the Ordinary
Meeting of Council held on
21 March 2012**

Cr PA Gillett

President

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DISCLAIMER

MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

TABLE OF CONTENTS

1. Declaration of Opening / Announcement of Visitors
2. Record of Attendance / Apologies / Approved Leave of Absence
3. Standing Orders
4. Public Questions
 - 4.1 Response to Previous Public Questions Taken On Notice
Nil
 - 4.2 Public Question Time
Nil
5. Applications for Leave of Absence
Nil
6. Confirmation of Minutes of Previous Meetings
 - 6.1 Minutes of the Ordinary Meeting held on Wednesday 21 December 2011
7. Announcements by Presiding Person Without Discussion
Nil
8. Petitions / Deputations / Presentations / Submissions
 - 8.1 NEWROC NRM Next Gen Study Tour 2011 Participants
9. Reports of Committees
 - 9.1 Audit Committee
 - 9.1.1 Compliance Audit Return 2011
10. Reports of Officers
 - 10.1 Environmental Health Officer/Building Surveyor
Nil
 - 10.2 Community & Recreation Development Officer
 - 10.2.1 Tender MM03/12 – Construction of
Bencubbin Community Centre
 - 10.3 Natural Resource Management Officer
Nil
 - 10.4 Senior Finance Officer
 - 10.4.1 Abbreviated Statement of Financial Position
(December 2011)
 - 10.4.2 Abbreviated Statement of Financial Position
(January 2012)
 - 10.4.3 Statement of Financial Activity (December 2011)
 - 10.4.4 Statement of Financial Activity (January 2012)
 - 10.4.5 Accounts Paid
 - 10.5 Engineering Administration Officer
Nil
 - 10.6 Chief Executive Officer
 - 10.6.1 Item Withdrawn
 - 10.6.2 Policy Manual Review
 - 10.8 Executive Administrator
 - 10.8.1 April 2012 Ordinary Meeting of Council

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

10.6.3 Mid Year Budget Review 2011/12

10.7 Administration Officer
Nil

11. Reports of Elected Members
12. Elected Members' Motions of Which Previous Notice Has Been Given
13. New Business of an Urgent Nature Introduced by Decision of the Meeting
10.8 Beacon Netball Courts
14. Next Meeting – Wednesday 21 March 2012 commencing at 2:00pm at the Beacon Country Club, Rowlands St, Beacon
15. Closure of Meeting

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 2:04pm, welcomed the members of the public present in the gallery, and directed their attention to the disclaimer.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr PA Gillett	President / Presiding Member	
Cr RN Breakell	Deputy President	
Cr MP Hogan	Councillor	
Cr DA Miguel	Councillor	
Cr CJ Kirby	Councillor	
Cr WJ Beagley	Councillor	
Cr IC Sanders	Councillor	
Mr Matthew Gilfellow	Chief Executive Officer	
Mrs Lauren Grylls	Executive Administrator	
Mrs Lisa Clark	Natural Resource Management Officer	2:06pm – 2:34pm
Mr Peter Sachse	Public	2:04pm – 2:34pm
Mr Brett Clark	NEWROC Next Gen Study Tour Participant	2:06pm – 2:34pm
Mr Ty Kirby	NEWROC Next Gen Study Tour Participant	2:04pm – 2:34pm
Mr Ben Sachse	NEWROC Next Gen Study Tour Participant	2:04pm - 2:34pm

Apologies

Nil

3.0 Standing Orders

2012/003 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr MP Hogan

Seconded Cr DA Miguel

Carried 7/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

4.2 Public Question Time

Nil

5.0 Applications for Leave Of Absence

Nil

6.0 Confirmation of Minutes of Previous Meetings

6.1 Minutes of the Ordinary Meeting held on Wednesday 21 December 2011

2012/004 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on Wednesday 21 December 2011 be confirmed as a true and correct record of proceedings.

Moved Cr CJ Kirby

Seconded Cr WJ Beagley

Carried 7/0

7.0 Announcements by Presiding Person Without Discussion

Nil

8.0 Petitions / Deputations / Presentations / Submissions

8.1 NEWROC NRM Next Gen Study Tour 2011 Participants

Natural Resource Management Officer Lisa Clark lead a presentation to Council outlining learning areas from the NEWROC NRM Next Gen study tour to NSW in late 2011.

A 'Milestone 2 & Final Report' are attached for further information.

Lisa Clark, Brett Clark, Ty Kirby, Ben Sachse and Peter Sachse left the meeting at 2:43pm.

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

2012/004 COUNCIL RESOLUTION:

That the meeting adjourn for a short break at 2:44pm.

Moved Cr DA Miguel

Seconded Cr MP Hogan

Carried 7/0

2012/005 COUNCIL RESOLUTION:

That the meeting resume at 2:58pm.

Moved Cr IC Sanders

Seconded Cr MP Hogan

Carried 7/0

9.0 Reports of Committees

9.1 Audit Committee

9.1.1 Compliance Audit Return 2011

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A2/27
AUTHOR:	Matthew Gilfellon – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	7 February 2012
ATTACHMENT NUMBER:	10.6.1 – Compliance Audit Return 2011
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995 Local Government (Audit) Regulations 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2012/006 COUNCIL DECISION / COMMITTEE / OFFICER RECOMMENDATION:

That the Compliance Audit Return (as attached) for the period from 1 January 2011 to 31 December 2011 be adopted and recorded in the minutes as required by the Local Government (Audit) Regulations 1996.

Moved Cr MP Hogan

Seconded Cr CJ Kirby

Carried 7/0

BACKGROUND:

The Local Government (Audit) Regulations 1996 require that the Shire carry out a compliance audit for the period 1 January to 31 December each year, and after carrying out the Audit prepare a compliance audit return in a form approved by the Minister.

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

The compliance audit return is to be presented to the Council at a meeting of the Council, adopted by the Council and recorded in the minutes of the meeting at which it is adopted.

The return, once adopted by Council is to be certified by the Shire President and the Chief Executive Officer and forwarded to the Director General of the Department of Local Government and Regional Development.

COMMENT:

The compliance audit is comprehensive and gives the Council an indication of the Shire's level of compliance with legislative requirements. This year the form has been shortened to seven years. Under the new form the shire is compliant in all areas however a local review still needs to be conducted.

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

10.0 Reports of Officers

10.1 Environmental Health Officer / Building Surveyor

Nil

10.2 Community and Recreation Development Officer

Cr IC Sanders declared he held a financial interest in the matter as he has submitted a tender for the construction of the Bencubbin and left the meeting at 3:00pm.

10.2.1 Tender MM03/12 – Construction of Bencubbin Community Centre

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/28, B2/14
AUTHOR:	Rebecca Watson – Community and Recreation Development Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	10 February 2012
ATTACHMENT NUMBER:	10.2.1 – Tender Evaluation Summary
CONSULTATION:	Matthew Gilfellon – Chief Executive Officer
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

OFFICER RECOMMENDATION:

That Council appoint a builder to construct the Bencubbin Community Centre at Lot 283 Monger Street, Bencubbin.

2012/007 COUNCIL DECISION:

That Council appoint ICS Carpentry to construct the Bencubbin Community Centre at Lot 283 Monger Street, Bencubbin.

**Moved Cr MP Hogan
Absolute Majority**

Seconded Cr WJ Beagley

Carried 6/0

Note: The officer recommendation was amended by the nomination of ICS Carpentry to be the builder appointed.

BACKGROUND:

At Council's December 2011 meeting, Council resolved the following:

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

2011/219 COUNCIL DECISION:

That subject to the proposed funding being received:

- 1. Council proceed with a restricted request for tender for the construction of the Bencubbin Community Centre in Monger Street, Bencubbin,**
- 2. Rosemark Pty Ltd, ICS Carpentry and Bricklay Pty Ltd be placed on the qualified shortlist and invited to tender for the construction of the Bencubbin Community Centre, and**
- 3. Councillor PA Gillett be nominated to be present for the opening of the tenders.**

Moved Cr MP Hogan

Seconded Cr RN Breakell

**Carried 5/0
Absolute Majority**

On 28 December 2011, correspondence was received from Lotterywest informing the Shire that their application for \$260,000 for the Bencubbin Community Centre was successful. Rosemark Pty Ltd, Briklay Pty Ltd & ICS Carpentry were all invited to tender for the construction of the Bencubbin Community Centre building. Tenders closed on the 8 February 2012.

COMMENT:

Tenders were opened on Thursday 9 February 2012 with Councillor Gillett, Councillor Breakell, Chief Executive Officer Matthew Gilfellow and I present. Tenders were received from each of the three companies that were invited put forward a tender submission. Each of the financial pages were signed on opening. An evaluation summary of the tenders which aims to assess the tenders fairly in a predetermined weighting schedule was completed.

I ask that Council view the tender evaluation summary which is attached and appoint one of the three companies to construct the Bencubbin Community Centre at Lot 283 Monger Street, Bencubbin.

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

Cr WJ Beagley left the meeting at 3:05pm.

Cr WJ Beagley and Cr IC Sanders returned to the meeting at 3:06pm.

10.3 Natural Resource Management Officer

Nil

10.4 Senior Finance Officer

10.4.1 Abbreviated Statement of Financial Position (December 2011)

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Acting Senior Finance Officer
DISCLOSURE OF INTEREST: Nil
DATE: 10 January 2012
ATTACHMENT NUMBER: 10.4.1a – Municipal Fund Statement
 10.4.1b – Trust Fund Statement
 10.4.1c – Municipal Term Deposit Statement
 10.4.1d – Reserve Term Deposit Statement
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Financial Management Regulations 1996 and the
 Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2012/008 COUNCIL DECISION / OFFICER RECOMMENDATION:
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That the Abbreviated Statement of Financial Position as at 31 December 2011 be accepted.

Moved Cr MP Hogan	Seconded Cr RN Breakell	Carried 7/0
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BACKGROUND:

Nil

COMMENT:

ABBREVIATED STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2011

	MUNICIPAL (\$)	TRUST (\$)	RESERVE (\$)
Synergy Balance as at 01/12/2011	1,770,351.80	26,585.09	1,179,513.22
Plus Receipts 01/12/2011 to 31/12/2011	32,814.86	21,246.00	23,212.38
Plus Adjustment	-	-	-
Plus Outstanding Journals (interest)	-	-	-
	<hr/> 1,803,166.66	<hr/> 47,831.09	<hr/> 1,202,725.60

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

Less Payments 01/12/2011 to 31/12/2011	-	644,757.80	-	-
Less Outstanding Journals	-	832.03	-	19,111.45
Synergy Balance as at 31/12/2011		<u>1,157,576.83</u>	<u>28,719.64</u>	<u>1,202,725.60</u>

This is represented by:

Cash at Bank		447,591.28	25,039.69	-
Investments		718,878.55	-	1,202,725.60
Housing Bonds Held by Bankwest		-	1,700.00	-
Balance as per Bank Reconciliation		<u>1,166,469.83</u>	<u>26,739.69</u>	<u>1,202,725.60</u>

RECONCILIATION AS AT 31 DECEMBER 2011

Balance as per Bank Statement		447,591.28	25,039.69	-
Balance of Term Deposits		718,878.55	-	1,202,725.60
Balance of Housing Bonds (Bank)		-	1,700.00	-
		<u>1,166,469.83</u>	<u>26,739.69</u>	<u>1,202,725.60</u>
Plus Outstanding Deposits		-	2,278.55	-
		<u>1,166,469.83</u>	<u>29,018.24</u>	<u>1,202,725.60</u>
Less Outstanding Cheques	-	8,893.00	-	298.60
		<u>1,157,576.83</u>	<u>28,719.64</u>	<u>1,202,725.60</u>

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

BALANCE OF RESERVE FUNDS AS AT 31 DECEMBER 2011	\$
Plant Replacement	349,907.37
Aged Care Units	55,999.58
Community Housing	32,180.65
Council Staff Housing	119,498.89
Employee Entitlements	99,228.70
Caravan Park Upgrades	21,044.66
Public Amenities and Buildings	265,637.14
Land & Road Development	20,841.76
Television & Radio Broadcasting	25,658.64
Bencubbin Aquatic Centre Development	127,186.72
Community Bus	49,555.26
Refuse Site Development	-
Bencubbin Recreation Complex	22,864.87
Office Equipment	13,121.36
Industrial Shed	-
Country Local Government Fund Reserve	-
	1,202,725.60

INVESTMENTS AS AT THE 31 DECEMBER 2011

FUND	INSTITUTION	TERM	RATE	AMOUNT	EXPIRY	ACCOUNT No.
Reserve	Bankwest	3 Months	5.75%	795,638.07	29/02/2012	028-035695-8
Reserve	Bankwest	1 Month 7 Days	5.01%	276,126.95	1/12/2011	028-036484-4
Reserve	Bankwest	1 Month 12 Days	4.85%	130,960.58	16/12/2011	028-036280-0
Municipal	Bankwest	1 Month	4.89%	500,000.00	13/01/2012	028-038504-0
Municipal	Bankwest	3 Months	5.90%	218,878.55	19/12/2011	028-037829-9

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

10.4.2 Abbreviated Statement of Financial Position (January 2012)

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Acting Senior Finance Officer
DISCLOSURE OF INTEREST: Nil
DATE: 1 February 2012
ATTACHMENT NUMBER: 10.4.2a – Municipal Fund Statement
10.4.2b – Trust Fund Statement
10.4.2c – Municipal Term Deposit Statement
10.4.2d – Reserve Term Deposit Statement
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Financial Management Regulations 1996 and the
Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2012/009 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Abbreviated Statement of Financial Position as at 31 January 2012 be accepted.

Moved Cr MP Hogan

Seconded Cr CJ Kirby

Carried 7/0

BACKGROUND:

Nil

COMMENT:

ABBREVIATED STATEMENT OF FINANCIAL POSITION AS AT 31 JANUARY 2012

	MUNICIPAL (\$)	TRUST (\$)	RESERVE (\$)
Synergy Balance as at 01/01/2012	1,143,810.75	26,585.09	1,202,725.60
Plus Receipts 01/01/2012 to 31/01/2012	116,525.29	30,628.25	0.00
Plus Adjustment	-	-	-
Plus Outstanding Journals (interest)	-	-	1,473.17
	<u>1,260,336.04</u>	<u>57,213.34</u>	<u>1,204,198.77</u>
Less Payments 01/01/2012 to 31/01/2012	- 404,874.83	- 29,176.90	-
Less Outstanding Journals	-4525.01	-	-
Synergy Balance as at 31/01/2012	<u>850,936.20</u>	<u>28,036.44</u>	<u>1,204,198.70</u>
This is represented by:			
Cash at Bank	127,337.04	25,061.69	-
Investments	724,172.54	-	1,202,725.60
Housing Bonds Held by Bankwest	-	1,700.00	-
Balance as per Bank Reconciliation	<u>851,509.58</u>	<u>26,761.69</u>	<u>1,202,725.60</u>

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

RECONCILIATION AS AT 31 JANUARY 2012

Balance as per Bank Statement	127,337.04	25,061.69	-
Balance of Term Deposits	724,172.54	-	1,204,198.77
Balance of Housing Bonds (Bank)	-	1,700.00	-
	<hr/> 851,509.58	<hr/> 26,761.69	<hr/> 1,204,198.77
Plus Outstanding Deposits	1,740.15	1,451.35	-
	<hr/> 853,249.73	<hr/> 28,213.04	<hr/> 1,204,198.77
Less Outstanding Cheques	- 2,313.53	- 138.60	-
	<hr/> 850,936.20	<hr/> 28,074.44	<hr/> 1,204,198.77
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

BALANCE OF RESERVE FUNDS AS AT 31 JANUARY 2012

	\$
Plant Replacement	349,907.37
Aged Care Units	55,999.58
Community Housing	32,180.65
Council Staff Housing	119,498.89
Employee Entitlements	99,228.70
Caravan Park Upgrades	21,044.66
Public Amenities and Buildings	265,637.14
Land & Road Development	20,841.76
Television & Radio Broadcasting	25,658.64
Bencubbin Aquatic Centre Development	127,186.72
Community Bus	49,555.26
Refuse Site Development	-
Bencubbin Recreation Complex	22,864.87
Office Equipment	13,121.36
Industrial Shed	-
Country Local Government Fund Reserve	-
	<hr/> 1,202,725.60
	<hr/> <hr/>

INVESTMENTS AS AT THE 31 JANUARY 2012

FUND	INSTITUTION	TERM	RATE	AMOUNT	EXPIRY	ACCOUNT No.
Reserve	Bankwest	3 Months	5.75%	795,638.07	29/02/2012	028-035695-8
Reserve	Bankwest	1 Month 7 Days	5.01%	276,126.95	1/12/2011	028-036484-4
Reserve	Bankwest	1 Month 12 Days	4.58%	132,433.75	16/12/2011	028-036280-0
Municipal	Bankwest	1 Month	4.89%	502,074.38	13/02/2012	028-038504-0
Municipal	Bankwest	3 Months	5.70%	222,098.16	19/03/2012	028-037829-9

NB: Latest statements not available when agenda printed.

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

10.4.3 Statement of Financial Activity (December 2011)

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Acting Senior Finance Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 27 January 2012
ATTACHMENT NUMBER: Nil
CONSULTATION: Matthew Gilfellow – Chief Executive Officer
STATUTORY ENVIRONMENT: Local Government (Financial Management)
Regulations 1996
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2012/010 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Statement of Financial Activity for the period ended 31 December 2011 be endorsed.

Moved Cr MP Hogan

Seconded Cr IC Sanders

Carried 7/0

BACKGROUND:

Council has resolved that material variances greater than ten percent be reported and these have been listed in the notes to the statement.

COMMENT:

See over.

**UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012**

**SHIRE OF MT MARSHALL
ABBREVIATED STATEMENT OF FINANCIAL ACTIVITY
for the period 1 July 2011 to 31 December 2011**

OPERATING ACTIVITIES		Note	Budget	YTD Budget	YTD Actual	Variances Greater Than 10% of YTD Budget
Income			\$	\$	\$	
General Purpose Funding			2,047,085	1,601,706	1,470,413	8.20%
Governance			4,900	2,442	31,403	-1185.95%
Law, Order and Public Safety		5i	48,855	43,014	36,809	14.43%
Health			-	-	-	0.00%
Education and Welfare			23,216	11,604	25,226	-117.39%
Housing			61,360	30,678	36,386	-18.61%
Community Amenities			74,995	37,476	86,499	-130.81%
Recreation and Culture			19,240	9,600	13,178	-37.27%
Transport			635,586	806,082	893,944	-10.90%
Economic Services			74,500	37,242	49,061	-31.74%
Other Property and Services		14i	40,600	20,286	15,564	23.28%
			3,030,337	2,600,130	2,658,483	
Expenditure						
General Purpose Funding			68,139	34,056	34,019	-0.11%
Governance			634,341	312,006	244,122	-21.76%
Law, Order and Public Safety		5e	89,011	44,448	52,236	17.52%
Health			104,198	52,062	44,165	-15.17%
Education and Welfare			134,366	66,252	62,441	-5.75%
Housing			220,564	110,868	112,677	1.63%
Community Amenities			304,210	152,004	116,460	-23.38%
Recreation and Culture			523,546	261,618	234,992	-10.18%
Transport			2,882,341	1,441,110	647,752	-55.05%
Economic Services		13e	227,026	113,430	128,556	13.34%
Other Property and Services			36,735	18,306	(42,938)	-334.56%

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

	5,224,477	2,606,160	1,634,481
Net Operating Profit/(Loss)	(2,194,140)	(6,030)	1,024,001
ADD NON CASH ITEMS			
Depreciation	2,349,494	1,174,747	-
Provisions/Other Accruals			
Loss/(Profit) on Sale of Assets	77,013	38,507	-
	2,426,507	1,213,254	-
Net Operating Surplus/(Deficit)	232,367	1,207,224	1,024,001
LESS CAPITAL EXPENDITURE			
Land & Buildings	1,060,689	530,345	138,450
Plant & Machinery	543,500	271,750	364,512
Furniture, Fittings & Equipment	-	-	-
Infrastructure - Roads	1,683,638	841,819	427,223
Infrastructure - Other	370,889	185,445	1,926
	(3,426,349)	(622,135)	91,890
LESS OTHER NON OPERATING			
Loan Principal Repayments	121,690	60,845	59,919
Transfer to Community Group	200,000	100,000	-
Transfer to Reserves	585,372	292,686	23,212
Funding Required	(4,333,411)	(975,666)	8,759
FUNDED FROM			
Transfer from Reserves	279,620	139,810	-
Capital Contribution	2,250,210	1,125,105	-
Proceeds from New Loans		-	
Proceeds on Sale of Assets	213,500	106,750	-
Self-Supporting Loan Income	7,861	3,931	-
Opening Funds	1,582,220	1,225,614	1,229,201
Closing Funds	-	1,625,544	1,237,960

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

Notes

- 5i – This variance is due to grant for Wialki Fire Shed not yet being acquitted. This will be done at the completion of the project.
- 14i – This variance is due to plant hire and private works income being under what has been budgeted during the year it can't be said if this will meet budget expectations.
- 5e – This variance is due to the purchase of the CCTV camera. Grant funding will result in no additional budget expenditure.
- 13e – This variance is due to standpipe water supply and Beacon Barracks expenses being higher than what has been budgeted to be spent at this time of year. Standpipe water supply will be reallocated to roadworks and \$8000 of the Beacon Barracks expense was for painting, this will be reallocated to capital. The NEW Travel budget allocation has been spent, however this is said to meet budget expectations.

Composition Of Net Current Asset Position

Current Assets

Cash - Unrestricted	1,137,357
Cash - Restricted	1,202,726
Receivables	281,464
Inventories	24,344

Less Current Liabilities

Payables & Provisions	(205,205)
Less: Cash Reserves - Restricted	(1,202,726)
	1,237,960

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

10.4.4 Statement of Financial Activity (January 2012)

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Acting Senior Finance Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 6 February 2012
ATTACHMENT NUMBER: Nil
CONSULTATION: Matthew Gilfellow – Chief Executive Officer
STATUTORY ENVIRONMENT: Local Government (Financial Management)
Regulations 1996
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2012/011 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Statement of Financial Activity for the period ended 31 January 2012 be endorsed.

Moved Cr CJ Kirby

Seconded Cr WJ Beagley

Carried 7/0

BACKGROUND:

Council has resolved that material variances greater than ten percent be reported and these have been listed in the notes to the statement.

COMMENT:

See over.

**UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012**

**SHIRE OF MT MARSHALL
ABBREVIATED STATEMENT OF FINANCIAL ACTIVITY
for the period 1 July 2011 to 31 January 2012**

OPERATING ACTIVITIES	Note	Budget	YTD Budget	YTD Actual	Variances Greater Than 10% of YTD Budget
		\$	\$	\$	
Income					
General Purpose Funding	3i	2,047,085	1,868,657	1,479,957	20.80%
Governance		4,900	2,849	31,592	-1008.88%
Law, Order and Public Safety	5i	48,855	50,183	41,433	17.44%
Health		-	-	-	0.00%
Education and Welfare		23,216	13,538	38,022	-180.85%
Housing		61,360	35,791	43,424	-21.33%
Community Amenities		74,995	43,722	79,208	-81.16%
Recreation and Culture		19,240	11,200	15,285	-36.47%
Transport		635,586	940,429	894,578	4.88%
Economic Services		74,500	43,449	57,177	-31.60%
Other Property and Services	14i	40,600	23,667	(13,758)	158.13%
		3,030,337	3,033,485	2,666,918	
Expenditure					
General Purpose Funding		68,139	39,732	39,409	-0.81%
Governance		634,341	364,007	269,143	-26.06%
Law, Order and Public Safety	5e	89,011	51,856	66,104	27.48%
Health		104,198	60,739	89,520	47.38%
Education and Welfare		134,366	77,294	71,429	-7.59%
Housing	8e	220,564	129,346	149,941	15.92%
Community Amenities		304,210	177,338	145,031	-18.22%
Recreation and Culture		523,546	305,221	301,421	-1.24%
Transport		2,882,341	1,681,295	1,685,948	0.28%
Economic Services		227,026	132,335	144,360	9.09%
Other Property and Services	14e	36,735	21,357	109,982	414.97%

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

	5,224,477	3,040,520	3,072,288
Net Operating Profit/(Loss)	(2,194,140)	(7,035)	(405,370)
ADD NON CASH ITEMS			
Depreciation	2,349,494	1,174,747	1,224,377
Provisions/Other Accruals			
Loss/(Profit) on Sale of Assets	77,013	38,507	-
	2,426,507	1,213,254	1,224,377
Net Operating Surplus/(Deficit)	232,367	1,206,219	819,007
LESS CAPITAL EXPENDITURE			
Land & Buildings	1,060,689	530,345	148,930
Plant & Machinery	543,500	271,750	364,512
Furniture, Fittings & Equipment	-	-	-
Infrastructure - Roads	1,683,638	841,819	510,909
Infrastructure - Other	370,889	185,445	1,926
	(3,426,349)	(623,140)	(207,270)
LESS OTHER NON OPERATING			
Loan Principal Repayments	121,690	60,845	82,362
Transfer to Community Group	200,000	100,000	-
Transfer to Reserves	585,372	292,686	23,212
Funding Required	(4,333,411)	(976,671)	(312,844)
FUNDED FROM			
Transfer from Reserves	279,620	139,810	-
Capital Contribution	2,250,210	1,125,105	-
Proceeds from New Loans		-	
Proceeds on Sale of Assets	213,500	106,750	-
Self-Supporting Loan Income	7,861	3,931	-
Opening Funds	1,582,220	1,225,614	1,258,004
Closing Funds	-	1,624,539	945,160

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

Notes

- 3i – This variance is due to Royalties for Regions funding not yet received. It is anticipated that this will be received in the near future.
- 5i – This variance is due to grant for Wialki Fire Shed not yet being acquitted. This will be done at the completion of the project.
- 14i – This variance is due to plant hire and private works income being under what has been budgeted to be received at this time of the year. As it is unknown how much private works and plant hire will take place during the year it can't be said if this will meet budget expectations.
- 5e – This variance is due to the purchase of the CCTV camera. Grant funding will result in no additional budget expenditure.
- 8e – This variance is due to Staff and Community housing maintenance being over-budget at present. This is a timing issue and it is expected that it will be within budgeted amounts at year end.
- 14e – This variance is due to Beacon Co-op site works being over budget. It is not known at this time what final costs will be and how they will be dealt with.

Composition Of Net Current Asset Position

Current Assets

Cash - Unrestricted	855,861
Cash - Restricted	1,202,726
Receivables	231,991
Inventories	24,344

Less Current Liabilities

Payables & Provisions	(167,036)
Less: Cash Reserves - Restricted	(1,202,726)
	945,160

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

10.4.5 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Acting Senior Finance Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 1 February 2012
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2012/012 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Accounts Listed

Municipal Fund	\$ 862572.62
Trust Fund	\$ 40559.15

Be endorsed.

Moved Cr MP Hogan

Seconded Cr DA Miguel

Carried 7/0

BACKGROUND:

Following is a List of Accounts submitted to Council on Wednesday 15 February 2012 for the Municipal Fund and Trust Fund.

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

1. Municipal Fund

Chq/EFT	Date	NAME	DESCRIPTION	Amount
EFT5583	08/12/2011	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	59.10
EFT5584	08/12/2011	LGRCEU	PAYROLL DEDUCTIONS	52.20
EFT5585	08/12/2011	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	15304.20
EFT5586	08/12/2011	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	94.95
EFT5587	08/12/2011	THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	891.46
EFT5588	08/12/2011	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	413.40
EFT5589	08/12/2011	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	182.46
EFT5590	08/12/2011	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	413.41
EFT5591	09/12/2011	KTY ELECTRICAL SERVICES	REWIRE BEACON HALL	14624.50
EFT5592	09/12/2011	BENCUBBIN NEWS & POST	EXPRESS POST ENVELOPES - BANKWEST	133.10
EFT5593	09/12/2011	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	PURCHASE ORDER BOOKS	261.25
EFT5594	09/12/2011	CARTS T/AS DIRECTIONS	REIMB WAGES 19.11 - 2.12.11 - C TRANTER	1167.10
EFT5595	09/12/2011	SIGMA CHEMICALS	PHOTOMETER TEST STRIPS	214.65
EFT5596	09/12/2011	LOCAL GOVERNMENT MANAGERS AUSTRALIA - WA	2011/12 LGMA AFFILIATE MEMBERSHIP - CDO NETWORK	123.00
EFT5597	09/12/2011	BENCUBBIN BULK HAULIERS	HIRE OF SINGLE SIDE TIPPER FOR VERGE CLEARING	3289.00
EFT5598	09/12/2011	UHY HAINES NORTON (WA) PTY LTD	AUDIT CERTIFICATION - ROADS TO RECOVERY ANNUAL RETURN 2011	990.00
EFT5599	09/12/2011	CORPORATE EXPRESS AUSTRALIA LTD	STATIONERY	262.22
EFT5600	09/12/2011	FESA	2011/12 ESL QUARTER 2	8618.00
EFT5601	09/12/2011	ICS CARPENTRY	REPLACE FENCE - 166 & 167 COLLINS ST	7872.70
EFT5602	09/12/2011	ALL-WAYS FOODS	TEABAGS, COFFEE, SUGAR, UHT MILK - CABINS	271.95
EFT5603	09/12/2011	MERREDIN TOYOTA	CHECK AND REPAIR CENTRE DOOR CLOSING - COMMUNITY BUS	99.00
EFT5604	09/12/2011	BENCUBBIN TRUCK N AUTO'S	SUPPLY AND FIT 4 TYRES TO HOLDEN ASTRA	1368.30
EFT5605	09/12/2011	CIVIC LEGAL	LEGAL FEES - 10 HAMMOND ST GABBIN	3575.24
EFT5606	09/12/2011	VERNON CONTRACTING	TRENCHING FOR UNDERGROUND POWER AT WIALKI HALL	705.10
EFT5607	09/12/2011	PB & DM SACHSE	HIRE OF BOBCAT AND OPERATOR - REMOVAL OF RUBBLE, PLACING SAND AT POOL	539.00

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

Chq/EFT	Date	NAME	DESCRIPTION	Amount
EFT5608	09/12/2011	JR & A HERSEY	SHOVELS, RAKES, SUNGLASSES	344.30
EFT5609	09/12/2011	BENCUBBIN AG SUPPLIES	PIPE AND FITTINGS - DRAINAGE	6701.18
EFT5610	09/12/2011	GERALDTON FUEL	BULK DIESEL - BENCUBBIN DEPOT	19685.52
EFT5611	09/12/2011	5RIVERS PLUMBING AND GAS	CHECK SOLAR HWS, ORDER NEW TANK AND PANELS AND FIT, ALTER PIPES	4984.12
EFT5612	09/12/2011	EDWARD BUKELIS	TELEPHONE ALLOWANCE FOR QUARTER ENDED 25.11.11	250.00
EFT5613	09/12/2011	BENCUBBIN SUPERMARKET	MILK, COUNCIL CATERING	105.75
EFT5614	09/12/2011	MERREDIN MOWER & CHAINSAW CENTRE	REPAIRS TO HONDA LAWNMOWER	1292.50
EFT5615	13/12/2011	AVON WASTE	RUBBISH COLLECTION - NOVEMBER 2011	3985.60
EFT5616	13/12/2011	BOC GASES	CYLINDER HIRE - NOVEMBER 2011	59.08
EFT5617	13/12/2011	STATE LIBRARY OF WA	RECOVERY OF LOST OR DAMAGED BOOK	5.50
EFT5618	13/12/2011	MUKA TYRE MART	REPAIR TO UTE TYRE	45.00
EFT5619	13/12/2011	WESFARMERS KLEENHEAT GAS P/L	45KG VAPOUR CYLINDER SERVICE AT 1/93 MONGER ST	112.00
EFT5620	13/12/2011	SHERIDAN'S	NAME BADGE - D FOLEY	41.32
EFT5621	13/12/2011	KTY ELECTRICAL SERVICES	REPLACE SWITCHBOARD AT OFFICE	9300.50
EFT5622	13/12/2011	SHIRE OF TRAYNING	FREIGHT FOR POOL WATER SAMPLES	10.01
EFT5623	13/12/2011	BENCUBBIN NEWS & POST	POSTAGE 28.11 - 2.12.11	8.40
EFT5624	13/12/2011	WA HINO SALES & SERVICE	PARTS FOR HINO TRUCK	679.69
EFT5625	13/12/2011	UHY HAINES NORTON (WA) PTY LTD	AUDIT SERVICES FOR THE YEAR ENDED 30.6.2011	13134.00
EFT5626	13/12/2011	STAR TRACK EXPRESS	FREIGHT	98.64
EFT5627	13/12/2011	RELIANCE PETROLEUM	FUEL CARD PURCHASES - NOVEMBER 2011	4207.28
EFT5628	13/12/2011	ALL-WAYS FOODS	CHIPS, LOLLIES ETC FOR POOL KIOSK	123.81
EFT5629	13/12/2011	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT - NEW	1163.14
EFT5630	13/12/2011	NANCY COLLINS	REIMBURSEMENT OF EXPENSES - NUTS & BOLTS WORKSHOP DEC 11	132.77
EFT5631	13/12/2011	PERFECT COMPUTER SOLUTIONS PTY LTD	LABOUR TO RESOLVE COMPUTER ISSUES	232.50
EFT5632	13/12/2011	LANDGATE	LAND ENQUIRY	24.00
EFT5633	13/12/2011	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	LOCAL GOVERNMENT ELECTION ADVERTISING 2011	1199.00
EFT5634	13/12/2011	RADIOWEST BROADCASTERS PTY LTD	FIRE SAFETY MESSAGES - NOVEMBER 2011	110.00

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

Chq/EFT	Date	NAME	DESCRIPTION	Amount
EFT5635	13/12/2011	T-QUIP	FLAT IDLER	134.70
EFT5636	13/12/2011	DONOVAN FORD	CARRY OUT 65000KM SERVICE - NISSAN NAVARA	208.40
EFT5637	13/12/2011	JENNI BUNCE	BEACON CONTRACT CLEANING 10.11 - 23.11.11	1455.00
EFT5638	13/12/2011	ALISA DELLA BOSCA	REIMBURSEMENT OF EXPENSES - NUTS & BOLTS WORKSHOP DEC11	115.38
EFT5639	13/12/2011	TUTT BRYANT EQUIPMENT	INSPECT AND REPAIR FUEL SYSTEM - BOMAG ROLLER	1460.55
EFT5640	13/12/2011	MCDOWALL AFFLECK	PRELIMINARY DESIGN AND BUILDING LICENCE ISSUE - BENCUBBIN CRC	3151.50
EFT5641	13/12/2011	RJ BACK	BALANCE OF PAYMENT FOR REGIONAL BUSINESS PLAN	11626.34
EFT5642	13/12/2011	LEEDERVILLE CAMERA HOUSE	NIKON COOLPIX L120 CAMERA	305.00
EFT5643	13/12/2011	BROOKS HIRE SERVICE PTY LTD	DRY HIRE OF KOMATSU CRAWLER EXCAVATOR	2323.20
EFT5644	13/12/2011	NAVAIDS (WA) PTY LTD	GARMIN GPS	251.00
EFT5645	16/12/2011	BENCUBBIN SUPERMARKET	DRINKS AND MEAT - CHRISTMAS PARTY	1134.88
EFT5646	20/12/2011	MUKINBUDIN STEEL FABRICATORS	REPAIR HINGES ON FREE ROLLER ON GRADER	22.00
EFT5647	20/12/2011	WA TREASURY CORPORATION	LOAN NO. 118 FIXED COMPONENT - STAFF HOUSING	32091.39
EFT5648	20/12/2011	ROAD SIGNS AUSTRALIA	CAUTION CHILDREN AHEAD SIGNS	99.00
EFT5649	20/12/2011	JENNI BUNCE	BEACON CONTRACT CLEANING - 24.11 - 7.12.11	2460.00
EFT5650	20/12/2011	BENCUBBIN SUPERMARKET	PPMV - M ROWLING, D KETT, J GOBBART, B JINMAN	483.15
EFT5651	20/12/2011	VERNON FARM CONTRACTORS	VERGE SPRAYING	4030.00
EFT5652	22/12/2011	BENCUBBIN AIRCONDITIONING SERVICE	REPAIRS TO HINO TRUCK, REPAIRS TO GRADER	729.19
EFT5653	22/12/2011	COURIER AUSTRALIA	FREIGHT	69.09
EFT5654	22/12/2011	NINGHAN SPRAYING SERVICE	SEPTIC, LEACH DRAIN, DRAIN MATTING	4453.77
EFT5655	22/12/2011	KTY ELECTRICAL SERVICES	REPLACE MAIN SWITCH/ OVERLOAD CIRCUIT BREAKER	3073.61
EFT5656	22/12/2011	BENCUBBIN NEWS & POST	STATIONERY	605.37
EFT5657	22/12/2011	TOTAL EDEN PTY LTD	NEW REPLACEMENT S/S IMPELLER, TRIMMED	5185.40
EFT5658	22/12/2011	MERREDIN OUTDOOR WORLD	50% COST WILKI FIRE SHED	9867.00
EFT5659	22/12/2011	CARTS T/AS DIRECTIONS	REIMBURSEMENT WAGES - C TRANTER 3.12 - 16.12.2011	933.68

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

Chq/EFT	Date	NAME	DESCRIPTION	Amount
EFT5660	22/12/2011	CORPORATE EXPRESS AUSTRALIA LTD	WIRELESS MOUSE, COFFEE, NUTS, TISSUES	264.76
EFT5661	22/12/2011	BURGESS RAWSON (WA) PTY LTD	WATER USAGE 15.7 - 8.12.11 - BEACON BARRACKS	139.71
EFT5662	22/12/2011	STAR TRACK EXPRESS	FREIGHT	92.30
EFT5663	22/12/2011	ALL-WAYS FOODS	CHIPS, LOLLIES, WATER FOR POOL KIOSK	235.00
EFT5664	22/12/2011	ROD MUNNS	REIMBURSEMENT FOR TAPS FOR BATHROOM	191.50
EFT5665	22/12/2011	NEAT N' TRIM UNIFORMS PTY LTD	STAFF UNIFORM - A DELLA BOSCA	1334.87
EFT5666	22/12/2011	PERFECT COMPUTER SOLUTIONS PTY LTD	LABOUR TO RESOLVE EMAIL ISSUES; REIMBURSE PAYMENT OF TKMP DOMAIN ADDRESS	243.00
EFT5667	22/12/2011	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISING - BEACON TOWN MAINTENANCE OFFICER	1539.98
EFT5668	22/12/2011	BENCUBBIN AG SUPPLIES	4 SOCKET POWERBOARD	24.75
EFT5669	22/12/2011	5RIVERS PLUMBING AND GAS	REPLACE SHOWER ROSE, CHECK FAULTY STOVE	368.77
EFT5670	22/12/2011	EASTWAY FOOD SUPPLIES	ICECREAMS, PIZZAS, SAUSAGE ROLLS - POOL KIOSK	537.28
EFT5671	22/12/2011	MCDOWALL AFFLECK	PRELIMINARY DESIGN - BEACON GYM	1925.00
EFT5672	22/12/2011	LAUREN GRYLLES	REIMBURSEMENT OF FUEL ETC - AWARD INTERPRETATION COURSE - L GRYLLES	101.85
EFT5673	22/12/2011	NORTHAM RADIATOR SPECIALISTS	REMOVE RADIATOR, CLEAN AND FLUSH SYSTEM, REPLACE RADIATOR	1772.50
EFT5676	10/01/2012	BENCUBBIN AIRCONDITIONING SERVICE	CUT AND REPAIR LEAKING HYDRAULIC RETURN LINE	133.19
EFT5677	10/01/2012	CJD EQUIPMENT PTY LTD	COUNTERWEIGHT FOR LOADER	2714.80
EFT5678	10/01/2012	COURIER AUSTRALIA	FREIGHT	7.82
EFT5679	10/01/2012	COPIER SUPPORT	INK CARTRIDGE FOR PRINTER	26.00
EFT5680	10/01/2012	STATE LIBRARY OF WA	LOST OR DAMAGED BOOK	8.80
EFT5681	10/01/2012	NINGHAN SPRAYING SERVICE	SEAL KIT - EBARA PUMP	595.07
EFT5682	10/01/2012	MUKA MATTERS	ADVERT - JOB VACANCY	32.00
EFT5683	10/01/2012	BENCUBBIN NEWS & POST	EXPRESS POST ENVELOPES - BANKWEST	146.15
EFT5684	10/01/2012	CARTS T/AS DIRECTIONS	CERTIFICATE III IN BUSINESS - C TRANTER	950.00
EFT5685	10/01/2012	BENCUBBIN BULK HAULIERS	HIRE OF SIDE TIPPER - HAMMOND STREET	3921.50
EFT5686	10/01/2012	CORPORATE EXPRESS AUSTRALIA LTD	PAPERMATE KILOMETRICO BALLPENS	5.09
EFT5687	10/01/2012	ICS CARPENTRY	REMOVE AND REPLACE FENCE BETWEEN SHIRE OFFICE AND SILVERCHAIN	9606.30

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

Chq/EFT	Date	NAME	DESCRIPTION	Amount
EFT5688	10/01/2012	STAR TRACK EXPRESS	FREIGHT	68.81
EFT5689	10/01/2012	RELIANCE PETROLEUM	FUEL CARD PURCHASES - DECEMBER 2011	3249.27
EFT5690	10/01/2012	HUDSON SEWAGE SERVICES	QUARTERLY BIOMAX SERVICE	111.00
EFT5691	10/01/2012	CR PA GILLETT	MEETING FEES AND ALLOWANCES - DECEMBER 2011 AND BACK PAY	1947.83
EFT5692	10/01/2012	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT	252.82
EFT5693	10/01/2012	BENCUBBIN TRUCK N AUTO'S	AXLE 120MM SQ SPIDER	3714.00
EFT5694	10/01/2012	D & D TRANSPORT	FREIGHT	943.02
EFT5695	10/01/2012	PERFECT COMPUTER SOLUTIONS PTY LTD	SUPPLY AND INSTALL POWER SUPPLY TO EA COMPUTER	280.00
EFT5696	10/01/2012	CITY OF LIGHTS	HOSTING SHIRE WEBSITE 1.1 - 30.6.2012, ADD IMAGE SLIDER, ADDITIONAL STAORAGE	451.00
EFT5697	10/01/2012	CR RN BREAKELL	MEETING FEES AND ALLOWANCES - DECEMBER 2011	421.61
EFT5698	10/01/2012	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	AWARD INTERPRETATION COURSE - L GRYLLES	434.50
EFT5699	10/01/2012	CR MP HOGAN	MEETING FEES AND ALLOWANCES - DECEMBER 2011	316.17
EFT5700	10/01/2012	BENCUBBIN AG SUPPLIES	FENCING FOR FORAGE SHRUB TRIAL - WESLEY	8722.81
EFT5701	10/01/2012	JONATHAN TRANTER	TELEPHONE ALLOWANCE FOR QE 31.12.2011	250.00
EFT5702	10/01/2012	EASTWAY FOOD SUPPLIES	ICECREAMS, PIZZAS, SAUSAGE ROLLS - POOL KIOSK	981.23
EFT5703	10/01/2012	BENCUBBIN SUPERMARKET	PPMVS - D KETT, P WALKER, M ROWLING	1097.38
EFT5704	10/01/2012	CR WJ BEAGLEY	MEETING FEES AND ALLOWANCES - DECEMBER 2011	325.27
EFT5705	10/01/2012	TRACE'S PLACE	CATERING FOR COUNCIL CHRISTMAS PARTY 2011	1346.00
EFT5706	10/01/2012	CR IC SANDERS	MEETING FEES AND ALLOWANCES - DECEMBER 2011	285.23
EFT5707	10/01/2012	BROOKS HIRE SERVICE PTY LTD	DRY HIRE OF KOMATSU CRAWLER EXCAVATOR	1343.76
EFT5708	10/01/2012	WEST COAST SHEDS	DEPOSIT ON SHED - MARSHALL ROCK	350.00
EFT5709	10/01/2012	HARE AND FORBES MACHINERY HOUSE	POWERLUBE AIR OPERATED GREASE GUN	1155.00
EFT5710	13/01/2012	AVON WASTE	RUBBISH COLLECTION - DECEMBER 2011	3985.60
EFT5711	13/01/2012	BOC GASES	CYLINDER HIRE - DECEMBER 2011	61.04

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

Chq/EFT	Date	NAME	DESCRIPTION	Amount
EFT5712	13/01/2012	SHIRE OF KOORDA	PEHO EXPENSES - OCTOBER - DECEMBER 2011	6547.75
EFT5713	13/01/2012	KTY ELECTRICAL SERVICES	REPLACE AIRCONDITIONER MOTOR AT 77 MONGER ST	1120.43
EFT5714	13/01/2012	CARTS T/AS DIRECTIONS	REIMBURSE WAGES - C TRANTER	232.38
EFT5715	13/01/2012	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	39.40
EFT5716	13/01/2012	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	10513.19
EFT5717	13/01/2012	IGS CARPENTRY	REPLACE ROOFS ON WATER TANKS AT BENCUBBIN REC GROUND	7348.00
EFT5718	13/01/2012	BENCUBBIN COMMUNITY RESOURCE CENTRE	PRINT BUSINESS CARDS FOR JON TRANTER	48.70
EFT5719	13/01/2012	BENCUBBIN SMASH REPAIRS	SUPPLY AND FIT WINDSCREEN; ALL PURPOSE WIPES	343.95
EFT5720	13/01/2012	BENCUBBIN TRUCK N AUTO'S	SERVICE NISSAN NAVARA, REPLACE TYRES	1045.02
EFT5721	13/01/2012	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	122.07
EFT5722	13/01/2012	THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1124.36
EFT5723	13/01/2012	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	413.41
EFT5724	13/01/2012	RADIOWEST BROADCASTERS PTY LTD	FIRE SAFETY MESSAGES - DECEMBER 2011	154.00
EFT5725	13/01/2012	GERALDTON FUEL	BULK DIESEL - BENCUBBIN DEPOT	15109.56
EFT5726	13/01/2012	JENNI BUNCE	BEACON CONTRACT CLEANING 8.12 - 21.12.11	1845.00
EFT5727	13/01/2012	DEPARTMENT OF REGIONAL DEVELOPMENT & LANDS	LEASE ON FUEL DEPOT - 1.1 - 30.6.12	275.00
EFT5728	13/01/2012	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	112.28
EFT5729	13/01/2012	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	274.70
EFT5730	13/01/2012	DESIGN SYNERGY	PROVIDE DESIGN, BUILDING LICENSE AND WORKING DRAWINGS - BENCUBBIN CRC - FINAL	3437.50
EFT5731	13/01/2012	BENCUBBIN SUPERMARKET	DRINKS FOR POOL KIOSK, CLEANING PRODUTS	86.94
EFT5732	13/01/2012	MATTHEW GILFELLON	REIMBURSEMENT FOR ACCOMMODATION AND MEALS - LGMA CONFERENCE	517.00
EFT5733	13/01/2012	WHEATBELT GP NETWORK	PRACTICE MANAGEMENT FEE - NOVEMBER 2011	10083.34
EFT5734	13/01/2012	WHEATBELT GP NETWORK KUNUNOPPIN	LOSS FOR KUNUNOPPIN MEDICAL PRACTICE 1.7 - 30.9.2011	28223.02
EFT5735	13/01/2012	LES COOKE INSTRUMENT CO PTY LTD	KESTREL 3000 POCKET WEATHER METER	336.60
EFT5737	20/01/2012	AUSTRALIAN TAXATION OFFICE	OCTOBER BAS REVISION	62462.00

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

Chq/EFT	Date	NAME	DESCRIPTION	Amount
EFT5738	20/01/2012	RYLAN PTY LTD	SUPPLY AND LAY KERBING IN HAMMOND ST BENCUBBIN	32028.04
EFT5739	30/01/2012	WA TREASURY CORPORATION	LOAN NO. 115 FIXED COMPONENT - HOUSING REPAIRS/UPGRADE	29773.53
EFT5740	31/01/2012	TWO DOGS HOME HARDWARE	STIHL MS 180C CHAINSAW	569.00
EFT5741	31/01/2012	COURIER AUSTRALIA	FREIGHT	92.13
EFT5742	31/01/2012	NINGHAN SPRAYING SERVICE	FUEL, RETIC FITTINGS ETC	164.51
EFT5743	31/01/2012	KTY ELECTRICAL SERVICES	AFTER HOURS CALL OUT	451.00
EFT5744	31/01/2012	SHIRE OF TRAYNING	ADVERT IN NINGHAN NEWS - EMPLOYMENT OPPORTUNITY	19.00
EFT5745	31/01/2012	BENCUBBIN NEWS & POST	POSTAGE 9.1 - 13.1.12	66.60
EFT5746	31/01/2012	CARTS T/AS DIRECTIONS	REIMBURSEMENT WAGES - C TRANTER	433.58
EFT5747	31/01/2012	CORPORATE EXPRESS AUSTRALIA LTD	STATIONERY ITEMS	265.91
EFT5748	31/01/2012	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	39.40
EFT5749	31/01/2012	LGRCEU	UNION MEMBERSHIP - W GRACIE	34.80
EFT5750	31/01/2012	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	10186.29
EFT5751	31/01/2012	ALL-WAYS FOODS	CLEANING PRODUCTS	816.77
EFT5752	31/01/2012	DUN & BRADSTREET (AUST) PTY LTD	TRACE FEE - S & E THOMPSON	220.00
EFT5753	31/01/2012	ESRI AUSTRALIA PTY TLD	ARCGIS ARCVIEW ANNUAL MAINTENANCE FEE	1199.00
EFT5754	31/01/2012	BENCUBBIN SMASH REPAIRS	FIT WINDOW IN BACKHOE, SUPPLY & FIT WINDSCREEN IN HINO TRUCK	1370.95
EFT5755	31/01/2012	ACCENT RUBBER STAMPS & TROPHIES	SELF INKING DATE STAMP	75.00
EFT5756	31/01/2012	BENCUBBIN TRUCK N AUTO'S	BATTERY FOR BACKHOE	200.00
EFT5757	31/01/2012	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	125.76
EFT5758	31/01/2012	THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	268.66
EFT5759	31/01/2012	PERFECT COMPUTER SOLUTIONS PTY LTD	RESOLVE COMPUTER ISSUES, INSTALL SQL, CONVERT DATA TO SQL ETC	1278.75
EFT5760	31/01/2012	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	137.80
EFT5761	31/01/2012	JENNI BUNCE	BEACON CONTRACT CLEANING 5.1 - 18.1.2012	720.00
EFT5762	31/01/2012	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	224.75
EFT5763	31/01/2012	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	275.60
EFT5764	31/01/2012	SPORTROPHY	NEW MT MARSHALL CITIZEN OF THE YEAR CUP	76.00

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

Chq/EFT	Date	NAME	DESCRIPTION	Amount
EFT5765	31/01/2012	MCDOWALL AFFLECK	FINAL DESIGN AND DOCUMENTATION - BEACON GYMNASIUM	566.50
18492	01/12/2011	SHIRE OF MT MARSHALL	CASH PAYMENTS 30.11.2011	2450.00
18494	08/12/2011	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	215.65
18495	09/12/2011	WATER CORPORATION	WATER CONSUMPTION 26.7 - 15.11.11	10258.65
18496	09/12/2011	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS FOR COUNCIL	100.00
18497	13/12/2011	SHIRE OF MT MARSHALL	STAFF CHRISTMAS BONUS	1350.00
18498	13/12/2011	SYNERGY	STRRETLIGHTS 25.10 - 30.11.11	1590.20
18499	13/12/2011	BENCUBBIN PRIMARY SCHOOL	CREATIVE ARTS AWARD 2011	16.95
18500	13/12/2011	TOLL IPEC PTY LTD	FREIGHT	13.88
20001	15/12/2011	SHIRE OF MT MARSHALL	CASH PAYMENTS 14.12.2011	3050.00
20002	20/12/2011	SYNERGY	ELECTRICITY 29.9 - 29.11.11	7938.70
20003	20/12/2011	R N R CONTRACTING	BITUMEN SEALING, AS PER TENDER	263964.22
20004	20/12/2011	CALVIN POTTER	ERECT AND DISMANTLE SCAFFOLDING - BEACON HALL	160.00
20005	22/12/2011	SHIRE OF MT MARSHALL	REGISTRATION MM5043	547.60
20006	22/12/2011	SYNERGY	ELECTRICITY 6.10 - 12.12.11	223.95
20007	22/12/2011	AUSTRALIAN TAXATION OFFICE	NOVEMBER BAS	7473.00
20008	29/12/2011	SHIRE OF MT MARSHALL	CASH PAYMENTS 28.12.2011	1150.00
20009	04/01/2012	TELSTRA	TELEPHONE - DECEMBER 2011	2146.86
20010	10/01/2012	SHIRE OF MT MARSHALL	TO MAKE UP DEFICIENCY IN BANKWEST AGENCY - DECISION 2011/218	110.00
20011	10/01/2012	WATER CORPORATION	WATER CONSUMPTION 15.7 - 8.12.2011	3037.15
20012	10/01/2012	SYNERGY	STREETLIGHTS 1.12 - 24.12.2011	1147.50
20013	10/01/2012	LIONS CLUB OF BENCUBBIN & DISTRICTS	DONATION AS PER COUNCIL RESOLUTION 2011/215	332.50
20014	10/01/2012	R N R CONTRACTING	EMULSION SEALING - HAMMOND STREET	39300.26
20015	10/01/2012	GELDENS	STAFF UNIFORM - N COLLINS	149.70
20016	12/01/2012	SHIRE OF MT MARSHALL	CASH PAYMENTS 11.01.2012	1000.00
20017	13/01/2012	SYNERGY	ELECTRICITY 1.11.11 - 5.1.12	25.15
20018	13/01/2012	PLANWEST (WA) PTY LTD	SCHEME AND STRATEGY MODIFICATIONS	2128.50
20019	13/01/2012	ING MASTERFUND	SUPERANNUATION CONTRIBUTIONS	242.90
20021	25/01/2012	SHIRE OF MT MARSHALL	CASH PAYMENTS 25.01.2012	1800.00

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

Chq/EFT	Date	NAME	DESCRIPTION	Amount
20022	31/01/2012	TELSTRA	TELEPHONE - JANUARY 2012	1760.94
20023	31/01/2012	SHIRE OF MT MARSHALL	PETTY CASH RECOUP - JULY 2011 TO JANUARY 2012	164.05
20024	31/01/2012	SYNERGY	ELECTRICITY 1.11.11 - 11.01.12	156.60
20025	31/01/2012	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS	137.00
20026	31/01/2012	ING MASTERFUND	SUPERANNUATION CONTRIBUTIONS	94.94
				862572.62

2. Trust

Chq/EFT	Date	Name	Description	Amount
EFT5582	01/12/2011	DEPARTMENT OF PLANNING & INFRASTRUCTURE	RECOUP LICENSING - NOVEMBER 2011	19107.45
EFT5675	05/01/2012	DEPARTMENT OF PLANNING & INFRASTRUCTURE	RECOUP DECEMBER 2011 LICENSING	21451.70
				40559.15

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **15 February 2012**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

 Matthew Gilfellon
 Chief Executive Officer

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

10.5 Engineering Administration Officer

Nil

10.6 Chief Executive Officer

10.6.1 Compliance Audit Return 2011

Item withdrawn

10.6.2 Policy Manual Review

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: A2/24
AUTHOR: Matthew Gilfellon – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil
DATE: 7 February 2012
ATTACHMENT NUMBER: 10.6.2a – Policy & Procedures Manual - Policy Statement
10.6.2b – Policy & Procedures Manual Part 1 - Administration
10.6.2c – Proposed Changes to Policy & Procedures Manual Part 1 – Administration
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Local Government Act 1995
POLICY IMPLICATIONS: Potential Change Of Council Policies
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2012/013 COUNCIL DECISION / OFFICER RECOMMENDATION:

That council endorse the proposed changes to the Shire of Mt Marshall Policy Manual.

Moved Cr CJ Kirby

Seconded Cr IC Sanders

Carried 7/0

BACKGROUND:

A Policy & Procedures Manual is a way in which Council are able guide the decision making of local government officers. It directs officers to know what decision Council would make if they were faced with the same decision.

The Policy Statement at the front of the Policy & Procedures Manual gives the objectives of the Policy & Procedures Manual. It also requires Council to conduct a review of polices each even year.

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

COMMENT:

The Policies & Procedures Manual is due to be reviewed this year. The policy and procedures manual is now over 204 pages long. It may be unreasonable for Council to expect Local Government Officers to remember and apply all of the policies especially for decisions that are not made on a regular basis. For this reason I have reviewed the manual with a view to reducing the size of the manual. In order to do this, I have concentrated on removing policies that are covered in other documents, policies that no longer apply and policies that are of little benefit due to the irregularity of use. The Policy Statement does state that "Policies shall relate to issues of an on-going nature".

As I am proposing a thorough review of the policy manual I will be putting one or two sections to Council each month so that Council can more easily consider the proposed changes and review each section of the manual.

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

The Presiding Member declared a change in the order of business to address item 10.8.1.

10.8 Executive Administrator

10.8.1 April 2012 Ordinary Meeting of Council
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LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A2/13
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	2 February 2012
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Cr Paul Gillett – Shire President Matthew Gilfellon – Chief Executive Officer
STATUTORY ENVIRONMENT:	Local Government Act 1995
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2012/014 COUNCIL DECISION / OFFICER RECOMMENDATION:
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That the April Ordinary Meeting of Council be held on Friday 27 April 2012 commencing at 3:00pm.

Moved Cr DA Miguel

Seconded Cr PA Gillett

Carried 7/0

BACKGROUND:

At its Ordinary meeting held 22 June 2011, meeting dates and commencement times were set for the coming financial year. Council resolved to hold its April 2012 meeting on 18 April 2012.

Several members and the CEO have since indicated they will be unavailable to attend the April meeting if held on 18 April resulting in lack of a quorum for that meeting.

COMMENT:

After consulting with members, the most suitable date to hold the meeting is Friday 27 April 2012.

It is anticipated that the meeting will not be long in duration so I propose to commence at 3:00pm.

Council is required to provide local public notice of its meetings in accordance with the Local Govt. Act 1995 S1.7 (2)(a)(b) and advertisements will be placed in local newspapers, Council's notice board and public libraries to satisfy the requirement.

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

Mrs Lauren Grylls left the meeting at 3:55pm.
Mrs Lauren Grylls returned to the meeting at 3:59pm.

10.6.3 Mid Year Budget Review 2011/12

LOCATION/ADDRESS: Shire Of Mt Marshall
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Matthew Gilfellow – Chief Executive Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 15 February 2012
ATTACHMENT NUMBER: 10.6.3 – Mid Year Budget Review
CONSULTATION: Staff, Councillors, Community
STATUTORY ENVIRONMENT: Local Government Act 1995
Local Government (Financial Management)
Regulations 1996
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Variations to Annual Budget as adopted
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2011/015 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the 2011/12 budget review and amendments, as attached be adopted.

**Moved Cr RN Breakell
Absolute Majority**

Seconded Cr DA Miguel

Carried 7/0

BACKGROUND:

Under Financial Management Regulation 33a, a local government is required to carry out a review of its annual budget between 1 January and 3 March each year.

COMMENT:

The budget review spreadsheet is presented as attachment number 10.6.3.

During the Midyear Budget Review it was found that there were errors to the opening balances of several accounts. As a result of corrections being made to the opening balance and cost overruns and under-budgeted expenses in several accounts it is expected that the budget will be tight towards the end of the financial year.

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

10.7 Administration Officer

Nil

11.0 Reports of Elected Members
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Cr IC Sanders attended the following meetings / functions:

15 February 2012	Audit Committee Meeting	Bencubbin
15 February 2012	Electors' General Meeting	Bencubbin

Cr DA Miguel attended the following meetings / functions:

6 February 2012	WNE Sub-Regional Road Group Meeting	Mukinbudin
8 February 2012	Men's Prostate Awareness Night	Beacon
15 February 2012	Audit Committee Meeting	Bencubbin
15 February 2012	Electors' General Meeting	Bencubbin

Cr MP Hogan attended the following meetings / functions:

15 February 2012	Audit Committee Meeting	Bencubbin
15 February 2012	Electors' General Meeting	Bencubbin

Cr CJ Kirby attended the following meetings / functions:

2 February 2012	WALGA Integrated Planning Workshop	Merredin
15 February 2012	Audit Committee Meeting	Bencubbin
15 February 2012	Electors' General Meeting	Bencubbin

Cr WJ Beagley attended the following meetings / functions:

3 February 2012	Kununoppin Medical Practice Meeting	Bencubbin
15 February 2012	Audit Committee Meeting	Bencubbin
15 February 2012	Electors' General Meeting	Bencubbin

Cr RN Breakell attended the following meetings / functions:

9 February 2012	Tender Opening	Bencubbin
9 February 2012	Men's Prostate Awareness Night	Bencubbin
15 February 2012	Audit Committee Meeting	Bencubbin
15 February 2012	Electors' General Meeting	Bencubbin

Cr PA Gillett attended the following meetings / functions:

3 February 2012	Kununoppin Medical Practice Meeting	Bencubbin
9 February 2012	Tender Opening	Bencubbin
14 February 2012	Local Emergency Management Committee Meeting	Bencubbin
15 February 2012	Audit Committee Meeting	Bencubbin
15 February 2012	Electors' General Meeting	Bencubbin

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

12.0 Elected Members Motions of Which Previous Notice Has Been Given

Nil

13.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

2012/016 COUNCIL DECISION:

That the late item 13.1 – Beacon Netball Courts be considered as presented.

Moved Cr CJ Kirby

Seconded Cr RN Breakell

Carried 7/0

13.1 Beacon Netball Court

LOCATION/ADDRESS: Beacon Recreation Centre
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/9, B2/12, A6/18
AUTHOR: Matthew Gilfellon – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil
DATE: 14 February 2012
ATTACHMENT NUMBER: 13.1
CONSULTATION: Rebecca Watson – Community and Recreation Development Officer
STATUTORY ENVIRONMENT: Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2012/017 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the information be received.

Moved Cr RN Breakell

Seconded Cr CJ Kirby

Carried 7/0

BACKGROUND:

At the Ordinary Meeting of Council held on 21 December 2011 Council made the following decision:

2011/221 COUNCIL DECISION:

That costings for the resurfacing of the Beacon netball court be investigated and a report be presented to the February Ordinary Meeting of Council.

Moved Cr PA Gillett

Seconded Cr CJ Kirby

Carried 5/1

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

On 19 January 2012 requests for a quote to resurface the Beacon Netball Court were sent to three companies. On 13 February a quote was received from West Coast Synthetic Surfaces for \$56,270. The quote is an attachment to this item. The two other companies have so far not submitted a quote.

COMMENT:

If the basketball court is being resurfaced to create a dual use court then there would be an additional expense to relocate the netball dugout and fence.

Department of Sport and Recreation currently have the 2012/2013 Community Sporting and Recreation Facilities Fund (CSRFF) Small Grants open. This round closes at the end of March and is ideally suited to this project. An on-site meeting has been arranged with a representative of the Department of Sport and Recreation (DSR) which will fulfil the requirement to discuss the application with DSR before submitting an application.

UNCONFIRMED Minutes of the Ordinary Meeting of Council
held on Wednesday 15 February 2012

14.0	Next Meeting – Wednesday 21 March 2012 commencing at 2:00pm at the Beacon Country Club, Lucas St, Beacon
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15.0	Closure of Meeting
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The Presiding Member thanked everyone for their attendance and declared the meeting closed at 5:00pm.

These Minutes were confirmed by the Council at the Ordinary Meeting of Council held on 21 March 2012.

Date

Cr PA Gillett President