



SHIRE OF MT MARSHALL

**These Minutes were confirmed by
Council at the Ordinary Meeting
of Council held on
15 February 2012**



SHIRE OF MT MARSHALL

**Minutes of Meeting held on
Wednesday 21 December 2011,
in Council Chambers, Bencubbin
commencing at 6:50pm.**

DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

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Ordinary Meeting of Council commencing at 2:00pm,
in Council Chambers, Monger Street, Bencubbin
- 15. Closure of Meeting

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 6:50pm, welcomed Mrs Michelle Kirby, and directed her attention to the disclaimer.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr PA Gillett	President / Presiding Member	
Cr RN Breakell	Deputy President	
Cr MP Hogan	Councillor	
Cr CJ Kirby	Councillor	
Cr WJ Beagley	Councillor	
Cr IC Sanders	Councillor	
Mr Matthew Gilfellow	Chief Executive Officer	
Mrs Lauren Grylls	Executive Administrator	
Mr Julian Goldacre	Environmental Health Officer/ Building Surveyor	6:50pm – 7:19pm
Mrs Michelle Kirby	Public	6:50pm – 7:19pm

Apologies

Cr DA Miguel	Councillor
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3.0 Standing Orders

2011/193 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr MP Hogan Seconded Cr WJ Beagley Carried 6/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

Nil

5.0 Applications for Leave Of Absence

Nil

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6.0 Confirmation of Minutes of Previous Meetings

6.1 Minutes of the Ordinary Meeting held on Wednesday 16 November 2011

2011/194 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on Wednesday 16 November 2011 be confirmed as a true and correct record of proceedings.

Moved Cr CJ Kirby

Seconded Cr IC Sanders

Carried 6/0

7.0 Announcements by Presiding Person Without Discussion

Nil

8.0 Petitions / Deputations / Presentations / Submissions

Nil

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The Presiding Member declared a change in the order of business to address the reports of officers.

10.1 Environmental Health Officer / Building Surveyor
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10.1.3 Home Occupation Lot 28 Rowlands St, Beacon
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LOCATION/ADDRESS:	Lot 28 Rowlands St, Beacon
NAME OF APPLICANT:	Mr Rod Munns
FILE REFERENCE:	TP1/1, B3/21
AUTHOR:	Julian Goldacre – Environmental Health Officer/Building Surveyor
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	21 December 2011
ATTACHMENT NUMBER:	10.1.3a – Planning Application 10.1.3b – Correspondence from Applicant
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Planning and Development Act 2005 Shire of Mt Marshall Town Planning Scheme No 2
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	\$209 Planning Application Fee
STRATEGIC IMPLICATIONS:	Home based business retaining corporate knowledge
VOTING REQUIREMENT:	Simple Majority

2011/195 COUNCIL DECISION / OFFICER RECOMMENDATION:
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That planning consent be granted to Mr Rod Munns for home occupation at 28 Rowlands St, Beacon.
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Moved Cr CJ Kirby

Seconded Cr MP Hogan

Carried 6/0

BACKGROUND

On the 29 November 2011 the author was approached about the requirements for Council permission to run a business from home.

COMMENT

The dwelling located on lot 28 Rowlands Street Beacon is in a residential zoned area as per Town Planning Scheme No. 2. A 'Home occupation' use is permitted as an 'AA' use which requires Council permission on application. The dwelling in question belongs to the Shire.

Section 5.8.1 of the Town Planning Scheme No. 2 lists the outcomes that must be met. Discussions with Mr R Munns and the content of the letter attached explain the business operations which will meet agreeably the set outcomes. The home occupation is not transferrable and should a nuisance or annoyance be reported Council holds the right to rescind planning consent.

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10.1.4 Shire of Mt Marshall Local Planning Scheme No. 3 and Local Planning Strategy
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LOCATION/ADDRESS:	Shire of Mt Marshall
NAME OF APPLICANT:	N/A
FILE REFERENCE:	TP1/2
AUTHOR:	Julian Goldacre – Environmental Health Officer/Building Surveyor
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	21 December 2011
ATTACHMENT NUMBER:	10.1.4a – Schedule of Modifications to Local Planning Strategy and Local Planning Scheme No. 3 10.1.4b – Schedule of Modifications to Local Planning Scheme No. 3 Maps 10.1.4c – Modified Local Planning Scheme No. 3 Maps 7 and 10 10.1.4d – Local Planning Policy No. 1 – Moveable Buildings 10.1.4e – Local Planning Policy No. 2 – Subdivision for Homestead Lots 10.1.4f – Local Planning Policy No. 3 – Planning Approval for Single Houses 10.1.4g – Local Planning Policy No. 4 – Bed & Breakfast and Tourist Accommodation 10.1.4h – Local Planning Policy No. 5 – Plantations 10.1.4i – Local Planning Policy No. 6 – Rural Residential Development 10.1.4j – Local Planning Policy No. 7 – Caretakers Dwellings in Industrial Areas
CONSULTATION:	Mathew Gilfellow – Chief Executive Officer P Bashall – PlanWest Daniel Stevens – WA Planning Commission Ms H Aitken – WA Planning Commission
STATUTORY ENVIRONMENT:	Planning and Development Act 2005 Town Planning Regulations 1967
POLICY IMPLICATIONS:	The policies proposed under the Scheme can be advertised concurrently with the Scheme and Strategy for public comment. The policies cannot be <i>endorsed</i> by Council until the Scheme and Strategy is gazetted.
FINANCIAL IMPLICATIONS:	There will be fees for advertising and from Mr Bashall who is compiling, editing and printing the final documents.
STRATEGIC IMPLICATIONS:	A robust up to date Local Planning Scheme and Strategy encompassing the whole of the Shire.
VOTING REQUIREMENT:	Simple Majority

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2011/196 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council adopts the following documents:

- 1. Shire of Mt Marshall Local Planning Scheme No 3 as amended in accordance with regulation 14(4) of the Town Planning Regulations, 1967 (as amended) and return the Scheme document to the Commission within 42 days;**
- 2. Shire of Mt Marshall Local Planning Strategy as amended in accordance with regulation 12A(3) of the Town Planning Regulations, 1967 (as amended) and notify the Commission to that effect then advertise in a local paper circulating within the district; and**
- 3. That the attached Shire of Mt Marshall Local Planning Scheme No 3 Policies are endorsed for advertising in a local paper circulating in the district for a period of 21 days.**

Moved Cr RN Breakell

Seconded Cr MP Hogan

Carried 6/0

BACKGROUND

On 30 March 2011 the Environmental Protection Authority notified the Shire that '...the scheme is defined as an assessed scheme'. This is in relation to the local planning Scheme and Strategy No 3 being submitted to the EPA for the required assessment. The Shire of Mt Marshall Local Planning Strategy and Local Planning Scheme No 3 was compiled and sent to the Western Australian Planning Commission (WAPC) which received the documents on 20 June 2011. A response has been received from the WAPC on 9 December 2011 stating that the Minister for Planning has given consent for advertising subject to the modifications attached.

COMMENT

Council is invited at the request of the Minister to adopt the changes as made by the WAPC and approved by the Minister for Planning to the Local Planning Scheme No. 3 and Local Planning Strategy as listed in the attachments.

The amendments proposed are essentially to re-format and update the documents (this event has been going on since 2006) requested by the WAPC and endorsed by the Minister for Planning. Should council *not* endorse all the changes then advertising of the Scheme cannot proceed.

Mr Bashall has indicated that there are no profound changes to the intent of the proposed Scheme and Strategy as originally endorsed by Council.

In the event that Council endorses both the Scheme and the Strategy the following will then be put into action:

- Local Planning Strategy – as amended by the WAPC and Mr Bashall and if endorsed by Council a letter to that effect will be sent to the WAPC and the Strategy will be advertised for not less than 21 days as per Town Planning Regulations 1967 12A(3)
- Local Planning Scheme No. 3 – as amended by the WAPC and Mr Bashall and if endorsed by Council a letter to that effect along with the modified Scheme will

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be returned to the WAPC for final review and they will place a notification into the Government Gazette approving advertising for a period of not less than three (3) months

In both cases the Scheme and Strategy can be advertised in a local newspaper circulating within the district.

Further to the above the local planning policies can also be considered for adoption by Council and then be subject to advertising of not less than 21 days. The policies can be endorsed into the Scheme only when the Scheme is gazetted.

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10.1.5 Lot 10 Hammond Street, Gabbin

LOCATION/ADDRESS:	Lot 10 Hammond Street Gabbin
NAME OF APPLICANT:	N/A
FILE REFERENCE:	B1/2
AUTHOR:	Julian Goldacre – Environmental Health Officer/Building Surveyor
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	13 December 2011
ATTACHMENT NUMBER:	10.1.5 – Photographs of Dwelling at Lot 10 Hammond St, Gabbin
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Health Act 1911 Shire of Mt Marshall Health Local Laws 2002
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Legal & Demolition Fees
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2011/197 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council:

- 1. Proceed with legal action for failing to comply with the Notice served under the *Health Act 1911* Part V Dwellings Division 1 Houses unfit for occupation Sec. 139 served to Mrs GM Trainor by registered post on the 14/10/2009.**
- 2. That the dwelling located on Lot 10 Hammond Street Gabbin being of brick veneer, suspended timber floors and timber framed roof with clay tiles be declared condemned and that the dwelling is to be demolished and that a notice to that effect be issued with immediate effect and that the Land is to be cleaned up after removal of the dwelling pursuant to *Health Act 1911* Part V Dwellings Division 1 Houses unfit for occupation Sec. 138 and that the demolition be completed within 82 days.**
- 3. After 82 days from the serving of the demolition notice that the principal Environmental Health Officer/Building Surveyor inspect Lot 10 Hammond Street Gabbin to determine compliance with the demolition notice.**

Moved Cr PA Gillett

Seconded Cr IC Sanders

Carried 5/1

BACKGROUND

At the July 2009 Ordinary Meeting of Council following receipt of a complaint regarding the condition of the dwelling located at Lot 10 Hammond St Gabbin, a report was presented for Council consideration and Council resolved that a work order be placed on Lot 10 Hammond Street Gabbin with a period of 90 days given to complete the work. The owners of the house, Mrs GM Trainor, were notified of the decision by Notice served on Mrs GM Trainor by registered post on 14 October 2009. No work pursuant to the Notice issued had been performed on the house from the date the Notice had been served to present which totals 26 months.

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At the March 2010 Ordinary Meeting of Council information was received that the building was still declared unfit for human habitation and that the schedule in the Notice had not been accomplished therefore quotes for the demolition of the dwelling were to be sought.

An expense for the demolition of the house was placed in the 2011/2012 budget. A demolition licence was approved on 19 August 2011 and a contractor engaged for the demolition on 22 August 2011. A letter notifying Mrs Trainor of the demolition was sent on 16 August 2011 and received by Mrs Trainor on 26 August 2011. The letter was to give Mrs Trainor two weeks notice of the demolition.

Consequently Mrs Trainor approached the State Administrative Tribunal and through lawyers came to an agreement with the shire that the house would not be demolished on reliance of the Section 139 notice. Legal advice received by the Shire indicated that a demolition could not be actioned as only a reference to a 'Work Order' was in written correspondence. The works to demolish the dwelling were thus cancelled in this instance. Legal advice to the Shire is that the necessary procedures to condemn the house is to use section 137 of the *Health Act 1911* to gain authority to demolish the house.

Chief Executive Officer Matthew Gilfellow advised Mrs Trainor that the EHO/BS (the author) intended to inspect the dwelling on 29 November 2011 and invited her and/or her agent to be present.

COMMENT

On 29 November 2011 the CEO and the author met with Mrs & Mr Trainor along with her daughter Kate at the dwelling and an inspection was carried out. Mrs Trainor mentioned that an independent building inspector had been arranged to inspect the house within four weeks.

The dwelling was inspected inside and out and the following observations made:

- Dwelling has been cleared of miscellaneous items from all rooms which allowed for a more complete inspection of the floors previously covered.
- Bedrooms on west side of dwelling displaying evidence of termite activity in floors (see pictures 1, 4, 5, 6, 7, 8, 9, 10).
- Ceiling in kitchen collapsed exposing termite damaged roof members (see pictures 11, 12).
- Holes in wall (see picture 13).
- No floor coverings in bathroom & laundry (see pictures 14, 15).
- Outside walls with cracks (see pictures 16, 17).
- Outside walls cement fretting (see pictures 18, 19, 20, 21).
- Gutters damaged and filled with matter (see pictures 22, 23). Also observed was numerous missing and/or damaged downpipes.
- Hot water system at rear of property non-functioning.
- Doors to the outside damaged and shored up by furniture (see picture 3).
- Rear patio semi collapsed and termite damaged with exposed asbestos (see picture 24, 25, 26, 27).
- Floor stump termite damaged (see picture 28).
- Pot Belly flue hole in ceiling & roof exposed to the elements.

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- Septic non-functioning and leech drains damaged and collapsed (see pictures 29, 30).
- Interior of walls cracked and in places sections missing (see picture 3a)

Overall the condition of the dwelling is poor and would require a substantial investment to return to a condition which would permit habitation. Mrs Trainor has indicated that an independent building inspector has been engaged to inspect the dwelling 'within a month' from the note given to the EHO/BS (author) on 29 November 2011.

Following discussions with the Department of Health, it became apparent that there exists a failure to comply with a notice served under the *Health Act 1911* Part V 'Dwellings Division 1 Houses Unfit for Occupation' and this constitutes an offence as detailed in the *Health Act 1911* Part V Dwellings Division 1 Houses Unfit For Occupation section 140 (1) Local Government May Act In Default Of Owner. The Shire of Wyalkatchem has successfully prosecuted for such a failure when the late Mr Neil Flood the then EHO/BS was employed. The Department of Health has advised that the *Health Act 1911* provisions on this matter need to be followed through.

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Mr Julian Goldacre left the meeting at 7:19pm.

Mrs Michelle Kirby left the meeting at 7:19pm.

The Presiding member declared that the meeting would now consider item 9 – Reports of Committees.

9.0 Reports of Committees

9.1 Junior Council

9.1.1 Minutes of Junior Council Meeting held 29 November 2011
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LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	CJ/1
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	30 November 2011
ATTACHMENT NUMBER:	9.1.1 – Minutes of Junior Council Meeting held 29 November 2011
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2011/198 COUNCIL DECISION / OFFICER RECOMMENDATION:
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That the minutes of the Junior Council meeting held 29 November 2011 be received and all resolutions adopted.
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Moved Cr MP Hogan

Seconded Cr WJ Beagley

Carried 6/0

BACKGROUND:

The minutes of the Junior Council meeting held on 17 June 2011 are submitted for council information.

COMMENT:

Nil

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9.2 Bush Fire Advisory Committee

9.2.1 Minutes of the Bush Fire Advisory Committee Meeting held 21 October 2011

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: CJ/1
AUTHOR: Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 30 November 2011
ATTACHMENT NUMBER: 9.2.1 – Minutes of Bush Fire Advisory Committee Meeting held 21 October 2011
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Local Government Act 1995 s5.22(2)
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/199 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the minutes of the Mt Marshall Bush Fire Advisory Committee meeting held 21 October 2011 be received.

Moved Cr CJ Kirby

Seconded Cr PA Gillett

Carried 6/0

BACKGROUND:

The minutes of the Mt Marshall Bush Fire Advisory Committee meeting held on 21 October 2011 are submitted for council information.

COMMENT:

Nil

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9.3 NEWROC Council

9.3.1 Agenda for the NEWROC Council Meeting held 13 December 2011

LOCATION/ADDRESS:	NEWROC District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A5/16
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	13 November 2011
ATTACHMENT NUMBER:	9.3.1 – Agenda for the NEWROC Council Meeting held 13 December 2011
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION:

That the information be received.

2011/200 COUNCIL DECISION:

That:

- 1. The Shire of Mt Marshall endorses the results of the NEWROC Accommodation Needs Study, and that the recommendation for the construction of worker's accommodation units be implemented under the regional component of the Royalties for Regions Country Local Government Fund; and**
- 2. The Shire of Mt Marshall decline to participate in the Shire of Wyalkatchem Aged Care Plan.**

Moved Cr MP Hogan

Seconded Cr RN Breakell

Carried 6/0

BACKGROUND:

NEWROC Council meetings are held on a bi-monthly basis alternating with NEWROC Executive meetings.

To encourage discussion amongst Members and assist with awareness of issues to be considered by the NEWROC Council it has been recommended that the Agendas of meetings be presented to individual Councils for their consideration.

COMMENT:

The Agenda for the NEWROC Council meeting held 13 December 2011 is attached for council information. Although the NEWROC Council meeting has now been held, the Minutes are not yet available.

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10.0 Reports of Officers

Items 10.1.3 – 10.1.5 were addressed earlier in the meeting.

10.2 Community and Recreation Development Officer

The Presiding Member declared a change in the order of business to address item 10.2.10 – Tender for Construction of Bencubbin Community Resource Centre Building later in the meeting.

10.2.11 2012 Mt Marshall Citizenship Award

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: N/A
FILE REFERENCE: C1/1
AUTHOR: Rebecca Watson – Community and Recreation Development Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 13 December 2011
ATTACHMENT NUMBER: 10.2.11a – Nomination Form for <insert name>
10.2.11b – Nomination Form for <insert name>
10.2.11c – Nomination Form for <insert name>
10.2.11d – Nomination Form for <insert name>
CONSULTATION: Matthew Gilfellon – Chief Executive Officer
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/201 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the meeting be closed to the public to consider the 2012 Mt Marshall Citizenship Award.

Moved Cr IC Sanders

Seconded Cr CJ Kirby

Carried 6/0

Mrs Lauren Grylls left the meeting at 7:35pm.

OFFICER RECOMMENDATION:

For Council consideration.

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2011/202 COUNCIL DECISION:

That <CONFIDENTIAL> be awarded the Shire of Mt Marshall Citizenship Award for 2012, and the meeting move out from behind closed doors.

Moved Cr IC Sanders

Seconded Cr MP Hogan

Carried 6/0

Note: As the award is to be presented at a Shire of Mt Marshall Australia Day community event on 26 January 2012, the identity of the recipient will be withheld until that time.

BACKGROUND:

In 2006 the Shire Citizenship Award was reinstated and has been awarded to Jack Walker in 2007, Jenni Bunce in 2008, Kary Sachse in 2009, Irwin Andrews in 2010 and Raymond Cooper in 2011. Nominations for the 2011 award have been open throughout November and December. The closing date for the nominations was Friday 8 December 2011.

COMMENT:

Four (4) nominations have been received for the 2012 award. All nomination forms are attached for Council to consider. The recipient of the 2012 award will be presented at the Australia Day Breakfast in Bencubbin or the Australia Day Barbeque in Beacon, depending on Council's selection. Council need to determine the merit of the nominations and resolve who will be awarded with the 2012 citizenship trophy.

Being that the award is not presented until 26 January 2012, I also recommend that Council's resolution regarding the recipient remain confidential until this time.

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Mrs Lauren Grylls returned to the meeting at 7:39pm.

10.2.12 Starting Blocks at Mt Marshall Swimming Pool

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: Bencubbin Parents and Citizens Association
FILE REFERENCE: B2/7, A6/19
AUTHOR: Rebecca Watson – Community and Recreation Development Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 14 December 2011
ATTACHMENT NUMBER: 10.2.12a – Correspondence, Support Sheets and quotes from Bencubbin Parents & Citizens Association
10.2.12b – Port Headland News Article
CONSULTATION: Matthew Gilfellow-Chief Executive Officer
STATUTORY ENVIRONMENT: Local Government Act 1995 and LG (Financial Management) Regs 1996
POLICY IMPLICATIONS: CS.1.1 – Requests for Assistance and/or Donations
FINANCIAL IMPLICATIONS: Dependent Upon Decision
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

OFFICER RECOMMENDATION:

For Council consideration.

2011/203 COUNCIL DECISION:

That starting blocks be purchased and installed from the Aquatic Centre Reserve Account and the existing starting blocks be removed.

Moved Cr MP Hogan

Seconded Cr Gillett

**Carried 6/0
Absolute Majority**

BACKGROUND:

I was contacted by Mrs Deanne Breakell, President of the Bencubbin Parents and Citizens Association (P&C), asking about options for purchasing new starting blocks for the deep end of the pool. I worked with Mrs Breakell to get some quotes.

A letter was received from the Bencubbin P&C in regards to purchasing removable diving blocks to be located at the deep end of the Mt Marshall Pool. As the depth here is in excess of three (3) metres, there are no restrictions on diving blocks. Attached to the correspondence were signatures from both Bencubbin and Beacon parents in support for the new starting blocks and a quote for how much they will cost.

The lack of starting blocks are seen as a disadvantage to swimmers in regards to records as they are not entering the pool from a platform. The Mt Marshall Swimming

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Pools host the Mt Marshall Swimming Carnival each year as well as the Dampier Interschool Sports Association (DISA) swimming carnival two (2) out of every five (5) years. Mt Marshall is the only swimming pool that does not have starting blocks that are used at the DISA swimming carnival

The existing Mt Marshall Swimming Pool was built in 1976 and opened for business in the last week in November of that year. In 1976 there were very few recommendations in place for the safety of patrons in regards to signage, depth markings, diving depths and more. Throughout the 1980's recommendations were developed by the Royal Life Saving Society which are continually updated to ensure patron safety. Although they are only recommendations, they are recognised by the courts in the case of an incident. The most recent Council in Western Australia to be found negligent in regards to diving blocks is Port Headland (see attached article).

The current dive blocks located at the shallow end of the Mt Marshall Swimming Pool have not been used for about fifteen (15) years as the depth of water is too shallow (1.2 metres). The dive blocks are a major risk as there is nothing to stop people using the blocks, only signage and education of the local children and patrons. It also means that the Swimming Club and at swimming carnivals there are no blocks that can be used for the starting of races.

COMMENT:

I feel that Council need to consider the removal of the existing starting blocks at the shallow end of the pool and replace them with removable blocks at the deep end of the pool. I recommend the purchase of removable blocks as they can still be incorporated into any pool upgrades that may happen at the pool in future years.

Although the current starting blocks are sign marked 'NO DIVING' and we have educated local patrons on their prohibited use, it does not eliminate the potential risk of the current starting blocks creating an incident. Looking at past case studies it is not enough to protect council from being found negligent.

In total the cost purchasing new starting blocks is \$7812 (excluding GST). You would also need to allow \$2000 to fit the braces that hold them in place. I have recommended several options below for Council to consider.

In the current budget there is \$17,000 allocated for the septic at the Old Pavilion (gym and visitor change rooms) at the Bencubbin Recreation Grounds. Council may choose to remove this project from the budget and funds could be reallocated for the purchase of the new starting blocks. Being that there is \$17,000 in this account, there would also be enough funds to be able to remove the existing dive blocks.

Another option would be for the funds for the purchase and installation of the new starting blocks from Council Swimming Pool Reserve. The money for the removal of the existing blocks could also be taken from this reserve.

The final option I present is that the funds for the purchase of the new starting blocks be considered in the 2011/2012 budget review in February and that the funds for the removal of the existing starting blocks be considered in the 2012/2013 financial year budget.

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10.3 Natural Resource Management Officer

Nil

10.4 Senior Finance Officer

10.4.19 Auditor Attendance at Audit Committee Meeting

LOCATION/ADDRESS:	Shire of Mt Marshall
NAME OF APPLICANT:	UHY Haines Norton
FILE REFERENCE:	F1/2
AUTHOR:	Alisa Della Bosca – Senior Finance Officer
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	30 November 2011
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government (Admin. Regulation 14A)
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Saving in Audit travel costs and time
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2011/204 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council's auditor be authorised to attend the February 2012 Audit Committee Meeting by way of telephone communication.

Moved Cr MP Hogan

Seconded Cr CJ Kirby

**Carried 6/0
Absolute Majority**

BACKGROUND:

Council's auditor has in the past attended the Audit Committee meeting by telephone. This practice is more convenient for the auditor and results in savings for Council.

The Local Government (Administration) Regulations require that Council approves of a person attending a meeting by the means of telephone communication with each member present.

COMMENT:

Nil

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10.4.20 2010/2011 Annual Report

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/1
AUTHOR: Alisa Della Bosca – Senior Finance Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 28 November 2011
ATTACHMENT NUMBER: 10.4.20 – 2010/11 Annual Report (Under Separate Cover)
CONSULTATION: Matthew Gilfellon – Chief Executive Officer
STATUTORY ENVIRONMENT: Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2011/205 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Annual Report for the year 2010/2011 be accepted.

Moved Cr IC Sanders

Seconded Cr WJ Beagley

**Carried 6/0
Absolute Majority**

BACKGROUND:

The Local Government Act 1995 dictates that a local government is to prepare an Annual Report for each financial year.

COMMENT:

The Annual Report is to contain a report from the mayor or president; a report from the CEO; an overview of the plan for the future; the financial report for the financial year; information on payments made to employees that total more than \$100,000; the auditor's report for the financial year; a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*; details of entries made into the register of complaints.

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Housing Bonds Held by Bankwest	-	1,700.00	-
Balance as per Bank Reconciliation	1,766,619.35	26,739.69	1,202,725.60

RECONCILIATION AS AT 30 NOVEMBER 2011

Balance as per Bank Statement	1,547,740.80	25,039.69	-
Balance of Term Deposits	218,878.55	-	1,202,725.60
Balance of Housing Bonds (Bank)	-	1,700.00	-
	1,766,619.35	26,739.69	1,202,725.60
Plus Outstanding Deposits	5,202.40	2,278.55	-
	1,771,821.75	29,018.24	1,202,725.60
Less Outstanding Cheques	-	2,211.99	-
	1,769,609.76	28,719.64	1,202,725.60

BALANCE OF RESERVE FUNDS AS AT 30 NOVEMBER 2011

	\$
Plant Replacement	349,907.37
Aged Care Units	55,999.58
Community Housing	32,180.65
Council Staff Housing	119,498.89
Employee Entitlements	99,228.70
Caravan Park Upgrades	21,044.66
Public Amenities and Buildings	265,637.14
Land & Road Development	20,841.76
Television & Radio Broadcasting	25,658.64
Bencubbin Aquatic Centre Development	127,186.72
Community Bus	49,555.26
Refuse Site Development	-
Bencubbin Recreation Complex	22,864.87
Office Equipment	13,121.36
Industrial Shed	-
Country Local Government Fund Reserve	-
	1,202,725.60

INVESTMENTS AS AT THE 30 NOVEMBER 2011

FUND	INSTITUTION	TERM	RATE	AMOUNT	EXPIRY	ACCOUNT No.
Reserve	Bankwest	3 Months	5.75%	795,638.07	29/02/2012	028-035695-8
Reserve	Bankwest	1 Month 7 Days	5.01%	276,126.95	1/12/2011	028-036484-4
Reserve	Bankwest	1 Month 12 Days	4.85%	130,960.58	16/12/2011	028-036280-0
Municipal	Bankwest	3 Months	5.90%	218,878.55	19/12/2011	028-037829-9

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10.4.22 Statement of Financial Activity

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Alisa Della Bosca – Senior Finance Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 8 December 2011
ATTACHMENT NUMBER: Nil
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Local Government (Financial Management)
Regulations 1996
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/207 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Statement of Financial Activity for the period ended 30 November 2011 be endorsed.

Moved Cr RN Breakell

Seconded Cr MP Hogan

Carried 6/0

BACKGROUND:

Council has resolved that material variances greater than ten percent be reported and these have been listed in the notes to the statement.

COMMENT:

See over.

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SHIRE OF MT MARSHALL
ABBREVIATED STATEMENT OF FINANCIAL ACTIVITY
for the period 1 July 2011 to 30 November 2011

OPERATING ACTIVITIES	Note	Budget	YTD Budget	YTD Actual	Variences Greater Than 10% of YTD Budget
Income		\$	\$	\$	
General Purpose Funding		2,047,085	1,334,755	1,470,108	-10.14%
Governance		4,900	2,035	31,215	1433.91%
Law, Order and Public Safety		48,855	35,845	36,791	-2.64%
Health		-	-	-	0.00%
Education and Welfare		23,216	9,670	24,326	-151.56%
Housing		61,360	25,565	30,297	-18.51%
Community Amenities		74,995	31,230	85,950	-175.22%
Recreation and Culture		19,240	8,000	11,631	-45.39%
Transport		635,586	671,735	875,957	-30.40%
Economic Services		74,500	31,035	40,569	-30.72%
Other Property and Services	14i	40,600	16,905	9,441	44.15%
		3,030,337	2,166,775	2,616,285	
Expenditure					
General Purpose Funding		68,139	28,380	27,378	-3.53%
Governance		634,341	260,005	211,248	-18.75%
Law, Order and Public Safety	5e	89,011	37,040	42,659	15.17%
Health		104,198	43,385	44,904	3.50%
Education and Welfare		134,366	55,210	49,292	-10.72%
Housing		220,564	92,390	86,557	-6.31%

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Community Amenities	304,210	126,670	90,520	-28.54%
Recreation and Culture	523,546	218,015	173,808	-20.28%
Transport	2,882,341	1,200,925	534,058	-55.53%
Economic Services	227,026	94,525	116,877	23.65%
Other Property and Services	36,735	15,255	(35,898)	-335.32%
	5,224,477	2,171,800	1,341,403	
Net Operating Profit/(Loss)	(2,194,140)	(5,025)	1,274,882	
ADD NON CASH ITEMS				
Depreciation	2,349,494	978,956	-	
Loss/(Profit) on Sale of Assets	77,013	32,089	-	
	2,426,507	1,011,045	-	
Net Operating Surplus/(Deficit)	232,367	1,006,020	1,274,882	
LESS CAPITAL EXPENDITURE				
Land & Buildings	1,060,689	441,954	119,223	
Plant & Machinery	543,500	226,458	364,512	
Furniture, Fittings & Equipment	-	-	-	
Infrastructure - Roads	1,683,638	701,516	146,648	
Infrastructure - Other	370,889	154,537	1,926	
	(3,426,349)	(518,445)	642,573	
LESS OTHER NON OPERATING				
Loan Principal Repayments	121,690	50,704	40,375	
Transfer to Community Group	200,000	83,333	-	
Transfer to Reserves	585,372	243,905	23,212	
Funding Required	(4,333,411)	(813,055)	578,986	
FUNDED FROM				
Transfer from Reserves	279,620	116,508	-	
Capital Contribution	2,250,210	937,588	-	
Proceeds on Sale of Assets	213,500	88,958	-	

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Self-Supporting Loan Income	7,861	3,275	-
Opening Funds	1,582,220	1,225,614	1,256,077
Closing Funds	-	1,558,889	1,835,063

Notes

14i - This variance is due to plant hire and private works income being under what has been budgeted to be received at this time of the year. As it is unknown how much private works and plant hire will take place during the year it can't be said if this will meet budget expectations.

5e - This variance is due to fire shed maintenance being higher than what has been budgeted. This is because of the power upgrade to Wialki Hall to be able to provide power to the Wialki Fire Shed, a grant has been received for this so this amount will be offset.

13e - This variance is due to standpipe water supply and Beacon Barracks expenses being higher than what has been budgeted to be spent at this time of year. Standpipe water supply will be reallocated to roadworks and \$8000 of the Beacon Barracks expense was for painting, this will be reallocated to capital. The NEW Travel budget allocation has been spent, however this is said to meet budget expectations.

Composition Of Net Current Asset Position

Current Assets

Cash - Unrestricted	1,770,751
Cash - Restricted	1,202,726
Receivables	264,495
Inventories	24,344

Less Current Liabilities

Payables & Provisions	(224,523)
Less: Cash Reserves - Restricted	(1,202,730)
	1,835,063

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10.5 Shire Engineer

Nil

10.6 Engineering Administration Officer

Nil

10.7 Chief Executive Officer

10.7.39 Equal Employment Opportunity Management Plan

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: S1/7
AUTHOR: Matthew Gilfellon – Chief Executive Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 1 December 2011
ATTACHMENT NUMBER: 10.7.39 – Draft Equal Employment Opportunity Management Plan
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Equal Opportunity Management Act 1984
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/208 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the draft Equal Employment Opportunity Management Plan be adopted.

Moved Cr MP Hogan

Seconded Cr CJ Kirby

Carried 6/0

BACKGROUND:

The Shire of Mt Marshall is required to have an Equal Opportunity Management Plan under the Equal Opportunity Act 1984. The current plan expires on 31 December 2011.

COMMENT:

Fortunately the Public Sector Commission provide a template for the plan otherwise this would be overly onerous considering that the plan has little to no applicability to an organisation of our size and with our difficulty in recruiting staff.

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10.7.40 Beacon Industrial Land

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A3/8
AUTHOR:	Matthew Gilfellon – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	7 December 2012
ATTACHMENT NUMBER:	10.7.40 – Map of Proposed Industrial Land on Crown Land (West end of Beacon)
CONSULTATION:	Dannelle Foley – Economic Development Officer
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Possible industrial land development
VOTING REQUIREMENT:	Simple Majority

2011/209 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Council support the Regional Development Assistance Program application for the development of industrial land in Beacon.

Moved Cr PA Gillett

Seconded Cr CJ Kirby

Carried 6/0

BACKGROUND:

Through various community engagement processes the shire has been requested that residential and industrial land be made available in Beacon. In the most recent round of community engagement that took place both types of vacant land were raised however residential land was rated as being a higher priority. The preferred location for the residential development was the north part of the school reserve which is currently not accessible for residential land development. There is land that has been available for residential land development along Askew St. Residential land development costs approximately \$90,000 per lot and it is more to develop industrial land.

Although residential land was rated as the higher priority by the Beacon community, under the Regional Development Assistance Program a genuine need for the land must be demonstrated. Currently Beacon have vacant residential lots available for purchase however there are no vacant industrial lots for sale.

The state government through Landcorp run the Regional Assistance Development Program which aims to deliver serviced industrial, residential or commercial land in town sites throughout Western Australia.

COMMENT:

Economic development relies on infrastructure and population. Building industrial land in Beacon opens up the opportunity for people moving to town to establish a new business. This development will be complimented by the vacant residential land currently for sale and will bring the benefits of new people and new businesses.

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10.7.41 Workplace Drug & Alcohol Policy

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: A2/24, S1/5
AUTHOR: Matthew Gilfellon – Chief Executive Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 8 December 2012
ATTACHMENT NUMBER: 10.7.41 – Drug & Alcohol Policy
CONSULTATION: Scott Roffey – WALGA Workplace Solutions
STATUTORY ENVIRONMENT: Occupational Safety & Health Act 1984
Privacy Act 1988
POLICY IMPLICATIONS: New Employee Policy
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/210 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the attached Drug and Alcohol Policy for the Shire of Mt Marshall be adopted.

Moved Cr WJ Beagley

Seconded Cr RN Breakell

Carried 6/0

BACKGROUND:

For some time the shire of Mt Marshall has owned an Alcohol Breath Testing Machine however there is not a policy regarding its use.

On 15 November 2011 I contacted WALGA Workplace Solutions for advice on employee drug and alcohol testing. WALGA Workplace Solutions advised that considering the issues raised it would be best to implement a policy concerning drug and alcohol testing and that tests be limited to certain justifiable circumstances.

COMMENT:

Nil

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10.7.42 Write Off of Debt – Paul Hodges

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/20
AUTHOR:	Matthew Gilfellon – Chief Executive Officer
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	13 December 2011
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Angela Cope – Dun and Bradstreet
STATUTORY ENVIRONMENT:	Local Government Act 1995 and LG (Financial Management Regs) 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Non-cash unbudgeted expense of \$2,000 for the 2011-12 financial year
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2011/211 COUNCIL DECISION / OFFICER RECOMMENDATION:

That:

- 1. The debt of \$2,000 owed by Paul Hodges no longer be pursued; and**
- 2. The \$2,000 owed by Paul Hodges in account 9111940, Sundry Debtors, be written off to account 1482011 – Write-offs.**

Moved Cr MP Hogan

Seconded Cr CJ Kirby

**Carried 5/1
Absolute Majority**

BACKGROUND:

When Paul Hodges commenced work as a Natural Resource Management Officer for the Shire of Mt Marshall in June 2007 it was agreed by council that they would pay the full amount of his relocation expenses which were \$7,400.35. He was to pay back \$3,400.35 over a period to be negotiated with the Chief Executive Officer and the remaining \$4,000 was to be paid back if he left his employment within three years of his commencement date.

Upon his leaving employment with the shire after 23 months service, Mr Hodges put an agenda item to council for half of his removal costs to be waived. This recommendation was lost 4/2.

After negotiations with the shire a payment plan was commenced in order to have the debt payed back. This plan was continued until \$2,000 was left outstanding. Several letters were then exchanged between the shire and Mr Hodges over the debt with Mr Hodges repudiating the debt. The debt was then referred to the shire's collection agency, Dun & Bradstreet. Again correspondence was exchanged but there has been no agreement to repay the debt.

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COMMENT:

It is now at the stage that in order for the debt to be repaid legal again will need to be commenced. This can be expensive as first a trace must be performed to find a physical address and then legal action commenced.

Advice from Dun & Bradstreet is that often courts take sympathy on a person representing themselves and even though we may wish to stand on our principles, it can be expensive to do so.

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Cr MP Hogan declared he held an impartiality interest in the matter due to his association with the applicant Carbon Conscious, and read aloud the disclaimer.

10.7.43 Application for Planning Approval – Carbon Conscious Ltd

LOCATION/ADDRESS:	Ninghan Location 2758 Felbar Rd, Welbungin
NAME OF APPLICANT:	Carbon Conscious Limited
FILE REFERENCE:	TP1/1, TP1/2
AUTHOR:	Matthew Gilfellow – Chief Executive Officer
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	14 December 2011
ATTACHMENT NUMBER:	10.7.43a – Application for Planning Approval 10.7.43b – Correspondence from Applicant 10.7.43c – Plantation Management Plan
CONSULTATION:	Julian Goldacre – Environmental Health Officer/Building Surveyor Lisa Clark – Natural Resource Management Officer
STATUTORY ENVIRONMENT:	Bush Fires Act 1954 Planning and Development Act 2005 Shire of Mt Marshall Town Planning Scheme No.2
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Planning Fee Income of \$240
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2011/212 COUNCIL DECISION / OFFICER RECOMMENDATION:

That in accordance with Section 7.2 of the Shire of Mt Marshall Town Planning Scheme No.2, Council advertise that an application for planning approval has been received for a Mixed Species of Eucalypt Plantation at Ninghan Location 2758 Felbar Rd, Welbungin.

Moved Cr WJ Beagley

Seconded Cr PA Gillett

**Carried 6/0
Absolute Majority**

BACKGROUND:

Carbon Conscious Ltd has submitted a planning application for a mixed species of eucalypt plantation to be established at Ninghan Location 2758 Felbar Rd, Welbungin. This location is zoned 'rural'. Currently plantations are not mentioned in the zoning table in the Mt Marshall Town Planning Scheme No. 2 (TPS) and cannot reasonably be determined as falling within the interpretation of one of the use categories. As plantations are not mentioned Council can, under Section 3.2.5 of the TPS council can either:

1. Determine that the use is not consistent with the objectives or purposes of that particular zone; or
2. Determine by absolute majority that the proposed use may be consistent with the objectives and purposes of the zone and thereafter follow the advertising procedures of clause 7.2 in considering an application.

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COMMENT:

Section 3.2.5 of the TPS allows council to make the approval decision based on whether the proposed use is consistent with the purpose of the zone. It would appear that the proposed use does have some consistency with the rural zone.

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10.7.44 Forward Capital Works Plan

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: A2/18
AUTHOR: Matthew Gilfellon – Chief Executive Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 14 December 2011
ATTACHMENT NUMBER: 10.7.44 – Revised Forward Capital Works Plan
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/213 COUNCIL DECISION / OFFICER RECOMMENDATION:

That council endorse the changes made to the Forward Capital Works Plan so that:

1. The 2010-2011 Royalties for Regions Country Local Government Fund funding distribution is allocated as follows:
 - \$43,900 to the Beacon Recreation Complex;
 - \$242,092 to the Bencubbin Community Resource Centre; and
 - \$200,000 to the Beacon Co-op Building; and
2. The 2011-2012 Royalties for Regions Country Local Government Fund funding distribution is allocated as follows:
 - \$175,472 to the Bencubbin Community Resource Centre;
 - \$171,740 to the Mt Marshall Swimming Pool; and
 - \$80,000 to a Beacon Caravan Park Cabin.

Moved Cr RN Breakell

Seconded Cr MP Hogan

**Carried 6/0
Absolute Majority**

BACKGROUND:

In the original Forward Capital Works Plan passed by council in December 2010, the 2010/11 Royalties for Regions Country Local Government Fund funding was distributed as follows:

- Beacon Recreation Centre - \$40,000
- Bencubbin Community Resource Centre - \$430,000
- Mobile/Wireless Broadband - \$14,184

The 2011/12 Royalties for Regions Country Local Government Fund funding was distributed as follows:

- Mobile/Wireless Broadband - \$65,816
- Swimming Pool Upgrade - \$260,000

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- Caravan Park Upgrade - \$59,647

In the 2011/12 budget the 2010/11 Royalties for Regions Country Local Government Fund funding was distributed as follows:

- Beacon Gymnasium (Recreation Complex) - \$43,900
- Bencubbin Community Resource Centre - \$242,092
- Beacon Co-op Building - \$200,000

COMMENT:

Although council agreed to the Royalties for Regions Country Local Government Fund funding changes in the 2011-2012 Budget, there was no specific endorsement by council to change the Forward Capital Works Plan. Until this endorsement is made, the Financial Assistance Agreement for the 2010-2011 Royalties for Regions Country Local Government Fund cannot be signed.

Due to other funding sources being made available, there have also been changes to the 2011-2012 Royalties for Regions Country Local Government Fund funding distribution in the Forward Capital Works Plan. The recommended funding distribution can be altered. The projects recommended merely represent the priority list of the Forward Capital Works Plan. Once a Financial Assistance Agreement has been signed, it is still possible to ask for a change in the projects however if the 2011-2012 Financial Assistance Agreement is not at the Department of Regional Development and Lands by 30 December 2011 then the shire will be in danger of losing the funding.

If the Lotterywest funding for the Bencubbin Community Recreation Centre is successful then the allocation from the 2011-2012 Royalties for Regions Country Local Government Fund will not be required.

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10.8 Finance Administration / Rates Officer

10.8.15 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Finance Administration Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 8 December 2011
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/214 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Accounts Listed

Municipal Fund	\$ 310932.65
Trust Fund	\$ 16449.25

Be endorsed.

Moved Cr MP Hogan

Seconded Cr CJ Kirby

Carried 6/0

BACKGROUND:

Following is a List of Accounts submitted to Council on Wednesday 21 December 2011 for the Municipal Fund and Trust Fund.

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1. Municipal Fund

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT5438	02/11/2011	NINGHAN SPRAYING SERVICE	PPMV - J DIERKS	100.00
EFT5439	02/11/2011	KTY ELECTRICAL SERVICES	REPLACE HIBAYS AND SIDELIGHTS AS PER QUOTE - BENCUBBIN COMPLEX	9922.34
EFT5440	02/11/2011	BENCUBBIN NEWS & POST	POSTAGE 10.10 - 14.10.11	123.09
EFT5441	02/11/2011	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	APPARATUS LICENCE RENEWAL FEES	76.00
EFT5442	02/11/2011	FESA	ESL ON SHIRE PROPERTIES	2640.00
EFT5443	02/11/2011	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	39.40
EFT5444	02/11/2011	LGRCEU	PAYROLL DEDUCTIONS	34.80
EFT5445	02/11/2011	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	10371.73
EFT5446	02/11/2011	ICS CARPENTRY	FABRICATE MOUNTINGS FOR BLINDS AT BENCUBBIN HALL PORTICO	638.00
EFT5447	02/11/2011	CR PA GILLETT	MEETING FEES AND ALLOWANCES - OCTOBER 2011	1043.25
EFT5448	02/11/2011	BENCUBBIN SMASH REPAIRS	SUPPLY AND FIT WINDSCREEN TO HOLDEN ASTRA	330.00
EFT5449	02/11/2011	THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	580.94
EFT5450	02/11/2011	BENDIGA	CONCRETE PADS - 37/38 ROWLANDS ST BEACON	2420.00
EFT5451	02/11/2011	CR RN BREAKELL	MEETING FEES AND ALLOWANCES - OCTOBER 2011	307.98
EFT5452	02/11/2011	CR DA MIGUEL	MEETING FEES AND ALLOWANCES - OCTOBER 2011	549.13
EFT5453	02/11/2011	CR MP HOGAN	MEETING FEES AND ALLOWANCES - OCTOBER 2011	316.17
EFT5454	02/11/2011	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	275.60
EFT5455	02/11/2011	5RIVERS PLUMBING AND GAS	CHECK ALL TAPS AND SPINDLES AND REPLACE WHERE NECESSARY - 167 COLLINS ST	662.62
EFT5456	02/11/2011	JENNI BUNCE	BEACON CONTRACT CLEANING 29.9 - 12.10.11	1500.00
EFT5457	02/11/2011	CR CJ KIRBY	MEETING FEES AND ALLOWANCES - OCTOBER 2011	396.25
EFT5458	02/11/2011	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	140.36
EFT5459	02/11/2011	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	275.60
EFT5460	02/11/2011	CR WJ BEAGLEY	MEETING FEES AND ALLOWANCES - OCTOBER 2011	325.27

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT5461	02/11/2011	CR IC SANDERS	MEETING FEES - OCTOBER 2011	230.68
EFT5462	07/11/2011	CARGEEG PAINTING SUPPLIES	STRIKE SCAFFOLDING AT BENCUBBIN RECREATION CENTRE	165.00
EFT5463	07/11/2011	PARKER BLACK & FORREST PTY LTD	LOCKWOOD PADLOCKS	511.50
EFT5464	07/11/2011	JASON SIGNMAKERS	TRAFFIC SIGNS, VARIOUS	1117.60
EFT5465	07/11/2011	BENCUBBIN NEWS & POST	EXPRESS POST ENVELOPES - BANKWEST	160.25
EFT5466	07/11/2011	LGIS INSURANCE BROKING	BUSHFIRE INSURANCE 31.10.11 - 30.6.2012	2577.09
EFT5467	07/11/2011	TOTAL EDEN PTY LTD	ORBIT 6 STATION CONTROLLERS	1283.04
EFT5468	07/11/2011	NEWTRAVEL INC	COUNCIL CONTRIBUTION	2000.00
EFT5469	07/11/2011	LOCAL GOVERNMENT MANAGERS AUSTRALIA - WA	LGMA STATE CONFERENCE - M GILFELLON	1125.00
EFT5470	07/11/2011	OFFICEWORKS	SIGN - FEMALE SYMBOL	13.30
EFT5471	07/11/2011	CORPORATE EXPRESS AUSTRALIA LTD	STATIONERY	187.40
EFT5472	07/11/2011	ICS CARPENTRY	WORKS COMPLETED TO BEACON BARRACKS	31653.60
EFT5473	07/11/2011	ALL-WAYS FOODS	STOCK FOR POOL KIOSK, CLEANING PRODUCTS	335.56
EFT5474	07/11/2011	BENCUBBIN COMMUNITY RESOURCE CENTRE	LOCAL TELEPHONE BOOK	6.00
EFT5475	07/11/2011	PORKY'S ENTERPRISES	DEMOLITION OF HOUSES - LOTS 22 AND 45 ROWLANDS ST BEACON	17600.00
EFT5476	07/11/2011	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT (NEW)	113.83
EFT5477	07/11/2011	MELISSA BEAGLEY	REIMBURSEMENT FOR SHORTS - UNIFORM	40.00
EFT5478	07/11/2011	RON BATEMAN & CO	BAR FOR CHAINSAW	64.35
EFT5479	07/11/2011	PERFECT COMPUTER SOLUTIONS PTY LTD	LABOUR TO MAKE CHANGES TO SERVER	426.25
EFT5480	07/11/2011	EASTERN WHEATBELT DECLARED SPECIES GROUP	CONTRACTED SERVICES FOR WILD DOG CONTROL 2011/12	5500.00
EFT5481	07/11/2011	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	LICENCE TO COMMUNICATE COPYRIGHT MUSIC - POOL	126.02
EFT5482	07/11/2011	LANDGATE	MINIMUM CHARGE - MINING TENEMENTS	34.00
EFT5483	07/11/2011	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADERTISING - TRUCK DRIVER VACANCY	1646.63
EFT5484	07/11/2011	BENCUBBIN AG SUPPLIES	LED FLAT SCREEN TV FOR SMALL CABIN - BENCUBBIN	457.60

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EFT5485	07/11/2011	5RIVERS PLUMBING AND GAS	REMOVE AND CLEAN COOKTOP BURNER, REASSEMBLE AND CHECK	453.20
EFT5486	07/11/2011	EASTWAY FOOD SUPPLIES	ICECREAMS, SAUSAGE ROLLS PIZZAS FOR POOL KIOSK	648.18
EFT5487	07/11/2011	PUBLIC LIBRARIES WA INC	PLWA MEMBERSHIP 2011/2012	100.00
EFT5488	07/11/2011	CORSIGN	COMMUNITY GRANTS LOGO STICKERS	66.00
EFT5489	07/11/2011	LISA CLARK	REIMBURSEMENT FOR PARKING - NEWROC STUDY TOUR	97.00
EFT5490	07/11/2011	BENCUBBIN SUPERMARKET	DRINKS ETC FOR POOL KIOSK	198.62
EFT5491	07/11/2011	WESTYS CONTRACTING	DIG TRENCH FOR RETIC AT SWIMMING POOL	868.05
EFT5492	07/11/2011	TRACE'S PLACE	MORNING TEA AND LUNCH - RTG MEETING	235.00
EFT5493	07/11/2011	AUSSIE OUTDOOR	SUPPLY AND FIT BLINDS TO BENCUBBIN HALL PORTICO	2119.42
EFT5494	10/11/2011	BENCUBBIN AIRCONDITIONING SERVICE	REPAIRS TO HINO TRUCKS, HOSES FOR GRAB BUCKET, DOOR LOCKS FOR GENSET	2641.95
EFT5495	10/11/2011	BOC GASES	CYLINDER HIRE - OCTOBER 2011	61.04
EFT5496	10/11/2011	MUKA TYRE MART	FIT 2 TYRES, ORDER 4 DOUBLE COIN TYRES	2978.00
EFT5497	10/11/2011	THE ROYAL LIFE SAVING SOCIETY	REQUALIFICATION - LIFEGUARD COURSE - M BEAGLEY	120.00
EFT5498	10/11/2011	BENCUBBIN NEWS & POST	POSTAGE 31.10 - 4.11.11	72.16
EFT5499	10/11/2011	TOTAL EDEN PTY LTD	SOLENOID VALVES, POPUP SPRINKLERS WITH 360 NOZZLES	738.55
EFT5500	10/11/2011	METAL ARTWORK CREATIONS	DESK NAME BASES AND NAME PLAQUES	106.59
EFT5501	10/11/2011	WA TREASURY CORPORATION	LOAN NO. 119 FIXED COMPONENT - LOAN TO BENNYMART - REPAID IN LEASE PAYM	979.96
EFT5502	10/11/2011	BENCUBBIN BULK HAULIERS	HIRE OF SINGLE SIDE TIPPER, HIRE OF ROAD TRAIN	20413.25
EFT5503	10/11/2011	UHY HAINES NORTON (WA) PTY LTD	REGISTRATION FOR NUTS & BOLTS AND WALGA TAX UPDATE - N COLLINS	1386.00
EFT5504	10/11/2011	STAR TRACK EXPRESS	FREIGHT	120.35
EFT5505	10/11/2011	RELIANCE PETROLEUM	FUEL CARD PURCHASES - OCTOBER 2011	3734.18
EFT5506	10/11/2011	ALL-WAYS FOODS	CLEANING PRODUCTS	254.16

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT5507	10/11/2011	PORKY'S ENTERPRISES	HIRE OF EXCAVATOR TO CLEAN UP BUILDING RUBBLE AT BENCUBBIN TIP	2500.00
EFT5508	10/11/2011	D I TOMAS CONTRACTING	SUPPLY AND ERECT FENCE ROUND KMART YARD IN BENCUBBIN	2750.00
EFT5509	10/11/2011	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	HYDRAULIC FITTING PLUS HOSES FOR CROWD RAM	217.84
EFT5510	10/11/2011	METROCOUNT	HIRE OF ROAD COUNTERS	2368.30
EFT5511	10/11/2011	REBECCA WATSON	REIMBURSEMENT FOR FUEL - PERENJORI POOL CONFERENCE	48.41
EFT5512	10/11/2011	HANSON CONSTRUCTION MATERIALS P/L	5MM BLUE METAL	2174.99
EFT5513	10/11/2011	AUSTRALIA'S GOLDEN OUTBACK	SHIRE EDITORIAL IN 2012 AUSTRALIA'S GOLDEN OUTBACK HOLIDAY PLANNER	2374.00
EFT5514	10/11/2011	BENCUBBIN TRUCK N AUTO'S	REPAIR/REPLACE AIR DRYER ON HINO PRIME MOVER	1894.35
EFT5515	10/11/2011	VERNON CONTRACTING	VERGE SLASHING - KOORDA-BENCUBBIN ROAD	2809.40
EFT5516	10/11/2011	PERFECT COMPUTER SOLUTIONS PTY LTD	TOSHIBA I5 NOTEBOOK, LABOUR TO PRECONFIGURE AND SET UP	1847.50
EFT5517	10/11/2011	NAUGHTY BUGS PEST CONTROL	TERMITE INSPECTION AND TREATMENT - MUSEUM	99.00
EFT5518	10/11/2011	Downer Edi Works Pty Ltd	CATIONIC RAPID SET EMULSION	2020.48
EFT5519	10/11/2011	CUTTING EDGES EQUIPMENT PARTS	GRADER BLADES	4125.00
EFT5520	10/11/2011	BENCUBBIN AG SUPPLIES	SUCTION POOL HOSE, SUNDRY GLOVES ETC	1330.59
EFT5521	10/11/2011	ROAD SIGNS AUSTRALIA	RHS YELLOW 3.4M POSTS	2057.00
EFT5522	10/11/2011	GERALDTON FUEL	BULK DIESEL FOR BENCUBBIN DEPOT	12449.95
EFT5523	10/11/2011	T-QUIP	BLADES, PLATE BOTTOM, SCREWS AND NUTS FOR MOWER	225.80
EFT5524	10/11/2011	JENNI BUNCE	BEACON CONTRACT CLEANING 13.10 - 26.10.2011	1620.00
EFT5525	10/11/2011	TUTT BRYANT EQUIPMENT	500HR SERVICE KIT FOR BOMAG ROLLER	315.43
EFT5526	10/11/2011	LAUREN GRYLLS	REIMBURSEMENT - ACCOMMODATION AND FUEL - EA WORKSHOP	541.91
EFT5527	10/11/2011	IP CAMERAS AUSTRALIA	MOBOTIX CAMERA, DELIVERED, INSTALLED AND CONFIGURED	6391.00
EFT5528	21/11/2011	BENCUBBIN C.R.C.	HIRE OF KITCHEN/ACTIVITIES ROOM - SENIOR YOUTH COOKING DAY	50.00

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT5529	21/11/2011	AVON WASTE	RUBBISH COLLECTION - OCTOBER 2011	5002.90
EFT5530	21/11/2011	COURIER AUSTRALIA	FREIGHT	9.74
EFT5531	21/11/2011	THE ROYAL LIFE SAVING SOCIETY	SHIRTS AND SIGNS - SWIMMING POOL	277.10
EFT5532	21/11/2011	SHIRE OF MUKINBUDIN	REIMBURSEMENT 50% ACCOMMODATION FOR NUTS & BOLTS COURSE - N COLLINS	211.47
EFT5533	21/11/2011	NINGHAN SPRAYING SERVICE	ULTRA CREME CEMENT	2574.26
EFT5534	21/11/2011	CARGEEG PAINTING SUPPLIES	STRIKE SCAFFOLD	66.00
EFT5535	21/11/2011	KTY ELECTRICAL SERVICES	SUPPLY AND INSTALL EXHAUST WITH TIMER SWITCH - MENS TOILET	464.88
EFT5536	21/11/2011	JASON SIGNMAKERS	WARNING SIGNS AND SPEED SIGNS	1036.20
EFT5537	21/11/2011	BENCUBBIN NEWS & POST	STATIONERY - OCTOBER 2011	219.92
EFT5538	21/11/2011	TOTAL EDEN PTY LTD	ORBIT 9 STATION CONTROLLER	287.10
EFT5539	21/11/2011	MERREDIN OUTDOOR WORLD	DEPOSIT TO COMMENCE MANUFACTURE - WIALKI FIRE SHED	9867.00
EFT5540	21/11/2011	BEACON PROGRESS ASSOCIATION INC.	PAYMENT OF BEACON SPECIFIED AREA RATE 2011/12	8712.50
EFT5541	21/11/2011	ROCLA PIPELINE PRODUCTS	INTERLOCKING FLUSH JOINT PIPE	3119.67
EFT5542	21/11/2011	DIELECTRIC SECURITY SERVICES	CENTRAL STATION MONITORING SERVICE 1.11.11 - 31.01.2012	101.20
EFT5543	21/11/2011	UHY HAINES NORTON (WA) PTY LTD	REGISTRATION FOR NUTS & BOLTS AND WALGA TAX WORKSHOP - A DELLA BOSCA	1386.00
EFT5544	21/11/2011	STAR TRACK EXPRESS	FREIGHT	141.12
EFT5545	21/11/2011	ALL-WAYS FOODS	TOILET ROLLS, SUPERSLIM HANDTOWELS, PARABLOCKS ETC	544.25
EFT5546	21/11/2011	CR PA GILLETT	MEETING FEES AND ALLOWANCES - NOVEMBER 2011	1043.25
EFT5547	21/11/2011	BENCUBBIN SMASH REPAIRS	INSTALL TWO-WAY RADIO IN GRADER	176.00
EFT5548	21/11/2011	BENCUBBIN TRUCK N AUTO'S	CARRY OUT SERVICE TO COLORADO UTILITY	217.75
EFT5549	21/11/2011	RON BATEMAN & CO	CLEAR VISORS	58.50
EFT5550	21/11/2011	GILFELLON CONSULTING	WORK UNDERTAKEN IN ROLE OF PROJECT OFFICER/ EXECUTIVE OFFICER - RTG GROUP	1600.00
EFT5551	21/11/2011	HOWARD PORTER	8 LEAF SPRING PACK	143.00
EFT5552	21/11/2011	TSI BEACON	BOBCAT WORK AT BEACON COMPLEX	539.00

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT5553	21/11/2011	PERFECT COMPUTER SOLUTIONS PTY LTD	UPS - 650VA	450.00
EFT5554	21/11/2011	BENDIGA	DOZER WORK - KELLERBERRIN-BENCUBBIN ROAD	4161.20
EFT5555	21/11/2011	CR RN BREAKELL	MEETING FEES AND ALLOWANCES - NOVEMBER 2011	421.61
EFT5556	21/11/2011	CR DA MIGUEL	MEETING FEES AND ALLOWANCES - NOVEMBER 2011	414.45
EFT5557	21/11/2011	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ATTENDANCE AT EA WORKSHOP - L GRYLLES	869.00
EFT5558	21/11/2011	CR MP HOGAN	MEETING FEES AND ALLOWANCES - NOVEMBER 2011	316.17
EFT5559	21/11/2011	BENCUBBIN AG SUPPLIES	BOOTS, HOSE, SUNDRY HARDWARE ITEMS	450.56
EFT5560	21/11/2011	CJ & KP BROWN	BRICKIES SAND	770.00
EFT5561	21/11/2011	DONOVAN FORD	CHANGE DIFF OIL	74.25
EFT5562	21/11/2011	JENNI BUNCE	BEACON CONTRACT CLEANING - 27.10 - 9.11.11	1515.00
EFT5563	21/11/2011	CR CJ KIRBY	MEETING FEES AND ALLOWANCES - NOVEMBER 2011	327.09
EFT5564	21/11/2011	DESIGN SYNERGY	PROGRESS PAYMENT 2 - WORKING DRAWINGS FOR CRC BUILDING	3437.50
EFT5565	21/11/2011	CR WJ BEAGLEY	MEETING FEES AND ALLOWANCES - NOVEMBER 2011	325.27
EFT5566	21/11/2011	CR IC SANDERS	MEETING FEES AND ALLOWANCES - NOVEMBER 2011	285.23
EFT5567	29/11/2011	COURIER AUSTRALIA	FREIGHT	152.85
EFT5568	29/11/2011	SHERIDAN'S	ENGRAVE COUNCILLOR'S BADGE, STAFF BADGES	151.88
EFT5569	29/11/2011	KTY ELECTRICAL SERVICES	REROUTE POWER ETC AT WIALKI HALL FOR FIRE SHED	4571.62
EFT5570	29/11/2011	BENCUBBIN NEWS & POST	POSTAGE 14.11 - 18.11.11	23.00
EFT5571	29/11/2011	TOTAL EDEN PTY LTD	NEW PUMP AND SHAFT - EEI PROJECT	4390.10
EFT5572	29/11/2011	OFFICEWORKS	SIGN - GENTLEMEN	7.35
EFT5573	29/11/2011	ICS CARPENTRY	SUPPLY AND INSTALL RANGEHOOD, FRONT SECURITY DOOR, REPAIR DOOR KNOB	2838.00
EFT5574	29/11/2011	STAR TRACK EXPRESS	FREIGHT	54.85

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT5575	29/11/2011	D I TOMAS CONTRACTING	GREY, ULTRA CREME CEMENT, HYDRO LIME	1976.04
EFT5576	29/11/2011	NEWROC	WHEATBELT WAY - MARKETING OFFICER CONTRIBUTION	34357.12
EFT5577	29/11/2011	BENCUBBIN TRUCK N AUTO'S	BATTERY, TYRES AND EXHAUST CLAMPS	2440.10
EFT5578	29/11/2011	D & D TRANSPORT	FREIGHT	404.21
EFT5579	29/11/2011	ROAD SIGNS AUSTRALIA	ROAD SIGNS - CHILDREN, SWIMMING POOL, RECREATION GROUND	229.13
EFT5580	29/11/2011	5RIVERS PLUMBING AND GAS	RELOCATE HOSETAP AT TOILET BLOCK	554.29
EFT5581	29/11/2011	PETRINA POOLE	REIMBURSEMENT OF PRE-PLACEMENT MRDICAL	55.00
18477	02/11/2011	BENCUBBIN CARPET CLEANING	CLEAN CARPETS - BENCUBBIN COMPLEX	370.00
18478	02/11/2011	RN & JB WHYTE	DOZER HIRE TO PUSH GRAVEL AT C POOLE'S PIT	8220.00
18479	02/11/2011	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	268.66
18480	03/11/2011	SHIRE OF MT MARSHALL	CASH PAYMENTS 02.11.2011	2000.00
18481	07/11/2011	BENCUBBIN CWA	DONATION FOR ANNUAL CHRISTMAS LUNCH	150.00
18482	07/11/2011	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS FOR COUNCIL MEETING	160.00
18483	10/11/2011	SYNERGY	STREETLIGHTS - 24.9 - 24.10.2011	1386.20
18484	10/11/2011	WESTNET PTY LTD	TKMP.COM.AU RENEWAL	88.00
18485	10/11/2011	THE HONDA SHOP	MOWER BLADE KIT	276.98
18486	17/11/2011	SHIRE OF MT MARSHALL	CASH PAYMENTS 16.11.2011	2000.00
18487	21/11/2011	SYNERGY	ELECTRICITY 30.8 - 26.10.11	68.30
18488	21/11/2011	WESTNET PTY LTD	BUSINESS 5, HOSTING EMAIL PROTECTION	219.00
18489	21/11/2011	ALULITE ALUMINIUM SCAFFOLDING PTY LTD	PLATFORM, HORIZONTAL AND DIAGONAL BRACES FOR SCAFFOLDING	906.00
18490	21/11/2011	CALVIN POTTER	ERECT SCAFFOLD IN BENCUBBIN COMPLEX	120.00
18491	29/11/2011	TELSTRA	TELEPHONE - NOVEMBER 2011	1831.99
				310932.65

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2. Trust

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT5436	01/11/2011	DEPARTMENT OF PLANNING & INFRASTRUCTURE	RECOUP LICENSING - OCTOBER 2011	16049.25
EFT5437	01/11/2011	SHIRE OF MT MARSHALL	REFUND BOND	400.00
				16449.25

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **21 December 2011**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Matthew Gilfellon
Chief Executive Officer

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10.8.16 Donation to the Bencubbin & Districts Lions Club

LOCATION/ADDRESS: Lions Depot – Monger St, Bencubbin
NAME OF APPLICANT: Bencubbin & Districts Lions Club
FILE REFERENCE: F2/1
AUTHOR: Nancy Collins – Rates Officer
DISCLOSURE OF INTEREST: Impartiality Interest
DATE: 21 November 2011
ATTACHMENT NUMBER: 10.8.16 – Correspondence from Applicant
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Budget Provision for Donations
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/215 COUNCIL DECISION / OFFICER RECOMMENDATION:

That a donation of \$332.50 being the equivalent of rates and Emergency Services Levy paid on assessment A6459, be paid to the Bencubbin & Districts Lions Club.

Moved Cr PA Gillett

Seconded Cr IC Sanders

Carried 6/0

BACKGROUND

The Bencubbin & Districts Lions Club have requested that Council waive the 2011/2012 rates and ESL on the Lions Depot in Monger Street Bencubbin.

COMMENT:

Council has resolved, in previous years, to make a donation equivalent to the rates and Emergency Services Levy (ESL) paid on assessment A6459 in the name of the Bencubbin & Districts Lions Club. The rates and ESL, amounting to \$332.50 have been paid and in view of the group's commitment to the residents of the Mt Marshall district, the request is not unreasonable.

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10.9 Executive Administrator

10.9.8 Audit Committee Meeting, Electors' General Meeting, and February Ordinary Meeting of Council

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A1/2, A1/3
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	24 November 2011
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Cr Paul Gillett – Shire President
STATUTORY ENVIRONMENT:	Local Government Act 1995
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2011/216 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the following meetings be held on Wednesday 15 February 2012:

- 1. An Audit Committee meeting commencing at 1:15pm;**
- 2. An Elector's General meeting commencing at 1:30pm; and**
- 3. Council's Ordinary February meeting commencing at 2:00pm.**

Moved Cr MP Hogan

Seconded Cr CJ Kirby

Carried 6/0

BACKGROUND:

To comply with the Local Government Act 1995, the Councils Audit committee must meet with its Auditor at least once each financial year. Typically, the Audit committee meet with Council's Auditor prior to the Electors' General meeting where the Annual Report is presented.

The Elector's General Meeting must be held not more than 56 days after the council accepts the Annual Report.

COMMENT:

If the Annual Report is accepted at the December Ordinary Meeting of Council then the Elector's General Meeting must be held no later than 15 February 2012.

Any meeting of Council or its committees may start later than the advertised commencement time but must not commence any earlier.

At least 14 days local public notice must be provided of the time, date, place and purpose of the meeting. As the local papers will not commence circulation soon enough to satisfy this requirement, advertising will need to take place in the Merredin Mercury. Notices will also be placed on Council's noticeboard, in Council's libraries and other strategic locations.

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10.9.9 Appointment to Mt Marshall Natural Resource Management Committee

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: Miss Sian Pladdy
FILE REFERENCE: A1/3, A4/14
AUTHOR: Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 12 December 2011
ATTACHMENT NUMBER: 10.7.32 – Correspondence from Applicant
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2011/217 COUNCIL DECISION / OFFICER RECOMMENDATION:

That Miss Sian Pladdy be appointed as a community representative to the Mt Marshall Natural Resource Management Committee.

Moved Cr PA Gillett

Seconded Cr MP Hogan

**Carried 6/0
Absolute Majority**

BACKGROUND:

Following the Local Government Elections in October, Council were required to consider appointments to their various committees. At this time, Council resolved to appoint a fifth community representative to its Natural Resource Management Committee.

The functions of the Mt Marshall NRM Committee are:

- To prepare a Strategic Plan for landcare initiatives throughout the district;
- To liaise with government departments on developing landcare best practice initiatives;
- Co-ordinate district catchment groups in landcare projects;
- Report to Council on landcare developments within the district and opportunities for developing regional initiatives.

The Committee meet bi-annually (alternating between Beacon and Bencubbin) with meetings held on the first Wednesday of the month, commencing at 5:00pm.

Advertisements were placed in both local newspapers seeking nominations from interested community members to fill the vacant position on the Committee.

COMMENT:

One nomination was received from Miss Sian Pladdy. The appointment of Miss Pladdy will fill the existing vacancy on the Natural Resource Committee.

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10.9.10 BankWest Agency Recoup

LOCATION/ADDRESS: Shire Of Mt Marshall
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/27
AUTHOR: Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 14 December 2011
ATTACHMENT NUMBER: Nil
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Unbudgeted Expenditure of \$110.00
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2011/218 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the payment of \$110.00 to balance the BankWest Superagency float be authorised.

Moved Cr IC Sanders

Seconded Cr MP Hogan

**Carried 6/0
Absolute Majority**

BACKGROUND:

Whilst all care is taken when operating the BankWest agency, it was discovered that there was a shortfall of \$110.00 in cash on 2 December this year.

Transactions for the day have been checked thoroughly by the author, the Finance Administration Officer and the BankWest SuperAgency Support Officer. An explanation for the shortfall cannot be found.

In December 2005, Council resolved to delegate the Chief Executive Officer the authority to make future payments to the SuperAgency should the need arise, to a maximum of \$100.00 in any one financial year. Although no shortfalls have been recouped during the 2010/2011 financial year, the amount required exceeds that delegated to the Chief Executive Officer.

COMMENT:

Section 5.8(a) of the Bankwest Passbook and Authorised Agency agreement states the following:

The Agent shall be liable to the Bank for any Cash Deficiency and shall pay to the Bank on demand the amount of any Cash Deficiency which remains unpaid. Any Cash Deficiency incurred is to be made good by the Agent at the close of business on the day the deficiency is discovered.

A risk associated with the operations of a bank agency is that there are bound to be occasions when there is a shortfall in cash at the end of the day. This is not a common occurrence as the last shortfall was April/May 2009.

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The Presiding Member declared that item 10.2.10 – Tender for Construction of Bencubbin Community Centre Building deferred earlier in the meeting would be addressed.

Cr IC Sanders declared that he held a financial interest in the matter as his business ICS Carpentry has expressed an interest in the tender and left the meeting at 8:26pm.

10.2.10 Tender for Construction of Bencubbin Community Centre Building

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A4/27
AUTHOR:	Rebecca Watson – Community and Recreation Development Officer
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	3 November 2011
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Matthew Gilfellon – Chief Executive Officer
STATUTORY ENVIRONMENT:	Local Government Act 1995 and LG (Functions & General) Regs 1996
POLICY IMPLICATIONS:	Admin.1.7 – Advertising and Receiving Tenders
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

OFFICER RECOMMENDATION:

That subject to the proposed funding being received:

1. Council proceed with a restricted request for tender for the construction of the Bencubbin Community Centre in Monger Street, Bencubbin,
2. Rosemark Pty Ltd, ICS Carpentry and Bricklay Pty Ltd be placed on the qualified shortlist and invited to tender for the construction of the Bencubbin Community Centre, and
3. Council nominate one (1) Councillor to be present for the opening of the tenders.

2011/219 COUNCIL DECISION:

That subject to the proposed funding being received:

- 1. Council proceed with a restricted request for tender for the construction of the Bencubbin Community Centre in Monger Street, Bencubbin,**
- 2. Rosemark Pty Ltd, ICS Carpentry and Bricklay Pty Ltd be placed on the qualified shortlist and invited to tender for the construction of the Bencubbin Community Centre, and**
- 3. Councillor PA Gillett be nominated to be present for the opening of the tenders.**

Moved Cr MP Hogan

Seconded Cr RN Breakell

Carried 5/0
Absolute Majority

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Note: Part 3 of the Officer recommendation was amended to note that Cr PA Gillett was the Councillor nominated to be present for the opening of the tenders.

BACKGROUND:

In 2002 the Better Bencubbin Progress Association appointed LG Crothers of LG Consulting Services to develop a business plan for the establishment of a Rural Transaction Centre in Bencubbin. The total establishment costs of the proposed facility were \$570,600.00. The plan was never implemented but several other options were considered. These include the modification of the Bencubbin Community Hall, transportable dongers, use of the Seventh Day Adventist Church Building and more. None of the proposed plans to improve the facilities of the Bencubbin Community Resource Centre were feasible at the time.

In 2007, the Shire Community Development Officer met with the Bencubbin Community Resource Centre Committee to facilitate a strategic planning workshop. It was determined here that the issue of limited space was still a concern for the Committee. The main concern being that the limited area was restricting the services that could be delivered to the community. The same issue has also been raised at community meetings such as the plan for the future workshops in 2006.

In December 2010, the Shire developed a Forward Capital Works Plan (FCWP) after being allocated funds through the Country Local Government Funding (CLGF) program administered by the Department of Regional Development and Lands (DRDL). The FCWP aimed to identify how Council would expend the CLGF allocation. Community consultation was held to establish any infrastructure needs important to the community. The construction of a Bencubbin Community Centre Building to house the Bencubbin Community Resource Centre was nominated at the highest infrastructure priority by the Bencubbin community. Within the FCWP, the Bencubbin Community Centre building was included in the first year of the five year financial plan. This meant that plans needed to be developed in the 2010-2011 financial year ready for the construction of the building in 2011-2012. In consultation with the Bencubbin Community Resource Centre and The Gimlet Newspaper, basic floor plans for the building were developed in 2010/2011 by Design Synergy.

When developing the project plan for the project, a detailed costing on the building was considered necessary. This included the development of a reasonably accurate budget. Building companies state-wide were invited to submit an expressions of Interest (EOI) for the construction of the building. Expressions of Interest submissions were received from Rosemark Pty Ltd, ICS Carpentry and Bricklay Pty Ltd. Using the three (3) EOI submissions, a budget amount was developed to be included in the project budget. Once the project plan was completed in July 2011, funding applications were submitted to the Department of Regional Development and Lands (Regional Collocation Funding Program) and Lotterywest (Community Buildings).

An EOI is the first stage of a two-stage process. Following the close of the EOI, Council may proceed to the calling of a restricted Request for Tender (RFT). Eligibility to participate in the restricted RFT will be limited to providers who comply with the selection criteria of the EOI and who are accepted by Council to be placed on a qualified shortlist.

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The issuing of an EOI does not commit Council to proceeding with an RFT. The submission of an EOI does not commit Council to include any organisation on the shortlist in the event that the project proceeds. This means that a RFT does not have to be restricted and can be advertised state wide.

In November 2011, the Shire was notified that their application for \$129,000 through the Department of Regional Development and Lands (Regional Collocation Funding Program) was successful. A second application for \$260,000 through Lotterywest (Community Buildings) is still awaiting approval.

The 2011/2012 budget allocations for the project include the following:

Funding (Regional Collocation Funding Program)	\$125,000
Royalties 4 Regions (R4R) 2010/2011 allocation	\$242,092
Royalties 4 Regions (R4R) 2011/2012 allocation	\$175,472
Council Funds	<u>\$ 57,436</u>
This makes a total allocation of:	\$600,000.

We have been informed that the 2011/2012 R4R allocation can be spent prior to the 2010/2011 allocation being acquitted. This will allow us to use both of the allocations if required. The current budget allocation does not include the \$260,000 grant funds that have been applied for through Lotterywest. If the Lotterywest funds are approved, the \$57,436 of Council Funds and the \$175,472 of the 2011/2012 R4R allocation will not be required to complete the project.

Once the Shire receives notification of the outcome of the Lotterywest funding application, tenders would need to be called to be able to appoint a builder to construct the building. It is hoped that we will be notified by late December 2011 or early January 2012 as to the success of this application.

COMMENT:

The Shire has already called for Expressions of Interest from building companies, therefore they can choose to hold a RFT or a restricted RFT for the construction of the Bencubbin Community Centre. A RFT would be advertised in the West Australian and be open to any building company to submit a tender. A restricted RFT involves inviting only the companies that submitted acceptable Expression of Interest document to submit a tender.

I recommend that Council proceed with a restricted RFT and invite the three companies, Rosemark PTY, ICS Carpentry and Bricklay Pty Ltd to tender for the construction of the Bencubbin Community Centre. By calling for the Expressions of Interest, I believe the Shire has already gauged the interest from building companies state wide to take on the construction of the building.

I have summarised all three of the expression of interest submissions received to ensure each of the companies have met the selection criteria outlined in the request for EOI document.

In reference to Council Policy Admin.1.7 – Advertising and Receiving Tenders, the opening of the tenders are to be done in the presence of one (1) Councillor and, if possible, two (2) Officers. I ask that Council appoint a Councillor to be present for the opening of the tenders. Opening of the tenders is planned to happen in the first week of February.

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Cr IC Sanders returned to the meeting at 8:33pm.

11.0	Reports of Elected Members
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Cr RN Breakell attended the following meetings / functions:

27 November 2011	RTG Councillor Forum	Bencubbin
4 December 2011	Thank a Volunteer Day (Pool)	Bencubbin
6 December 2011	Bencubbin Primary School Concert and Awards Night	Bencubbin
16 December 2011	Council Christmas Function	Bencubbin

Cr MP Hogan attended the following meetings / functions:

6 December 2011	Bencubbin Primary School Concert and Awards Night	Bencubbin
4 December 2011	Thank a Volunteer Day (Pool)	Bencubbin
16 December 2011	Council Christmas Function	Bencubbin

Cr DA Miguel attended the following meetings / functions:

Not present

Cr CJ Kirby attended the following meetings / functions:

27 November 2011	RTG Councillor Forum	Bencubbin
16 December 2011	Council Christmas Function	Bencubbin
16 December 2011	Beacon Christmas Tree	Beacon

Cr WJ Beagley attended the following meetings / functions:

27 November 2011	RTG Councillor Forum	Bencubbin
6 December 2011	Bencubbin Primary School Concert and Awards Night	Bencubbin
8 December 2011	Bencubbin Bowling Club Busy Bee	Bencubbin
9 December 2011	Senior's Christmas Function (Council Representative)	Bencubbin
10 December 2011	Bencubbin Bowling Club Busy Bee	Bencubbin
16 December 2011	Council Christmas Function	Bencubbin

Cr IC Sanders attended the following meetings / functions:

27 November 2011	RTG Councillor Forum	Bencubbin
4 December 2011	Thank a Volunteer Day (Pool)	Bencubbin
6 December 2011	Bencubbin Primary School Concert and Awards Night	Bencubbin
16 December 2011	Council Christmas Function	Bencubbin

Cr PA Gillett attended the following meetings / functions:

27 November 2011	RTG Councillor Forum	Bencubbin
4 December 2011	Thank a Volunteer Day (Pool)	Bencubbin
6 December 2011	Bencubbin Primary School Concert and Awards Night	Bencubbin
13 December 2011	NEWROC Council Meeting	Traying
16 December 2011	Council Christmas Function	Bencubbin

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12.0 Elected Members Motions of Which Previous Notice Has Been Given

Nil

13.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

2011/220 COUNCIL DECISION:

That the late items 13.7 and 13.8 be considered as presented.

Moved Cr PA Gillett

Seconded Cr CJ Kirby

Carried 5/1

13.7 Beacon Netball Court

LOCATION/ADDRESS:	Beacon Recreation Centre
NAME OF APPLICANT:	Beacon Netball Club
FILE REFERENCE:	F1/9, B2/12, A6/18
AUTHOR:	Matthew Gilfellon – Chief Executive Officer
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	17 December 2011
ATTACHMENT NUMBER:	13.7a – Correspondence from Applicant 13.7a – Correspondence from Central Wheatbelt Netball Association
CONSULTATION:	Rebecca Watson – Community and Recreation Development Officer Rod Munns – Engineer
STATUTORY ENVIRONMENT:	Local Government Act 1995 Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS:	CS.1.1 Requests for Assistance and/or Donations
FINANCIAL IMPLICATIONS:	Potential change in 2011/12 Budget
STRATEGIC IMPLICATIONS:	Potential Change to the Forward Capital Works Plan
VOTING REQUIREMENT:	Absolute Majority

OFFICER RECOMMENDATION:

For Council Consideration.

2011/221 COUNCIL DECISION:

That costings for the resurfacing of the Beacon netball court be investigated and a report be presented to the February Ordinary Meeting of Council.

Moved Cr PA Gillett

Seconded Cr CJ Kirby

Carried 5/1

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BACKGROUND:

The resurfacing of the Beacon Netball Court was included in the 2010-15 Forward Capital Works Plan. Originally it was allocated \$30,000 and was scheduled to be completed in the 2014/15 financial year.

On May 17 2011 an email was received from the Beacon Netball Club asking that the resurfacing of the netball court be considered in the 2011/12 budget. The quote that the netball club had received for resurfacing of the court was \$30,000. The netball club advised that they had \$10,000 to contribute and would apply for \$10,000 funding through CSRFF funding. The shire would need to contribute \$10,000. It was considered but was not included in the budget due to its priority place in the Forward Capital Works Plan.

Leading up to the budget, the Chief Executive Officer and Shire Engineer worked with the Beacon Netball Club regarding the surface cracking issue. The \$30,000 would cover the cost of resurfacing the Netball Court but this may only be a short term solution to the cracking. Another proposed solution would be to create a new base and resurface one of the current basketball courts so that it could be used as a dual purpose court. This would also solve the basketball court cracking problem and allow lower cost resurfacing in the future. It was estimated that this would cost \$60,000. An additional amount may be required for the relocation of the shelter and fence.

On 5 October 2011 an email was received from the Beacon Netball Club advising that the court had gone downhill quickly during the year and that they expected that the association would have issues with the court in the following season. The email also mentioned that they would be happy with a dual purpose netball/basketball court. This was discussed with council along with the problem that it was a low priority in the forward capital works plan.

The Forward Capital Works Plan was presented to the Ordinary Meeting of Council in November where it was decided to conduct a review of the Forward Capital Works Plan in February/March 2012.

On 9 December 2011 an email was received from the Beacon Netball Club asking what the most viable way was to get the project happening. The Chief Executive Officer replied that the best way would be to talk to councillors and get approval from Beacon Progress Association for the Netball Court to be listed higher on the priority listing. A letter was received on 15 December 2011 stating that the Beacon Netball Club had support from Beacon Progress Association and asking that the issue be taken to council.

COMMENT:

This project would qualify for the CSRFF Small Grants Program which if successful would provide one third funding for the project. This funding is available twice per year. The next round will be advertised in February, with the application going to the March Meeting of Council and the application submitted at the end of March. Applicants would be notified of the application outcome in May 2012.

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13.8 Kununoppin Airstrip Upgrade

LOCATION/ADDRESS:	Shire of Trayning
NAME OF APPLICANT:	Shire of Trayning
FILE REFERENCE:	A6/2, H2/4, F1/9
AUTHOR:	Matthew Gilfellon – Chief Executive Officer
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	20 December 2011
ATTACHMENT NUMBER:	13.8a – Correspondence from Applicant 13.8b – Application from Applicant to Regional Aviation Access Program (RAAP)
CONSULTATION:	Niel Mitchell – CEO, Shire of Trayning
STATUTORY ENVIRONMENT:	Local Government Act 1995 Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Unbudgeted expense of contribution
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

OFFICER RECOMMENDATION:

For Council consideration.

2011/222 COUNCIL DECISION:

That the Shire of Mt Marshall give support to the Kununoppin Airstrip Upgrade, including the update of the ‘pilot handbook’ for GPS approach, being funded from the regional component of the Royalties for Regions Country Local Government Fund.

Moved Cr PA Gillett

Seconded Cr IC Sanders

**Carried 6/0
Absolute Majority**

BACKGROUND:

On 16 December 2011, two emails were received from the Shire of Trayning regarding upgrades to the Kununoppin Airstrip and seeking possible assistance from the shires in the Kununoppin Hospital catchment.

The first set of upgrades will entail an apron seal extension, resealing a section of the runway for drainage improvement, remove and replace existing runway/taxiway/threshold aviation lights and to get a generator installed at the terminal for an emergency power source. This is a total project cost of \$93,500 though the lighting is unlikely to proceed which will reduce the project to \$63,500. These works will be applied for under the Regional Aviation Access Program (RAAP) and the Regional Airports Development Scheme (RADS). Both of these grant schemes require funding from each party but if both grants are successful then each party will provide one third funding. The Shire of Trayning proposes that the shire contribution

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be split using the same formula as the Kununoppin Medical Practice expenses. This would leave the Shire of Mt Marshall with a contribution of a maximum of \$11,687 for the full project or for the smaller project a maximum of \$7,938 and a minimum of \$5,292.

The second upgrade involves having the paperwork and details of a GPS approach to Kununoppin Airstrip prepared and for the documentation to then be included in the pilots handbook. This page assists pilots in making approaches in bad conditions or at night. The cost of doing this is estimated to be \$100,000. This will be applied for under the RADS program. A contribution from the Shire of Mt Marshall of \$12,500 would be required.

COMMENT:

If both projects are successful then the Shire of Mt Marshall could require a contribution of around \$20,000 but up to \$24,000. Niel Mitchell indicated that without the support of the shires in the Kununoppin Hospital catchment, it was unlikely that the second upgrade would go ahead.

There will be money in the NEWROC expense account as the NEWROC Engineering Technical Officer position did not go ahead.

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14.0	Next Meeting – Wednesday 15 February 2012 Audit Committee Meeting commencing at 1:15pm; and Electors’ General Meeting commencing at 1:30pm; and Ordinary Meeting of Council commencing at 2:00pm, in Council Chambers, Monger Street, Bencubbin
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15.0	Closure of Meeting
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The Presiding Member informed the meeting of Mrs Kary Sachse’s recent achievement winning the Council of Remote Area Nurses Australia (CRANaplus) Aurora Award for 2011;

‘RAN, Bencubbin WA - employed by Silver Chain and recognised for 25yrs of service in 2011. Nominated for her contribution to the community, not just in promotion of health and providing primary care but also community involvement, along with her support and mentoring of staff within Silver Chain. Kary was awarded the Mt Marshall Citizenship Award for her commitment to community service in 2009.’

The Presiding Member expressed his congratulations to Mrs Sachse on her outstanding achievement.

The Presiding Member offered his best wishes to his fellow Councillors and all staff at the Shire of Mt Marshall for a very merry Christmas, thanking all for their efforts during 2011.

There being no further business the meeting was declared closed at 8:56pm.

These Minutes were confirmed by the Council at the Ordinary Meeting of Council held on 15 February 2012.

Date

Cr PA Gillett President