



# **SHIRE OF MT MARSHALL**

**These Minutes were confirmed by  
Council at the Ordinary Meeting  
of Council held on  
21 September 2011**





# **SHIRE OF MT MARSHALL**

**Minutes of Meeting held on  
Wednesday 17 August 2011, in  
Council Chambers, Bencubbin  
commencing at 3:23pm.**

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# **DISCLAIMER**

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**held on Wednesday 17 August 2011**

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**Minutes of the Ordinary Meeting of Council**  
**held on Wednesday 17 August 2011**

**1.0 Declaration of Opening / Announcement of Visitors**

The Presiding Member declared the meeting open at 3:23pm, welcoming all those present.

**2.0 Record of Attendance / Apologies / Approved Leave of Absence**

**In Attendance**

Cr PA Gillett	President / Presiding Member	
Cr MP Hogan	Councillor	
Cr DA Miguel	Councillor	
Cr RN Breakell	Councillor	
Cr CJ Kirby	Councillor	
Cr WJ Beagley	Councillor	
Mr Matthew Gilfellow	Chief Executive Officer	
Mrs Lauren Grylls	Executive Administrator	
Mr Jack Walker	Engineering Administration Officer	4:43pm

**Apologies**

Cr IN Miguel	Deputy President
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**3.0 Standing Orders**

**2011/130 COUNCIL DECISION:**

**That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.**

**Moved Cr MP Hogan                      Seconded Cr CJ Kirby                      Carried 6/0**

**4.0 Public Questions**

**4.1 Response to Public Questions Taken on Notice**

Nil

**4.2 Public Question Time**

There were no public present.

**5.0 Applications for Leave Of Absence**

Nil

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**6.0 Confirmation of Minutes of Previous Meetings**

**6.1 Minutes of the Ordinary Meeting held on Wednesday 20 July 2011**

**2011/131 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Minutes of the Ordinary Meeting of Council on held Wednesday 20 July 2011 be confirmed as a true and correct record of proceedings.**

**Moved Cr CJ Kirby**

**Seconded Cr RN Breakell**

**Carried 6/0**

**7.0 Announcements by Presiding Person Without Discussion**

Nil

**8.0 Petitions / Deputations / Presentations / Submissions**

Nil



**Minutes of the Ordinary Meeting of Council**  
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<b>9.0 Reports of Committees</b>
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<b>9.1 NEWROC Council</b>
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<b>9.1.1 Minutes of NEWROC Council Meeting held 28 June 2011</b>
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<b>LOCATION/ADDRESS:</b>	NEWROC District
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A5/16
<b>AUTHOR:</b>	Lauren Grylls – Executive Administrator
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	10 August 2011
<b>ATTACHMENT NUMBER:</b>	9.1.1 Minutes of NEWROC Council Meeting
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

<b>2011/132 COUNCIL DECISION / OFFICER RECOMMENDATION:</b>
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<b>That the minutes of the NEWROC Council meeting held on 28 June 2011 be received.</b>
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<b>Moved Cr RN Breakell</b>
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<b>Seconded Cr MP Hogan</b>
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<b>Carried 6/0</b>
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**BACKGROUND:**

The Shire of Mt Marshall is a member of the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC). NEWROC is not a formal organisation but was formed for the purpose of collaboration and joint initiatives between the Shires Koorda, Mt Marshall, Mukinbudin, Nungarin, Trayning and Wyalkatchem, and is governed by a Memorandum of Understanding (MOU) between these Shires.

Under the MOU, each Council appoints a representative Member to the organisation and may appoint a first and second deputy to substitute for that Member. Currently, Cr PA Gillett is Mt Marshall's representative on the Council and Cr.'s IN Miguel and CJ Kirby are the appointed Deputies.

NEWROC Council and NEWROC Executive meetings alternate on a bi-monthly basis.

In order to keep Members abreast of the activities of the NEWROC Council it has been recommended that the Minutes of meetings be presented in a more formal manner.

**COMMENT:**

The minutes of the NEWROC Council meeting held on 28 June 2011 are submitted for council information.

The next meeting of the NEWROC Council is scheduled to be held on Tuesday 23 August 2011 at the Shire of Mukinbudin.

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**9.1.2      Agenda for the NEWROC Council Meeting to be held 23 August 2011**

<b>LOCATION/ADDRESS:</b>	NEWROC District
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A5/16
<b>AUTHOR:</b>	Lauren Grylls – Executive Administrator
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	10 August 2011
<b>ATTACHMENT NUMBER:</b>	9.1.2    Agenda for the NEWROC Council Meeting
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2011/133    COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the information be received.**

**Moved Cr DA Miguel**

**Seconded Cr WJ Beagley**

**Carried 6/0**

**BACKGROUND:**

NEWROC Council meetings are held on a bi-monthly basis alternating with NEWROC Executive meetings.

To invoke discussion amongst Members regarding issues to be considered by the NEWROC Council it has been recommended that the Agendas of meetings be presented to individual Councils for their consideration.

**COMMENT:**

The Agenda for the NEWROC Council meeting held to be held on 23 August 2011 is attached for council information.

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Cr PA Gillett left the meeting at 3:41pm.  
Cr PA Gillett returned to the meeting at 3:43pm.  
Mrs Lauren Grylls left the meeting at 3:47pm.  
Mrs Lauren Grylls returned to the meeting at 3:50pm.

<b>9.2 KMT Regional Transition Group</b>
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<b>9.2.1 Minutes of KMT RTG Meeting held 9 August 2011</b>
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<b>LOCATION/ADDRESS:</b>	Koorda, Mt Marshall, Trayning District
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A2/17
<b>AUTHOR:</b>	Lauren Grylls – Executive Administrator Matthew Gilfellon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	10 August 2011
<b>ATTACHMENT NUMBER:</b>	9.2.1 Minutes of KMT RTG Meeting
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

<b>2011/134 COUNCIL DECISION / OFFICER RECOMMENDATION:</b>
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That:

- 1. The minutes of the KMT Regional Transition Group meeting held on 9 August 2011 be received; and**
- 2. Council recognise the possible over expenditure on the Regional Transition Group Feasibility Study and Integrated Planning projects.**

**Moved Cr CJ Kirby**

**Seconded Cr RN Breakell**

**Carried 6/0**

**BACKGROUND:**

On 4 August 2010 the Shire of Mt Marshall entered into an agreement with the Shires of Koorda and Trayning and the Department of Local Government to establish a regional transition group. The inaugural meeting of the Koorda / Mt Marshall / Trayning (KMT) Regional Transition Group (RTG) was held on 2 September 2010 and since this time, meetings have been held on a monthly basis.

The purpose of the RTG is to implement common service arrangements and to consider the possibility of the amalgamation of the shires.

In order to keep Members abreast of the activities of the KMT RTG it has been recommended that the Minutes of meetings be presented in a more formal manner.

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**COMMENT:**

The minutes of the KMT RTG meeting held on 9 August 2011 are submitted for council information.

One important matter that was raised was the potential over expenditure of the Regional Transition Group. This over expenditure relates to the following:

- Of the \$100,000 grant received for the Regional Business Plan, \$94,080 has been allocated to RJ Back for the preparation of the plan. Expenses for the project officer may be around \$10,000 which would leave an over expenditure of \$4,080.
- Of the \$145,500 grant received for the Asset Management Plan, \$96,000 has been allocated to Cardno BSD for a road condition survey and \$63,528 for RJ Back to complete the report which leaves an over expenditure of \$14,028.
- The RTG is writing to the department to find out if Strategic Community Plan Grant funds can be used for the preparation of the Corporate Business Plan. If not then \$18,648 for the preparation of the plan by RJ Back will need to be paid for by the shires.

There has been \$4,163 interest earned on the grant funds which can be used for the same purposes as the grants. This would leave a shortfall of \$32,593 to be paid for by the shires. The Shire of Mt Marshall share of this would be \$10,864.

The next meeting of the NEWROC Council is scheduled to be held on Tuesday 6 September 2011 hosted by the Shire of Mt Marshall at the Bencubbin Sports Club.

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**10.0 Reports of Officers**

**10.1 Environmental Health Officer / Building Surveyor**

Nil

**10.2 Community and Recreation Development Officer**

**10.2.7 Bencubbin Community Centre**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A4/15  
**AUTHOR:** Rebecca Watson – Community and Recreation  
Development Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 8 August 2011  
**ATTACHMENT NUMBER:** Nil  
**CONSULTATION:** Matthew Gilfellon – Chief Executive Officer  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Funds Are Currently Allocated In 2011-2012 Budget  
to Erect a New Site-Built Community Resource  
Centre Building  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Absolute Majority

**2011/135 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council consider revoking resolution 2008/270.**

**Moved Cr MP Hogan**

**Seconded Cr CJ Kirby**

**Carried 6/0  
Absolute Majority**

**2011/136 COUNCIL RESOLUTION / OFFICER RECOMMENDATION:**

**That resolution 2008/270 be revoked.**

**Moved Cr MP Hogan**

**Seconded Cr RN Breakell**

**Carried 6/0  
Absolute Majority**

**BACKGROUND:**

In 2002 the Better Bencubbin Progress Association appointed JC Crothers of LG Consulting Services to develop a business plan for the establishment of a Rural Transaction Centre in Bencubbin. The total establishment costs of the proposed facility were \$570,600.00. The plan was never implemented but several other options were considered. One of these options included the modification of the Bencubbin Community Hall. They looked at lowering the ceilings and dividing up the main hall

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area to create office spaces for the relevant services. The Progress Association was then looking at accessing the Small Town Economic Development Program to erect a building and outdoor amphitheatre area at the back of the Sandalwood shops. This building was going to house the Bencubbin Telecentre and the amphitheatre to hold community events such as outdoor cinemas.

Nothing has ever eventuated from these plans to improve the facilities of the Bencubbin Telecentre.

In 2007 I met with the Bencubbin Telecentre Committee and was involved in a strategic planning workshop for the Telecentre. It was determined at this meeting that the limited area was still an issue resulting in limited services being provided to the community. The issue has also been raised at community meetings including the plan for the future workshops in 2006.

In late 2006 the Bencubbin Seventh Day Adventist Church wound up and all the contents of the building (Lot 96 Monger Street Bencubbin) were removed. The Shire of Mt Marshall enquired to the State Seventh Day Adventist Group about the future of the building and options for purchasing the building. In 2007 Council purchased the Seventh Day Adventist Church (SDA) at 96 Monger Street Bencubbin for \$41,542.02.

The following motion was made at the November 2008 Council Meeting:

**2008/270 COUNCIL DECISION:**

**That**

- 1. A project plan be developed and funding be sourced to develop the current building at Lot 96 Monger Street, Bencubbin into a Community Centre; and**
- 2. Council commit the provision of funds in the 2009/10 financial year budget to match the funding received; and**
- 3. A scope of works be submitted to Council prior to funding being applied for.**

**Moved Cr LG Cargeeg**

**Seconded Cr MP Hogan**

**Carried 5/2**

In developing a project plan to set the Seventh Day Adventist Church up as a Community Centre, it was determined the amount of funds that would need to be spent on making the old building suitable, were more than was initially expected. The location of the Seventh Day Adventist Church was also not central to other town services.

At the forward capital works community consultation forum in Bencubbin in late 2010, the need for a community building was once again identified. The idea of a new site built community building across the road from the sandalwood Shops in the main street of Bencubbin was developed. As part of the forward capital works plan, the project was identified to be completed in the 2011/2012 financial year which meant project planning needed to commence immediately.

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I worked with both the Bencubbin Community Resource Centre (former Telecentre) and The Gimlet Newspaper to develop basic plans for a facility that would cater for their needs now and into the future. At the 2010/2011 Budget review in February 2011, Council allocated funds for architects to be consigned to develop official drawings and building plans for the building.

Expressions of interest for the construction of the building were called to determine approximately how much the building will cost so that money could be allocated in the 2011/2012 Budget as well as funding applications for the project be submitted.

**COMMENT:**

Council has allocated funds in the 2011/2012 Budget for the Bencubbin Community Centre project. Funding applications for the Regional Collocation Scheme (Department of Regional Development and Lands – Royalties for Regions) and the Community Buildings – Construction and Fit Out (Lotterywest) have been submitted. It is hoped that we will find out the success of the applications by December 2011.

As Council are no longer looking at the development of Lot 96 Monger Street Bencubbin for the Community Building I would like the decision made at the November 2008 meeting to be revoked.

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**10.2.8 Promotion Deal for Bencubbin and Beacon Caravan Parks**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** NEWTravel  
**FILE REFERENCE:** A5/18  
**AUTHOR:** Rebecca Watson – Community and Recreation  
Development Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 9 August 2011  
**ATTACHMENT NUMBER:** Nil  
**CONSULTATION:** Matthew Gilfellon – Chief Executive Officer  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Absolute Majority

**2011/137 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council participate in the NEWTravel promotion for the Kalgoorlie RV Rally (October 2011) that allows travellers that pay and stay for two consecutive nights in a powered or unpowered site to stay the third night in a powered or unpowered site at the Bencubbin or Beacon Caravan Parks for free.**

**Moved Cr DA Miguel**

**Seconded Cr MP Hogan**

**Carried 6/0**

**BACKGROUND:**

Nil

**COMMENT:**

An RV Rally is scheduled to be held in Kalgoorlie from the 10<sup>th</sup> – 14<sup>th</sup> October with approximately 700 vans expected to attend from Western Australia and the Eastern States. Some vans will travel through our area either on their way home from Kalgoorlie after the rally or those from over east may continue on the journey from Kalgoorlie through our area. NEWTravel are preparing promotional bags with information on our area to be handed out to the vans whilst they are in Kalgoorlie.

The Pioneer Pathway Councils (Goomalling, Dowerin, Wyalkatchem, Trayning, Nungarin etc) are joining together to advertise a special at their caravan parks. Stay 2 nights get the 3<sup>rd</sup> free. NEWTravel resolved that they would like to offer the same deal if NEWTravel Councils agreed to participate. It is hoped that the promotion will entice the vans to our area and to get them to stay for three nights.

The voucher would offer those travellers that have stayed two nights in a powered or non-powered site at the Bencubbin or Beacon Caravan Parks to stay a third night free of charge. The cabins **would not** be part of this deal as we are targeting the RV's.



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**10.3 Natural Resource Management Officer**

Nil

**10.4 Senior Finance Officer**

**10.4.11 Abbreviated Statement of Financial Position**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Alisa Della Bosca – Senior Finance Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 3 August 2011  
**ATTACHMENT NUMBER:** 10.4.11a Municipal Bank Statement  
10.4.11b Trust Bank Statement  
10.4.11c Municipal Term Deposit Statement  
10.4.11d Reserve Term Deposit Statements  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Financial Management Regulations 1996 and the Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2011/138 COUNCIL DECISION / OFFICER RECOMMENDATION:**

That the Abbreviated Statement of Financial Position as at 31 July 2011 be accepted.

Moved Cr MP Hogan

Seconded Cr CJ Kirby

Carried 6/0

**BACKGROUND:**

Nil

**COMMENT:**

See over.

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**ABBREVIATED STATEMENT OF FINANCIAL POSITION**  
**AS AT 31 JULY 2011**

	MUNICIPAL (\$)	TRUST (\$)	RESERVE (\$)
Synergy Balance as at 01/07/2011	1,288,859.00	25,724.49	1,179,513.22
Plus Receipts 01/07/2011 to 31/07/2011	138,333.63	18,958.70	-
Plus Adjustment	-	-	-
Plus Outstanding Journals	-	-	-
	1,427,192.63	44,683.19	1,179,513.22
Less Payments 01/07/2011 to 31/07/2011	- 511,976.48	- 17,512.40	-
Less Outstanding Journals	93,563.76	474.45	-
	1,008,779.91	27,645.24	1,179,513.22
This is represented by:			
Cash at Bank	807,942.12	24,814.09	-
Investments	215,244.57	-	1,099,513.22
Housing Bonds Held by Bankwest	-	1,700.00	-
Balance as per Bank Reconciliation	1,023,186.69	26,514.09	1,099,513.22

**RECONCILIATION**  
**AS AT 31 JULY 2011**

Balance as per Bank Statement	807,942.12	24,814.09	-
Balance of Term Deposits	215,244.57	-	1,099,513.22
Balance of Housing Bonds (Bank)	-	1,700.00	-
	1,023,186.69	26,514.09	1,099,513.22
Plus Outstanding Deposits	465.00	1,131.15	80,000.00
	1,023,651.69	27,645.24	1,179,513.22
Less Outstanding Cheques	- 14,871.78	-	-
	1,008,779.91	27,645.24	1,179,513.22

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<b>BALANCE OF RESERVE FUNDS</b>	<b>\$</b>
<b>AS AT 31 JULY 2011</b>	
Plant Replacement	343,154.89
Aged Care Units	54,917.88
Community Housing	31,558.56
Council Staff Housing	117,191.58
Employee Entitlements	97,313.68
Caravan Park Upgrades	20,638.44
Public Amenities and Buildings	260,509.53
Land & Road Development	20,440.19
Television & Radio Broadcasting	25,164.22
Bencubbin Aquatic Centre Development	124,733.17
Community Bus	48,598.91
Refuse Site Development	-
Bencubbin Recreation Complex	22,423.83
Office Equipment	12,868.34
Industrial Shed	-
Country Local Government Fund Reserve	-
	1,179,513.22

**INVESTMENTS**  
**AS AT THE 31 JULY 2011**

<b>FUND</b>	<b>INSTITUTION</b>	<b>TERM</b>	<b>RATE</b>	<b>AMOUNT</b>	<b>EXPIRY</b>	<b>ACCOUNT NO.</b>
Reserve	Bankwest	4 Months 30 Days	5.50%	777,822.73	29/11/2011	028-035695-8
Reserve	Bankwest	1 Month 7 Days	4.77%	192,925.70	8/08/2011	028-036484-4
Reserve	Bankwest	1 Month 12 Days	4.86%	128,764.79	11/08/2011	028-036280-0
Municipal	Bankwest	4 Months	5.01%	215,244.57	19/09/2011	028-037829-9

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**10.4.12 Statement of Financial Activity**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/4
<b>AUTHOR:</b>	Alisa Della Bosca – Senior Finance Officer
<b>DISCLOSURE OF INTEREST:</b>	No interest to disclose
<b>DATE:</b>	12 August 2011
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Matthew Gilfellow – Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Local Government (Financial Management) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2011/139 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Statement of Financial Activity for the period ended 31 July 2011 be endorsed.**

**Moved Cr MP Hogan**

**Seconded Cr RN Breakell**

**Carried 6/0**

**BACKGROUND:**

Council has resolved that material variances greater than ten percent be reported and these have been listed in the notes to the statement.

**COMMENT:**

See over.

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**SHIRE OF MT MARSHALL  
ABBREVIATED STATEMENT OF FINANCIAL ACTIVITY  
for the period 1 July 2011 to 31 July 2011**

<b>OPERATING ACTIVITIES</b>	<b>Note</b>	<b>Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>Variance Greater Than 10% of YTD Budget</b>
<b>Income</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	
General Purpose Funding	3i	2,047,085	266,951	(44,782)	116.78%
Governance	4i	4,900	407	19	95.33%
Law, Order and Public Safety	5i	48,855	7,169	4,644	35.22%
Health		-	-	-	0.00%
Education and Welfare	8i	23,216	1,934	1,500	22.44%
Housing		61,360	5,113	5,674	-10.97%
Community Amenities		74,995	6,246	9,544	-52.80%
Recreation and Culture		19,240	1,600	3,563	-122.69%
Transport	12i	635,586	134,347	1,192	99.11%
Economic Services		74,500	6,207	5,665	8.73%
Other Property and Services	14i	40,600	3,381	1,774	47.53%
		<b>3,030,337</b>	<b>433,355</b>	<b>(11,207)</b>	
<b>Expenditure</b>					
General Purpose Funding	3e	68,139	5,676	7,765	36.80%
Governance		634,341	52,001	33,635	-35.32%
Law, Order and Public Safety		89,011	7,408	5,541	-25.20%
Health	7e	104,198	8,677	10,854	25.09%
Education and Welfare	8e	134,366	11,042	16,320	47.80%
Housing	9e	220,564	18,478	26,459	43.19%
Community Amenities		304,210	25,334	19,183	-24.28%
Recreation and Culture		523,546	43,603	39,989	-8.29%

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Transport		2,882,341	240,185	69,314	-71.14%
Economic Services		227,026	18,905	16,159	-14.53%
Other Property and Services	14e	36,735	3,051	59,303	1843.72%
		<b>5,224,477</b>	<b>434,360</b>	<b>304,522</b>	
Net Operating Profit/(Loss)		<b>(2,194,140)</b>	<b>(1,005)</b>	<b>(315,729)</b>	
<b>ADD NON CASH ITEMS</b>					
Depreciation		2,349,494	195,791	-	
Loss/(Profit) on Sale of Assets		77,013	6,418	-	
		<b>2,426,507</b>	<b>202,209</b>	<b>-</b>	
Net Operating Surplus/(Deficit)		<b>232,367</b>	<b>201,204</b>	<b>(315,729)</b>	
<b>LESS CAPITAL EXPENDITURE</b>					
Land & Buildings		1,060,689	88,391	(11,544)	
Plant & Machinery		543,500	45,292	-	
Furniture, Fittings & Equipment		-	-	-	
Infrastructure - Roads		1,683,638	140,303	35,232	
Infrastructure - Other		370,889	30,907	1,926	
		<b>(3,426,349)</b>	<b>(103,689)</b>	<b>(341,343)</b>	
<b>LESS OTHER NON OPERATING</b>					
Loan Principal Repayments		121,690	10,141	639	
Transfer to Community Group		200,000	16,667	-	
Transfer to Reserves		585,372	48,781	-	
Funding Required		<b>(4,333,411)</b>	<b>(162,611)</b>	<b>(341,982)</b>	
<b>FUNDED FROM</b>					
Transfer from Reserves		279,620	23,302	-	
Capital Contribution		2,250,210	187,518	-	
Proceeds on Sale of Assets		213,500	17,792	-	
Self-Supporting Loan Income		7,861	655	-	
Opening Funds		1,582,220	1,225,614	1,246,698	
Closing Funds		-	1,292,269	904,716	

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**Notes**

3i - This variance is due to the reversal of rates paid into the 2010/11 financial year. There have been no changes to the amount to be received for the year.

4i - This variance is due to the ESL administration fee being received quarterly during the year and other fees being received sporadically during the year.

5i - This variance is due to the FESA ESL fee (total \$29,755) being received as rates are received.

8i - This variance is due to the family support grant not yet being received.

12i - This variance is due to transport grants not yet being received. These grants are received quarterly or on progress of capital works. It is expected that these grants will meet the budgeted amounts.

14i - This variance is due to plant hire and private works income being under what has been budgeted to be received at this time of the year.

As it is unknown how much private works and plant hire will take place during the year it can't be said if this will meet budget expectations.

3e - This variance is due to admin allocations being higher than what had been budgeted at this time of the year. Admin allocations are normally a bit higher at the start of the year.

7e - This variance is due to admin allocations being higher than what had been budgeted at this time of the year. Admin allocations are normally a bit higher at the start of the year.

8e - This variance is due to admin allocations being higher than budgeted at this time of the year. Admin allocations are normally a bit higher at the start of the year.

9e - This variance is due to community housing maintenance currently being over budget. This is a timing issue with property insurance for the paid. It is expected that community housing maintenance will meet the budgeted amounts.

14e - This variance is due to private works currently being over budget. It is expected that this will be offset by private works income.

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**Composition Of Net Current Asset Position**

**Current Assets**

Cash - Unrestricted	915,616
Cash - Restricted	1,179,513
Receivables	81,308
Inventories	47,431

**Less Current Liabilities**

Payables & Provisions	(139,132)
Less: Cash Reserves - Restricted	(1,180,020)
	<b>904,716</b>



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**10.5 Shire Engineer**

Nil

The Presiding Member declared that item 10.6.5 – Tender MM01/12 Replacement Front End Loader would be considered later in the meeting.

**10.7 Chief Executive Officer**

**10.7.26 Roads to Recovery Program**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	Australian Local Government Association
<b>FILE REFERENCE:</b>	W1/30
<b>AUTHOR:</b>	Matthew Gilfellon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	10 August 2011
<b>ATTACHMENT NUMBER:</b>	10.7.26 Correspondence from ALGA
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Roads to Recovery currently provides \$446,491 in road grant funding
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2011/140 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council calls on the Federal Government to continue the Roads to Recovery Program on a permanent basis to assist local government meet its responsibilities of providing access for its communities.**

**Moved Cr CJ Kirby**

**Seconded Cr WJ Beagley**

**Carried 6/0**

**BACKGROUND:**

The Roads to Recovery program commenced in 2000 and is scheduled to end in 2014. Currently the Roads to Recovery program provides \$446,491 in road grant funding for the construction of roads. This amount represents just over 41% of the shires total rate income.

On 28 July 2011 the Australian Local Government Association wrote to councils urging them to pass a motion in support of the Roads to Recovery program and forward the resolution to the Prime Minister, Leader of the Opposition, Minister for Infrastructure and Transport, Opposition spokesperson for Transport and local Federal Member of Parliament. It is hoped that this campaign would help to have the Roads to Recovery program extended past 2014.

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**COMMENT:**

The Roads to Recovery program has been very helpful to the Shire of Mt Marshall. Initial results of the road condition survey undertaken as part of the RTG show that Mt Marshall does have a road funding shortfall. This makes the continuation of the Roads to Recovery program more important as the removal of Roads to Recovery Funding would need to be replaced with ratepayer funds.

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**10.7.27 NEWHealth Administration**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** North Eastern Wheatbelt Health Scheme  
**FILE REFERENCE:** A5/20  
**AUTHOR:** Matthew Gilfellow – Chief Executive Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 10 August 2011  
**ATTACHMENT NUMBER:** 10.7.27 Correspondence from Shire of Koorda  
**CONSULTATION:** NEWROC CEOs  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Role of NEWROC  
**VOTING REQUIREMENT:** Simple Majority

**OFFICER RECOMMENDATION:**

For Council consideration.

**2011/141 COUNCIL DECISION:**

**That the employment of the Environmental Health Officer / Building Surveyor remain with NEWHealth.**

**Moved Cr MP Hogan**

**Seconded Cr DA Miguel**

**Carried 6/0**

**BACKGROUND:**

NEWHealth is a group of councils who work together to employ an Environmental Health Officer/Building Surveyor. The Group is comprised of Wyalkatchem, Koorda, Trayning, Mukinbudin and Mt Marshall. At the most recent meeting of NEWHealth, a discussion took place in regards to NEWHealth moving under the NEWROC banner. A letter has been sent to all NEWHealth member shires to seek their opinion on the topic.

So far the shires of Wyalkatchem, Trayning and Mukinbudin have voted for the change. The Shire of Koorda has voted against the change.

**COMMENT:**

There are both positives and negatives to the EHO/BS being employed by NEWHealth or NEWROC.

NEWHealth has been successfully employing the EHO/BS for some time and the current arrangements allow some flexibility in its administration. The downside is that by having an additional group there are additional meetings to attend. Currently one meeting is held per year for NEWHealth.

By transferring the responsibility to NEWROC the number of meetings will be reduced as any issues arising will be dealt with at NEWROC meetings. There will also be more

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meetings each year so councillors may be better informed of what the EHO/BS is doing. The downside is that some administration flexibility may be lost.

Additionally, although the transfer of the EHO/BS to NEWROC would normally result in a change to the shire administering the scheme, it is expected that current administration arrangements would remain the same.

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**10.8 Finance Administration / Rates Officer**

**10.8.11 Accounts Paid**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Nancy Collins – Finance Administration Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 9 August 2011  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Financial Management Regulations and the Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2011/142 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Accounts Listed**

<b>Municipal Fund</b>	<b>\$ 437275.67</b>
<b>Trust Fund</b>	<b>\$ 18365.90</b>

**Be endorsed.**

**Moved Cr MP Hogan**

**Seconded Cr WJ Beagley**

**Carried 6/0**

**BACKGROUND:**

Following is a List of Accounts submitted to Council on Wednesday 17 August 2011 for the Municipal Fund and Trust Fund.

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**1. Municipal Fund**

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT5106	07/07/2011	D & GJ PEASE	REPLACE FAULTY POWER SUPPLY IN GWN DECODER	490.60
EFT5107	07/07/2011	COVS	RING SPANNER	97.19
EFT5108	07/07/2011	BENCUBBIN C.R.C.	REIMBURSE ELECTRICITY FOR GYM	225.00
EFT5109	07/07/2011	AVON WASTE	RUBBISH COLLECTION - JUNE 2011	3889.44
EFT5110	07/07/2011	BENCUBBIN NEWS & POST	STATIONERY - JUNE 2011	121.00
EFT5111	07/07/2011	BENCUBBIN BULK HAULIERS	HIRE OF ROADTRAIN, HIRE OF SIDE TIPPER	23643.13
EFT5112	07/07/2011	STAR TRACK EXPRESS	FREIGHT	53.62
EFT5113	07/07/2011	D I TOMAS CONTRACTING	LAY CONCRETE VERANDAH AT BENCUBBIN COMPLEX	15185.50
EFT5114	07/07/2011	PAUL SACHSE	LEASE BENCUBBIN REFUSE SITE 1.7.11 - 30.6.12	2939.75
EFT5115	07/07/2011	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT (NEW)	273.32
EFT5116	07/07/2011	FAULKNER BROTHER HOLDINGS	LEASE BEACON REFUSE SITE 1.8.10 - 31.7.11	2200.00
EFT5117	07/07/2011	NEAT N' TRIM UNIFORMS PTY LTD	CARDIGAN - L CLARK	69.00
EFT5118	07/07/2011	BENCUBBIN TRUCK N AUTO'S	OIL FILTERS, HOSE CLAMPS	46.50
EFT5119	07/07/2011	PERFECT COMPUTER SOLUTIONS PTY LTD	INSTALL SYNERGY PATCHES FOR PAYROLL	77.50
EFT5120	07/07/2011	BENDIGA	DOZER WORK - INDUSTRIAL BLOCKS	4972.05
EFT5121	07/07/2011	IT VISION	RENEW SYNERGY SOFT & UNIVERSE ANNUAL LICENCE TO 30.6.2012	18909.00
EFT5122	07/07/2011	CITY OF LIGHTS	HOSTING SHIRE OF MT MARSHALL WEBSITE 1.7 - 31.12.2011	231.00
EFT5123	07/07/2011	LANDGATE	RURAL UV INTERIM - SHARED	123.00
EFT5124	07/07/2011	BENCUBBIN AG SUPPLIES	STORMWATER PIPE AND FITTINGS	1735.15
EFT5125	07/07/2011	ADVANCED AUTOLOGIC PTY LTD	GREASE	167.00
EFT5126	07/07/2011	GERALDTON FUEL	BULK DIESEL FOR BENCUBBIN DEPOT	15190.35
EFT5127	07/07/2011	JONATHAN TRANTER	TELEPHONE ALLOWANCE FOR QUARTER ENDED 30.6.11	250.00
EFT5128	07/07/2011	DEPARTMENT OF REGIONAL DEVELOPMENT & LANDS	LEASE ON FUEL DEPOT 1.7 - 31.12.11	275.00
EFT5129	07/07/2011	BENCUBBIN SUPERMARKET	PPMVS - B JINMAN, J GOBBART, M ROWLING, C BIRRELL	517.22

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EFT5130	12/07/2011	COVS	HOSE CLAMPS, VARIOUS SIZES	99.61
EFT5131	12/07/2011	BENCUBBIN C.R.C.	HIRE OF ACTIVITIES ROOM - NEWROC MEETING	25.00
EFT5132	12/07/2011	BOC GASES	CYLINDER RENTAL - JUNE 2011	56.26
EFT5133	12/07/2011	MUKA TYRE MART	REMOVE/ FIT TRUCK TYRES	215.00
EFT5134	12/07/2011	NINGHAN SPRAYING SERVICE	LIQUID NAILS, ARALDITE, RETIC FITTINGS	679.54
EFT5135	12/07/2011	JASON SIGNMAKERS	ROAD SIGNS, VARIOUS	5223.90
EFT5136	12/07/2011	BENCUBBIN NEWS & POST	POSTAGE 1.7 - 8.7.11	51.79
EFT5137	12/07/2011	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	RENEW LICENCE TO BROADCAST TV	76.00
EFT5138	12/07/2011	WA TREASURY CORPORATION	LOAN NO. 119 FIXED COMPONENT - LOAN TO BENNYMART - REPAID IN LEASE PAYM	979.96
EFT5139	12/07/2011	CORPORATE EXPRESS AUSTRALIA LTD	STATIONERY	71.97
EFT5140	12/07/2011	RELIANCE PETROLEUM	FUEL CARD PURCHASES - JULY 2011	4256.34
EFT5141	12/07/2011	ALL-WAYS FOODS	CLEANING PRODUCTS ETC	643.06
EFT5142	12/07/2011	BENCUBBIN SMASH REPAIRS	SUPPLY AND FIT WINDSCREEN TO COLORADO	330.00
EFT5143	12/07/2011	LANDGATE	TITLE SEARCHES	57.00
EFT5144	12/07/2011	MERREDIN GLAZING SERVICE	WINDOWS AND DOORS - BENCUBBIN COMPLEX EXTENSIONS	34518.00
EFT5145	12/07/2011	BENCUBBIN AG SUPPLIES	2TB DESKTOP DRIVE	158.40
EFT5146	12/07/2011	DESIGN SYNERGY	PROGRESS PAYMENT 1 - DRAWINGS FOR RESOURCE CENTRE	2337.50
EFT5147	12/07/2011	GERMFREE	WIPES	108.90
EFT5149	26/07/2011	BENCUBBIN AIRCONDITIONING SERVICE	COMP ADAPT TUBE	72.77
EFT5150	26/07/2011	SHERIDAN'S	ENGRAVE BADGE - CR JOHN BEAGLEY	57.66
EFT5151	26/07/2011	KTY ELECTRICAL SERVICES	UPGRADE MAIN SWITCHBOARD, GPO FITTED - BEACON CARAVAN PARK	1613.34
EFT5152	26/07/2011	BENCUBBIN NEWS & POST	EXPRESS POST ENVELOPES - BANKWEST	122.50
EFT5153	26/07/2011	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	PURCHASE ORDER BOOKS	275.00
EFT5154	26/07/2011	BEACON PROGRESS ASSOCIATION INC.	HIRE OF CWA HOUSE - COUNCIL ELECTION	27.50
EFT5155	26/07/2011	SOUTH WEST FIRE	SUPPLY STAINLESS STEEL FITTING	107.80
EFT5156	26/07/2011	CORPORATE EXPRESS AUSTRALIA LTD	STATIONERY ITEMS	46.72

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EFT5157	26/07/2011	ICS CARPENTRY	CHECK ROOF FOR LEAKS, REPAIR WINDOW - UNIT 2 APU	173.58
EFT5158	26/07/2011	STAR TRACK EXPRESS	FREIGHT	25.64
EFT5159	26/07/2011	JASTA ENTERPRISES PTY LTD	GRAVEL FROM PIT OFF ANDREWS TANK RD	4329.60
EFT5160	26/07/2011	BENCUBBIN SMASH REPAIRS	REIMBURSEMENT FOR REPAIRS TO TELSTRA PIT MONGER ST	348.20
EFT5161	26/07/2011	BENCUBBIN TRUCK N AUTO'S	PPMV - S MARKHAM	100.00
EFT5162	26/07/2011	LEWIS MOTORS	DASH MAT - CAPTIVA	69.00
EFT5163	26/07/2011	CITY OF LIGHTS	CONVERSION OF SHIRE WEBSITE - DEPOSIT	825.00
EFT5164	26/07/2011	DANIEL & CLAIRE HEGARTY	GRAVEL FROM PIT ON MATTHEWS ROAD	514.80
EFT5165	26/07/2011	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ASSOCIATION MEMBERSHIP SUBSCRIPTION 2011/2012	16016.00
EFT5166	26/07/2011	ROAD SIGNS AUSTRALIA	YELLOW 3.4M SIGN POSTS	2199.12
EFT5167	26/07/2011	CLARK RUBBER MIDLAND	CHECKER PLATE ROLL RUBBER	219.80
EFT5168	26/07/2011	BOMAS GRAPHICS	ADVERT - TOURING AUSTRALIA	350.00
EFT5169	26/07/2011	5RIVERS PLUMBING AND GAS	REPAIR LEAKING PIPE TO WATER COOLER, CONNECT OLD COOLER (LEAKING)	228.58
EFT5170	26/07/2011	CARDNO (WA) PTY LTD	ROMAN DATA CAPTURE KOORDA, TRAYNING & MT MARSHALL	22000.00
EFT5171	26/07/2011	T-QUIP	SPRING EXTENSION, V-BELT	158.30
EFT5172	26/07/2011	JENNI BUNCE	BEACON CONTRACT CLEANING 23.6 - 6.7.11	2205.00
EFT5173	26/07/2011	BENCUBBIN SUPERMARKET	AEROGARD ODOURLESS	101.04
EFT5174	27/07/2011	MUNICIPAL LIABILITY SCHEME	WORKERS COMPENSATION	43450.52
EFT5175	27/07/2011	LGIS INSURANCE BROKING	MOTOR VEHICLE INSURANCE	56353.09
EFT5176	29/07/2011	CJD EQUIPMENT PTY LTD	MIRRORS, LAMPS, REFLECTORS ETC	2238.92
EFT5177	29/07/2011	COURIER AUSTRALIA	FREIGHT	26.02
EFT5178	29/07/2011	KTY ELECTRICAL SERVICES	REPLACE FAULTY RCD - 87 DUNNE ST	567.05
EFT5179	29/07/2011	MUNICIPAL LIABILITY SCHEME	PUBLIC LIABILITY INSURANCE	15887.30
EFT5180	29/07/2011	LGIS INSURANCE BROKING	BUSHFIRES INSURANCE	1112.03
EFT5181	29/07/2011	CORPORATE EXPRESS AUSTRALIA LTD	LOGITECH WIRELESS MOUSE	85.00
EFT5182	29/07/2011	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	413.52
EFT5183	29/07/2011	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	39.40
EFT5184	29/07/2011	LGRCEU	PAYROLL DEDUCTIONS	34.80
EFT5185	29/07/2011	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	10296.50



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EFT5186	29/07/2011	ICS CARPENTRY	PAINT INTERIOR - U2/97 MONGER ST	6336.00
EFT5187	29/07/2011	STAR TRACK EXPRESS	FREIGHT	121.85
EFT5188	29/07/2011	BENCUBBIN COMMUNITY RESOURCE CENTRE	ADOBE PHOTOSHOP	125.00
EFT5189	29/07/2011	LGIS PROPERTY	PROPERTY, ELECTRONIC EQUIPMENT, MACHINERY BREAKDOWN, MULTI RISK INSURANCE	44056.89
EFT5190	29/07/2011	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	ENGINE AND FUEL FILTERS, SEALS	279.29
EFT5191	29/07/2011	BENCUBBIN TRUCK N AUTO'S	SUPPLY AND FIT SECONDHAND TYRES	54.00
EFT5192	29/07/2011	THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	538.81
EFT5193	29/07/2011	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	GUIDE TO LOCAL GOVERNMENT ACT SUBSCRIPTION 2011/2012	539.00
EFT5194	29/07/2011	BENCUBBIN AG SUPPLIES	STORMWATER PIPE, FITTINGS, VARIOUS HARDWARE ITEMS	596.82
18409	01/07/2011	SHIRE OF MT MARSHALL	REGISTRATION MM 58	6002.00
18410	07/07/2011	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS - OUTSIDE STAFF	48.00
18411	07/07/2011	WHEATBELT AGCARE COMMUNITY SUPPORT SERVICES INC	CONTRIBUTION TO RURAL FAMILY COUNSELLING SERVICE 2011/12	990.00
18412	12/07/2011	WATER CORPORATION	ANNUAL SERVICE CHARGE 2011/2012	8984.95
18413	12/07/2011	SYNERGY	STREETLIGHTS 25.5 - 24.6.11	1027.90
18414	14/07/2011	SHIRE OF MT MARSHALL	CASH PAYMENTS 13.07.2011	2440.00
18415	26/07/2011	TELSTRA	TELEPHONE - JULY 2011	1878.23
18416	26/07/2011	SYNERGY	ELECTRICITY 9.5 - 30.6.11	338.50
18417	26/07/2011	BENCUBBIN SPORTS CLUB INC.	CARLTON DRY	96.00
18418	26/07/2011	M HOGAN	GRAVEL AND SAND TAKEN FROM FARM	5121.60
18419	28/07/2011	SHIRE OF MT MARSHALL	PAY27.07.2011	2545.00
18420	29/07/2011	SYNERGY	ELECTRICITY 2.4 - 1.6.11 (REBILLED)	112.55
18421	29/07/2011	RN & JB WHYTE	HIRE OF BULLDOZER TO PUSH GRAVEL	8390.00
18422	29/07/2011	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	275.60
18423	29/07/2011	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	268.66
18424	29/07/2011	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	280.72
18425	29/07/2011	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	268.65
DD6431.1	21/07/2011	AUSTRALIAN TAXATION OFFICE	JUNE BAS	21299.00
				437275.67

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**2. Trust**

<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT5105	01/07/2011	DEPARTMENT OF PLANNING & INFRASTRUCTURE	RECOUP JUNE LICENSING	18365.90
				18365.90

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **17 August 2011**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

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Matthew Gilfellon  
Chief Executive Officer

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<b>10.9 Executive Administrator</b>
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<b>10.9.4 Shire of Mt Marshall Freedom of Information Statement</b>
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<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A2/14
<b>AUTHOR:</b>	Lauren Grylls – Executive Administrator
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	10 August 2011
<b>ATTACHMENT NUMBER:</b>	10.9.4a Freedom of Information Statement Contained in Annual Report 10.9.4b Current Shire of Mt Marshall Information Statement 10.9.4c Proposed Shire of Mt Marshall Information Statement
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Freedom of Information Act 1992 s94 – 97 Local Government Act 1995 s5.94 – 5.97
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

<b>2011/143 COUNCIL DECISION / OFFICER RECOMMENDATION:</b>
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<b>That the attached Shire of Mt Marshall Information Statement be received.</b>
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<b>Moved Cr DA Miguel</b>
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<b>Seconded Cr RN Breakell</b>
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<b>Carried 6/0</b>
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**BACKGROUND:**

Under the Freedom of Information Act 1992 the Shire of Mt Marshall is required to cause an up to date information statement to be published at intervals of no more than 12 months.

The statement must contain certain information including, amongst other things:

- a) The structure and functions of the agency;
- b) A description of the ways in which the functions of the agency affect members of the public;
- c) A description of the arrangements enabling the public to participate in the formulation of Shire policies;
- d) The types of documents held by the agency;
- e) A description of the ways in which members of the public can access documents / information; and
- f) A description of the procedures for amending personal information.

The Shire is required to submit a statistical return annually, reporting any access applications and allowing the Office of the Information Commissioner to be apprised of

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where the Shire stands in relation to its obligations under sections 94 through to 97 of the Freedom of Information Act 1992.

Certain information contained in the attached information statement will become out of date later in the year. The statement quotes Council's Vision and Mission statements as per Council's Planning Scheme though the Vision statement is to be amended in Council's new Planning Scheme. The Planning Scheme is currently being reviewed by the Planning Commission. In addition, as the biennial Council elections take place in October of this year, information relating to members of Council and committees may well change also.

**COMMENT:**

A brief statement is published annually forming part of the Shire's Annual Report (attachment 10.9.4a). The statement provided in the Annual Report refers to the Shire's full Freedom of Information Statement being available for viewing in the local public libraries or upon request.

As far as I can gather, the Shire's full Freedom of Information Statement (attachment 10.9.4b) has not been updated for quite some time. A revised statement is attached (10.9.4c) for Council information.

I suggest that the Freedom of Information Statement be reviewed annually in November or December allowing ample time for updates to the statement following elections, and to comply with the Freedom of Information Act.

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**2011/144 COUNCIL DECISION:**

That the meeting adjourn for a short break at 4:33pm.

Moved Cr MP Hogan

Seconded Cr RN Breakell

Carried 6/0

**2011/145 COUNCIL DECISION:**

That the meeting resume at 4:43pm.

Moved Cr WJ Beagley

Seconded Cr RN Breakell

Carried 6/0

Note: All those present when the meeting adjourned were present when the meeting resumed with the inclusion of Mr Jack Walker.

The Presiding Member declared that item 10.6.5 deferred earlier in the meeting would now be considered.

**10.6 Engineering Administration Officer**

**10.6.5 Tender MM01/12 – Replacement Front End Loader**

<b>LOCATION/ADDRESS:</b>	Shire of Mt Marshall
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/28
<b>AUTHOR:</b>	Jack Walker – Engineering Administration Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	11 August 2011
<b>ATTACHMENT NUMBER:</b>	10.6.5 Tender MM01/12 Specifications and Comparison Report
<b>CONSULTATION:</b>	Matthew Gilfellow – Chief Executive Officer Jon Tranter – Works Supervisor Bill Gracie – Plant Maintenance Officer Shire of Dundas Shire of Denmark Shire of York
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 (as amended), Local Government (Financial Management Regulations 1996 (as amended) Tender Regulations
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Within budget – saving of \$16,700.00
<b>STRATEGIC IMPLICATIONS:</b>	Maintaining a modern plant & machinery fleet enabling efficient and effective operations
<b>VOTING REQUIREMENT:</b>	Absolute Majority

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**2011/146 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council accepts the tender from CJD Equipment for the supply and delivery of one (1) only Volvo L90F Front End Loader (including weight loading system) for a changeover price of \$183,300.00 plus GST with the current Volvo L90E (MM830) being offered as the trade-in.**

**Moved Cr RN Breakell**

**Seconded Cr DA Miguel**

**Carried 6/0  
Absolute Majority**

**BACKGROUND:**

Council has received ten (10) tenders from seven (7) Companies for the supply and delivery of one (1) only 110 – 145kW Front End Loader with the Volvo L90E being offered for trade.

Council allowed a changeover figure of \$200,000.00 (GST ex) this financial year to replace the 2004 Volvo L90E that has done 8,400 hours.

Besides the normal extras fitted to the machine by the Company the tender included the non – genuine option of a weight monitoring system.

**COMMENT:**

Although several other machines were worth consideration and comments were very favourable from other Councils, CJD Equipment has provided very good service backup for previous machines in the past, changing suppliers is an unknown factor.

In the event that Council did decide to purchase a cheaper machine the trade-in value of the machine could be significantly less as the Volvo appears to attract a very good price on trade-in (\$80,000 to \$100,000).

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The Presiding Member declared a change in the order of business to address the late item as follows:

<b>13.0</b>	<b>New Business of an Urgent Nature Introduced by Decision of the Meeting</b>
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<b>2011/147 COUNCIL DECISION:</b>
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That the late item 13.5 be considered as presented.

Moved Cr MP Hogan

Seconded Cr CJ Kirby

Carried 6/0

<b>13.5</b>	<b>Tender MM02/12 – Bituminous Surfacing Tender</b>
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<b>LOCATION/ADDRESS:</b>	Shire of Mt Marshall
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	W1/16
<b>AUTHOR:</b>	Jack Walker – Engineering Administration Officer
<b>DISCLOSURE OF INTEREST:</b>	No interest to disclose
<b>DATE:</b>	15 August 2011
<b>ATTACHMENT NUMBER:</b>	13.5a Bitumen Tender Comparisons 13.5b Pricing Comparisons 13.5c Schedule of Works 2011/12
<b>CONSULTATION:</b>	Matthew Gilfellon – Chief Executive Officer Jon Tranter – Works Supervisor Rod Munns – Shire Engineer
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 (as amended), Local Government (Financial Management Regulations 1996 (as amended) and Tender Regulations
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Over Budget
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

<b>2011/148 COUNCIL DECISION / OFFICER RECOMMENDATION:</b>
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That the tender from RNR Contracting Pty Ltd for the bitumen surfacing of various sections of Council roads for the 2011/2012 financial year be accepted.

Moved Cr PA Gillett

Seconded Cr RN Breakell

Carried 6/0  
Absolute Majority

**BACKGROUND:**

A Request for Tender for a contractor to provide all materials, plant, labour, equipment and traffic management to apply bituminous surfacing for this year's road works program was advertised in the West Australian newspaper on Saturday 23 July 2011.

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**COMMENT:**

Tenders were received from the following contractors:

RNR Contracting Pty Ltd

Boral Resources (WA) Pty Ltd

Bitumen Surfacing

Fulton Hogan

For a number of years Boral has been carrying out Councils road works program, but as you can see from the attached comparison sheet their 2 coat emulsion primerseal is lower than RNR (\$5.43) compared to (\$5.69) but their 14mm cutback seal and reseal is far higher (\$5.92) to (\$4.73).

I have discussed this with the Shire Engineer and he has no objections to the tender being awarded to RNR Contracting Pty Ltd.

In regard to the tender prices being over budget the Shire Engineer has indicated that an increase in productivity by the Construction crew may be able to offset the discrepancy.



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Mr Jack Walker left the meeting at 4:55pm.

<b>11.0 Reports of Elected Members</b>
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**Cr RN Breakell attended the following meetings / functions:**

3-6 August 2011	Local Government Convention	Perth
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**Cr MP Hogan attended the following meetings / functions:**

3-6 August 2011	Local Government Convention	Perth
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**Cr DA Miguel attended the following meetings / functions:**

Nil

**Cr CJ Kirby attended the following meetings / functions:**

9 July 2011	Elected Member Training	Perth
	Financial Reports & Budgets	
3-6 August 2011	Local Government Convention	Perth
9 August 2011	Beacon Silver Chain Meeting	Beacon

**Cr WJ Beagley attended the following meetings / functions:**

3-6 August 2011	Local Government Convention	Perth
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**Cr IN Miguel attended the following meetings / functions:**

Nil

**Cr PA Gillett attended the following meetings / functions:**

3 August 2011	Ministerial Dialogue	Perth
3-6 August 2011	Local Government Convention	Perth
8 August 2011	Tender MM01/12 Evaluation	Bencubbin
	Tender MM02/12 Evaluation	
9 August 2011	KMT RTG Meeting	Trayning
9 August 2011	Silver Chain Committee Meeting	Bencubbin
9 August 2011	Local Emergency Management Committee Meeting	Bencubbin
17 August 2011	Meeting with Len Cargeeg Re: Memorials to the Fallen	Bencubbin

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**12.0 Elected Members Motions of Which Previous Notice Has Been Given**

Nil

**13.0 New Business of an Urgent Nature Introduced by Decision of the Meeting**

New business of an urgent nature was dealt with earlier in the meeting.

**14.0 Next Meeting – Friday 23 September 2011 commencing at 3:00pm in Council Chambers, 80 Monger St, Bencubbin**

**15.0 Closure of Meeting**

The Presiding Member declared the meeting closed at 5:03pm.

These Minutes were confirmed by the Council at the Ordinary Meeting of Council held on 21 September 2011.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cr PA Gillett

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President