



SHIRE OF MT MARSHALL

**These Minutes were confirmed by
Council at the Ordinary Meeting
of Council held on
17 August 2011**



SHIRE OF MT MARSHALL

**Minutes of Meeting held on
Wednesday 20 July 2011, in
Council Chambers, Bencubbin
commencing at 2:06pm.**

DISCLAIMER

MEMBERS OF THE PUBLIC ARE REQUESTED TO READ THROUGH AND FAMILIARISE THEMSELVES WITH THE DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Mt Marshall for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Mt Marshall disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by a member or officer of the Shire of Mt Marshall during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Mt Marshall. The Shire of Mt Marshall warns that anyone who has an application lodged with the Shire of Mt Marshall must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Mt Marshall in respect of the application.

Minutes of the Ordinary Meeting of Council
held on Wednesday 20 July 2011

1. Declaration of Opening / Announcement of Visitors
2. Record of Attendance / Apologies / Approved Leave of Absence
3. Standing Orders
4. Public Questions
 - 4.1 Response to Previous Public Questions Taken On Notice
 - 4.2 Public Question Time
5. Applications for Leave of Absence
6. Confirmation of Minutes of Previous Meetings
 - 6.1 Minutes of the Ordinary Meeting held on Wednesday 22 June 2011
7. Announcements by Presiding Person Without Discussion
8. Petitions / Deputations / Presentations / Submissions
9. Reports of Committees
 - 9.1 Natural Resource Management Committee
 - 9.2 Junior Council
 - 9.2.1 Minutes of Junior Council Meeting Held 17 June 2011
 - 9.2.2 Beacon to Bencubbin Bike Race
 - 9.2.3 Caution Signs at the Beacon Recreation Complex
 - 9.2.4 Community Garden
 - 9.2.5 Playground Equipment
 - 9.2.6 Footpath on Murray Street
10. Reports of Officers
 - 10.1 Environmental Health Officer/Building Surveyor
 - 10.1.2 Prohibition Notice to be served on the Bencubbin Hotel Kitchen
 - 10.2 Community & Recreation Development Officer
Nil
 - 10.3 Natural Resource Management Officer
Nil
 - 10.4 Senior Finance Officer
 - 10.4.9 Abbreviated Statement of Financial Position
 - 10.4.10 Statement of Financial Activity
 - 10.5 Shire Engineer
Nil
 - 10.6 Engineering Administration Officer
 - 10.6.3 'Water' Reserve 16805
 - 10.6.4 'Water' Reserve 28486
 - 10.7 Chief Executive Officer
 - 10.7.23 Reserve Accounts
 - 10.7.24 (deferred)
 - 10.7.25 Request for Funding – Bencubbin Reunion
 - 10.8 Finance Administration / Rates Officer
 - 10.8.10 Accounts Paid
 - 10.9 Executive Administrator
Nil

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Deferred Item

10.7.24 Annual Budget 2011/2012 Financial Year

- 11. Reports of Elected Members**
- 12. Elected Members' Motions of Which Previous Notice Has Been Given**
- 13. New Business of an Urgent Nature Introduced by Decision of the Meeting**
- 14. Next Meeting – Wednesday 17 August 2011 commencing at 2:00pm in Council Chambers, 80 Monger Street, Bencubbin**
- 15. Closure of Meeting**

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 2:06pm welcoming all those present.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr PA Gillett	President / Presiding Member	
Cr MP Hogan	Councillor	
Cr RN Breakell	Councillor	2:52pm – 4:55pm
Cr CJ Kirby	Councillor	
Cr WJ Beagley	Councillor	
Mr Matthew Gilfellon	Chief Executive Officer	
Mr Rod Munns	Shire Engineer	
Mrs Lauren Grylls	Executive Administrator	

Approved Leave of Absence

Cr IN Miguel	Deputy President
Cr DA Miguel	Councillor

Apologies

Nil

3.0 Standing Orders

2011/110 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr MP Hogan Seconded Cr WJ Beagley Carried 4/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

No public present.

5.0 Applications for Leave Of Absence

Nil

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9.0 Reports of Committees

9.2 Junior Council

9.2.1 Minutes of Junior Council Meeting Held 17 June 2011

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	CJ/1
AUTHOR:	Lauren Grylls – Executive Administrator
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	10 February 2011
ATTACHMENT NUMBER:	9.3.2 Minutes of Junior Council Meeting
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995 s5.22(2)
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2011/112 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the minutes of the Junior Council meeting held on 17 June 2011 be received.

Moved Cr CJ Kirby

Seconded Cr MP Hogan

Carried 4/0

BACKGROUND:

Nil

COMMENT:

The minutes of the Junior Council meeting held on 17 June 2011 are submitted for council information.

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9.2.2 Beacon to Bencubbin Bike Race

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: Junior Councillor Ben Dunne
FILE REFERENCE: C/J1
AUTHOR: Rebecca Watson – Community and Recreation
Development Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 10 June 2011
ATTACHMENT NUMBER: 9.2.1 Minutes of Junior Council Meeting –
Refer to letter from Jr Councillor Ben Dunne
(6.1.2)
CONSULTATION: Matthew Gilfellon – Chief Executive Officer
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/113 COUNCIL DECISION / COMMITTEE / OFFICER RECOMMENDATION:

That the Shire works with Bencubbin and Beacon communities to organise the Beacon to Bencubbin Bike Race as a biennial event, with the next event to be held in 2012.

Moved Cr MP Hogan

Seconded Cr CJ Kirby

Carried 4/0

BACKGROUND:

The bike race originates back in the 1930's when it was run by the Mt Marshall Cycle Club as an annual event. The Mt Marshall Centenary Committee agreed that holding a Beacon to Bencubbin race in 2010 would be a meaningful event to celebrate the centenary of European settlement. The event was a 43 kilometre race that was cycled in teams of four. In total there were 13 teams; a total of 52 riders on the day.

COMMENT:

The bike race was a fantastic event enjoyed by everyone who participated. I think that holding this event again is a great idea and am confident that the community will get involved and help out. I recommend that we look at holding the event every second year instead of every year as we don't want the organisers and participants to get tired of the event. As the last event was in March 2010, this would mean that the next event will be held in March 2012.

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9.2.3 Caution Signs at the Beacon Recreation Complex

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: Junior Councillor Ben Dunne
FILE REFERENCE: C/J1
AUTHOR: Rebecca Watson – Community and Recreation
Development Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 10 June 2011
ATTACHMENT NUMBER: 9.2.1 Minutes of Junior Council Meeting –
Refer to letter from Jr Councillor Ben Dunne
(6.1.3)
CONSULTATION: Matthew Gilfellon – Chief Executive Officer
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Funds from account 1221091 in the 2011/2012
budget be used to purchase and erect the sign
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/114 COUNCIL DECISION / COMMITTEE / OFFICER RECOMMENDATION:

That a ‘Caution Children Ahead’ sign be purchased and erected at the entrance to the Beacon Recreation Grounds with funds from account 1221091 (Traffic Signs and Control Equipment) in the 2011/2012 budget.

Moved Cr WJ Beagley

Seconded Cr CJ Kirby

Carried 4/0

BACKGROUND:

In June 2011, correspondence was received from Junior Councillor Ben Dunne asking Council to consider erecting a sign to slow traffic down at the entrance to the Beacon Recreation Complex. There are lots of children walking around on winter sports days and Ben feels that a sign would be a good reminder for cars to slow down and be alert.

COMMENT:

The signs are a great idea for ensuring the safety of pedestrians walking between the netball, hockey and football grounds during the winter sports season. Each year Council allocate money to be able to replace old signs and to erect new signs throughout the Shire. I recommend that some of the funds allocated in the 2011/2012 financial year budget be used to purchase a ‘Caution Children Ahead’ sign to be erected at the entrance to the Beacon Recreation Grounds.

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9.2.4 Community Garden

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: Junior Councillor Sharni Breakell
FILE REFERENCE: C/J1
AUTHOR: Rebecca Watson – Community and Recreation
Development Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 9 June 2011
ATTACHMENT NUMBER: 9.2.1 Minutes of Junior Council Meeting –
Refer to letter from Jr Councillor Sharni
Breakell (6.1.4)
CONSULTATION: Matthew Gilfellon – Chief Executive Officer
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/115 COUNCIL DECISION / COMMITTEE / OFFICER RECOMMENDATION:

That the Community Development Officer works with the Bencubbin Junior Councillors to develop a project plan for a community garden to be established using the existing Community Nursery (greenhouse) facility.

Moved Cr MP Hogan

Seconded Cr PA Gillett

Carried 4/0

BACKGROUND:

In June 2011, correspondence was received from Junior Councillor Sharni Breakell enquiring if there is any funding available to establish a community vegetable garden inside the Shire Nursery (greenhouse). She feels that having the vegetable garden will bring the community together as gardening days with the seniors and young people to plant the vegetable seeds could be organised.

COMMENT:

The idea of using the Shire Nursery to be set up as a community garden is a fantastic idea for a community project. Normally with projects like this I put together a project plan that outlines how the project will be established and once established, how it will run. A project plan needs to be developed for the community garden project.

I would like to work with the Junior Councillors to get ideas on how they think the community garden should work. Once the project plan has been developed, we can source funding for the project.

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9.2.5 Playground Equipment

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	Junior Councillor Zoe Hogan
FILE REFERENCE:	C/J1
AUTHOR:	Rebecca Watson – Community and Recreation Development Officer
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	9 June 2011
ATTACHMENT NUMBER:	9.2.1 Minutes of Junior Council Meeting – Refer to letter from Jr Councillor Zoe Hogan (6.1.6)
CONSULTATION:	Matthew Gilfellon – Chief Executive Officer
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2011/116 COUNCIL DECISION / COMMITTEE / OFFICER RECOMMENDATION:

That:

- 1. Junior Councillor select and prioritise the items of equipment they would like to add to the town playground in Monger Street, Bencubbin, and**
- 2. Funding opportunities be explored to purchase the selected items of equipment.**

Moved Cr MP Hogan

Seconded Cr CJ Kirby

Carried 4/0

BACKGROUND:

In June 2011, correspondence was received from Junior Councillor Zoe Hogan asking if some play equipment for the older children could be added to either the playground in the main street of Bencubbin or at the playground at the Recreation Centre.

In 2010, Junior Councillor Sam Walker requested that swings be put at the playground located at the Recreation Centre. As there has been a new fence erected around this playground, it makes it very hard to add equipment to the area. According to a playground safety requirement, equipment has to be located a certain distance from any fences or other obstacles.

COMMENT:

As there are no fences at the Playground located in the main street of Bencubbin next to the Sandalwood Shops, there is room for some smaller pieces of equipment to be added here. There is no money allocated in the 2011/2012 budget, however funding opportunities can be explored to see if the equipment can be purchased.

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The Junior Councillors need to work out what equipment they would like in the playground. They need to take into consideration the area available and the cost of the pieces of equipment.

Attached are brochures from two different companies (Playspace and Forpark) that supply playground equipment. Junior Councillors need to decide which company they would like to use and what equipment they would like to get quotes for.

Once the equipment has been chosen, I will explore funding opportunities to establish if money can be sourced to purchase the equipment.

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9.2.6 Footpath on Murray Street

LOCATION/ADDRESS: Mt Marshall District
NAME OF APPLICANT: Junior Councillor Salome Adams
FILE REFERENCE: C/J1
AUTHOR: Rebecca Watson – Community and Recreation
Development Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 9 June 2011
ATTACHMENT NUMBER: 9.2.1 Minutes of Junior Council Meeting –
Refer to letter from Jr Councillor Salome
Adams (6.1.7)
CONSULTATION: Matthew Gilfellon – Chief Executive Officer
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/117 COUNCIL DECISION / COMMITTEE / OFFICER RECOMMENDATION:

That a length of footpath along Murray Street from Monger Street to the Swimming Pool is considered in Councils future footpath plans.

Moved Cr PA Gillett

Seconded Cr WJ Beagley

Carried 4/0

BACKGROUND:

In June 2011, correspondence was received from Junior Councillor Salome Adams enquiring about the possibility of a concrete footpath along the school side of Murray Street from Monger Street through to the Swimming Pool. Salome feels that the path will be well utilised by people going to the swimming pool on bikes or pushing prams and would be a positive and helpful addition to the Bencubbin community.

In 2009 Junior Councillor McCormick requested that a footpath be laid from the Bencubbin Primary School to the Mt Marshall Swimming Pool. Unfortunately other footpath locations were identified as a priority over Junior Councillor McCormick's request.

COMMENT:

The area of footpath suggested by Junior Councillor Salome Adams is already on the list of possible footpaths within Bencubbin. Footpaths are very expensive. For the area Junior Councillor Salome Adams is talking about, it would cost Council over \$12,000.

Council has spent around \$60,000 so far this financial year (2010/11) on footpaths within the Shire. The area suggested by Junior Councillor Salome Adams, along Murray Street, will be added to Councils list of future footpaths for Bencubbin.

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10.0 Reports of Officers

10.1 Environmental Health Officer / Building Surveyor

Mr Matthew Gilfellon left the meeting at 2:30pm.
Cr MP Hogan left the meeting at 2:31pm.
Cr MP Hogan returned to the meeting at 2:33pm.
Mr Matthew Gilfellon returned to the meeting at 2:33pm.

10.1.2 Prohibition Notice to be served on the Bencubbin Hotel Kitchen

LOCATION/ADDRESS:	Lots 47, 48, 49 & 50 Monger Street Mt Marshall
NAME OF APPLICANT:	Shire of Mt Marshall
FILE REFERENCE:	H1/6
AUTHOR:	Julian Goldacre – Environmental Health Officer/ Building Surveyor
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	20 July 2011
ATTACHMENT NUMBER:	10.1.2a Photos of Kitchen, Bencubbin Hotel 10.1.2b Improvement Notices (2) 31 January 2011
CONSULTATION:	Mrs Belinda Loftus Environmental Health Directorate
STATUTORY ENVIRONMENT:	Food Act 2008
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Undetermined legal fees in the event of the prohibition notice being broken \$50,000 in fines minimum
STRATEGIC IMPLICATIONS:	Maintain the Food Safety Standards and wellbeing of the public
VOTING REQUIREMENT:	Simple Majority

2011/118 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the EHO/BS be authorised to serve a Prohibition Notice on the kitchen located at the Bencubbin Hotel on Lots 47, 48, 49 & 50 Monger Street Bencubbin as a result of not complying with the two Improvement Notices detailing cleaning and maintenance requirements as issued in February 2011.

Moved Cr PA Gillett

Seconded Cr MP Hogan

Carried 4/0

BACKGROUND:

Following a health inspection of the Bencubbin Hotel, two improvement notices were issued to Ms P Rogan the licensee. The improvement notices were directed towards cleaning the kitchen and equipment and maintenance of the kitchen and equipment. Ms Rogan received the letters on the 9 February 2011 by registered mail.

COMMENT:

On 8 July 2011 the author and the two Mt Marshall police officers inspected the kitchens to ensure compliance with the notices served earlier. The inspection of the kitchens revealed poor cleanliness and maintenance had deteriorated further. The

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author, with the assistance of the two police officers took photos as evidence and spoke to the manager explaining that Prohibition Notices will need to be served thus preventing the kitchen from being used for food preparation.

In the event that Prohibition Notices are not authorised to be served then legal action for non compliance of the Improvement Notice will need to be commenced.

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10.2 Community and Recreation Development Officer

Nil

10.3 Natural Resource Management Officer

Nil

10.4 Senior Finance Officer

10.4.9 Abbreviated Statement of Financial Position

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/4
AUTHOR:	Alisa Della Bosca – Senior Finance Officer
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	13 July 2011
ATTACHMENT NUMBER:	10.4.9a Municipal Bank Statement 10.4.9b Trust Bank Statement 10.4.9c Municipal Term Deposit Statement 10.4.9d Reserve Term Deposit Statements
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Financial Management Regulations 1996 and the Local Government Act 1995
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2011/119 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Abbreviated Statement of Financial Position as at 30 June 2011 be accepted.

Moved Cr MP Hogan

Seconded Cr CJ Kirby

Carried 4/0

BACKGROUND:

Nil

COMMENT:

See over.

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ABBREVIATED STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2011

	MUNICIPAL (\$)	TRUST (\$)	RESERVE (\$)
Synergy Balance as at 01/06/2011	1,155,859.27	28,339.59	1,075,847.17
Plus Receipts 01/06/2011 to 30/06/2011	715,046.97	17,436.40	23,666.05
Plus Adjustment	-	-	80,000.00
Plus Outstanding Journals	-	-	-
	<hr/> 1,870,906.24	<hr/> 45,775.99	<hr/> 1,179,513.22
Less Payments 01/06/2011 to 30/06/2011	- 581,965.48	- 20,051.50	-
Less Outstanding Journals	93,879.25	58.60	-
Synergy Balance as at 30/06/2011	<hr/> <hr/> 1,382,820.01	<hr/> <hr/> 25,783.09	<hr/> <hr/> 1,179,513.22

This is represented by:

Cash at Bank	1,167,099.74	23,494.34	-
Investments	215,244.57	-	1,099,513.22
Housing Bonds Held by Bankwest	-	1,700.00	-
Balance as per Bank Reconciliation	<hr/> <hr/> 1,382,344.31	<hr/> <hr/> 25,194.34	<hr/> <hr/> 1,099,513.22

RECONCILIATION
AS AT 30 JUNE 2011

Balance as per Bank Statement	1,167,099.74	23,494.34	-
Balance of Term Deposits	215,244.57	-	1,099,513.22
Balance of Housing Bonds (Bank)	-	1,700.00	-
	<hr/> 1,382,344.31	<hr/> 25,194.34	<hr/> 1,099,513.22
Plus Outstanding Deposits	7,675.70	668.75	80,000.00
	<hr/> 1,390,020.01	<hr/> 25,863.09	<hr/> 1,179,513.22
Less Outstanding Cheques	- 7,200.00	- 80.00	-
	<hr/> <hr/> 1,382,820.01	<hr/> <hr/> 25,783.09	<hr/> <hr/> 1,179,513.22

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BALANCE OF RESERVE FUNDS	\$
AS AT 30 JUNE 2011	
Plant Replacement	343,154.89
Aged Care Units	54,917.88
Doctor Recruitment	-
Community Housing	31,558.56
Council Staff Housing	117,191.58
Employee Entitlements	97,313.68
Landcare	-
Caravan Park Upgrades	20,638.44
Public Amenities and Buildings	260,509.53
Land & Road Development	20,440.19
Television & Radio Broadcasting	25,164.22
Bencubbin Aquatic Centre Development	124,733.17
Community Bus	48,598.91
Beacon Mens Shed	-
Refuse Site Development	-
Bencubbin Recreation Complex	22,423.83
Office Equipment	12,868.34
Country Local Government Fund Reserve	-
	1,179,513.22

INVESTMENTS
AS AT THE 30 JUNE 2011

FUND	INSTITUTION	TERM	RATE	AMOUNT	EXPIRY	ACCOUNT NO.
Reserve	Bankwest	4 Months 30 Days	5.50%	777,822.73	29/11/2011	028-035695-8
Reserve	Bankwest	1 Month 7 Days	4.77%	192,925.70	8/08/2011	028-036484-4
Reserve	Bankwest	1 Month 12 Days	4.86%	128,764.79	11/08/2011	028-036280-0
Municipal	Bankwest	4 Months	5.01%	215,244.57	19/09/2011	028-037829-9

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10.4.10 Statement of Financial Activity

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Alisa Della Bosca – Senior Finance Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 13 July 2011
ATTACHMENT NUMBER: Nil
CONSULTATION: Matthew Gilfellon – Chief Executive Officer
STATUTORY ENVIRONMENT: Local Government (Financial Management)
Regulations 1996
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/120 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Statement of Financial Activity for the period ended 30 June 2011 be endorsed.

Moved Cr CJ Kirby

Seconded Cr WJ Beagley

Carried 4/0

BACKGROUND:

Council has resolved that material variances greater than ten percent be reported and these have been listed in the notes to the statement.

COMMENT:

See over.

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**SHIRE OF MT MARSHALL
ABBREVIATED STATEMENT OF FINANCIAL ACTIVITY
for the period 1 July 2010 to 30 June 2011**

OPERATING ACTIVITIES	Note	Budget	YTD Budget	YTD Actual	Variances Greater Than 10% of YTD Budget
Income		\$	\$	\$	
General Purpose Funding		1,920,018	2,403,722	2,272,759	5.45%
Governance		4,860	4,860	410,674	-8350.08%
Law, Order and Public Safety		45,650	5,650	51,073	-803.95%
Health		35,000	35,000	48,180	-37.66%
Education and Welfare		23,216	23,216	46,114	-98.63%
Housing	9i	67,891	67,891	55,235	18.64%
Community Amenities		80,400	80,400	80,946	-0.68%
Recreation and Culture		17,128	17,128	30,710	-79.30%
Transport		623,764	1,696,455	1,945,605	-14.69%
Economic Services		63,300	63,300	107,465	-69.77%
Other Property and Services		54,900	54,900	63,506	-15.68%
		2,936,127	4,452,522	5,112,267	
Expenditure					
General Purpose Funding		71,747	71,747	57,407	-19.99%
Governance		310,869	302,120	328,920	8.87%
Law, Order and Public Safety		103,364	103,364	91,554	-11.43%
Health		124,901	124,901	147,303	17.94%
Education and Welfare	7e	141,527	139,012	123,267	-11.33%
Housing		225,143	227,658	224,708	-1.30%
Community Amenities		316,836	316,836	240,005	-24.25%
Recreation and Culture		496,214	496,214	504,328	1.64%

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Transport	2,741,563	2,741,563	2,859,217	4.29%
Economic Services	174,901	174,091	141,739	-18.58%
Other Property and Services	56,534	56,534	108,703	92.28%
14e	4,763,599	4,754,040	4,827,151	
Net Operating Profit/(Loss)	(1,827,472)	(301,518)	285,116	
ADD NON CASH ITEMS				
Depreciation	2,310,430	2,310,430	2,372,148	
Loss/(Profit) on Sale of Assets	135,537	135,537	7,389	
	2,445,967	2,445,967	2,379,537	
Net Operating Surplus/(Deficit)	618,495	2,144,449	2,664,653	
LESS CAPITAL EXPENDITURE				
Land & Buildings	1,524,911	1,524,911	1,454,607	
Plant & Machinery	454,500	454,500	377,092	
Furniture, Fittings & Equipment	-	-	-	
Infrastructure - Roads	1,813,105	1,813,105	1,365,239	
Infrastructure - Other	134,600	134,600	9,821	
	(3,308,621)	(1,782,667)	(542,106)	
LESS OTHER NON OPERATING				
Loan Principal Repayments	125,905	125,905	125,905	
Transfer to Community Group	-	-	-	
Transfer to Reserves	634,184	634,184	280,087	
Funding Required	(4,068,710)	(2,542,756)	(948,098)	
FUNDED FROM				
Transfer from Reserves	1,102,278	1,102,278	1,102,278	
Capital Contribution	1,596,875	1,596,875	-	
Proceeds on Sale of Assets	136,500	136,500	142,770	
Self-Supporting Loan Income	7,443	7,443	7,443	
Opening Funds	1,225,614	1,225,614	1,152,608	
Closing Funds	-	1,525,954	1,457,001	

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NOTES

9i - This variance is due to rent for community and other housing being under budget.

7e - This variance is due to the recoup for the NEWROC Bonded Medical Scholarship payments have not yet been performed.

14i - This variance is due to expenditure for minor plant & equipment, insurance and expendable tools all being higher than what was budgeted.

COMPOSITION OF NET CURRENT ASSET POSITION

Current Assets

Cash - Unrestricted	1,289,259
Cash - Restricted	1,179,513
Receivables	276,780
Inventories	47,431

Less Current Liabilities

Payables & Provisions	(157,090)
Less: Cash Reserves - Restricted	(1,178,892)

1,457,001

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10.5 Shire Engineer

Nil

10.6 Engineering Administration Officer

10.6.3 'Water' Reserve 16805

LOCATION/ADDRESS: Water Reserve 16805
NAME OF APPLICANT: Department of Regional Development and Lands
FILE REFERENCE: A3/2
AUTHOR: Jack Walker – Engineering Administration Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 6 July 2011
ATTACHMENT NUMBER: 10.6.3 Correspondence from DRDL (incl. map)
CONSULTATION: Matthew Gilfellon – Chief Executive Officer
Rod Munns – Shire Engineer
Jack Clough – Mandiga resident
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/121 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Department of Regional Development and Lands be advised that Council does not wish to take on the control and management of the Reserve 16805, but has no objections to the reserve being cancelled and included into adjoining freehold land.

Moved Cr CJ Kirby

Seconded Cr MP Hogan

Carried 4/0

BACKGROUND:

Council has received a request from the Department of Regional Development and Lands, based on a recommendation from the Department of Water that the control and management of Reserve 16805 (Mandiga townsite) be offered to the Shire for the new purpose of 'Landscape Protection'.

COMMENT:

It would appear that the Department of Water has realised that it has a surplus of unmanaged water reserves and is recommending that the control and management be offered to the local authority.

As the reserve was part of the Mandiga townsite, I approached Mr Jack Clough seeking his comments on any possible sentimental reasons for Council to accept the management of the reserve, but Mr Clough was not aware of any.

The adjoining landowner is Kevin Kett.

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10.6.4 'Water' Reserve 28486

LOCATION/ADDRESS: Water Reserve 28486
NAME OF APPLICANT: Department of Regional Development and Lands
FILE REFERENCE: A3/2
AUTHOR: Jack Walker – Engineering Administration Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 6 July 2011
ATTACHMENT NUMBER: 10.6.4 Correspondence from DRDL (incl. map)
CONSULTATION: Matthew Gilfellon – Chief Executive Officer
Rod Munns – Shire Engineer
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/122 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Department of Regional Development and Lands be advised that Council does not wish to take on the control and management of Reserve 28486 and has no objections to the land being offered to the adjoining landowner.

Moved Cr PA Gillett

Seconded Cr WJ Beagley

Carried 4/0

BACKGROUND:

Council has received a request from the Department of Regional Development and Lands, based on a recommendation from the Department of Water that the control and management of Reserve 28486 be offered to the Shire. In the event that Council does not accept the offer the Department intends to offer the land to the adjoining landowner. The adjoining landowner is George Northcott.

COMMENT:

It would appear that the Department of Water has realised that it has a surplus of unmanaged water reserves and is recommending that the control and management be offered to the local authority.

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Cr RN Breakell entered the meeting at 2:52pm.

10.7 Chief Executive Officer

10.7.23 Reserve Accounts

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/6
AUTHOR:	Matthew Gilfellon – Chief Executive Officer
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	11 July 2011
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Affects the purpose which money can be put aside for future use
VOTING REQUIREMENT:	Simple Majority

2011/123 COUNCIL DECISION / OFFICER RECOMMENDATION:
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That:

- 1. An Industrial Shed Reserve account be established for the purpose of future construction of an industrial shed; and**
- 2. The Doctor Recruitment Reserve, Landcare Reserve and Beacon Mens Shed Reserve be closed.**

Moved Cr MP Hogan

Seconded Cr WJ Beagley

Carried 5/0

BACKGROUND:

Section 6.11(1) of the Local Government allows council to establish and maintain a reserve account where the council wishes to set aside money for use for a purpose in a future financial year. A separate reserve account can be established for each purpose.

Reserve accounts allow a local government to plan for major future expenses by setting aside the money in the years preceding the major expense. A council's ability to save is otherwise limited.

COMMENT:

The Doctor Recruitment Reserve, Landcare Reserve and Beacon Mens Shed Reserve all have no money left in them. The Doctor Recruitment Reserve and Landcare Reserve where both set up for purposes which have been funded out of the operating

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expense which would indicate a reserve is not necessary. The Beacon Mens Shed Reserve has been used for its intended purpose and is no longer necessary.

The intention of setting up the Industrial Shed Reserve is to set aside the money collected from the lease/sale of the Monger Street Industrial Shed so that if the project is successful, council will have funds to repeat it. If a reserve is not set up then the money will go into general council revenue.

Should a reserve be required for one the purposes of the reserves being closed then a new reserve can be created through council decision. Should the Industrial Shed Project be unsuccessful then by the absolute majority decision of council and one month local public notice, the purpose of the reserve can be changed or the reserve money can be used for another purpose.

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10.7.24 Annual Budget 2011/2012 Financial Year

The Presiding Member declared that item 10.7.24 – Annual Budget 2011/2012 Financial Year would be considered later in the meeting.

10.7.25 Request for Funding – Bencubbin Reunion

LOCATION/ADDRESS: Perth
NAME OF APPLICANT: Kevin Hogan – Chairman Bencubbin Reunion Group
FILE REFERENCE: F1/9
AUTHOR: Matthew Gilfellon – Chief Executive Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 11 July 2011
ATTACHMENT NUMBER: 10.7.25 Email from Mr KP Hogan
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: \$200 expenditure not included in the budget.
An equal expense will need to be removed.
STRATEGIC IMPLICATIONS: Precedent set of support given to reunions and groups outside of the shire.
VOTING REQUIREMENT: Absolute Majority

OFFICER RECOMMENDATION:

That Council decline to provide assistance to the Bencubbin Reunion Group.

2011/124 COUNCIL DECISION:

That Council provide local advertising for the Bencubbin Reunion Group.

Moved Cr PA Gillett

Seconded Cr CJ Kirby

Carried 5/0

BACKGROUND:

The 'Back to Bencubbin' reunion is an annual reunion held in Perth for ex-residents of Bencubbin. In the past the shire has not provided support to the event and has received no benefit from the staging of the reunion. Current residents of the Shire of Mt Marshall are not invited to attend the event.

On Friday 8 July a phone call was received from Kevin Hogan, the Chairman of the Bencubbin Reunion Group. His call was to inform the Shire of their plan to have a 'Shire of Mt Marshall Theme' for this year's Back to Bencubbin Reunion. He also requested that the shire do local advertising to try and encourage ex-shire staff and councillors to attend and for the shire to provide administrative support for the event in the form of being a place of contact.

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On Monday 11 July an email was received from Kevin Hogan. This email requested assistance with local advertising and a \$200 donation to cover venue hire and postage costs. The email is attached.

COMMENT:

During the phone call I informed Kevin Hogan that the shire could help with local advertising provided that the point of contact was not the shire office. This was because administrative staff are already busy performing their everyday duties and it is not usual for the shire to take on the workload of fielding enquiries on behalf of an external organisation responsible for organising an event.

Council has not previously supported the 'Back to Bencubbin' event as it is an event run by a group outside the shire which takes place outside the shire and is aimed at residents outside the shire. The shire does not benefit from the event. By supporting the event this year it may create a precedent of support and the group may continue to approach the shire for assistance in future years.

Already, Council provides financial and in-kind assistance to local groups where it has deemed the assistance as being of benefit to the local community. Some examples are Beacon Theatre Arts, Mt Marshall Agricultural Show, the Bowling Clubs and the Golf Clubs. More and more often, requests for assistance are made of the Shire, drawing from its limited resources.

In recent years reunion events such as the Beacon Football Club Reunion and Bencubbin Hockey Club Reunion have been the responsibility of the group organising their reunion.

By setting a precedent of supporting events such as these or the 'Back to Bencubbin' Reunion Council may be inviting future requests for assistance, especially by groups based in the Mt Marshall shire, but also groups outside of the shire for events held outside of the shire based on the group having a connection to the shire.

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10.8 Finance Administration / Rates Officer

10.8.10 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Finance Administration Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 5 July 2011
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/125 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Accounts Listed

Municipal Fund	\$ 403526.83
Trust Fund	\$ 25927.05

Be endorsed.

Moved Cr MP Hogan

Seconded Cr RN Breakell

Carried 5/0

BACKGROUND:

Following is a List of Accounts submitted to Council on Wednesday 20 July 2011 for the Municipal Fund and Trust Fund.

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1. Municipal Fund

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT4968	03/06/2011	COVENTRYS	TAPE, SEALANT, LOCTITE ETC	463.29
EFT4969	03/06/2011	CJD EQUIPMENT PTY LTD	BEARING	845.10
EFT4970	03/06/2011	COURIER AUSTRALIA	FREIGHT	21.88
EFT4971	03/06/2011	SHERIDAN'S	PLAQUES FOR UNMARKED GRAVES	4375.80
EFT4972	03/06/2011	KTY ELECTRICAL SERVICES	REPAIR LAUNDRY LIGHTS AT CARAVAN PARK	214.28
EFT4973	03/06/2011	STRATCO (WA) PTY LTD	GOOD NEIGHBOUR FENCE POSTS	498.73
EFT4974	03/06/2011	BENCUBBIN NEWS & POST	EXPRESS POST ENVELOPES - BANKWEST	123.00
EFT4975	03/06/2011	LOCAL GOVERNMENT MANAGERS AUSTRALIA - WA	2011 LGMA WOMEN IN LOCAL GOVERNMENT CONFERENCE - L GRYLLES	520.00
EFT4976	03/06/2011	KENNETH LAMBLEY & CO	DL WINDOW FACE ENVELOPES	214.50
EFT4977	03/06/2011	FESA	2010/11 ESL QUARTER 4	2370.00
EFT4978	03/06/2011	STAR TRACK EXPRESS	FREIGHT	315.87
EFT4979	03/06/2011	CR IN MIGUEL	MEETING FEES AND ALLOWANCES - MAY 2011	427.98
EFT4980	03/06/2011	CR PA GILLETT	MEETING FEES AND ALLOWANCES - MAY 2011	1116.05
EFT4981	03/06/2011	HEMPFIELD SMALL MOTORS	MUFFLER GUARD AND GASKET	100.70
EFT4982	03/06/2011	NEAT N' TRIM UNIFORMS PTY LTD	UNIFORMS - L CLARK	160.00
EFT4983	03/06/2011	COUNTRY TARTS	CATERING - MAY COUNCIL MEETING	621.00
EFT4984	03/06/2011	PB & DM SACHSE	REIMBURSE HIRE OF GENERATOR FOR SHOW	140.00
EFT4985	03/06/2011	PERFECT COMPUTER SOLUTIONS PTY LTD	RESOLVE COMPUTER ISSUES	348.75
EFT4986	03/06/2011	JR & A HERSEY	SAFETY GLASSES, GLOVES, DUST MASKS, VESTS	271.45
EFT4987	03/06/2011	CR RN BREAKELL	MEETING FEES AND ALLOWANCES - MAY 2011	307.98
EFT4988	03/06/2011	CR DA MIGUEL	MEETING FEES AND ALLOWANCES	541.85
EFT4989	03/06/2011	CR MP HOGAN	MEETING FEES AND ALLOWANCES - MAY 2011	329.70
EFT4990	03/06/2011	BENCUBBIN AG SUPPLIES	OIL, SUNDRY HARDWARE ITEMS	327.45
EFT4991	03/06/2011	ADVANCED AUTOLOGIC PTY LTD	AUTO RAGS	50.00
EFT4992	03/06/2011	T-QUIP	MOWER BLADES	108.90
EFT4993	03/06/2011	DONOVAN FORD	40000KM SERVICE - MM060 - WORK SUPERVISOR'S UTE	651.15
EFT4994	03/06/2011	JENNI BUNCE	BEACON CONTRACT CLEANING 12.5 - 25.5.11	975.00
EFT4995	03/06/2011	CR CJ KIRBY	MEETING FEES AND ALLOWANCES - MAY 2011	405.35
EFT4996	03/06/2011	ALISA DELLA BOSCA	REIMBURSEMENT OF PARKING & MEALS - TRAINING COURSE - A DELLA BOSCA	41.80

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT4997	03/06/2011	CENTRAL WHEATBELT FOOTBALL LEAGUE	SECOND INSTALMENT FUNDING - 2011	1000.00
EFT4998	03/06/2011	CR WJ BEAGLEY	MEETING FEES AND ALLOWANCES - MAY 2011	305.25
EFT4999	03/06/2011	MATTHEW GILFELLON	REIMBURSEMENT - ACCOMMODATION P GILLETT AND M GILFELLON	440.00
EFT5000	10/06/2011	AVON WASTE	RUBBISH COLLECTION - MAY 2011	4861.80
EFT5001	10/06/2011	BOC GASES	CYLINDER RENTAL - MAY 2011	58.14
EFT5002	10/06/2011	JASON SIGNMAKERS	SIGNS - ROAD CLOSED, DETOUR ETC	1317.80
EFT5003	10/06/2011	BENCUBBIN NEWS & POST	NEWSPAPERS - MAY 2011	88.55
EFT5004	10/06/2011	STAR TRACK EXPRESS	FREIGHT - JASON SIGNS	163.32
EFT5005	10/06/2011	RELIANCE PETROLEUM	FUEL CARD PURCHASES - MAY 2011	4240.09
EFT5006	10/06/2011	ALL-WAYS FOODS	TOILET ROLLS, HANDTOWEL	124.89
EFT5007	10/06/2011	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	FLAT BELT, V BELT, ENGINE FILTER	412.30
EFT5008	10/06/2011	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER SUPPORT SERVICE AGREEMENT (NEW)	256.61
EFT5009	10/06/2011	BENCUBBIN TRUCK N AUTO'S	TYRES, SUNDRY PARTS	754.00
EFT5010	10/06/2011	PERFECT COMPUTER SOLUTIONS PTY LTD	RESOLVE COMPUTER ISSUES	193.75
EFT5011	10/06/2011	JR & A HERSEY	STORM JACKET	64.73
EFT5012	10/06/2011	LANDGATE	RURAL UV INTERIM (SHARED)	189.30
EFT5013	10/06/2011	BENCUBBIN AG SUPPLIES	SAFETY BOOTS, KAMBA, SUNDRY ITEMS	637.77
EFT5014	10/06/2011	ROAD SIGNS AUSTRALIA	WARNING SIGNS	466.40
EFT5015	10/06/2011	GERALDTON FUEL	BULK DIESEL - BENCUBBIN DEPOT	17444.80
EFT5016	10/06/2011	5RIVERS PLUMBING AND GAS	REPLACE LEAKING VALVE ON SOLAR HWS; INVESTIGATE DRAINS AT COMPLEX	226.18
EFT5017	10/06/2011	CJ & KP BROWN	BRICKIES SAND	742.50
EFT5018	10/06/2011	KUNUNOPPIN MEDICAL PRACTICE	25% OF MEDICAL PRACTICE EXPENSES & INCOME 1.12.10 - 31.5.11	23304.18
EFT5019	10/06/2011	BENCUBBIN SUPERMARKET	SAUSAGES, BUNS, ONIONS FOR TREE PLANTING	169.57
EFT5020	10/06/2011	WILLIAM J WAGHORN	REIMBURSEMENT - PRE-PLACEMENT MEDICAL	176.00
EFT5021	10/06/2011	WA TEMPORARY FENCING SUPPLIES	FENCE RENTAL (TO 31.8.11)	957.00
EFT5022	16/06/2011	BEACON BOWLING CLUB	CONTRIBUTION TO BOWLING GREEN MAINTENANCE	1000.00
EFT5023	16/06/2011	BENCUBBIN NEWS & POST	STATIONERY ACCOUNT - MAY 2011	185.69

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT5024	16/06/2011	UHY HAINES NORTON (WA) PTY LTD	PREPARATION OF FRINGE BENEFITS TAX RETURN FOR YEAR ENDED 31.3.11	1210.00
EFT5025	16/06/2011	D & D TRANSPORT	FORKLIFT HIRE - APRIL 2011	60.50
EFT5026	16/06/2011	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISING - EOI - RESOURCE CENTRE	671.34
EFT5027	16/06/2011	JONATHAN TRANTER	TELEPHONE ALLOWANCE FOR Q/E 31.3.11	250.00
EFT5028	16/06/2011	JENNI BUNCE	BEACON CONTRACT CLEANING 26.5 - 8.6.11	1080.00
EFT5029	16/06/2011	EDWARD BUKELIS	TELEPHONE ALLOWANCE FOR Q/E 26.2 AND Q/E 26.5.11	500.00
EFT5030	16/06/2011	KARNI ENGINEERING	REPAIRS TO FREE ROLL AXLE	5469.95
EFT5031	16/06/2011	WILLIAM J WAGHORN	REIMBURSEMENT FOR POLICE CLEARANCE - W WAGHORN	53.70
EFT5032	16/06/2011	CONCRETE WATERPROOFING (WA) PTY LTD	LABOUR AND EQUIPMENT TO DETERMINE VOID UNDER SWIMMING POOL BOWL	5610.00
EFT5033	16/06/2011	MERREDIN SQUASH AND FITNESS CENTRE	PROVISION OF PERSONAL TRAINER SERVICES TO GYM MEMBERS	643.50
EFT5034	16/06/2011	ZETTA FLORENCE TRADING PTY LTD	ARCHIVAL MATERIALS	2012.83
EFT5035	16/06/2011	ROSS'S DIESEL SERVICE	1ST WARRANTY SERVICE - UD TRUCK	397.32
EFT5036	16/06/2011	TUNGSTEN TOOLS INTERNATIONAL	GRADER BLADES, SCARIFIER TIPS	611.60
EFT5037	20/06/2011	KTY ELECTRICAL SERVICES	INSTALL NEW LIGHTING AND POWER TO BENCUBBIN COMPLEX EXTENSION	4880.31
EFT5038	20/06/2011	AUSTRALIAN TAXATION OFFICE	MAY BAS	10900.00
EFT5039	20/06/2011	ICS CARPENTRY	FENCING TO 19 ROWLANDS AND 86 DUNNE ST BEACON	10259.70
EFT5040	20/06/2011	PERFECT COMPUTER SOLUTIONS PTY LTD	RESOLVE COMPUTER ISSUES	426.25
EFT5041	22/06/2011	COVENTRYS	CABLE TIES	55.00
EFT5042	22/06/2011	ASSOCIATED INSTRUMENTATION P/L	MARKRITE FIELD BOOK	53.90
EFT5043	22/06/2011	CJD EQUIPMENT PTY LTD	BEARINGS, CONNECTORS, GASKETS	657.89
EFT5044	22/06/2011	WA TREASURY CORPORATION	Loan No. 118 Fixed Component - STAFF HOUSING	32091.39
EFT5045	22/06/2011	ICS CARPENTRY	PAINT INTERIOR WALLS AND CEILINGS - 87 DUNNE ST	5659.50
EFT5046	22/06/2011	HEMPFIELD SMALL MOTORS	HEAD ASSY CUTTING	107.85
EFT5047	22/06/2011	COUNTRY TARTS	CATERING - JUNIOR COUNCIL	165.00

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT5048	22/06/2011	AUSTRALIAN INSTITUTE OF MANAGEMENT	PERSONAL DEVELOPMENT TRAINING - R MUNNS	600.00
EFT5049	22/06/2011	D & D TRANSPORT	FREIGHT - SHERIDANS	74.80
EFT5050	22/06/2011	BENDIGA	ROCK DRILLING AND SHOT FIRING - BENCUBBIN BEACON ROAD	6146.80
EFT5051	22/06/2011	JR & A HERSEY	WORKPANTS, SHIRTS, JACKET - OUTSIDE STAFF	627.32
EFT5052	22/06/2011	WESTONIA EARTHMOVING PTY LTD	HIRE OF EXCAVATOR TO DIG TRENCH AT BENCUBBIN REFUSE SITE	5214.00
EFT5053	22/06/2011	GREGORY J LYON	LAY LIMESTONE BLOCKS AT SWIMMING POOL	6028.00
EFT5054	28/06/2011	D & GJ PEASE	CHECK FAULTY TV IN BENCUBBIN AND BEACON	909.00
EFT5055	28/06/2011	COVENTRYS	COMPRESSOR AND SERVICE VALVE	744.75
EFT5056	28/06/2011	CJD EQUIPMENT PTY LTD	SUMP PLUGS	79.84
EFT5057	28/06/2011	COURIER AUSTRALIA	FREIGHT	24.45
EFT5058	28/06/2011	NINGHAN SPRAYING SERVICE	REPAIRS TO EEI PUMP	1418.08
EFT5059	28/06/2011	JASON SIGNMAKERS	BRACKETS	352.00
EFT5060	28/06/2011	BENCUBBIN NEWS & POST	EXPRESS POST ENVELOPES - BANKWEST	138.30
EFT5061	28/06/2011	RN COLLINS	DRIVE BUS FOR TREE PLANTING	70.13
EFT5062	28/06/2011	METAL ARTWORK CREATIONS	DESK NAME PLATE - CR JOHN BEAGLEY	38.39
EFT5063	28/06/2011	ICS CARPENTRY	EXTENSION TO BENCUBBIN COMPLEX	53548.00
EFT5064	28/06/2011	STAR TRACK EXPRESS	FREIGHT	186.66
EFT5065	28/06/2011	BENCUBBIN COMMUNITY RESOURCE CENTRE	HIRE OF DIGITAL PROJECTOR - RTG MEETINGS	40.00
EFT5066	28/06/2011	CR IN MIGUEL	MEETING FEES AND ALLOWANCES - JUNE 2011	504.42
EFT5067	28/06/2011	CR PA GILLETT	MEETING FEES AND ALLOWANCES - JUNE 2011	1079.65
EFT5068	28/06/2011	NEWROC	BALANCE SUBS, CONTRIB CW VISITOR CENTRE, BONDED MEDICAL SCHOLARSHIP	8969.68
EFT5069	28/06/2011	BENCUBBIN SMASH REPAIRS	EXCESS ON HOLDEN RODEO MM 5013	300.00
EFT5070	28/06/2011	D & D TRANSPORT	FREIGHT	276.21
EFT5071	28/06/2011	CR RN BREAKELL	MEETING FEES AND ALLOWANCES - JUNE 2011	307.98
EFT5072	28/06/2011	CR DA MIGUEL	MEETING FEES AND ALLOWANCES	343.47
EFT5073	28/06/2011	LANDGATE	UV GENERAL VALS N/R COUNTRY SHARED	628.05
EFT5074	28/06/2011	CR MP HOGAN	MEETING FEES AND ALLOWANCES - JUNE 2011	307.46
EFT5075	28/06/2011	5RIVERS PLUMBING AND GAS	BLOCK OFF TWO TAPS - BENCUBBIN COMPLEX	631.07
EFT5076	28/06/2011	CR CJ KIRBY	MEETING FEES AND ALLOWANCES - JUNE 2011	396.25

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT5077	28/06/2011	NORTHAM CARPET COURT	SUPPLY AND INSTALL CARPET TO BENCUBBIN COMPLEX EXTENSION	4424.00
EFT5078	28/06/2011	H BREAKELL & CO	PURCHASE OF GRAVEL	4659.60
EFT5079	28/06/2011	CPS WEAR PARTS	GRADER BLADES, NUTS AND BOLTS	1693.45
EFT5080	28/06/2011	CR WJ BEAGLEY	MEETING FEES AND ALLOWANCES - JUNE 2011	305.25
EFT5081	28/06/2011	MERREDIN SQUASH AND FITNESS CENTRE	PERSONAL TRAINER - BENCUBBIN GYM	643.50
EFT5082	30/06/2011	COVENTRYS	OIL FILTERS	33.50
EFT5083	30/06/2011	SHIRE OF KOORDA	PEHO EXPENSES - APRIL - JUNE 2011	4628.63
EFT5084	30/06/2011	CJD EQUIPMENT PTY LTD	RIPPER TEETH AND LOCK PINS	632.24
EFT5085	30/06/2011	KTY ELECTRICAL SERVICES	WIRING , FIT SWITCH PLATES, REPLACE FAN CONTROLLERS, ETC - COMPLEX EXTENSIONS	2945.60
EFT5086	30/06/2011	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	620.28
EFT5087	30/06/2011	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	59.10
EFT5088	30/06/2011	LGRCEU	PAYROLL DEDUCTIONS	52.20
EFT5089	30/06/2011	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	15018.71
EFT5090	30/06/2011	ICS CARPENTRY	ERECT FENCE AND GATES - MT MARSHALL SWIMMING POOL	7716.50
EFT5091	30/06/2011	STAR TRACK EXPRESS	FREIGHT	59.07
EFT5092	30/06/2011	HUDSON SEWAGE SERVICES	QUARTERLY BIOMAX SERVICE	113.75
EFT5093	30/06/2011	FAULKNER BROTHER HOLDINGS	PURCHASE OF GRAVEL	2191.20
EFT5094	30/06/2011	COUNTRY TARTS	CATERING - NEWROC COUNCIL MEETING	340.00
EFT5095	30/06/2011	BENCUBBIN TRUCK N AUTO'S	COMPLETE AXLE ASSEMBLY FOR SIDE TIPPER	3757.00
EFT5096	30/06/2011	D & D TRANSPORT	FREIGHT - DOWNER EDI	253.05
EFT5097	30/06/2011	THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	810.99
EFT5098	30/06/2011	IT VISION	EOY PAYROLL WEBINAR - D SHEMELD	616.00
EFT5099	30/06/2011	Downer Edi Works Pty Ltd	CRS EMULSION	1010.24
EFT5100	30/06/2011	BENCUBBIN AG SUPPLIES	PVC PIPE AND FITTINGS, BOOTS	244.16
EFT5101	30/06/2011	ROAD SIGNS AUSTRALIA	WARNING SIGNS, T-JUNCTION SIGNS	2142.80
EFT5102	30/06/2011	JENNI BUNCE	BEACON CONTRACT CLEANING 9.6 - 22.6.11	810.00
EFT5103	30/06/2011	ID ANDREWS & RJ ANSTEE & MISTY FARM TRUST	PURCHASE OF GRAVEL	396.00
EFT5104	30/06/2011	LAUREN GRYLLES	REIMBURSE PURCHASE OF COUNCIL REFRESHMENTS	139.82

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
18389	02/06/2011	SHIRE OF MT MARSHALL	CASH PAYMENTS 01.06.2011	2959.60
18390	03/06/2011	TELSTRA	TELEPHONE USAGE - MAY 2011	1695.99
18391	03/06/2011	SYNERGY	ELECTRICITY 10.3 - 8.5.11	301.15
18392	03/06/2011	BENCUBBIN SPORTS CLUB INC.	REFRESHMENTS - COUNCIL MEETING	100.00
18393	16/06/2011	SHIRE OF MT MARSHALL	CASH PAYMENTS 15.06.2011	2390.00
18394	16/06/2011	SYNERGY	STREETLIGHTS 22.4 - 24.5.11	1097.00
18395	16/06/2011	BORAL CONSTRUCTION MATERIALS	2 COAT EMULSION PRIMERSEAL	72185.58
18396	16/06/2011	BENCUBBIN BOWLING CLUB	CONTRIBUTION TO BOWLING GREEN MAINTENANCE	1000.00
18397	22/06/2011	SHIRE OF MERREDIN	HIRE OF STREET SWEEPER - BENCUBBIN	1479.00
18398	22/06/2011	SYNERGY	ELECTRICITY 2.4 - 2.6.11	6431.40
18399	28/06/2011	TELSTRA	TELEPHONE USAGE - JUNE 2011	1902.24
18400	28/06/2011	BEACON CO-OPERATIVE LTD	BATTERIES	10.86
18401	28/06/2011	WESTNET PTY LTD	ANNUAL EMAIL ANTI-SPAM SYSTEM	49.95
18402	28/06/2011	DR KT ONG	PURCHASE OF GRAVEL	844.80
18403	30/06/2011	SHIRE OF MT MARSHALL	CASH PAYMENTS 29.06.11	2450.00
18404	30/06/2011	SHIRE OF MT MARSHALL	PETTY CASH RECOUP - MAY, JUNE 2011	43.10
18405	30/06/2011	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	399.81
18406	30/06/2011	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	592.29
18407	30/06/2011	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	407.22
18408	30/06/2011	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	389.73
				403526.83

2. Trust

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
3380	09/06/2011	SHIRE OF MT MARSHALL	RETENTION OF HOUSING BOND TO REIMBURSE COUNCIL FOR CLEANING	1541.40
3381	09/06/2011	PETER LEACH	BALANCE OF HOUSING BOND AFTER PAYMENT OF DEBTOR ACCOUNT	58.60
EFT4967	01/06/2011	DEPARTMENT OF PLANNING & INFRASTRUCTURE	RECOUP OF MAY 2011 LICENSING	24327.05
				25927.05

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This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **20 July 2011**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Matthew Gilfellon
Chief Executive Officer

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2011/126 COUNCIL DECISION:

That the meeting break for afternoon tea at 3:20pm.

Moved Cr PA Gillett

Seconded Cr MP Hogan

Carried 5/0

2011/127 COUNCIL DECISION:

That the meeting resume at 3:53pm.

Moved Cr RN Breakell

Seconded Cr WJ Beagley

Carried 5/0

Note: All those present when the meeting adjourned were present when the meeting resumed.

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The Presiding Member declared that item 10.7.24 – Annual Budget 2011/2012 Financial Year, deferred earlier in the meeting would now be considered.

10.7.24 Annual Budget 2011/2012 Financial Year

LOCATION/ADDRESS:	Shire of Mt Marshall
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/3
AUTHOR:	Matthew Gilfellon – Chief Executive Officer
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	14 July 2011
ATTACHMENT NUMBER:	10.7.24 Annual Budget 2011/12 (under separate cover)
CONSULTATION:	Shire of Mt Marshall Officers Shire of Mt Marshall Councillors Shire of Mt Marshall Community Groups Other External Organisations
STATUTORY ENVIRONMENT:	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Budget Adoption
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

Cr RN Breakell declared he held an interest in the first of the Officers' recommendations as he is a landholder of property adjoining the Kellerberrin/Bencubbin Rd and the Cleary/Gabbin Rd, and left the meeting at 3:54pm.

2011/128 COUNCIL DECISION / OFFICER RECOMMENDATION:
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That Budget expenditure for the following roads be approved;

- 1. Kellerberrin / Bencubbin Rd – SLK 3.16 – 6.00 (2.85km) – Widen East Shoulder Only & Primeseal to achieve a 7.2m wide seal width; and**
- 2. Cleary / Gabbin Rd – SLK 0.9 – 3.79 (2.89km) – Shoulder Reconditioning to achieve a 9.5+m wide carriageway.**

Moved Cr CJ Kirby

Seconded Cr MP Hogan

**Carried 4/0
Absolute Majority**

Cr RN Breakell returned to the meeting at 3:56pm.
Mrs Lauren Grylls left the meeting at 3:59pm.
Mrs Lauren Grylls returned to the meeting at 4:04pm.

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2011/129 COUNCIL DECISION / OFFICER RECOMMENDATION:

That:

- 1. The draft budget as amended, with the exception of item already dealt with, be adopted for the 2011/2012 financial year and the levels of income and expenditure be authorised;**
- 2. The following rate levels be adopted for the 2011/2012 financial year;**
 - a) Where the General Rate is to apply, for all rateable properties with a Gross Rental Valuation a rate of 13.1323 cents in the dollar and a Minimum Rate of \$300.00 be applied.**
 - b) Where the General Rate is to apply, for all the rateable properties with Unimproved Valuations a rate of 1.5913 cents in the dollar and a Minimum Rate of \$300.00 be applied.**
 - c) Where the Specified Area Rate for the Beacon RTC is to apply, for all rateable properties with a Gross Rental Valuation a rate of 0.686 cents in the dollar be imposed.**
 - d) Where the Specified Area Rate for the Beacon RTC is to apply, for all rateable properties with an Unimproved Valuation a rate of 0.018 cents in the dollar is to apply.**
 - e) Where the rates are paid in full, including all amounts in arrears, within 21 days from the date of the notice's service date, then a discount of 7.5% shall be allowed on current rates.**
 - f) That where payment is received after the prescribed time and penalty charges apply, then a penalty interest rate for all outstanding Rates and Service Charges is set at 11% per annum, to be calculated on a daily basis.**
 - g) That for those ratepayers paying by instalment, the penalty interest to apply is set at 0.0% per annum, to be calculated on a daily basis.**
 - h) That the following payment options be adopted:**
 - i) Option 1**
To pay the total amount of rates and charges, less a 7.5% discount on the current general rate only included on the rate notice by 31 August 2011.
 - ii) Option 2**
To pay the total of the rates and charges including arrears by Wednesday 14 September 2011.

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iii) Option 3

To pay the total amount of the rates and charges by four (4) instalments, as detailed on the rate notice on or before the following anticipated due dates:

First Instalment	14 September 2011
Second Instalment	9 November 2011
Third Instalment	11 January 2012
Fourth Instalment	14 March 2012

- i) That where payments are made by instalments, an administration charge of \$0.00 for each instalment be applied after the first payment which shall include all arrears (if any).
- j) That the following Rubbish/Sanitation charges be imposed for the 2011/2012 year:
 - i) For Domestic/Household collections a charge of \$155.00 per bin per annum.
 - ii) For Commercial collections a charge of \$250.00 per bin per annum.
 - iii) For Recycling collections a charge of \$110.00 per bin per annum.
- k) That the Fees and Charges listed in the budget document be applied for the 2011/2012 financial year.
- l) That the transfer/movements to and from the Reserve Accounts detailed in the budget document authorised.
- m) That the President's Allowance of \$5,000.00 and the Deputy President's Allowance of \$1,250.00 be adopted.
- n) That Councillor's Meeting Attendance Fees be set at \$2,500.00 per annum and be paid quarterly; and the President's Meeting Attendance Fees be set at \$5,000.00 per annum and be paid quarterly.
- o) That the significant accounting policies as detailed in the budget document be adopted.
- p) That the Trust Budget for 2011/2012, as detailed in the budget be adopted.
- q) That the percentage used in the Statement of Financial Activity for reporting material variances for the financial year ending 30 June 2012, be ten (10) percent.

Moved Cr RN Breakell

Seconded Cr MP Hogan

**Carried 5/0
Absolute Majority**

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BACKGROUND:

Each year council must approve a financial budget. The draft budget for the 2011/2012 financial year is presented to council as attached.

COMMENT:

The Rate in the Dollar has been increased this year by three (3) percent for UV properties and five (5) percent for GRV properties. Valuations have not changed much from the previous year. This means that overall rates will increase just over three (3) percent.

Amendments can be made to the draft budget, however councillors should be aware that if any projects that consist of labour are deleted then they will need to be replaced by an item which has a similar amount of labour.

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11.0 Reports of Elected Members

Cr RN Breakell attended the following meetings / functions:

Nil

Cr MP Hogan attended the following meetings / functions:

Nil

Cr CJ Kirby attended the following meetings / functions:

5 July 2011 RTG Meeting Koorda

Cr WJ Beagely attended the following meetings / functions:

5 July 2011 RTG Meeting Koorda

Cr PA Gillett attended the following meetings / functions:

28 June 2011 NEWROC Council Meeting Bencubbin

Cr IN Miguel attended the following meetings / functions:

Not present.

Cr DA Miguel attended the following meetings / functions:

Not present.

12.0 Elected Members Motions of Which Previous Notice Has Been Given

Nil

13.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

14.0 Next Meeting – Wednesday 17 August 2011 commencing at 3:00pm in Council Chambers, 80 Monger St, Bencubbin

15.0 Closure of Meeting

The Presiding Member declared the meeting closed at 4:54pm.

These Minutes were confirmed by the Council at the Ordinary Meeting of Council held on 17 August 2011.

Date

Cr PA Gillett

President