



# **SHIRE OF MT MARSHALL**

**These Minutes were confirmed by  
Council at the Ordinary Meeting  
of Council held on  
20 July 2011**





# **SHIRE OF MT MARSHALL**

**Minutes of Meeting held on  
Wednesday 22 June 2011, in  
Council Chambers, Bencubbin  
commencing at 2:09pm.**

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**1.0 Declaration of Opening / Announcement of Visitors**

The Presiding Member declared the meeting open at 2:09pm, welcoming all those present.

The Presiding Member, on behalf of Council, extended his condolences to the families of Mrs Trudy Tonge and Mrs Ronnie Matthews.

**2.0 Record of Attendance / Apologies / Approved Leave of Absence**

**In Attendance**

Cr PA Gillett	President / Presiding Member
Cr IN Miguel	Deputy President
Cr MP Hogan	Councillor
Cr DA Miguel	Councillor
Cr RN Breakell	Councillor
Cr CJ Kirby	Councillor
Cr WJ Beagley	Councillor

Mr Matthew Gilfellow	Chief Executive Officer
Mr Rod Munns	Shire Engineer
Mrs Lauren Grylls	Executive Administrator

**Apologies**

Nil

**3.0 Standing Orders**

**2011/094 COUNCIL DECISION:**

**That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.**

**Moved Cr DA Miguel**

**Seconded Cr MP Hogan**

**Carried 7/0**

**4.0 Public Questions**

**4.1 Response to Public Questions Taken on Notice**

Nil

**4.2 Public Question Time**

No public present.

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**5.0 Applications for Leave Of Absence**

**2011/095 COUNCIL DECISION:**

**That Councillors IN Miguel and DA Miguel be approved leave from the July 2011 Ordinary Meeting of Council.**

**Moved Cr PA Gillett**

**Seconded Cr CJ Kirby**

**Carried 7/0**

**6.0 Confirmation of Minutes of Previous Meetings**

**6.1 Minutes of the Ordinary Meeting held on 18 May 2011**

**2011/096 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Minutes of the Ordinary Meeting of Council held on 18 May 2011 be confirmed as a true and correct record of proceedings.**

**Moved Cr RN Breakell**

**Seconded Cr IN Miguel**

**Carried 7/0**

**7.0 Announcements by Presiding Person Without Discussion**

Nil

**8.0 Petitions / Deputations / Presentations / Submissions**

Nil

**9.0 Reports of Committees**

Nil



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**10.0 Reports of Officers**

**10.1 Environmental Health Officer / Building Surveyor**

Nil

**10.2 Community and Recreation Development Officer**

**10.2.6 Fees and Charges – Mt Marshall 1910-2010 History Book Fee**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	Mt Marshall History Working Group
<b>FILE REFERENCE:</b>	A6/26
<b>AUTHOR:</b>	Rebecca Watson – Community and Recreation Development Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	14 June 2011
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Matthew Gilfellon – Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Allowance made in the 2011/12 Budget for printing of books. To be recouped by the sale of the books.
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2011/097 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That:**

- 1. The fee for sale of the Mt Marshall 1910-2010 history book be set at \$20.00 (incl. GST),and**
- 2. The fee for postage be set at \$9.00 (incl. GST) for one book and \$1.00 (incl. GST) for each addition book thereafter.**

**Moved Cr MP Hogan**

**Seconded Cr CJ Kirby**

**Carried 7/0  
Absolute Majority**

**BACKGROUND:**

Land in the Mt Marshall district was opened up for agriculture on 1 January 1910. To celebrate this occasion, a 2010 Centenary Committee was formed with representatives from the Beacon Progress Association, Better Bencubbin Progress Association, Bencubbin Economic Development Association, Bencubbin and Districts Lions Club, Mt Marshall and Districts Agricultural Society, Mt Marshall History Working Group and the Shire of Mt Marshall.

The committee came up with a plan of how the community would celebrate the centenary. Throughout 2010 the following activities and events took place to celebrate the centenary:

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- History Display-12 March 2010
- Bike Race-Saturday 27 March 2010
- Sandalwood Plantation in Beacon
- Centennial Cup-31 July 2010
- Centennial Wall & Sculpture
- Centennial Lunch-18 September 2010
- Mt Marshall History Book

Since April 2010, the Mt Marshall History Working Group has compiled a book as part of the Centenary Celebrations. Families and clubs were asked to submit information and personal recollections to be used to compile the book. Thousands of hours have been contributed in putting this book together.

**COMMENT:**

The book consists of 210 pages of information and recollections of local industry, businesses, sporting clubs, community groups, personalities and families in the Shire of Mt Marshall over the past 100 years.

I have been meeting regularly with Jennie Walker and Donna Cooper, members of the History Working Group, to compile the book over the past twelve months. The NEWROC Writers Group were asked to proof read the publication before quotes for printing were obtained.

A quote was obtained for 500 books to be printed. Calculating the total costs involved in printing the book, each book will cost a total of \$16.70 (inclusive of GST) to be produced. Considering the size and quality of the book, I feel a reasonable sale price for the book would be \$20.00 (inclusive of GST).

Additional money raised from book sales (\$3.30 per book or \$1650 in total) will recoup some of the research expenses incurred by the History Working Group, such as photo archiving and oral interviews. Over the past two years \$3000.00 has been spent on photo archiving materials and over \$5500.00 on oral history interviews. Both the photo archives and the oral histories played an important role in compiling the book.

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**10.3 Natural Resource Management Officer**

Nil

**10.4 Administration Officer**

Nil

**10.5 Shire Engineer**

Nil

**10.6 Senior Administration Officer**

Nil

**10.7 Chief Executive Officer**

**10.7.18 Abbreviated Statement of Financial Position as at 31 May 2011**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Matthew Gilfellon – Chief Executive Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 12 May 2011  
**ATTACHMENT NUMBER:** 10.7.18a Municipal Bank Statement  
10.7.18b Trust Bank Statement  
10.7.18c Municipal Term Deposit Statement  
10.7.18d Reserve Term Deposit Statements  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Financial Management Regulations 1996  
Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2011/098 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Abbreviated Statement of Financial Position as at 31 May 2011 be accepted.**

**Moved Cr MP Hogan**

**Seconded Cr CJ Kirby**

**Carried 7/0**

**BACKGROUND:**

Nil

**COMMENT:**

Nil

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<b>ABBREVIATED STATEMENT OF FINANCIAL POSITION AS AT 31 MAY 2011</b>			
	<b>MUNICIPAL (\$)</b>	<b>TRUST (\$)</b>	<b>RESERVE (\$)</b>
Synergy Balance as at 01/05/2011	214,830.70	29,841.24	1,302,604.17
Plus Receipts 01/05/2011 to 31/05/2011	1,271,324.53	23,885.40	36,306.00
Plus Adjustment	-	-	-
Plus Outstanding Journals	-	-	-
	<b>1,486,155.23</b>	<b>53,726.64</b>	<b>1,338,910.17</b>
Less Payments 01/05/2011 to 31/05/2011	- 330,295.96	- 25,387.05	- 283,063.00
Less Outstanding Journals	7,534.26	5,034.30	23,275.50
Synergy Balance as at 31/05/2011	<b>1,163,393.53</b>	<b>33,373.89</b>	<b>1,079,122.67</b>
This is represented by:			
Cash at Bank	944,126.25	31,739.79	-
Investments	215,244.57	-	1,079,122.67
Housing Bonds Held by Bankwest	-	1,700.00	-
Balance as per Bank Reconciliation	<b>1,159,370.82</b>	<b>33,439.79</b>	<b>1,079,122.67</b>
<b>RECONCILIATION AS AT 31 MAY 2011</b>			
Balance as per Bank Statement	944,126.25	31,739.79	-
Balance of Term Deposits	215,244.57	-	1,079,122.67
Balance of Housing Bonds (Bank)	-	1,700.00	-
	<b>1,159,370.82</b>	<b>33,439.79</b>	<b>1,079,122.67</b>
Plus Outstanding Deposits	5,469.40	94.10	-
	<b>1,164,840.22</b>	<b>33,533.89</b>	<b>1,079,122.67</b>
Less Outstanding Cheques	- 1,446.69	- 160.00	-
	<b>1,163,393.53</b>	<b>33,373.89</b>	<b>1,079,122.67</b>

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<b>Balance of Reserve Funds as at 31 May 2011</b>	<b>\$</b>
Plant Replacement	335,768.72
Aged Care Units	53,736.94
Doctor Recruitment	-
Community Housing	30,879.34
Council Staff Housing	36,391.67
Employee Entitlements	95,219.23
Landcare	-
Caravan Park Upgrades	20,193.52
Public Amenities and Buildings	254,361.09
Land & Road Development	-
Television & Radio Broadcasting	25,164.22
Bencubbin Aquatic Centre Development	122,049.44
Community Bus	47,552.87
Beacon Mens Shed	-
Refuse Site Development	-
Bencubbin Recreation Complex	21,941.04
Office Equipment	12,589.09
Country Local Government Fund Reserve	-
	<b>1,055,847.17</b>

<b>Investments as at the 31 May 2011</b>					
<b>FUND</b>	<b>INSTITUTION</b>	<b>TERM</b>	<b>RATE</b>	<b>AMOUNT</b>	<b>EXPIRY</b>
Reserve	Bankwest	4 Months 30 Days	6.00%	759,105.07	30/06/2011
Reserve	Bankwest	1 Month 7 Days	4.77%	191,972.36	30/06/2011
Reserve	Bankwest	1 Month 12 Days	4.77%	128,045.24	23/05/2011
Municipal	Bankwest	4 Months	5.01%	215,244.57	19/09/2011

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**10.7.19 Statement of Financial Activity**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Matthew Gilfellon – Chief Executive Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 12 May 2011  
**ATTACHMENT NUMBER:** Nil  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Local Government (Financial Management) Regulations 1996  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2011/099 COUNCIL DECISION / OFFICER RECOMMENDATION:**

That the Statement of Financial Activity for the period ended 31 May 2011 be endorsed.

**Moved Cr MP Hogan**

**Seconded Cr RN Breakell**

**Carried 7/0**

**BACKGROUND:**

Council has resolved that material variances greater than ten percent be reported and these have been listed in the notes to the statement.

**COMMENT:**

(see over)

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SHIRE OF MT MARSHALL					
ABBREVIATED STATEMENT OF FINANCIAL ACTIVITY					
for the period 1 July 2010 to 31 May 2011					
OPERATING ACTIVITIES	Note	Budget	YTD Budget	YTD Actual	Variances Greater Than 10% of YTD Budget
Income		\$	\$	\$	
General Purpose Funding	3i	1,920,018	2,291,414	1,941,912	15.25%
Governance		4,860	4,444	356,374	-7919.22%
Law, Order and Public Safety		45,650	5,170	51,073	-887.87%
Health	7i	35,000	32,076	25,655	20.02%
Education and Welfare		23,216	21,274	22,898	-7.63%
Housing	9i	67,891	62,216	48,557	21.95%
Community Amenities		80,400	73,667	80,154	-8.81%
Recreation and Culture		17,128	15,675	22,420	-43.03%
Transport		623,764	1,555,048	1,741,394	-11.98%
Economic Services		63,300	57,992	114,189	-96.90%
Other Property and Services		54,900	50,303	62,288	-23.83%
		<b>2,936,127</b>	<b>4,169,279</b>	<b>4,466,914</b>	
<b>Expenditure</b>					
General Purpose Funding		71,747	135,829	54,128	-60.15%
Governance	4e	310,869	276,771	312,210	12.80%
Law, Order and Public Safety		103,364	96,898	84,753	-12.53%
Health		124,901	114,444	121,009	5.74%
Education and Welfare		141,527	127,347	98,708	-22.49%
Housing		225,143	208,626	207,457	-0.56%
Community Amenities		316,836	290,290	211,593	-27.11%
Recreation and Culture		496,214	454,619	476,013	4.71%
Transport		2,741,563	2,512,994	2,618,732	4.21%
Economic Services		174,901	159,489	151,877	-4.77%
Other Property and Services		56,534	51,700	56,584	9.45%
		<b>4,763,599</b>	<b>4,429,007</b>	<b>4,393,064</b>	
Net Operating Profit/(Loss)		<b>(1,827,472)</b>	<b>(259,728)</b>	<b>73,850</b>	
<b>ADD NON CASH ITEMS</b>					
Depreciation		2,310,430	2,117,894	2,191,113	
Loss/(Profit) on Sale of Assets		135,537	124,242	-	
		<b>2,445,967</b>	<b>2,242,136</b>	<b>2,191,113</b>	
Net Operating Surplus/(Deficit)		<b>618,495</b>	<b>1,982,408</b>	<b>2,264,963</b>	
<b>LESS CAPITAL EXPENDITURE</b>					
Land & Buildings		1,524,911	1,397,835	1,379,162	
Plant & Machinery		454,500	416,625	377,092	
Furniture, Fittings & Equipment		-	-	-	
Infrastructure - Roads		1,813,105	1,662,013	1,217,358	
Infrastructure - Other		134,600	123,383	2,584	
		<b>(3,308,621)</b>	<b>(1,617,448)</b>	<b>(711,233)</b>	
<b>LESS OTHER NON OPERATING</b>					
Loan Principal Repayments		125,905	115,413	106,954	
Transfer to Community Group		-	-	-	
Transfer to Reserves		634,184	581,335	170,651	
Funding Required		<b>(4,068,710)</b>	<b>(2,314,196)</b>	<b>(988,838)</b>	
<b>FUNDED FROM</b>					
Transfer from Reserves		1,102,278	1,010,422	1,102,278	
Capital Contribution		1,596,875	1,463,802	-	
Proceeds on Sale of Assets		136,500	125,125	-	
Self-Supporting Loan Income		7,443	6,823	7,443	
Opening Funds		1,225,614	1,225,614	1,152,608	
Closing Funds		-	1,517,589	1,273,491	

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<b>Notes</b>							
3i - This variance is due to the Royalties for Regions grants not yet being received. It is expected these grants will meet the budgeted amounts.							
7i - This variance is due to the medical centre income being less than what was budgeted. It is not expected that we will meet the budgeted amount.							
9i - This variance is due to rent for community and other housing currently being under budget.							
4e - This variance is due to the expenditure on the grant funded RTG process and grant funded drought community events. Expenditure was placed in the reviewed budget but not the original budget which is used for the comparison.							
<b>Composition Of Net Current Asset Position</b>							
<b>Current Assets</b>							
Cash - Unrestricted		1,156,259					
Cash - Restricted		1,075,847					
Receivables		223,079					
Inventories		47,431					
<b>Less Current Liabilities</b>							
Payables & Provisions		(153,278)					
Less: Cash Reserves - Restricted		(1,075,847)					
		<b>1,273,491</b>					



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**10.7.20 Plan for the Future 2011 – 2013**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A2/18
<b>AUTHOR:</b>	Matthew Gilfellon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	16 June 2011
<b>ATTACHMENT NUMBER:</b>	10.7.20 Plan for the Future 2011-2013
<b>CONSULTATION:</b>	Community Consultation Sessions Undertaken Draft Plan for the Future distributed to Councillors
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Plan for the Future is an informing document for the Annual Budget
<b>STRATEGIC IMPLICATIONS:</b>	Adoption of a new Plan for the Future
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2011/100 COUNCIL DECISION /OFFICER RECOMMENDATION:**

**That Council adopt the Shire of Mt Marshall 2011-2013 Plan for the Future.**

**Moved Cr DA Miguel**

**Seconded Cr MP Hogan**

**Carried 7/0**

**BACKGROUND:**

It is currently a requirement for shires to have a Plan for the Future that covers at least two financial years. The previous four year Plan for the Future finished in the 2010-11 financial year. The Shire must adopt a new Plan for the Future of at least two years.

This means that we are in need of a new Plan for the Future however the requirements are currently changing to “Integrated Planning” which will be required from 1 July 2012. This leaves the shire with one year between the end of our last plan and the need for a completely new set of plans.

**COMMENT:**

A new integrated planning process has been released by the Department of Local Government that needs to be partly in place by 1 July 2012 and completely in place by 1 July 2013. Much of this will be covered through the RTG process that the Shire of Mt Marshall is currently undertaking.

Although the Plan for the Future is for two years, the regulations will change before the second year will come into force. This plan is an interim plan until the integrated planning process has started and could be described as a plan to plan.

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**10.7.21 NEWHealth Memorandum Of Understanding**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A5/20  
**AUTHOR:** Matthew Gilfellon – Chief Executive Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 16 June 2011  
**ATTACHMENT NUMBER:** 10.7.21 NEWHealth Draft Memorandum of Understanding  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Absolute Majority

**2011/101 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the draft North Eastern Wheatbelt Health Scheme Committee Agreement as attached, between the Shires of Koorda, Mt Marshall, Mukinbudin, Trayning and Wyalkatchem for the purpose of joint health scheme be approved for the signing and affixing of the Common Seal by the President and Chief Executive Officer.**

**Moved Cr CJ Kirby**

**Seconded Cr WJ Beagley**

**Carried 7/0  
Absolute Majority**

**BACKGROUND:**

The Shire of Mt Marshall has been involved in a scheme to employ an Environmental Health Officer/Building Surveyor for many years. Recently the Shire of Mukinbudin joined the scheme which meant that an amended agreement had to be signed. As an amended agreement was already required, conditions of the current agreement were reviewed and amendments proposed. The amendments were:

- Agreement need to have the Council of the Shire of Mukinbudin added
- Clause 3 Amend to Read “To Consist of ten (10) members being two elected voting members”
- Recommend change “each delegate shall have one (1) vote only” to each Council to have one (1) voting delegate only.
- Recommend adding clause ‘18’ that individual member Shires provide administration support to the Environmental Health Officer/Building Surveyor. (Please Note clause ‘16&17’ with regard changes to agreement that is two months notice)

These amendments were passed at the NEWHealth meeting held on 31 May 2011 and two months notice was given to make amendments to the agreement.

**COMMENT:**

As the Shire of Mukinbudin has entered the scheme, adding them to the agreement is just a normal process.

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Amendments two and three will reduce the burden on councillors as rather than two votes per shire, each shire will only receive one. This will reduce the number of councillors required to attend the meetings.

The clause that each shire give administrative support is what was originally intended but never formalised and is in line with what is currently practiced.

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The Presiding member declared a change in the order of business to address item 10.7.22 – 2011-2012 Draft Budget later in the meeting.

**10.8 Finance Administration / Rates Officer**

**10.8.8 Accounts Paid**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Nancy Collins – Finance Administration Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 14 June 2011  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Financial Management Regulations and the Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2011/102 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Accounts Listed**

<b>Municipal Fund</b>	<b>\$ 264592.07</b>
<b>Trust Fund</b>	<b>\$ 21642.45</b>

**Be endorsed.**

**Moved Cr MP Hogan**

**Seconded Cr IN Miguel**

**Carried 7/0**

**BACKGROUND:**

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Following is a List of Accounts submitted to Council on Wednesday 22 June 2011 for the Municipal Fund and Trust Fund.

**1. Municipal Fund**

<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT4868	04/05/2011	COVENTRYS	Grease Nipples Etc	241.01
EFT4869	04/05/2011	CJD EQUIPMENT PTY LTD	Rubber Heater Hose	320.54
EFT4870	04/05/2011	COURIER AUSTRALIA	Freight - Library	36.33
EFT4871	04/05/2011	PURE AIR FILTERS	Air Filters Cleaned	567.05
EFT4872	04/05/2011	KTY ELECTRICAL SERVICES	Check Power To Dam, HWS, Programme & Test Pump Etc	1208.47
EFT4873	04/05/2011	ROCLA PIPELINE PRODUCTS	CPO Pit Liners And Covers	5817.90
EFT4874	04/05/2011	UHY HAINES NORTON (WA) PTY LTD	Interim Audit For Year Ended 30.6.2011	8261.00
EFT4875	04/05/2011	CORPORATE EXPRESS AUSTRALIA LTD	Stationery Items, Coffee	598.30
EFT4876	04/05/2011	ICS CARPENTRY	Erect Fences And Rotary Clothes Lines	5735.00
EFT4877	04/05/2011	STAR TRACK EXPRESS	Freight	602.04
EFT4878	04/05/2011	TRANSPORT SPARES & EQUIPMENT	Air Toggle Switches	620.40
EFT4879	04/05/2011	LGIS PROPERTY	Addition - Industrial Shed	130.34
EFT4880	04/05/2011	COUNTRY TARTS	Catering - NRM Roc & Council Meetings	392.00
EFT4881	04/05/2011	D & D TRANSPORT	Freight	139.03
EFT4882	04/05/2011	SYNERGY PIGMENTS AUSTRALIA PTY LTD	Beige Coloured Pigment	1306.80
EFT4883	04/05/2011	JR & A HERSEY	Drill Shirts, Work Pants, Bomber Jacket	397.24
EFT4884	04/05/2011	ROAD SIGNS AUSTRALIA	Reduce Speed Signs, End, Magnetic Numbers	506.00
EFT4885	04/05/2011	ADVANCED AUTOLOGIC PTY LTD	Spray Bottles, Rags, Window Cleaner, Grease	292.00
EFT4886	04/05/2011	LOVEGROVE TURF SERVICES PTY LTD	Earthquake Ovals In Beacon And Bencubbin	5016.00
EFT4887	04/05/2011	MALLEEFOWL PRESERVATION GROUP INC	50% Replap Station Survey	9193.25
EFT4888	04/05/2011	RJ BACK	Regional Business Plan - Stages 2 And 3	38846.50
EFT4889	10/05/2011	COVENTRYS	Brake Cleaner	109.90
EFT4890	10/05/2011	AVON WASTE	Rubbish Collection - April 2011	3889.44
EFT4891	10/05/2011	CJD EQUIPMENT PTY LTD	Filters	756.45
EFT4892	10/05/2011	COURIER AUSTRALIA	Freight	16.54
EFT4893	10/05/2011	MUKA TYRE MART	Repairs To Grader Tyre	329.50
EFT4894	10/05/2011	MUKINBUDIN ELECTRICAL CONTRACTOR	Lighting Basketball, Netball And Tennis Courts	9067.85
EFT4895	10/05/2011	KTY ELECTRICAL SERVICES	Replace Gear Tray, Replace Floodlight, Renew Tubes And Repair Lights	1761.36

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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT4896	10/05/2011	BENCUBBIN NEWS & POST	Express Post Envelopes - Bankwest	159.80
EFT4897	10/05/2011	BUNNINGS BUILDING SUPPLIES	Clotheslines For Monger St Houses	379.94
EFT4898	10/05/2011	TOTAL EDEN PTY LTD	Sprinklers For Beacon Oval Reticulation	456.00
EFT4899	10/05/2011	MERREDIN RETRAVISION	Caster Wheels	36.00
EFT4900	10/05/2011	WA HINO SALES & SERVICE	Oil Filters	422.18
EFT4901	10/05/2011	WA TREASURY CORPORATION	Loan No. 119 Fixed Component - Loan To Bennymart - Repaid In Lease Payment	979.96
EFT4902	10/05/2011	ROCLA PIPELINE PRODUCTS	Pit Bases	226.60
EFT4903	10/05/2011	BENCUBBIN BULK HAULIERS	Hire Of Single Side Tipper	12053.25
EFT4904	10/05/2011	WA BOILER SPARES & SERVICE	Travel And Labour To Service Boilers, Replace Burner	1804.00
EFT4905	10/05/2011	STAR TRACK EXPRESS	Freight	99.82
EFT4906	10/05/2011	RELIANCE PETROLEUM	Fuel Card Purchases - April 2011	3252.82
EFT4907	10/05/2011	CR PA GILLETT	Meeting Fees And Allowances - April 2011	1116.05
EFT4908	10/05/2011	FUJI XEROX AUSTRALIA PTY LTD	Photocopier Support Service Agreement (New)	312.66
EFT4909	10/05/2011	HANSON CONSTRUCTION MATERIALS P/L	5mm Washed Single Size Granite	2157.36
EFT4910	10/05/2011	BENCUBBIN SMASH REPAIRS	Repairs To Truck Doors	2393.16
EFT4911	10/05/2011	BENCUBBIN TRUCK N AUTO'S	Spot Lights Works Supervisor's Ute, Sundry Other Items	300.30
EFT4913	10/05/2011	D & D TRANSPORT	Freight - Iplex	481.25
EFT4914	10/05/2011	HOWARD PORTER	Ram And Leaf Springs	693.00
EFT4915	10/05/2011	CR RN BREAKELL	Meeting Fees And Allowances - April 2011	54.55
EFT4916	10/05/2011	LANDGATE	Rural UV Interim Valuation Shared	202.30
EFT4917	10/05/2011	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Rates In Local Government - Clerical & Advanced - N Collins	790.00
EFT4918	10/05/2011	CR MP HOGAN	Meeting Fees And Allowances - April 2011	363.05
EFT4919	10/05/2011	BENCUBBIN AG SUPPLIES	Baytex, Various Hardware Items	1589.85
EFT4920	10/05/2011	ADVANCED AUTOLOGIC PTY LTD	Grease And Taps	215.00
EFT4921	10/05/2011	GERALDTON FUEL	Bulk Diesel For Bencubbin Depot	19766.80
EFT4922	10/05/2011	5RIVERS PLUMBING AND GAS	Fit New Gas Stoves, Alter Pipework, Replace Gas Regulator	1106.39
EFT4923	10/05/2011	CJ & KP BROWN	Supply Brickies Sand	742.50
EFT4924	10/05/2011	JENNI BUNCE	Beacon Contract Cleaning 14.4 - 27.4.11	1440.00

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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT4925	10/05/2011	DESIGN SYNERGY	Provide Drawings For Bencubbin Community Resource Centre - Deposit	550.00
EFT4926	10/05/2011	BENCUBBIN SUPERMARKET	PPMVs - B Jinman, S Markham, M Rowling, D Kett	391.70
EFT4927	10/05/2011	STEVE WISE	Replace PSU And Fan - Engineer's Computer	165.00
EFT4928	12/05/2011	STRICKFUSS ELECTRICAL & ENGINEERING SERVICES	Supply New WEG 3 Phase 5.5kw Electric Motor For EEI	803.00
EFT4929	13/05/2011	WA TREASURY CORPORATION	Interest Adjustment On Final Payment Of Loan 57	2.58
EFT4930	23/05/2011	COVENTRYS	Fuel Filters	128.45
EFT4931	23/05/2011	BENCUBBIN AIRCONDITIONING SERVICE	Repairs To Aircon Hose - Truck, Graders	765.07
EFT4932	23/05/2011	BOC GASES	Cylinder Rental - April 2011	56.26
EFT4933	23/05/2011	CJD EQUIPMENT PTY LTD	Antenna	47.67
EFT4934	23/05/2011	COPIER SUPPORT	Fax Cartridge	190.40
EFT4935	23/05/2011	NINGHAN SPRAYING SERVICE	Sundry Hardware Items - Beacon Busy Bee	2269.76
EFT4936	23/05/2011	KTY ELECTRICAL SERVICES	Assist In Changing EEI Pump, Fix Light And Switch - Bencubbin Complex	604.22
EFT4937	23/05/2011	SHIRE OF TRAYNING	Reimbursement Of RTG Planning Consultancy Costs - Bob Waddell	133.10
EFT4938	23/05/2011	BENCUBBIN NEWS & POST	Stationery Items - April 2011	268.01
EFT4939	23/05/2011	MOBILE MASTERS	Service Four Two- Way Radios, Replace Two Microphones	521.40
EFT4940	23/05/2011	AUSTRALIAN TAXATION OFFICE	BAS For April	14200.00
EFT4941	23/05/2011	LOCAL GOVERNMENT MANAGERS AUSTRALIA - WA	Registration - LGMA Planning Master Class - M Giffellon	660.00
EFT4942	23/05/2011	CORPORATE EXPRESS AUSTRALIA LTD	Stationery And Refreshments	245.33
EFT4943	23/05/2011	WA BOILER SPARES & SERVICE	Circulating Pump For Boiler - Beacon Complex	533.50
EFT4944	23/05/2011	CHILD SUPPORT AGENCY	Payroll Deductions	413.52
EFT4945	23/05/2011	AUSTRALIAN SERVICES UNION	Payroll Deductions	39.40
EFT4946	23/05/2011	LGRCEU	Payroll Deductions	34.80
EFT4947	23/05/2011	WALGS PLAN	Superannuation Contributions	9819.13
EFT4948	23/05/2011	ICS CARPENTRY	Fencing - Bencubbin Industrial Shed & Playground at Complex	17345.85
EFT4949	23/05/2011	ALL-WAYS FOODS	Cleaning Products	429.32
EFT4950	23/05/2011	BENCUBBIN SMASH REPAIRS	Battery Chargers	462.00

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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT4951	23/05/2011	LEWIS MOTORS	2011 Holden Captiva For Engineer	13223.01
EFT4952	23/05/2011	D & D TRANSPORT	Freight - ROCLA	1025.12
EFT4953	23/05/2011	THE INDUSTRY SUPERANNUATION FUND	Superannuation Contributions	540.66
EFT4954	23/05/2011	PERFECT COMPUTER SOLUTIONS PTY LTD	Resolve Problems With Beacon Library Pc	348.75
EFT4955	23/05/2011	NAUGHTY BUGS PEST CONTROL	Termite Inspections	3968.00
EFT4956	23/05/2011	BENDIGA	Verge Clearing - Gillett Road	1486.00
EFT4957	23/05/2011	AUSTRALASIAN PERFORMING RIGHT ASSOC	Music On Hold	136.98
EFT4958	23/05/2011	LANDGATE	Rural UV Valuations (Shared)	5064.12
EFT4959	23/05/2011	WA LOCAL GOVERNMENT ASSOCIATION	Advertising - Bencubbin Town Maintenance Officer	1578.81
EFT4960	23/05/2011	BENCUBBIN AG SUPPLIES	120l Wheelie Bins	258.50
EFT4961	23/05/2011	T-QUIP	Mower Blades	109.00
EFT4962	23/05/2011	JENNI BUNCE	Beacon Contract Cleaning 28.4 - 11.5.11	1020.00
EFT4963	23/05/2011	EVERGREEN SYNTHETIC GRASS	Synthetic Grass And Adhesive	3217.00
EFT4964	23/05/2011	NO 90 GALLERY & MUSIC	Musical Equipment - Beacon Theatre Arts	10117.68
EFT4965	23/05/2011	CRAIG BIRRELL	Reimb. of Costs For Police Clearance - C Birrell	53.70
EFT4966	27/05/2011	AUSTRALIAN TAXATION OFFICE	FBT 2010/2011	10456.40
18374	04/05/2011	TELSTRA	Telephone - April 2011	2342.20
18375	05/05/2011	SHIRE OF MT MARSHALL	Cash Payments 04.05.2011	2390.00
18376	10/05/2011	SHIRE OF MT MARSHALL	Pool Float Banked In Error	181.20
18377	10/05/2011	SYNERGY	Electricity 2.4 - 8.4.2011	266.95
18378	10/05/2011	BEACON COUNTRY CLUB INC.	Meals Supplied For March Council Meeting	175.00
18379	10/05/2011	CR IN MIGUEL	Meeting Fees And Allowances - April 2011	644.56
18380	10/05/2011	CR DA MIGUEL	Meeting Fees And Allowances - April 2011	594.63
18381	10/05/2011	CR CJ KIRBY	Meeting Fees And Allowances - April 2011	327.09
18382	13/05/2011	JUDY SUMMERS	Refund Overpayment Of Rent	100.00
18383	19/05/2011	SHIRE OF MT MARSHALL	Cash Payments 18.05.2011	2390.00
18384	23/05/2011	SYNERGY	Streetlights - 25.3 - 21.4.11	927.00
18385	23/05/2011	BEACON CO-OPERATIVE LTD	Batteries	28.75
18386	23/05/2011	MTAA SUPERANNUATION	Superannuation Contributions	266.54
18387	23/05/2011	HOSTPLUS	Superannuation Contributions	262.30
18388	23/05/2011	AUSTRALIAN SUPER	Superannuation Contributions	259.82
				264592.07



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**2. Trust**

<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
3375	13/05/2011	LEN CARGEEG	Refund Of Nomination Fee	80.00
3376	13/05/2011	WJ & J BEAGLEY	Refund Of Nomination Fee	80.00
3377	13/05/2011	EVA HAYDON	Refund Of Bond	320.00
3378	13/05/2011	JUDY SUMMERS	Refund Of Housing Bond	500.00
3379	13/05/2011	SUSAN MITCHELL	Refund Of Nomination Fee	80.00
EFT4867	02/05/2011	DEPARTMENT OF PLANNING & INFRASTRUCTURE	Recoup Of Licensing - April 2011	20582.45
				<b>21642.45</b>

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **22 June 2011**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

\_\_\_\_\_  
 Matthew Gilfellow  
 Chief Executive Officer

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**10.8.9 Write-Off Local Government House Units**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4 and A5/11  
**AUTHOR:** Nancy Collins – Finance Administration Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 16 June 2011  
**ATTACHMENT NUMBER:** Nil  
**CONSULTATION:** Matthew Gilfellon – Chief Executive Officer  
**STATUTORY ENVIRONMENT:** Local Government Act 1995 and Local Government (Financial Management) Regulations 1996  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Absolute Majority

**2011/103 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council write off the \$4000 listed on the balance sheet as Local Government House Units.**

**Moved Cr DA Miguel**

**Seconded Cr MP Hogan**

**Carried 7/0  
Absolute Majority**

**BACKGROUND:**

In 1980 an amount of \$4000.00 was paid to assist with building Local Government House. It was then capitalised and is sitting on the balance sheet as an asset. This money will not be returned to Council. Permission is sought to write off the amount. There will be no cost to this course of action.

**COMMENT:**

This amount has been on the balance sheet for many years but it will never be returned to Council. The contribution was to the building of Local Government House in 1980 and as long as there is a Local Government House, will continue to be used for this purpose. The auditors have expressed their desire to see it removed from the balance sheet.

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**10.9 Executive Administrator**

**10.9.1 Council and Committee Meetings 2011/12**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A2/13  
**AUTHOR:** Lauren Grylls – Executive Administrator  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 15 June 2011  
**ATTACHMENT NUMBER:** 10.9.1 Notice of Meeting Dates 2010/11  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Local Government Act 1995, S1.7 (2)(a)(b)  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Meeting Attendance Fees  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2011/104 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the attached notice of meeting dates for 2011/12 be approved for advertisement in the Gimlet Newspaper, the Beacon Bulletin and Council notice boards.**

**Moved Cr IN Miguel**

**Seconded Cr CJ Kirby**

**Carried 7/0**

**BACKGROUND:**

Ordinary Meetings of Council have historically been held on the third Wednesday of each month, commencing at 12:45pm, with the exception of the May and November meetings which are held at 6:45pm.

The March Ordinary Meeting of Council is traditionally held in Beacon and has been held at the Beacon Country Club in recent years. I propose that, with the permission of the Beacon Country Club, the March 2012 meeting be held there once again.

The Natural Resource Management Committee meetings are held quarterly in the first week of the given month. Dates and commencement times for the remainder of Council's committees are yet to be scheduled and public notice will be provided once dates are set.

**COMMENT:**

Council is required to provide local public notice, at least once each year, of its meetings and those of its committees in accordance with the Local Govt. Act 1995 S1.7 (2)(a)(b).

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**10.9.2 Change of Road Name for Road Currently Known as Miguel Road**

<b>LOCATION/ADDRESS:</b>	Shire of Mt Marshall
<b>NAME OF APPLICANT:</b>	Cr DA Miguel
<b>FILE REFERENCE:</b>	A1/6, A2/28
<b>AUTHOR:</b>	Lauren Grylls – Executive Administrator
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	15 June 2011
<b>ATTACHMENT NUMBER:</b>	10.9.2a Correspondence from NP & SE Metcalf (JP) 10.9.2b Correspondence from DJ & CA Palm 10.9.2c Correspondence from Murray & Kerry Junk and Marie Arnold
<b>CONSULTATION:</b>	Cr DA Miguel – Councillor, affected landholder Affected Landholders via correspondence General Public via public notices
<b>STATUTORY ENVIRONMENT:</b>	Australian Standard AS/NZS2819:2003 (to be replaced by DR AS/NZS4819)
<b>POLICY IMPLICATIONS:</b>	Admin.1.8 – Community Consultation R&V.5.1 – Naming of Roads & Streets
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2011/105 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That, having taken into consideration the submissions made by affected landholders, Council proceed with renaming the road currently known as Miguel Road in the east of the Shire, to Boundary Road.**

**Moved Cr DA Miguel**

**Seconded Cr PA Gillett**

**Carried 4/3**

**BACKGROUND:**

At the May 2006 Council Meeting an Elected Members motion submitted by past Member Mr Len Cargeeg resolving to rename Boundary Road to Miguel Road.

Mr Cargeeg reported that as Boundary Road had been known as Miguel Road at some earlier time, and to recognise early settler Joe de San Miguel, the road should be renamed.

Following the resolution in May 2006 to rename Boundary Road to Miguel Road Councillors and staff have received phone calls, confrontations from concerned landowners, and have had to replace and re-erect the Miguel Rd sign on several occasions.

Cr DA Miguel, having not been a part of the decision making process in 2006, requested that the issue to be re-addressed. He put forth the following motion which was resolved by Council at its April 2011 Ordinary Meeting:

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**2011/055 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That, should Council receive no opposition following public consultation via:**

- 1. Correspondence being sent to affected landowners inviting their comment; and**
  - 2. Advertising in local media inviting public comment,**
- the name of the road currently known as Miguel Road, in the east of the Shire be renamed Boundary Road.**

**Moved Cr DA Miguel**

**Seconded Cr PA Gillett**

**Carried 4/1**

A period of public consultation followed Council's resolution, concluding on Friday 27 May 2011. Correspondence was received from NP & SE Metcalf (JP), DJ & CA Palm, and Murray & Kerry Junk and Marie Arnold (attached). One correspondent was opposed to the road name change, while two were in favour.

**COMMENT:**

Whilst an item of correspondence was received strongly opposing the road name change, there is a majority in support of the name change, and, I suspect several others who chose not to let their opinions be known to Council.

Cr DA Miguel, who was not part of the decision making process in 2006, having been provided with copies of the correspondence received remains in favour of the renaming of the road the Boundary Rd.

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Mrs Lauren Grylls left the meeting at 2:36pm.  
Mrs Lauren Grylls returned to the meeting at 2:37pm.

**10.9.3 Representation on Council Committees, Working Groups and External Organisations**

**LOCATION/ADDRESS:** Shire of Mt Marshall  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A1/3  
**AUTHOR:** Lauren Grylls – Executive Administrator  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 15 June 2011  
**ATTACHMENT NUMBER:** Nil  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Local Government Act 1995 S5.10(2)  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Absolute Majority

**OFFICER RECOMMENDATION:**

For Council consideration.

**2011/106 COUNCIL DECISION:**

**That Cr WJ Beagley be appointed to the Shire of Mt Marshall Safety Committee, and Cr MP Hogan be nominated for Shire representation on the MMLCDC to take the place vacated by past Councillor MR Shemeld.**

**Moved Cr RN Breakell**

**Seconded Cr PA Gillett**

**Carried 7/0  
Absolute Majority**

**BACKGROUND:**

Cr John Beagley commenced his tenure as Councillor on 18 May 2011, and as such is entitled to be a member of at least one of Council's committees comprising (a) Council Members only, or (b) Council Members and Employees.

Council's committees fitting the above criteria are:

\*Community Sport, Recreation and Townscape Committee;

\*Infrastructure and Development Committee;

\*Audit Committee; and

Shire of Mt Marshall Safety Committee.

*\*All Councillors have been appointed to these committees.*

Cr Beagley therefore is a member of all but the Safety Committee but may nominate himself to serve on that committee. He must be appointed by absolute majority.

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Prior to Mr Mervyn Shemeld's resignation as Councillor he served as a representative of Council on the Mt Marshall Land Conservation District Committee (LCDC) which is an external organisation. As Mr Shemeld no longer holds the office of Councillor a new nomination for representation should be put to the (LCDC).

**COMMENT:**

A resolution is required should Cr Beagley wish to nominate to serve on the Shire of Mt Marshall Safety Committee.

A resolution is required nominating a representative to take the place of past Councillor Mr Mervyn Shemeld on the MMLCDC.

At the next Ordinary Election in October 2011 all Committee positions become vacant and must be re-appointed.

A more equal division of membership on Council committees, working groups and external organisations will be possible at this time.

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**11.0 Reports of Elected Members**

**Cr RN Breakell attended the following meetings / functions:**

Nil

**Cr DA Miguel attended the following meetings / functions:**

20 June 2011	Progress Assoc. Meeting	Beacon
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**Cr MP Hogan attended the following meetings / functions:**

Nil

**Cr CJ Kirby attended the following meetings / functions:**

Nil

**Cr WJ Beagley attended the following meetings / functions:**

4 – 5 June 2011	WAORRA Bencubbin 360	Bencubbin
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**Cr IN Miguel attended the following meetings / functions:**

1 June 2011	RTG Meeting	Bencubbin
17 June 2011	WACFL Meeting	Wongan Hills

**Cr PA Gillett attended the following meetings / functions:**

1 June 2011	RTG Meeting	Bencubbin
4 – 5 June 2011	WAORRA Bencubbin 360	Bencubbin
7 June 2011	Kununoppin Medical Practice Meeting	

**12.0 Elected Members Motions of Which Previous Notice Has Been Given**

Nil

**13.0 New Business of an Urgent Nature Introduced by Decision of the Meeting**

Nil



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Mrs Lauren Grylls left the meeting at 2:47pm.  
Mrs Lauren Grylls returned to the meeting at 2:48pm.  
Miss Deanne Shemeld entered the meeting at 3:17pm.  
Mrs Lauren Grylls left the meeting at 3:17pm.  
Miss Deanne Shemeld left the meeting at 3:18pm.  
Mrs Lauren Grylls returned to the meeting at 3:18pm.

**2011/107 COUNCIL DECISION:**

**That the meeting adjourn for afternoon tea at 3:25pm.**

**Moved Cr PA Gillett**

**Seconded Cr MP Hogan**

**Carried 7/0**

**2011/108 COUNCIL DECISION:**

**That the meeting resume at 3:46pm.**

**Moved Cr IN Miguel**

**Seconded Cr WJ Beagley**

**Carried 7/0**

The presiding Member declared that item 10.7.22 2011/12 Draft Budget deferred earlier in the meeting would now be addressed.

**10.7.22 2011 – 2012 Draft Budget**

Cr PA Gillett left the meeting at 5:07pm.  
Mrs Lauren Grylls left the meeting at 5:07pm.  
Cr PA Gillett returned to the meeting at 5:09pm.  
Mrs Lauren Grylls returned to the meeting at 5:09pm.  
Cr DA Miguel left the meeting at 5:19pm.  
Cr DA Meeting returned to the meeting at 5:21pm.

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/3
<b>AUTHOR:</b>	Matthew Gilfellon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	16 June 2011
<b>ATTACHMENT NUMBER:</b>	10.7.22a Draft Budget Explanatory Notes 10.7.22b DRAFT Budget 2011-12
<b>CONSULTATION:</b>	Rod Munns – Engineer Staff, Councillors, Community
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 Local Government (Financial Management) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil, however it will influence the budget to be adopted in July
<b>STRATEGIC IMPLICATIONS:</b>	Sets the direction for the budget to be adopted in July
<b>VOTING REQUIREMENT:</b>	Simple Majority

**Minutes of the Ordinary Meeting of Council**  
**held on Wednesday 22 June 2011**

**2011/109 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Council receive the draft budget with the amendments as indicated.**

**Moved Cr PA Gillett**

**Seconded Cr DA Miguel**

**Carried 7/0**

**BACKGROUND:**

The draft budget is being presented to council in June in order for council to have input into the final budget. Any amendments or suggestions will be incorporated into the 2011/12 budget that will be presented to council in July.

**COMMENT:**

It is anticipated that there will be slight changes to the budget between the presentation of the draft budget and the presentation of the budget as more information comes to hand however it is believed that these changes will not have a material effect on the budget. It is likely that any amendments made will be able to be carried through to the presentation of the final budget.

Council is reminded that the draft budget is merely the officer's suggestion of what the budget should look like taking into account requests, previous budgets, strategic plans and officer ideas. Council input is welcome as they have a responsibility for shaping the final budget. Please keep in mind that if amendments are made then they must be like for like e.g.: projects using plant and labour replaced with other projects using plant and labour.

**Minutes of the Ordinary Meeting of Council**  
**held on Wednesday 22 June 2011**

<b>14.0</b>	<b>Next Meeting – Wednesday 20 July 2011 commencing at 2:00pm in Council Chambers, 80 Monger St, Bencubbin</b>
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<b>15.0</b>	<b>Closure of Meeting</b>
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The Presiding Member declared the meeting closed at 5:37pm.

These Minutes were confirmed by the Council at the Ordinary Meeting of Council held on 20 July 2011.

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Date

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Cr PA Gillett                      President