



SHIRE OF MT MARSHALL

**These Minutes were confirmed by
Council at the Ordinary Meeting
of Council held on
20 April 2011**



SHIRE OF MT MARSHALL

**Minutes of Meeting held on
Tuesday 22 March 2011, at the
Beacon Country Club, Beacon
commencing at 2:03pm.**

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1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 2:03 pm.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr PA Gillett	President / Presiding Member
Cr IN Miguel	Deputy President
Cr MP Hogan	Councillor
Cr DA Miguel	Councillor
Cr RN Breakell	Councillor
Cr CJ Kirby	Councillor
Cr MR Shemeld	Councillor

Mr Matthew Gilfellow	Acting Chief Executive Officer	2:02pm – 3:38pm
Mr Rod Munns	Shire Engineer	2:10pm – 3:38pm
Mrs Lauren Grylls	Executive Assistant	
Mrs Sue Mitchell	Public	2:14pm – 3:38pm

Apologies

Nil

3.0 Standing Orders

2011/025 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr MP Hogan Seconded Cr IN Miguel Carried 7/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

No public present.

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5.0 Applications for Leave Of Absence

Nil

6.0 Confirmation of Minutes of Previous Meetings

6.1 Minutes of the Ordinary Meeting held on Wednesday 16 February 2011

2011/026 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on 16 February 2011 be confirmed as a true and correct record of proceedings.

Moved Cr DA Miguel

Seconded Cr RN Breakell

Carried 7/0

7.0 Announcements by Presiding Person Without Discussion

Nil

8.0 Petitions / Deputations / Presentations / Submissions

Nil

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Mr Matthew Gilfellow entered the meeting at 2:02 pm.

The presiding member declared a change in the order of business to consider item 10.7.10 as follows:

2011/027 COUNCIL DECISION:

That the meeting move behind closed doors to consider the recruitment of a Chief Executive Officer at 2:03 pm.

Moved Cr DA Miguel

Seconded Cr CJ Kirby

Carried 7/0

Mr Matthew Gilfellow and Mrs Lauren Grylls left the meeting at 2:03 pm.

10.7.10 Recruitment of Chief Executive Officer

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	S1/2
AUTHOR:	Matthew Gilfellow – Acting Chief Executive Officer
DISCLOSURE OF INTEREST:	Interest in Position
DATE:	14 March 2011
ATTACHMENT NUMBER:	10.7.10a Advertisement for CEO 10.7.10b Position Description & Selection Criteria 10.7.10c Timeline 10.7.10d Salary Package 10.7.10e Key Result Areas
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	S5.36 Local Government Act 1995
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Dependent on Salary Package
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2011/028 COUNCIL RESOLUTION / OFFICER RECOMMENDATION:

That the recruitment process for a Chief Executive Officer be commenced and the following attached documents, with amendments, be adopted for the process:

- 1. Advertisement to be placed in the West Australian Newspaper;**
- 2. Position Description and Selection Criteria;**
- 3. Timeline for the recruitment process;**
- 4. Salary Package;**
- 5. Key Result Areas.**

Moved Cr IN Miguel

Seconded Cr RN Breakell

Carried 7/0

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BACKGROUND:

At the August 2010 meeting of council, following the resignation of the Chief Executive Officer, an Acting Chief Executive Officer was appointed for a period of six months commencing 11 October 2010 and concluding 10 April 2011.

COMMENT:

The attached documents remain unchanged from those last presented to council in October with the exception of the contact in the advertisement being changed to the current Acting Chief Executive Officer and the recruitment timeframe also being updated.

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Mr Matthew Gilfellow and Mrs Lauren Grylls returned to the meeting at 2:10 pm.
Mr Rod Munns entered the meeting at 2:10 pm.

9.0 Reports of Committees

Nil

10.0 Reports of Officers

10.1 Environmental Health Officer / Building Surveyor
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10.1.1 Application for Planning Approval – Co-Operative Bulk Handling
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LOCATION/ADDRESS:	CBH Lot 681 Diver Street Beacon, Mt Marshall WA 6472
NAME OF APPLICANT:	Mr T Dolling on behalf of Co –Operative Bulk Handling Ltd
FILE REFERENCE:	TP1/2, B1/1
AUTHOR:	Julian Goldacre – Environmental Health Officer/ Building Surveyor
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	16 March 2011
ATTACHMENT NUMBER:	10.1.1a Correspondence from CBH Ltd 10.1.1b Application Form for Planning Approval 10.1.1c Site Plans
CONSULTATION:	Matthew Gilfellow – A/ Chief Executive Officer Mr Andre Dines – CBH
STATUTORY ENVIRONMENT:	Planning and Development Act 2005 Mt Marshall Town Planning Scheme No 2
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Receipt of \$135
STRATEGIC IMPLICATIONS:	Entry and exit driveways to CBH weighbridge to ensure compliance with Commonwealth legislation
VOTING REQUIREMENT:	Simple Majority

2011/029 COUNCIL DECISION / OFFICER RECOMMENDATION:
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That the planning application submitted by Co-Operative Bulk Handling Ltd for the construction of reinforced concrete entry and exit driveways at the Beacon weighbridge, Lot 681 Diver Street, Beacon be approved.
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Moved Cr IN Miguel

Seconded Cr DA Miguel

Carried 7/0

BACKGROUND

The Shire of Mt Marshall received a planning application from Co-Operative Bulk Handling (CBH) Pty Ltd on 8 February 2011. The application is for the construction of reinforced concrete driveways for the entry and exit of the weighbridge located at CBH Lot 681 Diver Street, Beacon WA 6472.

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COMMENT

This was discussed with the CEO and after seeking further clarification from CBH it was explained that to the letter of the law these works are classified 'Development' as required in the Shire of Mt Marshall Town Planning Scheme No 2 therefore requires planning approval.

Consulting the Shire of Mt Marshall Town Planning Scheme No 2 section 5.1, parts 7 & 8 reveals that the CBH Planning Department is drawing a very long bow in relation to this application; that said the Shire stands to receive \$135 for consideration of this application.

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Mrs Sue Mitchell entered the meeting at 2:14 pm.

10.2 Community and Recreation Development Officer
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Nil

10.3 Natural Resource Management Officer

Nil

10.4 Acting Accountant

10.4.5 Abbreviated Statement of Financial Position as at 28 February 2011
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LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/4
AUTHOR:	Alisa Della Bosca – Acting Accountant
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	3 March 2011
ATTACHMENT NUMBER:	10.4.5a Municipal Bank Account 10.4.5b Trust Bank Account 10.4.5c Municipal Term Deposits 10.4.5d Reserve Term Deposits
CONSULTATION:	Matthew Gilfellon – Acting Chief Executive Officer
STATUTORY ENVIRONMENT:	Financial Management Regulations 1996 and the Local Government Act 1995
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2011/030 COUNCIL DECISION / OFFICER RECOMMENDATION:
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That the Abbreviated Statement of Financial Position as at 28 February 2011 be accepted.

Moved Cr CJ Kirby

Seconded Cr MP Hogan

Carried 7/0

BACKGROUND:

Nil

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COMMENT:

ABBREVIATED STATEMENT OF FINANCIAL POSITION AS AT 28 FEBRUARY 2011

	MUNICIPAL (\$)	TRUST (\$)	RESERVE (\$)
Synergy Balance as at 01/02/2011	706,602.73	27,968.56	1,270,059.51
Plus Receipts 01/02/2011 to 28/02/2011	486,050.46	15,775.20	-
Plus Adjustment	-	-	-
Plus Outstanding Journals	-	-	-
	1,192,653.19	43,743.76	1,270,059.51
Less Payments 01/02/2011 to 28/02/2011	- 371,629.01	- 16,383.30	-
Less Outstanding Journals	10,961.84	- 1,490.62	6,859.61
Synergy Balance as at 28/02/2011	831,986.02	25,869.84	1,276,919.12

This is represented by:

Cash at Bank	591,459.85	23,181.21	-
Investments	245,500.00	-	1,276,919.12
Housing Bonds Held by Bankwest	-	1,700.00	-
Balance as per Bank Reconciliation	836,959.85	24,881.21	1,276,919.12

RECONCILIATION AS AT 28 FEBRUARY 2011

Balance as per Bank Statement	591,459.85	23,181.21	-
Balance of Term Deposits	245,500.00	-	1,276,919.12
Balance of Housing Bonds (Bank)	-	1,700.00	-
	836,959.85	24,881.21	1,276,919.12
Plus Outstanding Deposits	351.25	988.63	-
	837,311.10	25,869.84	1,276,919.12
Less Outstanding Cheques	- 5,325.08	-	-
	831,986.02	25,869.84	1,276,919.12

BALANCE OF RESERVE FUNDS AS AT 28 FEBRUARY 2011

	\$
Plant Replacement	325,260.05
Aged Care Units	52,513.26
Doctor Recruitment	-
Community Housing	30,176.38
Council Staff Housing	312,174.43
Employee Entitlements	93,048.50
Landcare	-
Caravan Park Upgrades	19,734.64
Public Amenities and Buildings	203,313.33
Land & Road Development	-
Television & Radio Broadcasting	24,591.43
Bencubbin Aquatic Centre Development	119,266.87

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Community Bus	36,696.95
Beacon Men's Shed	-
Refuse Site Development	-
Bencubbin Recreation Complex	40,984.23
Office Equipment	12,299.44
Country Local Government Fund Reserve	-
	<hr/> <u>1,270,059.51</u> <hr/>

INVESTMENTS AS AT 28 FEBRUARY 2011

FUND	INSTITUTION	TERM	RATE	AMOUNT	EXPIRY
Reserve	Bankwest	4 Months 30 Days	6.00%	759,105.07	30/06/2011
Reserve	Bankwest	1 Month 24 Days	4.75%	126,278.81	24/03/2011
Reserve	Bankwest	3 Months	5.00%	416,365.74	23/05/2011
Municipal	Bankwest	4 Months	6.00%	245,500.00	19/05/2011

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10.4.6 Statement of Financial Activity

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Alisa Della Bosca – Acting Accountant
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 11 March 2011
ATTACHMENT NUMBER: Nil
CONSULTATION: Matthew Gilfellon – Acting Chief Executive Officer
STATUTORY ENVIRONMENT: Local Government (Financial Management)
 Regulations 1996
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/031 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Statement of Financial Activity for the period ended 28 February 2011 be endorsed.

Moved Cr IN Miguel

Seconded Cr CJ Kirby

Carried 7/0

BACKGROUND:

Council has resolved that material variances greater than ten percent be reported and these have been listed in the notes to the statement.

COMMENT:

SHIRE OF MOUNT MARSHALL
ABBREVIATED STATEMENT OF FINANCIAL ACTIVITY
for the period 1 July 2010 to 28 February 2011

OPERATING ACTIVITIES	Note	Budget	YTD Budget	YTD Actual	Variences Greater Than 10% of YTD Budget
		\$	\$	\$	
Income					
General Purpose Funding	3i	1,920,018	1,954,598	1,717,766	12.12%
Governance		4,860	3,232	347,467	-10650.84%
Law, Order and Public Safety		45,650	3,760	40,693	-982.26%
Health		35,000	23,328	26,286	-12.68%
Education and Welfare		23,216	15,472	18,166	-17.41%
Housing	9i	67,891	45,248	34,403	23.97%
Community Amenities		80,400	53,576	73,585	-37.35%
Recreation and Culture		17,128	11,400	17,835	-56.45%
Transport	12i	623,764	1,130,944	916,996	18.92%
Economic Services		63,300	42,176	80,459	-90.77%
Other Property and Services		54,900	36,584	34,241	6.40%

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	2,936,127	3,320,318	3,307,897	
Expenditure				
Governance	310,869	201,288	217,962	8.28%
General Purpose Funding	71,747	50,374	39,669	-21.25%
Law, Order and Public Safety	103,364	71,086	68,650	-3.43%
Health	124,901	83,232	92,332	10.93%
Education and Welfare	141,527	94,288	88,999	-5.61%
Housing	225,143	150,056	132,635	-11.61%
Community Amenities	316,836	211,120	144,805	-31.41%
Recreation and Culture	496,214	330,632	334,902	1.29%
Transport	2,741,563	1,827,632	1,567,602	-14.23%
Economic Services	174,901	115,992	120,143	3.58%
Other Property and Services	56,534	37,600	18,353	-51.19%
	4,763,599	3,173,300	2,826,052	
Net Operating Profit/(Loss)	(1,827,472)	147,018	481,845	
ADD NON CASH ITEMS				
Depreciation	2,310,430	577,608	1,169,466	
Loss/(Profit) on Sale of Assets	135,537	33,884	-	
	2,445,967	611,492	1,169,466	
Net Operating Surplus/(Deficit)	618,495	758,510	1,651,311	
LESS CAPITAL EXPENDITURE				
Land & Buildings	1,524,911	381,228	1,163,512	
Plant & Machinery	454,500	113,625	343,334	
Furniture, Fittings & Equipment	-	-	-	
Infrastructure - Roads	1,813,105	453,276	1,018,141	
Infrastructure - Other	134,600	33,650	2,187	
	(3,308,621)	(223,269)	(875,863)	
LESS OTHER NON OPERATING				
Loan Principal Repayments	125,905	31,476	89,811	
Transfer to Community Group	-	-	-	
Transfer to Reserves	634,184	158,546	61,800	
Funding Required	(4,068,710)	(413,292)	(1,027,474)	
FUNDED FROM				
Transfer from Reserves	1,102,278	275,570	799,215	
Capital Contribution	1,596,875	399,219	-	
Proceeds on Sale of Assets	136,500	34,125	-	
Self-Supporting Loan Income	7,443	1,861	7,443	
Opening Funds	1,225,614	306,404	1,152,608	
Closing Funds	-	603,886	931,792	

Notes

3i - This variance is due to the Royalties for Regions grants not yet being received. It is expected these grants will meet the budgeted amounts.

9i - This variance is due to rent for community and other housing currently being under budget. Budgeted rental income may need to be adjusted in the budget review.

12i - This variance is due to transport grants not yet being received. These grants are received quarterly or on progress of capital works. It is expected that these grants will meet the budgeted amounts.

7e - This variance is due to the Medical Practice expenses being currently over budgeted. It is expected that the Medical Practice expenses will meet the budgeted amounts.

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Composition Of Net Current Asset Position

Current Assets

Cash - Unrestricted	821,424
Cash - Restricted	1,270,060
Receivables	205,579
Inventories	47,431

Less Current Liabilities

Payables & Provisions	(142,642)
less: Cash Reserves - Restricted	(1,270,060)
	931,792

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10.5 Shire Engineer

Nil

10.6 Senior Administration Officer

Nil

10.7 Acting Chief Executive Officer

The Presiding member declared a change in the order of business to defer item 10.7.8 until later in the meeting.

10.7.9 Application for Planning Approval – Lot 82 (No. 67) Monger Street Bencubbin

LOCATION/ADDRESS: Lot 82 (No. 67) Monger Street Bencubbin
NAME OF APPLICANT: Jane, David and Samantha Walker
FILE REFERENCE: TP1/2, A4/24
AUTHOR: Matthew Gilfellon – Acting Chief Executive Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 14 March 2011
ATTACHMENT NUMBER: Nil
CONSULTATION: Julian Goldacre – Environmental Health Officer/
Building Surveyor
STATUTORY ENVIRONMENT: Liquor Control Act 1988
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2011/032 COUNCIL RESOLUTION / OFFICER RECOMMENDATION:

That planning approval be granted to Jane, David and Samantha Walker for the purpose of a liquor store on Lot 82 (No. 67) Monger Street Bencubbin.

Moved Cr RN Breakell

Seconded Cr MP Hogan

**Carried 7/0
Absolute Majority**

BACKGROUND:

David, Jane and Samantha Walker have submitted an application for planning approval to conduct a liquor store at 'Benny Mart' on Lot 82 (No. 67) Monger Street Bencubbin.

COMMENT:

At the February 2011 meeting of council it was decided to follow section 7.2 of the Mt Marshall Town Planning Scheme No. 2 and advertise the application for planning approval for a period of 21 days. At the end of the submission period, no submissions had been received.

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10.7.11 Wheatbelt GP Network

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	H2/9
AUTHOR:	Matthew Gilfellon – Acting Chief Executive Officer
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	17 March 2011
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Trevor Smith – CEO Mukinbudin Niel Mitchell – CEO Trayning
STATUTORY ENVIRONMENT:	Local Government Act 1995
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Cost of Wheatbelt GP Network running the practice
STRATEGIC IMPLICATIONS:	Internal ability and time to manage medical practice
VOTING REQUIREMENT:	Absolute Majority

2011/033 COUNCIL RESOLUTION / OFFICER RECOMMENDATION:

That council agree to the management of the Kununoppin Medical Practice being placed under the control of the Wheatbelt GP Network provided that the arrangements for the Beacon and Bencubbin Silver Chains and Kununoppin Hospital remain unchanged.

Moved Cr MP Hogan

Seconded Cr IN Miguel

**Carried 7/0
Absolute Majority**

BACKGROUND:

Since purchasing the Kununoppin Medical Practice the Shire of Mt Marshall has spent a significant amount money on the running of the Kununoppin Medical Practice with the expense continuing to increase and revenue and patient numbers continuing to decrease.

Unfortunately the practice does not look like turning around financially under the current management structure and the Committee is still having concerns with Dr Ullah both with his demands and his reduced patient numbers, especially in Beacon and Bencubbin.

A Management Committee meeting was held on 21 February with the Wheatbelt GP Network present. At the conclusion of the meeting it was determined that a formal approach be made to the Wheatbelt GP Network to manage the practice on our behalf.

Under the livery of 'Wheatbelt General Practice' the Wheatbelt GP Network currently operates four general practices with a combination of contracted GPs and RFDS supplied GPs. Using their model the four Shires involved would underwrite the practice. This involves, basically, reimbursing the Network for any loss made over each quarter. The Shires are charged an annual fee of \$55,000 plus GST and also provide the house, the car and the (practice) premises. If IT equipment needs to be replaced the Shires purchase the equipment and it is then leased back to the

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practice. The Shires are then reimbursed 50% of any profit each quarter or billed for 100% of any losses.

The GP (Dr Ullah) and the practice staff would be employed or contracted by Wheatbelt GP Network. All issues to do with the Network fulfilling its contract to the Shires would be dealt with between the Shires and the Network. Performance issues etc would be dealt with through the Network's own HR policy and Clinical Governance structure.

The pharmacy can be operated in the same 50/50 model with the loss underwritten as per above. To ensure that the pharmacy starts to operate with the same efficiency as we expect from the practice it would be preferable that the Wheatbelt GP Network also operate this.

COMMENT:

There is obviously going to be an initial period where the additional expense ($\frac{1}{4}$ of \$55,000 or \$13,750) is going to be borne by the Shire of Mt Marshall before any turnaround in the practice finances is experienced. The Wheatbelt GP Network is confident that this practice can be profitable, just like the others that they operate. It is expected that the increased cost of managing the practice would be offset by the reduced loss or possible profit of the practice under Wheatbelt GP Management.

Under the new management arrangements the Wednesday visits to Beacon and Bencubbin will continue as before.

If the Wheatbelt GP Network are unable to manage Dr Ullah effectively then they take responsibility for replacing him with contract or RFDS supplied Doctors. The current Medical Scholarship operated by the four Shires with Notre Dame would continue with the first Doctor still expected to practice here in four years time.

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10.8 Finance Administration / Rates Officer

10.8.2 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Finance Administration Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 10 March 2011
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2011/034 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Accounts Listed

Municipal Fund	\$ 300229.51
Trust Fund	\$ 28194.30

Be endorsed.

Moved Cr MP Hogan

Seconded Cr MR Shemeld

Carried 7/0

BACKGROUND:

Following is a List of Accounts submitted to Council on Tuesday 22 March 2011 for the Municipal Fund and Trust Fund.

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1. Municipal Fund

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT4626	04/02/2011	COVENTRYS	Paint Pens - White	8.47
EFT4627	04/02/2011	CJD EQUIPMENT PTY LTD	Condenser	1634.77
EFT4628	04/02/2011	NINGHAN SPRAYING SERVICE	Pipe And Fittings To Replace Pipe From Dam To Calderwood St	2890.61
EFT4629	04/02/2011	KTY ELECTRICAL SERVICES	Supply And Install New Air Conditioner - Lot 15 Lindsay St; Replace Security Lights	6687.27
EFT4630	04/02/2011	MUNICIPAL WORKCARE SCHEME	Actual Wages Adjustment 2009/10	2717.00
EFT4631	04/02/2011	TOTAL EDEN PTY LTD	Sprinklers And Controller	383.48
EFT4632	04/02/2011	WA TREASURY CORPORATION	Loan No. 111 Interest Payment - 229 Murray Street House	9518.08
EFT4633	04/02/2011	STAR TRACK EXPRESS	Freight	243.31
EFT4634	04/02/2011	ALL-WAYS FOODS	Disinfectant, Cleaning Products	126.98
EFT4635	04/02/2011	BENCUBBIN TRUCK N AUTO'S	Complete Repairs To Water Tanker	4000.40
EFT4636	04/02/2011	AUSTRALIAN INSTITUTE OF MANAGEMENT	Stress Management - R Munns	600.00
EFT4637	04/02/2011	HOWARD PORTER	King Pin Collar	51.65
EFT4638	04/02/2011	BENCUBBIN AG SUPPLIES	Torque Multiplier; Various Hardware Items	4296.97
EFT4639	04/02/2011	INTELLIGENT IP COMMUNICATIONS PTY LTD	WDSL From 1.2.11 - 1.3.11	80.00
EFT4640	04/02/2011	GERALDTON FUEL	Bulk Diesel - Beacon Depot	4105.50
EFT4641	04/02/2011	5RIVERS PLUMBING AND GAS	Repairs To Toilet In Caravan Park And Public Toilets	545.25
EFT4642	10/02/2011	AVON WASTE	Rubbish Collection - January 2011	4879.45
EFT4643	10/02/2011	BOC GASES	Cylinder Hire - January 2011	58.14
EFT4644	10/02/2011	NINGHAN SPRAYING SERVICE	Pipe And Retic Fittings To Relocate at Beacon Complex	188.36
EFT4645	10/02/2011	KTY ELECTRICAL SERVICES	Install Extra Lights, Relocate Switches, Change To 3 Phase Outlet - Shed	2282.50
EFT4646	10/02/2011	JASON SIGNMAKERS	Star Picket Covers	605.00
EFT4647	10/02/2011	BENCUBBIN NEWS & POST	Stationery - January 2011	261.51
EFT4648	10/02/2011	ICS CARPENTRY	Works Completed To Bencubbin Industrial Shed as per Quote	34149.50
EFT4649	10/02/2011	RELIANCE PETROLEUM	Fuel Card Purchases - January 2011	3063.54
EFT4650	10/02/2011	ALL-WAYS FOODS	Chips And Lollies For Pool Kiosk	51.20
EFT4651	10/02/2011	DUN & BRADSTREET (AUST) PTY LTD	Collection Of Debt - Jared Beagley	353.65

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT4652	10/02/2011	D & D TRANSPORT	Freight - Clark Rubber	77.00
EFT4653	10/02/2011	JR & A HERSEY	Ladies Shirt, Cargo Pants	44.04
EFT4654	10/02/2011	Cr RN BREAKELL	Meeting Fees And Allowances - December 2010	353.48
EFT4655	10/02/2011	LANDGATE	Minimum Charge - Mining Tenements	32.30
EFT4656	10/02/2011	BENCUBBIN AG SUPPLIES	Television/DVD Combo; Wall Cabinet Etc	1803.17
EFT4657	10/02/2011	CORPORATE HEALTH PROFESSIONALS	Workcover Hearing Test And Vision Screening	1600.50
EFT4658	10/02/2011	RADIOWEST BROADCASTERS PTY LTD	Fire Safety Message - January 2011	33.00
EFT4659	10/02/2011	5RIVERS PLUMBING AND GAS	Plumbing To Industrial Shed As Per Quote	8472.73
EFT4660	10/02/2011	JENNI BUNCE	Beacon Contract Cleaning 20.1 - 2.2.11	450.00
EFT4661	10/02/2011	EASTWAY FOOD SUPPLIES	Ice-creams Etc For Pool Kiosk	241.54
EFT4662	10/02/2011	ORBIT HEALTH & FITNESS SOLUTIONS	Yoga And Exercise Mats	247.50
EFT4663	10/02/2011	KOTT GUNNING	Preparation Of Lease/Purchase Documents - Industrial Shed	3355.17
EFT4664	15/02/2011	KTY ELECTRICAL SERVICES	Supply And Install Electric Stove - 247 Brown St	1443.77
EFT4665	15/02/2011	BENCUBBIN NEWS & POST	Express Envelopes - Bankwest	156.90
EFT4666	15/02/2011	ICS CARPENTRY	Renew Ceilings - 158 Brown St	6325.00
EFT4667	15/02/2011	COUNTRY TARTS	Catering RTG Meeting 8.2.11	418.00
EFT4668	15/02/2011	TYRES 4 U	16/70 X 20 Tyres	1372.14
EFT4669	15/02/2011	BENCUBBIN AG SUPPLIES	Hardware Items, Various	164.40
EFT4670	15/02/2011	TRUCK CENTRE (WA) PTY LTD	UD Nissan Truck	88906.40
EFT4671	28/02/2011	COVENTRYS	Knock Down Creeper	21.38
EFT4672	28/02/2011	CJD EQUIPMENT PTY LTD	Hydraulic Hoses, O Rings	2602.64
EFT4673	28/02/2011	COURIER AUSTRALIA	Freight	16.83
EFT4674	28/02/2011	NINGHAN SPRAYING SERVICE	Hose Clamps And Tee	13.59
EFT4675	28/02/2011	SHERIDAN'S	Badges - L Grylls, L Clark, A Della Bosca	71.38
EFT4676	28/02/2011	KTY ELECTRICAL SERVICES	Replace Air-conditioner In Computer Room	3264.71
EFT4677	28/02/2011	STRATCO (WA) PTY LTD	Fencing Materials - Lot 101, Lot 87, Industrial Shed	7143.12
EFT4678	28/02/2011	BENCUBBIN NEWS & POST	Postage 14.2 - 18.2.11	38.40
EFT4679	28/02/2011	TOTAL EDEN PTY LTD	Supply Sprinklers And Nozzles	132.39
EFT4680	28/02/2011	CORPORATE EXPRESS AUSTRALIA LTD	White Card, Tubeclips, Tissues	100.19
EFT4681	28/02/2011	FESA	2010/11 ESL Quarter 3	7497.00
EFT4682	28/02/2011	AUSTRALIAN SERVICES UNION	Payroll Deductions	39.40
EFT4683	28/02/2011	LGRCEU	Payroll Deductions	34.80

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT4684	28/02/2011	WALGS PLAN	Superannuation Contributions	10536.76
EFT4685	28/02/2011	ALL-WAYS FOODS	Ajax Powder	39.66
EFT4686	28/02/2011	CR PA GILLETT	Meeting Fees And Allowances - February 2011	1079.65
EFT4687	28/02/2011	COUNTRY TARTS	Catering - February Council Meeting	261.00
EFT4688	28/02/2011	D & D TRANSPORT	Freight - Return Empty Drums To Sigma	35.42
EFT4689	28/02/2011	THE INDUSTRY SUPERANNUATION FUND	Superannuation Contributions	1071.94
EFT4690	28/02/2011	JR & A HERSEY	Coveralls, Riggers Gloves	137.50
EFT4691	28/02/2011	Cr RN BREAKELL	Meeting Fees And Allowances - February 2011	330.73
EFT4692	28/02/2011	CR MP HOGAN	Meeting Fees And Allowances - February 2011	329.70
EFT4693	28/02/2011	BENCUBBIN AG SUPPLIES	Swimming Pool Chemicals	4016.41
EFT4694	28/02/2011	JONATHAN TRANTER	Telephone Allowance For Quarter Ended 31.12.10	250.00
EFT4695	28/02/2011	COOPER WALKER FARMS	Hire Of Bobcat - Pads For Water Tanks, Garden Sheds And Back Verandah	808.50
EFT4696	28/02/2011	THE SHED COMPANY YORK	Final Payment - Pool Storage Shed	1682.22
EFT4697	28/02/2011	TM & AM GRANT	Clear Fallen Trees And Assoc Storm Debris From Emu Proof Fence Rd	2068.58
EFT4699	28/02/2011	RJ BACK	RTG - Business Plan (Initiation)	34699.28
18316	04/02/2011	SYNERGY	Streetlights 25.11 - 24.12.10	993.15
18317	04/02/2011	BEACON COUNTRY CLUB INC.	Refreshments For Councillors	56.50
18318	04/02/2011	DARMITCH LOGISTICS	Road Counter Tube Cleats	242.00
18319	10/02/2011	SHIRE OF MT MARSHALL	Cash Payments 09.02.2011	1840.00
18320	10/02/2011	SHIRE OF MT MARSHALL	Petty Cash Recoup - January 2011	186.10
18321	10/02/2011	SYNERGY	Electricity 26.11.10 - 31.1.11	9542.45
18322	10/02/2011	PETER LEACH	Reimburse 50% Removal Expenses	1975.00
18323	15/02/2011	SYNERGY	Streetlights 25.12.10 - 24.1.11	1026.30
18324	24/02/2011	SHIRE OF MT MARSHALL	Cash Payments 23.02.2011	1840.00
18325	28/02/2011	TELSTRA	Telephone - February 2011	1808.88
18326	28/02/2011	SYNERGY	Electricity 3.12.10 - 10.2.11	276.40
18327	28/02/2011	Cr IN MIGUEL	Meeting Fees And Allowances - February 2011	489.86
18328	28/02/2011	PRIME SUPER	Superannuation Contributions	119.01
18329	28/02/2011	Cr DA MIGUEL	Meeting Fees And Allowances - February 2011	472.69
18330	28/02/2011	MTAA SUPERANNUATION	Superannuation Contributions	257.18
18331	28/02/2011	ING MASTERFUND	Superannuation Contributions	121.11

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
18332	28/02/2011	BENNY MART	Bacon, Orange Juice Etc For Australia Day Breakfast	435.40
18333	28/02/2011	CR CJ KIRBY	Meeting Fees And Allowances - February 2011	436.29
18334	28/02/2011	HOSTPLUS	Superannuation Contributions	251.32
18335	28/02/2011	AUSTRALIAN SUPER	Superannuation Contributions	250.46
18336	28/02/2011	COLLI TIMBER AND HARDWARE	Drill Bit	6.60
				300229.51

2. Trust

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT4625	01/02/2011 1	DEPARTMENT OF PLANNING & INFRASTRUCTURE	Licensing Recoup - January 2011	28194.30
				28194.30

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **22 March 2011**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Matthew Gilfellow
A/Chief Executive Officer

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The Presiding Member declared that item 10.7.8, deferred earlier in the meeting would be addressed as follows:

Cr IN Miguel left the meeting at 2:56 pm.
Cr IN Miguel returned to the meeting at 2:57 pm.
Cr DA Miguel left the meeting at 2:27 pm.

10.7.8 Mid Year Budget Review – 2010/11
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LOCATION/ADDRESS:	Shire of Mt Marshall
NAME OF APPLICANT:	N/A
FILE REFERENCE:	F1/4
AUTHOR:	Matthew Gilfellon – Acting Chief Executive Officer
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	14 March 2011
ATTACHMENT NUMBER:	10.7.8 Mid Year Budget Review Spreadsheet
CONSULTATION:	All Staff
STATUTORY ENVIRONMENT:	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Variations to Annual Budget as adopted
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2011/035 COUNCIL DECISION / OFFICER RECOMMENDATION:
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That the 2010/11 budget review and amendments, as attached, be adopted.
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Moved Cr IN Miguel

Seconded Cr CJ Kirby

Carried 6/0 Absolute Majority
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BACKGROUND:

Financial Management Regulation 33a requires a local government to carry out a review of its annual budget between 1 January and 31 March each year.

COMMENT:

The budget review spreadsheet is presented as attachment number 10.7.8.

At this stage it is estimated that the budget variations will not result in an adverse impact at the end of the financial year.

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2011/036 COUNCIL DECISION:

That the meeting adjourn for a short break at 2:58pm.

Moved Cr IN Miguel

Seconded Cr RN Breakell

Carried 6/0

2011/037 COUNCIL DECISION:

That the meeting resume at 3:25 pm.

Moved Cr DA Miguel

Seconded Cr MR Shemeld

Carried 7/0

Note: All those present in the room when the meeting adjourned were present when the meeting resumed with the inclusion of Cr DA Miguel

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11.0 Reports of Elected Members
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Cr RN Breakell attended the following meetings / functions:

10 February 2011	RTG Meeting	Bencubbin
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Cr MR Shemeld attended the following meetings / functions:

Nil

Cr MP Hogan attended the following meetings / functions:

21 February 2011	Kununoppin Medical Practice Meeting	Kununoppin
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Cr DA Miguel attended the following meetings / functions:

18 March 2011	MM Bush Fire Advisory Committee Meeting	Beacon
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Cr CJ Kirby attended the following meetings / functions:

17 February 2011	Drainage Reference Group Meeting	Beacon
9 March 2011	Beacon CRC AGM	Beacon
10 February 2011	RTG Meeting	Bencubbin
17 March 2011	WANTFA	Perth

Cr IN Miguel attended the following meetings / functions:

10 February 2011	RTG Meeting	Bencubbin
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Cr PA Gillett attended the following meetings / functions:

21 February 2011	Kununoppin Medical	Kununoppin
22 February 2011	NEWROC Council Meeting	Wyalkatchem
25 February 2011	MM Fox Shoot	Bencubbin
10 February 2011	RTG Meeting	Bencubbin

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12.0 Elected Members Motions of Which Previous Notice Has Been Given

Nil

13.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

2011/038 COUNCIL DECISION:

That the late item 13.3 be considered as presented.

Moved Cr CJ Kirby

Seconded Cr DA Miguel

Carried 7/0

13.3 Lot 46 & 47 Rowlands St, Beacon

LOCATION/ADDRESS: Lot 46 & 47 Rowlands Street Beacon owned by Mr Steve Thompson (Property)
NAME OF APPLICANT: Shire of Mt Marshall
FILE REFERENCE: B1/2
AUTHOR: Julian Goldacre – Environmental Health Officer/
Building Surveyor
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 21 March 2011
ATTACHMENT NUMBER: Nil
CONSULTATION: Matthew Gilfellon – A/ Chief Executive Officer
Mr D Howell – Department of Health
STATUTORY ENVIRONMENT: S137, 138 & 140 – Health Act 1911
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Cost to demolish dwelling and make good premises estimated at \$7,000.
This amount will be recovered on sale of properties.
STRATEGIC IMPLICATIONS: Makes available two lots for residential development and improves the visual amenity of Rowlands Street
VOTING REQUIREMENT: Simple Majority

2011/039 COUNCIL DECISION / OFFICER RECOMMENDATION:

That:

1. The dwelling and ancillary structures located on Lots 46 & 47 Rowlands Street Beacon be condemned;
2. The owner of Lots 46 & 47 Rowlands Street, Beacon be issued with a notice directing them to take down and remove, within 31 days of issue, the dwelling and ancillary structures and remove the debris of such action to an appropriate place to the satisfaction of the Environmental Health Officer/Building Surveyor;
3. At the expiry of the 31 days notice, should the requested works not be carried out the Shire of Mt Marshall shall carry out the terms of the notice and recover all expenses from the owner.

Moved Cr CJ Kirby

Seconded Cr DA Miguel

Carried 7/0
Absolute Majority

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BACKGROUND:

The Shire office recently received a complaint in writing regarding the condition of the dwelling on Lot 47 Rowlands Street Beacon.

COMMENT:

Similar to the property located on Lot 22 Rowlands Street Beacon the dwelling on Lot 47 and the structures on Lot 48 Rowlands Street Beacon are owned by Mr Steve Thompson who no longer resides in Western Australia.

The dwelling and structures on the lots are all in a condition best described by the author as dilapidated beyond reasonable repair. Therefore it is considered the best outcome to have the dwelling and other structures demolished with the aim to recoup costs of doing so when the land is eventually sold.

In summary the condition of the dwelling and ancillary structures are as follows:

- Missing & damaged facia boards
- Missing & damaged ceiling panels
- Missing windows
- Kitchen unusable
- Bathroom unusable
- Toilet inoperative
- Plumbing non compliant
- Floor panels need replacement
- Septic disconnected
- Wall studs and ceiling joists need replacing in places
- Gutter and downpipes missing or damaged
- Roof lifting
- Garden over grown
- Swimming pool unusable
- Ancillary buildings collapsing
- Exposed asbestos

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14.0	Next Meeting – Wednesday 20 April 2011 commencing at 12:45pm in Council Chambers, Monger Street, Bencubbin
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15.0	Closure of Meeting
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The Presiding Member, on behalf of Council, extended his thanks to Cr MR Shemeld for his dedication and commitment to the Beacon community over his many years as a resident, and for his commitment to the Shire of Mt Marshall as a whole during his time served in the office of Councillor. The Presiding Member presented Cr MR Shemeld with a farewell gift and wished him, and wife Paula, well in their future endeavours.

Cr MR Shemeld thanked his fellow Councillors for their warm wishes and for their support during his short term as Councillor, encouraging them to 'keep doing what they're doing' in representing their communities and our Shire.

The Presiding Member declared the meeting closed at 3:38 pm.

These Minutes were confirmed by the Council at the Ordinary Meeting of Council held on 20 April 2011.

Date

Cr PA Gillett

President