



# **SHIRE OF MT MARSHALL**

**These Minutes were confirmed by  
Council at the Ordinary Meeting  
of Council held on  
16 February 2011**





# **SHIRE OF MT MARSHALL**

**Minutes of Meeting held on  
Wednesday 15 December 2010,  
in Council Chambers, Bencubbin  
commencing at 2:03pm.**

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in Council Chambers, 80 Monger Street, Bencubbin
- 15. Closure of Meeting

## **Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010**

### **1.0 Declaration of Opening / Announcement of Visitors**

The Presiding Member declared the meeting open at 2:03pm, welcomed the members of the public present in the gallery, and directed their attention to the disclaimer.

### **2.0 Record of Attendance / Apologies / Approved Leave of Absence**

#### **In Attendance**

Cr PA Gillett	President / Presiding Member
Cr IN Miguel	Deputy President
Cr MP Hogan	Councillor
Cr DA Miguel	Councillor
Cr RN Breakell	Councillor
Cr CJ Kirby	Councillor
Cr MR Shemeld	Councillor

Mr Matthew Gilfellow	Acting Chief Executive Officer
Mr Rod Munns	Shire Engineer
Mrs Lauren Grylls	Executive Assistant

Mr John Crothers	Consultant	2:12pm – 3:35pm
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Mr Ron Collins	Public
Mr Len Cargeeg	Public

#### **Apologies**

Nil

### **3.0 Standing Orders**

#### **2010/203 COUNCIL DECISION:**

**That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.**

**Moved Cr DA Miguel                      Seconded Cr MR Shemeld                      Carried 7/0**

### **4.0 Public Questions**

#### **4.1 Response to Public Questions Taken on Notice**

Nil

## **Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010**

### **4.2 Public Question Time**

Public Question Time opened at 2:04pm.

#### **QUESTION 1 – Mr Len Cargeeg**

Mr Len Cargeeg raised a query regarding the proposed late item 13.11 Reserve 22942 – ‘Sheep Dip’ on Lot 34 Martin St, Welbungin. In Mr Cargeeg’s opinion the site is of significant heritage value reminded Council the sheep dip was placed on Council’s Municipal Heritage Inventory sometime around 1995/96. Mr Cargeeg suggested that there may be members of the Welbungin community concerned about the matter.

The Presiding member, in consultation with the Members of Council declared that the matter would be postponed until the February Ordinary meeting to allow for further research to take place.

There being no further questions, public question time closed at 2:10pm.

### **5.0 Applications for Leave Of Absence**

Nil

### **6.0 Confirmation of Minutes of Previous Meetings**

#### **6.1 Minutes of the Ordinary Meeting held on Wednesday 17 November 2010**

##### **2010/204 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Minutes of the Ordinary Meeting of Council held on 17 November 2010 be confirmed as a true and correct record of proceedings.**

**Moved Cr CJ Kirby**

**Seconded Cr RN Breakell**

**Carried 7/0**

### **7.0 Announcements by Presiding Person Without Discussion**

Nil

### **8.0 Petitions / Deputations / Presentations / Submissions**

Nil



## **Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010**

The Presiding Member declared a change in the order of business to address item 10.5.4 – Forward Capital Works Plan.

Mr Rod Munns left the meeting at 2:11pm.  
Mr Rod Munns returned to the meeting at 2:12pm.  
Mr John Crothers entered the meeting at 2:12pm.

Mrs Lauren Grylls left the meeting at 2:32pm.  
Mrs Lauren Grylls returned to the meeting at 2:34pm.

Cr PA Gillett left the meeting at 3:17pm.  
Cr PA Gillett returned to the meeting at 3:18pm.

### **10.5 Shire Engineer**

#### **10.5.4 Forward Capital Works Plan**

<b>LOCATION/ADDRESS:</b>	Shire of Mt Marshall
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A2/18
<b>AUTHOR:</b>	Rod Munns – Engineer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	10 December 2010
<b>ATTACHMENT NUMBER:</b>	10.5.4 Forward Capital Works Plan
<b>CONSULTATION:</b>	Community Consultation via public meetings held in Beacon on 7/12/2010 & Bencubbin 8/12/2010
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	New Policy proposed
<b>FINANCIAL IMPLICATIONS:</b>	Nil at present; Possible use of CLG/R4R monies; The Forward Capital Works Plan is only a guide, and it will not restrict, nor commit Council to any future actions
<b>STRATEGIC IMPLICATIONS:</b>	Future Projects
<b>VOTING REQUIREMENT:</b>	Simple Majority

#### **2010/205 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That:**

- 1. The Forward Capital Works Plan, as amended, be adopted and forwarded to the Department of Regional Development and Lands; and**
- 2. The adopted plan be advertised for a period of two weeks for public comment.**

**Moved Cr PA Gillett**

**Seconded Cr DA Miguel**

**Carried 7/0**

#### **BACKGROUND:**

In April 2010 Council was invited by the Department of Regional Development and Lands to apply for funding to undertake a study of a five year Forward Capital Works Plan.

## **Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010**

Council successfully sought funding totalling \$35,000 [from the 2009/10 Country Local Government Fund (CLGF)] to engage a consultant to undertake the plan which is limited to infrastructure planning only. It excludes plant, furniture and equipment.

The agreement with the Department of Regional Development and Lands requires Council to adopt a Forward Capital Works Plan, which includes priorities for projects, and for the Plan to be submitted to that Department by no later than 31 December 2010.

For the information of Councillors, the Department of Regional Development will not release any further Country Local Government Funds monies to any Council which does not complete and adopt a Forward Capital Works Plan and submit a copy to them.

### **COMMENTS:**

A draft Forward Capital Works Plan has now been completed by Council's consultant, as attached.

Supplied within the Forward Capital Works Plan document is an 'Affordability Summary', outlining what has been included in the draft Plan is achievable and affordable.

The Plan includes the estimated gross costs and identifies the expected sources of funding. For certain items, provision has been made for the ongoing costs relating to the particular item, as well as provision of annual allocations of monies to be set aside into Reserves for the renewal costs relating to various new projects.

As can be expected, roads are the major items and they are prominent in every year.

The adjusted annual operating figures have been prepared on known data as at 8 December 2010, and should be viewed as being optimistic and a 'best case' scenario. For example, Council's FAGs grant increase for the current year were just over 7% for the untied portion and about 5.5% for the road allocation, and these have been extended into the following 4 years. There is a chance that this may well be the case, but the Grants Commission is currently assessing whether it should change its formulas for the calculations of such grants, and this could possibly have detrimental effects on the allocations to this Council. Also, Councils in regional WA are fortunate in receiving Royalties for Regions grants, and the Mount Marshall Shire will receive \$1,229,082 over a 3 years period. As well, there will be monies going into a 'regional' fund of at least \$744,898 of which Council may be able to access. The latter money may possibly be used to construct additional Aged Units.

The attached draft Plan includes a 'Version 4' Summary which is printed on an A3 fold out sheet, and it allocates equal funds to each Beacon and Bencubbin. These are shown in totals in the lower part of the sheet, with the items for Beacon highlighted in grey, and the items for Bencubbin are highlighted in light blue.

At each meeting it was advised that there may be funds totalling at least \$1 million available to each town and the latest projections are that as much as \$1.5 million could be available for each town, between year 2 and the end of year 5 [2014/15].

## **Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010**

The consultant has stated that Council should consider renewal or replacement of existing items, before considering any extra assets. For the information of Councillors, the draft Plan includes lists of all of Council's buildings. Renewal costs over the next 10-15 years could be quite high, and planning for those should be done over the next 6 months.

Each meeting was asked for projects it's community members felt were important, and to then prioritise to those items. The items proposed at the meeting at Beacon are included in the draft Plan on light green paper, and the items for Bencubbin are on dark green paper.

The consultant stated that he was surprised with some of the priorities allocated at the Bencubbin meeting, as they don't appear to have any emphasis on Economic Development. He stated that he believed that the Mobile/Broadband coverage is important to those people wanting to run a business via the internet, as well as easy access to world wide information. He also stated that the Industrial Land development, adjacent to Bencubbin Seed Cleaners, should be a project of high priority, and the relocation of the Caravan Park would also free up Industrial land.

The consultant engaged for this project, Mr John Crothers of LG Consulting Services Pty Ltd, will be in attendance at the December Ordinary Meeting of Council to explain the various details.

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Mr John Crothers left the meeting at 3:35pm.

### **9.0 Reports of Committees**

### **9.1 Natural Resource Management Committee**

#### **9.1.9 Invitation to Next-Generation Farmers Study Tour Attendees**

<b>LOCATION/ADDRESS:</b>	Shire of Mt Marshall
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A4/14
<b>AUTHOR:</b>	Lisa Clark – Natural Resource Management Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	26 November 2010
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

#### **2010/206 COUNCIL DECISION / COMMITTEE RECOMMENDATION:**

**That correspondence be sent to the Next-Generation Farmers Study Tour attendees inviting them to address the Natural Resource Management Committee on what projects could be implemented in Mt Marshall.**

**Moved Cr CJ Kirby**

**Seconded Cr IN Miguel**

**Carried 7/0**

#### **BACKGROUND:**

As the new Natural Resource Management Officer I would like to meet and get to know committee members. I also would like to find out from committee members what projects they would like to see happen within the shire.

I hope an attendee from the Next-Generation Study Tour will attend the meeting to discuss what they found interesting on the study tour and if there was anything we could adapt to do in Mt Marshall.

I will be in contact with all attendees and pass on any information that they found interesting and relevant to our methods of farming and natural resource management.

#### **COMMENT:**

Nil

**9.1.10 NRM Committee Direction 2010/11**

**LOCATION/ADDRESS:** Shire of Mt Marshall  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A4/14  
**AUTHOR:** Lisa Clark – Natural Resource Management Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 26 November 2010  
**ATTACHMENT NUMBER:** 9.1.10 Committee Feedback  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2010/207 COUNCIL DECISION / COMMITTEE RECOMMENDATION:**

**That the NRM Officer use the information as set out in ‘Committee Direction’ (attachment 5.1.10) as areas for possible projects in 2011.**

**Moved Cr CJ Kirby**

**Seconded Cr DA Miguel**

**Carried 7/0**

**BACKGROUND:**

Nil

**COMMENT:**

At the commencement of her employment at the Shire of Mt Marshall, the previous NRM Officer had some carryover projects to complete. These are now mostly complete, although recurring tasks such as tree production, bore monitoring etc. are ongoing.

There does not seem to be any overall environmental strategic plan for the Shire. This leads to a fragmented and reactive performance by staff as they do not have a clear idea of expectations.

In order that clear goals may be set for the next twelve months, it may be prudent to record what the Committee would like the present NRM Officer to focus on. Furthermore it will enable identification of shortfalls in order that assistance can be included within the budget.

An example would be tasks associated with the production of tree stock in the Community Nursery. If the NRM Officer is aware that other projects will be taking up her time when she should be thinning seedlings, provision can be made in the budget to allocate some of the gardener’s time, or alternatively employ a casual to assist.

## **ATTACHMENT 9.1.10**

### **COMMITTEE DIRECTION:**

Research and feedback to the community on –

- Carbon sequestration and carbon credits
- Sustainability management practices
- Salt bush use for revegetation and grazing practices
- Use of fodder shrubs for revegetation
- Soil biology and microbes
- Perennial pasture trials
- Use of tractor emissions to replace fertiliser
- Use of sandalwood host as carbon creditation
- Farmer tree plantings as carbon creditation

Place information and research found in the Beacon Bulletin and The Gimlet newspapers, hold field days where appropriate. Apply for funding on research projects where appropriate.

Contact universities or CSIRO for research into carbon sequestration. Invite them to conduct research in the Shire of Mount Marshall to determine the value of carbon credits in the shire due to our soil types and climate.

Projects –

- Sandalwood plantings
- Oil Mallee plantings
- Fencing Remnant Vegetation
- Vermin control

Create a log of Sandalwood and Oil Mallee plantings within the shire so in the future we are able to promote sandalwood.

Organise another 1080 baiting course for farmers.

## **Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010**

### **9.1.11 Eastern Wheatbelt Biodiversity Group Nomination**

**LOCATION/ADDRESS:** Shire of Mt Marshall  
**NAME OF APPLICANT:** Eastern Wheatbelt Biodiversity Group  
**FILE REFERENCE:** A4/14, E1/5  
**AUTHOR:** Lisa Clark – Natural Resource Management Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 18 June 2010  
**ATTACHMENT NUMBER:** Nil  
**CONSULTATION:** Adrian Chesson – Biosecurity Officer,  
Dept. Food and Agriculture  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

#### **2010/208 COUNCIL DECISION / COMMITTEE RECOMMENDATION:**

**That the Natural Resource Management Officer, Mrs Lisa Clark be nominated to represent the Shire of Mt Marshall on the Eastern Wheatbelt Biodiversity Group.**

**Moved Cr RN Breakell**

**Seconded Cr MR Shemeld**

**Carried 7/0**

#### **BACKGROUND:**

Each year the Shire of Mount Marshall funds \$5000 towards the running costs of the Eastern Wheatbelt Biodiversity Group (EWBG), formerly Eastern Wheatbelt Declared Species Group. The EWBG currently have funding of over \$250 000 for wild dog control.

It is important to have a shire representative on the EWBG so we are aware of how the funds are being spent. But also so we are aware of what is happening in regard to wild dog control within the shire. Information from meetings can then be passed onto landholders efficiently.

#### **COMMENT:**

The next meeting of the EWBG is on 14 February 2011 in Merredin.

**Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010**

**2010/209 COUNCIL DECISION:**

**That the committee/officer recommendations of items 9.2.8, 9.2.9 and 9.2.10 be adopted en bloc.**

**Moved Cr MP Hogan**

**Seconded Cr CJ Kirby**

**Carried 7/0**

**9.2 Junior Council**

**9.2.8 Swings at Bencubbin Recreation Centre**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	Jr Councillor Walker and Jr Councillor P. Sachse
<b>FILE REFERENCE:</b>	C/J1
<b>AUTHOR:</b>	Rebecca Watson – Community and Recreation Development Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	23 November 2010
<b>ATTACHMENT NUMBER:</b>	9.2.8 Minutes of Junior Council Meeting (Letter from Jr Councillor Walker and Jr Councillor P Sachse)
<b>CONSULTATION:</b>	Matthew Gilfellon – Acting Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Funds be considered in the 2011/2012 financial year budget to purchase and install a swing set at the Bencubbin Recreation Grounds
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**JUNIOR COUNCIL / OFFICER RECOMMENDATION:**

**That funds be considered in the 2011/2012 financial year budget to purchase and install a swing set at the Bencubbin Recreation Grounds.**

**CARRIED BY EN BLOC RESOLUTION 2010/209**

**BACKGROUND:**

Correspondence was received from Junior Councillor Walker and Junior Councillor P. Sachse requesting the Council consider purchasing and installing swings at the Bencubbin Recreation Grounds.

**COMMENT:**

Currently there are no funds allocated within the budget for this project. I recommend that Council consider allocating the funds to purchase and install some swings at the Bencubbin Recreation Grounds in the 2011/2012 financial year budget.

The Bencubbin Community Recreation Council would need to be consulted to make sure they are happy with this.



**9.2.9 Bencubbin Median Strips**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	Jr Councillor Wyatt & Jr Councillor R Sachse
<b>FILE REFERENCE:</b>	C/J1
<b>AUTHOR:</b>	Rebecca Watson – Community and Recreation Development Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	23 November 2010
<b>ATTACHMENT NUMBER:</b>	9.2.8 Minutes of Junior Council Meeting (Letter from Junior Councillor R Sachse and Junior Councillor Wyatt)
<b>CONSULTATION:</b>	Matthew Gilfellow – Acting Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	\$16,000 is allocated in the current budget to conduct improvements to the Bencubbin Median Strips
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**JUNIOR COUNCIL / OFFICER RECOMMENDATION:**

**That a project costing is developed to install concrete and garden sections along the median strips in Bencubbin and that a hand art project involving the school students is included.**

**CARRIED BY EN BLOC RESOLUTION 2010/209**

**BACKGROUND:**

Both the Better Bencubbin Progress Association and past Junior Councillors have raised the issue of the current median strips along Monger Street, Bencubbin. Most people feel that they are unattractive and a more aesthetic solution needs to be considered.

The Better Bencubbin Progress Association in the past has suggested coloured concrete. I have received correspondence from Junior Councillor Wyatt and Junior Councillor R. Sachse suggesting colourful cement (possibly children's hand prints) along the edges with nice plants that flower on the inside.

**COMMENT:**

Plants used in the median strips need to be hardy, drought tolerant species that do not need much water to survive as too much water causes damage to the road surfaces. I suggest that I develop a plan and a design for both the Bencubbin Junior Councillors and the Better Bencubbin Progress Association to have input in to get the project completed before July 2011. There is money currently allocated in the budget for this project.

**9.2.10 Bencubbin Youth Group**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** Junior Councillor Manuel  
**FILE REFERENCE:** C/J1  
**AUTHOR:** Rebecca Watson – Community and Recreation Development Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 23 November 2010  
**ATTACHMENT NUMBER:** 9.2.8 Minutes of Junior Council Meeting (Letter from Junior Councillor Manuel)  
**CONSULTATION:** Matthew Gilfellon – Acting Chief Executive Officer  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**JUNIOR COUNCIL / OFFICER RECOMMENDATION:**

**That the Bencubbin Junior Councillors develop several advertisements to be placed in 'The Gimlet' newspaper asking for parent helpers to hold youth group sessions at the Bencubbin Recreation Complex.**

**CARRIED BY EN BLOC RESOLUTION 2010/209**

**BACKGROUND:**

In the past, Youth Group sessions were run from the Old Pavilion at the Bencubbin Recreation Complex. This building is currently being developed as the Community Gymnasium but the Youth Group equipment is being stored at the Seventh Day Adventist Church.

Youth group sessions stopped in 2008 due to lack of parent helpers. Correspondence has been received from Junior Councillor Manuel asking that Youth Group sessions be held every second Friday in the Complex with parents going on a roster to supervise the sessions.

**COMMENT:**

I think that the year six and year seven students are more than capable of developing an advert for 'The Gimlet' asking for parents to put their name down for a roster. I think that if enough parent helpers are available, then there is no reason why the complex can't be booked and the sessions held on a fortnightly basis.

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**9.3 Audit Committee**

Nil

**9.4 Infrastructure & Development Committee**

Nil

**9.5 Community Sport, Recreation & Townscape Committee**

Nil

**9.6 Safety Committee**

**9.6.1 Minutes of Safety Committee Meetings**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A1/3  
**AUTHOR:** Lauren Grylls – Executive Assistant  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 7 December 2010  
**ATTACHMENT NUMBER:** 9.6.1a Minutes of Safety Committee Meeting held 9 September 2009  
9.6.1b Unconfirmed Minutes of Safety Committee Meeting held 2 December 2010  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Local Govt. Act 1995 S5.22 (2)  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2010/210 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That:**

- 1. The Minutes of the Safety Committee Meeting held 9 September 2009; and**
- 2. The Unconfirmed Minutes of the Safety Committee Meeting held 2 December 2010;**

**Be received.**

**Moved Cr RN Breakell**

**Seconded Cr DA Miguel**

**Carried 7/0**

**BACKGROUND:**

Nil

**COMMENT:**

Minutes of the Safety Committee Meetings held 9 September 2009 and 2 December 2010 have been submitted for Council information.

**Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010**

**10.0 Reports of Officers**

**10.1 Environmental Health Officer / Building Surveyor**

Nil

**10.2 Community and Recreation Development Officer**

**10.2.15 Community Fitness Centres – Membership Fees and Condition of Use**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A6/18  
**AUTHOR:** Rebecca Watson – Community and Recreation Development Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 7 December 2010  
**ATTACHMENT NUMBER:** 10.2.5a Bencubbin Fitness Centre Terms of Use  
10.2.5b Beacon Fitness Centre Terms of Use  
**CONSULTATION:** Matthew Gilfellon – Acting Chief Executive Officer  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Setting of Membership Fees for the Bencubbin and Beacon Community Fitness Centres to be included in Council's Fees and Charges Schedule  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Absolute Majority

**OFFICER RECOMMENDATION:**

That:

1. Annual membership fees for the Bencubbin and Beacon Fitness Centres be set at \$50.00 for adults, \$25.00 for aged pensioners and \$25.00 for students over 16 years of age; and
2. The attached 'Terms of Use' for the Bencubbin and Beacon Fitness Centres be adopted.

**2010/211 COUNCIL DECISION / OFFICER RECOMMENDATION:**

That:

1. Annual membership fees for the Bencubbin and Beacon Fitness Centres be set at \$50.00 for adults, \$25.00 for aged pensioners, \$25.00 for students over 16 years of age and \$5.00 for casual use; and
2. The attached 'Terms of Use' for the Bencubbin and Beacon Fitness Centres be adopted.

**Moved Cr IN Miguel**

**Seconded Cr RN Breakell**

**Carried 7/0  
Absolute Majority**

Note: The officer recommendation was amended by including a \$5.00 membership fee for casual use of the gyms.

## **Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010**

### **BACKGROUND:**

Council has been successful in receiving \$30,000.00 in the third round of the Regional Local Community Infrastructure Program (RLCIP) to contribute towards the infrastructure of the Bencubbin and Beacon Fitness Centres.

### **COMMENT:**

Currently the Bencubbin Fitness Centre is progressing well and I would like to have the membership fees and conditions of use approved by Council in preparation for the facility to open in February 2011. As there is no meeting in January I need to have the fees and terms approved at the December meeting.

I am in the process of working with the Beacon Community Recreation Council to determine a suitable location for a fitness centre in Beacon.

**10.2.16 Mt Marshall Citizen of the Year Award**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** C/A5  
**AUTHOR:** Rebecca Watson – Community and Recreation Development Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 7 December 2010  
**ATTACHMENT NUMBER:** Nil  
**CONSULTATION:** Matthew Gilfellon – Acting Chief Executive Officer  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2010/212 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the President and Acting Chief Executive Officer be delegated authority to select the recipient of the 2011 Mt Marshall Citizen of the Year Award to be presented at the Australia Day 2011 Function.**

**Moved Cr MP Hogan**

**Seconded Cr CJ Kirby**

**Carried 7/0**

**BACKGROUND:**

In the past I have called for nominations for the Citizen of the Year award throughout November for Council to assess the nominations choose the recipient at the December meeting. This year the nominations have not been advertised therefore there is nothing for Council to assess at the December Council Meeting.

**COMMENT:**

I would like to call for nominations from now through to 14<sup>th</sup> January and have the Acting Chief Executive Officer and President make a decision who will be the recipient of the 2011 award.

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### **10.3 Natural Resource Management Officer**

#### **10.3.8 Design of the Carbon Farming Initiative Consultation Paper**

<b>LOCATION/ADDRESS:</b>	Shire of Mt Marshall
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	E1/1
<b>AUTHOR:</b>	Lisa Clark – Natural Resource Management Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	6 December 2010
<b>ATTACHMENT NUMBER:</b>	10.3.8a Consultation Paper – Design of Carbon Farming Initiative 10.3.8b Carbon Farming Initiative Document Map
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

#### **2010/213 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the President and Acting Chief Executive Officer be authorised to approve a submission to the Department of Climate Change and Energy Efficiency on the Design of the Carbon Farming Initiative.**

**Moved Cr CJ Kirby**

**Seconded Cr MP Hogan**

**Carried 7/0**

#### **BACKGROUND:**

The Department of Climate Change and Energy Efficiency has brought out the document, Design of the Carbon Farming Initiative for public comment. The document is attached to the Agenda.

As the Carbon Farming Initiative will impact on farmers within the shire in the future, it is suggested that the council submit comment on the document.

#### **COMMENT:**

As the document is quite large (25 pages) it is recommended that councillors read and comment on the document. Comments are to be entered into a document map, created by the NRMO. The document map should then be emailed to the NRMO, who will consolidate a document for submission to the Department of Climate Change and Energy Efficiency. Approval from the CEO and President will be obtained before submitting the final document.

Councillors do not need to comment on the entire document, but different sections that they feel are relevant to farmers within our shire

The Document Map must be received by the NRMO by 24 December 2010.

**Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010**

**10.4 Administration Officer**

**10.4.5 Abbreviated Statement of Financial Position as at 30 November 2010**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Alisa Della Bosca – Acting Accountant  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 2 December 2010  
**ATTACHMENT NUMBER:** 10.4.5a Municipal Bank Statement  
10.4.5b Trust Bank Statement  
10.4.5c Municipal Term Deposits  
10.4.5d Reserve Term Deposits  
**CONSULTATION:** Matthew Gilfellon – Acting Chief Executive Officer  
**STATUTORY ENVIRONMENT:** Financial Management Regulations 1996 and the  
Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2010/214 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Abbreviated Statement of Financial Position as at 30 November 2010 be accepted.**

**Moved Cr IN Miguel**

**Seconded Cr CJ Kirby**

**Carried 7/0**



## Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010

### BACKGROUND:

Nil

### COMMENT:

#### Abbreviated Statement of Financial Position as at 30 November 2010

	MUNICIPAL (\$)	TRUST (\$)	RESERVE (\$)
Synergy Balance as at 01/11/2010	1,031,590.51	36,809.17	2,069,274.51
Plus Receipts 01/11/2010 to 30/11/2010	778,435.36	19,528.25	
Plus Adjustment	-	-	-
Plus Outstanding Journals			
	<u>1,810,025.87</u>	<u>56,337.42</u>	<u>2,069,274.51</u>
Less Payments 01/11/2010 to 30/11/2010	- 920,765.67	- 13,285.25	-
Less Outstanding Journals	26,300.52	110,302.91	862.98
Synergy Balance as at 30/11/2010	<u>915,560.72</u>	<u>153,355.08</u>	<u>2,070,137.49</u>

This is represented by:

Cash at Bank	676,706.17	26,501.34	-
Investments	227,158.20	109,839.36	2,070,137.49
Housing Bonds Held by Bankwest	-	1,700.00	-
Balance as per Bank Reconciliation	<u>903,864.37</u>	<u>138,040.70</u>	<u>2,070,137.49</u>

#### RECONCILIATION AS AT 30 NOVEMBER 2010

Balance as per Bank Statement	676,706.17	26,501.34	-
Balance of Term Deposits	227,158.20	109,839.36	2,070,137.49
Balance of Housing Bonds (Bank)	-	1,700.00	-
	<u>903,864.37</u>	<u>138,040.70</u>	<u>2,070,137.49</u>
Plus Outstanding Deposits	27,568.66	15,314.38	-
	<u>931,433.03</u>	<u>153,355.08</u>	<u>2,070,137.49</u>
Less Outstanding Cheques	- 15,872.31	-	-
	<u>915,560.72</u>	<u>153,355.08</u>	<u>2,070,137.49</u>

## **Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010**

<b>Balance of Reserve Funds as at 30 November 2010</b>	<b>\$</b>
Plant Replacement	450,615.05
Aged Care Units	52,513.26
Doctor Recruitment	-
Community Housing	30,176.38
Council Staff Housing	312,174.43
Employee Entitlements	93,048.50
Landcare	-
Caravan Park Upgrades	19,734.64
Public Amenities and Buildings	203,313.33
Land & Road Development	-
Television & Radio Broadcasting	24,591.43
Bencubbin Aquatic Centre Development	119,266.87
Community Bus	36,696.95
Beacon Mens Shed	-
Refuse Site Development	-
Bencubbin Recreation Complex	40,984.23
Office Equipment	12,299.44
Country Local Government Fund Reserve	673,860.00
	<u>2,069,274.51</u>

### **Investments as at the 30 November 2010**

<b>FUND</b>	<b>INSTITUTION</b>	<b>TERM</b>	<b>RATE</b>	<b>AMOUNT</b>	<b>EXPIRY</b>
Reserve	Bankwest	6 Months 30 Days	6.00%	1,539,696.45	31/01/2011
Reserve	Bankwest	1 Month 24 Days	4.61%	124,484.72	6/12/2010
Reserve	Bankwest	3 Months	5.00%	411,072.48	21/02/2011
Municipal	Bankwest	1 Month	1.50%	228,047.60	13/12/2010
Trust	Bankwest	-	-	-	-

## Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010

### 10.4.6 Statement of Financial Activity

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/4
<b>AUTHOR:</b>	Alisa Della Bosca – Administration Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	10 December 2010
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Matthew Gilfellon – Acting Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Local Government (Financial Management) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

#### 2010/215 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Statement of Financial Activity for the period ended 30 November 2010 be endorsed.

**Moved Cr MR Shemeld**

**Seconded Cr PA Gillett**

**Carried 7/0**

#### BACKGROUND:

Council has resolved that material variances greater than ten percent be reported and these have been listed in the notes to the statement.

#### COMMENT:

#### SHIRE OF MOUNT MARSHALL ABBREVIATED STATEMENT OF FINANCIAL ACTIVITY for the period 1 July 2010 to 30 November 2010

OPERATING ACTIVITIES	Note	YTD Budget	YTD Actual	Variances Greater Than 10% of YTD Budget
Income		\$	\$	
General Purpose Funding		1,920,018	1,617,782	7.92%
Governance		4,860	2,020	-12985.89%
Law, Order and Public Safety		45,650	2,350	-1438.09%
Health		35,000	14,580	-40.45%
Education and Welfare		23,216	9,670	-47.53%
Housing	9i	67,891	28,280	26.44%
Community Amenities		80,400	33,485	-103.12%
Recreation and Culture		17,128	7,125	-6.23%
Transport		623,764	706,840	-4.83%
Economic Services		63,300	26,360	-10.77%
Other Property and Services		54,900	22,865	-37.03%
		<b>2,936,127</b>	<b>2,471,357</b>	<b>2,722,811</b>

## Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010

<b>Expenditure</b>				
Governance	310,869	125,805	125,681	-0.10%
General Purpose Funding	71,747	34,369	23,017	-33.03%
Law, Order and Public Safety	103,364	45,274	32,776	-27.61%
Health	124,901	52,020	53,320	2.50%
Education and Welfare	141,527	58,930	54,080	-8.23%
Housing	225,143	93,785	75,213	-19.80%
Community Amenities	316,836	131,950	89,854	-31.90%
Recreation and Culture	496,214	206,645	187,033	-9.49%
Transport	2,741,563	1,142,270	438,432	-61.62%
Economic Services	174,901	72,495	71,181	-1.81%
Other Property and Services	56,534	23,500	(85,257)	-462.80%
	<b>4,763,599</b>	<b>1,987,043</b>	<b>1,065,330</b>	
 Net Operating Profit/(Loss)	 <b>(1,827,472)</b>	 <b>484,314</b>	 <b>1,657,481</b>	
 <b>ADD NON CASH ITEMS</b>				
Depreciation	2,310,430	577,608	-	
Loss/(Profit) on Sale of Assets	135,537	33,884	-	
	<b>2,445,967</b>	<b>611,492</b>	<b>-</b>	
 Net Operating Surplus/(Deficit)	 <b>618,495</b>	 <b>1,095,806</b>	 <b>1,657,481</b>	
 <b>LESS CAPITAL EXPENDITURE</b>				
Land & Buildings	1,524,911	381,228	979,188	
Plant & Machinery	454,500	113,625	262,639	
Furniture, Fittings & Equipment	-	-	-	
Infrastructure - Roads	1,813,105	453,276	391,455	
Infrastructure - Other	134,600	33,650	1,848	
	<b>(3,308,621)</b>	<b>114,027</b>	<b>22,351</b>	
 <b>LESS OTHER NON OPERATING</b>				
Loan Principal Repayments	125,905	31,476	43,568	
Transfer to Community Group				
Transfer to Reserves	634,184	158,546	61,800	
Funding Required	<b>(4,068,710)</b>	<b>(75,996)</b>	<b>(83,017)</b>	
 <b>FUNDED FROM</b>				
Transfer from Reserves	1,102,278	275,570	-	
Capital Contribution	1,596,875	399,219	-	
Proceeds on Sale of Assets	136,500	34,125	-	
Self-Supporting Loan Income	7,443	1,861	-	
Opening Funds	1,225,614	306,404	1,152,608	
Closing Funds	-	941,182	1,069,591	

### Notes

9i - This variance is due to rent for community and other housing currently being under budget. Budgeted rental income may need to be adjusted in the budget review.

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**Composition Of Net Current Asset Position**

<b>Current Assets</b>	
Cash - Unrestricted	889,660
Cash - Restricted	2,069,275
Receivables	256,857
Inventories	47,431
<b>Less Current Liabilities</b>	
Payables & Provisions	(124,357)
less: Cash Reserves - Restricted	(2,069,275)
	<b>1,069,591</b>

**10.6 Senior Administration Officer**

**10.6.17 Local Emergency Management Arrangements 2010**

<b>LOCATION/ADDRESS:</b>	Shire of Mt Marshall
<b>NAME OF APPLICANT:</b>	Mt Marshall Local Emergency Management Committee
<b>FILE REFERENCE:</b>	A6/38
<b>AUTHOR:</b>	Jack Walker – Engineering Administration Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	3 December 2010
<b>ATTACHMENT NUMBER:</b>	10.6.17a Minutes of Local Emergency Management Committee Meeting held 8/12/2010 10.6.17b Local Emergency Management Arrangements 2010
<b>CONSULTATION:</b>	Local Emergency Management Committee
<b>STATUTORY ENVIRONMENT:</b>	Emergency Management Act 2005
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple majority

**2010/216 COUNCIL DECISION / COMMITTEE RECOMMENDATION:**

**That the attached Local Emergency Management Arrangements 2010 be adopted, subject to changes and public consultation.**

**Moved Cr RN Breakell**

**Seconded Cr MR Shemeld**

**Carried 7/0**

**BACKGROUND:**

Every day communities throughout WA are affected by either emergencies or disasters resulting in the loss of life, property and the environment. Personal tragedy impacts the community greatly which, in turn has a social impact on the communities that Local Government are responsible for. To ensure safer and sustainable communities, emergency management is not a choice for Local Government – it is a legislative requirement. Local Governments are obligated to understand and apply emergency management principles and actions in their day to day business planning. Section 36 and 38 of the Emergency Management Act describes some of the key functions that Local Governments are responsible for:

- (a) Ensuring effective local emergency management arrangements are prepared and maintained for its district
- (b) Managing recovery following an emergency affecting the communities in its district
- (c) Establishing one or more Emergency Management Committees for its district and
- (d) Performing other functions given to the Local Government under this Act.

Emergency Management in Local Government is now a core business requirement.

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### **COMMENT:**

In 2009 the Government of WA developed a guide to Local Emergency Management Arrangements. It was recognised that the Shire of Mt Marshall did not have a current "Plan" as was required by the Act. With the assistance of FESA, several members of the committee including the local police, bush fire services and shire staff met to draft a new "Plan" which is now presented to the committee for its approval and adoption. Several parts of the Plan are incomplete, but this can be included at a later date.

**10.6.18 Local Emergency Management Committee**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	Mt Marshall Local Emergency Management Committee
<b>FILE REFERENCE:</b>	A6/38, A1/3
<b>AUTHOR:</b>	Jack Walker – Engineering Administration Officer Lauren Grylls – Executive Assistant
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	9 December 2010
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Matthew Gilfellon – Acting Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 s. 5.8 and s. 5.15 Emergency Management Act 2005
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2010/217 COUNCIL DECISION / OFFICER RECOMMENDATION**

**That:**

- 1. The Local Emergency Management Committee be established as a committee of council comprising the following members:**
  - Chairperson – Shire President
  - OIC – Bencubbin Police Station – Local Emergency Coordinator/ Deputy Chair
  - CEO – Shire of Mt Marshall
  - Chief Bush Fire Control Officer
  - Deputy Chief Bush Fire Control Officer
  - FESA Representative
  - Bencubbin Bush Fire Brigade
  - Beacon Fire Services Brigade
  - DEC Representative
  - Shire Engineer
  - Bencubbin Silver Chain
  - Beacon Silver Chain
  - Bencubbin St John Ambulance
  - Beacon St John Ambulance
  - St John Ambulance – Kununoppin Sub Centre
  - Bencubbin Primary School
  - Beacon Primary School
  - Department of Child Protection Representative (Northam)
- 2. Meetings be held four times per year;**
- 3. The quorum be 7; and**
- 4. The function of the committee be to advise and assist the local government in ensuring that local emergency management arrangements are established for its district.**

**Moved Cr DA Miguel**

**Seconded Cr CJ Kirby**

**Carried 7/0  
Absolute Majority**



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### **BACKGROUND:**

The Emergency Management Act 2005 was proclaimed on 24 December, 2005. Section 38(1) clearly states that local government **is to** (which can be interpreted as “**shall**” establish one or more Local Emergency Management Committees (LEMC) in its district. This would bring the LEMC under the committee structure of the local government and must therefore report its activities to Council as per normal accepted good governance practice.

The functions of the LEMC are to advise and assist the local government in ensuring that local emergency management arrangements are established for its district.

### **COMMENT:**

The LEMC is presently recorded as an ‘external organisation’. Adoption of the officer recommendation will ensure compliance with the Local Government Act 1995 and Emergency Management Act 2005.

**10.7 Acting Chief Executive Officer**

**10.7.32 Appointment to Mt Marshall Natural Resource Management Committee**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	Ms Kay Williams Mr Brett Clark
<b>FILE REFERENCE:</b>	A1/3, A4/14
<b>AUTHOR:</b>	Lauren Grylls – Executive Assistant
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	26 November 2010
<b>ATTACHMENT NUMBER:</b>	10.7.32a Correspondence from Ms Kay Williams 10.7.32b Correspondence from Mr Brett Clark
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2010/218 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Mr Brett Clark be appointed as a community representative to the Mt Marshall Natural Resource Management Committee.**

**Moved Cr MP Hogan**

**Seconded Cr CJ Kirby**

**Carried 7/0  
Absolute Majority**

**BACKGROUND:**

In November 2010 Mrs Lisa Clark commenced employment with the Shire of Mt Marshall as Natural Resource Management Officer (NRMO). At the time of her appointment Mrs Clark also served on the Natural Resource Management Committee as a community representative.

The Natural Resource Management Officer serves as the officer responsible for the Natural Resource Management Committee therefore Mrs Clark is no longer eligible to serve in a community representative capacity.

Advertisements were recently placed in both local newspapers seeking nominations from interested community members to fill the vacant position on the Committee.

The functions of the Mt Marshall NRM Committee are:

- To prepare a Strategic Plan for landcare initiatives throughout the district;
- To liaise with government departments on developing landcare best practice initiatives;
- Co-ordinate district catchment groups in landcare projects;
- Report to Council on landcare developments within the district and opportunities for developing regional initiatives.

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The Committee meet quarterly with meetings held on the first Wednesday of the month, commencing at 5:00pm.

### **COMMENT:**

Nominations were received from Ms Kay Williams and Mr Brett Clark, as attached.

Ms Williams lives in the Bencubbin and is presently employed as a Bencubbin Town Maintenance/Parks & Gardens Officer.

Mr Clark is a local farmer from Beacon who, as he states in his letter, has been involved in many landcare projects. Mr Clark is the husband of the NRMO.

**10.7.33 Royalties for Regions – Regional Component**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A5/18
<b>AUTHOR:</b>	Matthew Gilfellon – Acting Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	7 December 2010
<b>ATTACHMENT NUMBER:</b>	10.7.33 NEWTravel Trail Business Case
<b>CONSULTATION:</b>	NEWROC CEO's
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Possible income and expenditure related to NEWTravel Trail infrastructure
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2010/219 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the President and Acting Chief Executive Officer be authorised to sign the recommendation of project for 'The Wheatbelt Way' business case which is to be submitted to the Department of Regional Development and Lands.**

**Moved Cr MP Hogan**

**Seconded Cr DA Miguel**

**Carried 7/0  
Absolute Majority**

**BACKGROUND:**

Thirty five percent of the Shire of Mt Marshall's Royalties for Regions funding goes to a regional pool for a regional purpose. NEWROC has decided to fund the NEWTravel trail and associated tourism infrastructure. A business case needed to be prepared in order to receive the funding. The NEWTravel Trail sites that are located in the Mt Marshall area are:

- Pergandes Sheep Yard
- Mt Marshall Rock Reserve
- Billiburning Rock Reserve
- Datjoin Rock & Well

Infrastructure projects that are identified in the Mt Marshall area are:

- Upgrade/Relocation of the Bencubbin Caravan Park
- Upgrade of the Beacon Caravan Park
- Upgrade Billiburning Reserve
- Upgrade Datjoin Reserve
- Upgrade Bencubbin Information Bay

In total the project will see around \$200,000 of tourism infrastructure placed in the Mt Marshall area.

**COMMENT:**

The business case needs to be submitted to the Department of Regional Development and Lands for their approval before any funding is given. The business case requires the signatures of the President and Chief Executive Officer of each shire included in the regional grouping.

**10.7.34 NEWTravel Trail Promotion**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A5/18
<b>AUTHOR:</b>	Matthew Gilfellon – Acting Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	7 December 2010
<b>ATTACHMENT NUMBER:</b>	10.7.34 Marketing Plan
<b>CONSULTATION:</b>	NEWROC CEO's Rebecca Watson – Community & Recreation Development Officer Ann Brandis – Community Development Officer, Shire of Mukinbudin David Duncanson – Kirkgate Consulting Terry Penn – Tourism Co-ordinates
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	\$20,000 to be committed in 2011/12 budget
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2010/220 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That \$20,000 for NEWTravel Trail marketing, promotion and project officer be committed to the 2011/2012 budget.**

**Moved Cr MP Hogan**

**Seconded Cr IN Miguel**

**Carried 7/0  
Absolute Majority**

**BACKGROUND:**

Thirty five percent of the Shire of Mt Marshall's Royalties for Regions funding goes to a regional pool for a regional purpose. NEWROC has decided to fund the NEWTravel Trail and associated tourism infrastructure. A business case needed to be prepared in order to receive the funding. The NEW Trail sites that are located in the Mt Marshall area are:

- Pergandes Sheep Yard
- Mt Marshall Rock Reserve
- Billiburning Rock Reserve
- Datjoin Rock & Well

Infrastructure projects that are identified in the Mt Marshall area are:

- Upgrade/Relocation of the Bencubbin Caravan Park
- Upgrade of the Beacon Caravan Park
- Upgrade Billiburning Reserve
- Upgrade Datjoin Reserve
- Upgrade Bencubbin Information Bay

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In total the project will see around \$200,000 of tourism infrastructure placed in the Mt Marshall area. As part of the business case a marketing plan has been developed (attached). A project officer may also need to be employed to implement the marketing plan and launch the trail. These marketing and project expenses are necessary for the trail to succeed but cannot be financed through Royalties for Regions.

If the six NEWROC shires contribute to the marketing expenses then the cost will be up to around \$20,000 per shire. The cost will be reduced to \$15,000 per shire if Dowerin and Westonia, who are NEW Travel members, also contribute.

### **COMMENT:**

By building the trail, the Shire of Mt Marshall will receive considerable tourism infrastructure benefits. These benefits will outweigh the marketing expense that is required. There is some expense necessary in order to launch and market the trail in order to give it the best chance of succeeding.

The marketing expense appears to be slightly excessive however the full amount needs to be budgeted for just in case the marketing plan budget is fully expended.

**10.7.35 Beacon Co-operative**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	Beacon Progress Association
<b>FILE REFERENCE:</b>	A4/5
<b>AUTHOR:</b>	Matthew Gilfellon – Acting Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	7 December 2010
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Commitment to expenditure of \$200,000 in the current budget
<b>STRATEGIC IMPLICATIONS:</b>	Impact on the Draft Forward Capital Works Plan
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2010/221 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That in principle support is given to provide up to \$200,000 to Beacon Progress Association for construction of a new building that will be used for the purpose of a co-operative.**

**Moved Cr CJ Kirby**

**Seconded Cr IN Miguel**

**Carried 7/0  
Absolute Majority**

**BACKGROUND:**

Recently Beacon Progress Association received a grant of \$206,914 to build a new building in Beacon that will be leased to the Beacon Co-operative to operate the Beacon Co-operative. Beacon Progress Association are seeking \$200,000 from the shire in order to have enough funds to complete the building.

Beacon Progress Association do not need the funds until around May however they are seeking an in principle agreement that the funds will be provided when required. There are three possible options for council providing the funds:

1. Council to pay the funds out of this year's budget – Due to the way that budgets are prepared, in order for council to use this option they will have to defer some budgeted capital projects or cancel transfers to reserves. An assessment at a later date would need to be made to see if this option is possible. The most likely deferral would be road projects however the ability to do so would depend on the completion level of the road program. The cash position of the shire would also need to be taken into account.
2. Short term loan – The WA Treasury Corporation does provide short term loans over periods under six months. This would allow the funds to be raised without affecting the current budget or cash position of the shire. The loan

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could then be paid back in the next budget cycle. A council resolution and public consultation period would be required.

3. Long term loan to be paid back by a specified area rate – This option has been raised previously. A loan will be taken out over a period of twenty years or more and a specified area rate will be levied on the northern portion of the shire to pay for the principle and interest over the term of the loan. A council resolution and public consultation period would be required.

### **COMMENT:**

In the recent forward capital works program public consultation held in Beacon, a new building for the shop came in as their number one priority. As the 2010/2011 budget was already prepared, this would be put into the plan to be completed in the 2011/2012 budget period. By using one of these options it would merely move the shop project into the current budget year. Other items in the plan would not be moved forward.

Currently the Beacon Progress Association is only seeking in principle support however direction from council as to what option to pursue would be appreciated. This would allow proper planning to begin and necessary public consultation to be conducted.



**10.7.36 Extraordinary Election – 2011**

<b>LOCATION/ADDRESS:</b>	Mt Marshall District
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A1/4
<b>AUTHOR:</b>	Matthew Gilfellon – Acting Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	2 December 2010
<b>ATTACHMENT NUMBER:</b>	10.7.36 Possible 2011 Election Timetable
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 and Local Government (Elections) Regulations 1997
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Unbudgeted Election Expense
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

**2010/222 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That:**

- 1. An in-person extraordinary election be held on Thursday April 14 2011 with polling booths in Beacon and Bencubbin; and**
- 2. Expenditure of \$3,120 from account 0411021 'Election Expenses' be authorised.**

**Moved Cr RN Breakell**

**Seconded Cr DA Miguel**

**Carried 7/0  
Absolute Majority**

**BACKGROUND:**

Cr Mervyn Shemeld handed in his letter of resignation from council which will be effective from 1 January 2011. This creates a vacancy on council.

An extraordinary election has to be held within four months of the office becoming vacant. The vacancy occurs when the CEO is given a signed and dated letter of resignation from the councillor. The latest that this election could be held is April 15 2011. It takes 70 days from when advertising for voter enrolments to the election day. Attached is a timeline of the election if it were to be held on 14 April 2011.

Council must also decide between running a postal election or in-person election. Only the Electoral Commission of WA is authorised to run a postal election. A quote received from the Electoral Commission to run the 2009 Ordinary Election as a postal election was \$6,818. The budget for running the 2009 Ordinary Election as an in-person election was \$3,120. It is estimated that advertising costs for both methods would be higher however wages in an in-person election would be reduced. In the 2009 ordinary election, there was still a voter turnout of over 80%.

Under Section 4.17(3) of the act, council can apply to the Electoral Commission to leave the vacancy unfilled until the next ordinary election. The next ordinary election will be held on the third Saturday of October 2011.

**COMMENT:**

It is legislated that statewide public notice is given for certain parts of the election. This is in the form of advertisements in The West Australian newspaper. Depending on what date is chosen, local advertising (The Bencubbin Gimlet and Beacon Bulletin) may not be available for the whole of the election. April 14 was chosen as the election date as this would enable advertisement in local papers to be run for almost the entire election. This would help to show that an open and fair election is being run.

Postal elections are normally run when there is a low voter turnout in order to try and increase voter participation. The cost of running a postal election is quite high. By running a postal election on a weekday, some costs can be saved by not having to pay a full day of overtime.

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**10.7.37 Proposed Amendments to the Local Government Act 1995**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A5/11  
**AUTHOR:** Matthew Gilfellon – Acting Chief Executive Officer  
**DISCLOSURE OF INTEREST:** Interest in changes to CEO salary band requirements  
**DATE:** 8 December 2010  
**ATTACHMENT NUMBER:** 10.7.37a Feedback Form  
10.7.37b WALGA Infopage  
10.7.37c WALGA Explanatory Notes  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2010/223 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Local Government Act 1995 feedback form, as attached, be submitted to the Western Australian Local Government Association.**

**Moved Cr MR Shemeld**

**Seconded Cr DA Miguel**

**Carried 7/0**

**BACKGROUND:**

The Minister for Local Government has asked the Western Australian Local Government Association (WALGA) to lead the consultation process. WALGA are asking Local Governments to provide feedback on the changes.

**COMMENT:**

The feedback form is attached. Comments have been prepared by the Acting Chief Executive Officer and are in line with the WALGA position.

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**10.8 Finance Administration / Rates Officer**

**10.8.18 Wellington Minerals Pty Ltd – Exploration Licence**

**LOCATION/ADDRESS:** Mt Marshall District – Welbungin  
**NAME OF APPLICANT:** Wellington Minerals Pty Ltd  
**FILE REFERENCE:** F2/6  
**AUTHOR:** Nancy Collins – Rates Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 22 November 2010  
**ATTACHMENT NUMBER:** 10.8.18 Application for Exploration Licence  
70/4007 Including Map  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Section 91 – Mining Act 1978  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2010/224 COUNCIL DECISION / OFFICER RECOMMENDATION:**

That the information be noted.

Moved Cr IN Miguel

Seconded Cr MR Shemeld

Carried 7/0

**BACKGROUND:**

Correspondence has been received from Austwide Mining Title Management Pty Ltd advising of an application on behalf of Wellington Minerals Pty Ltd for an Exploration Licence as attached.

**COMMENT:** Nil

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**10.8.2 Accounts Paid**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Nancy Collins – Finance Administration Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 7 November 2010  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Financial Management Regulations and the Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2010/225 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Accounts Listed**

<b>Municipal Fund</b>	<b>\$ 863129.94</b>
<b>Trust Fund</b>	<b>\$ 840.00</b>

**Be endorsed.**

**Moved Cr DA Miguel**

**Seconded Cr MP Hogan**

**Carried 7/0**

**BACKGROUND:**

Following is a List of Accounts submitted to Council on Wednesday 15 December 2010 for the Municipal Fund and Trust Fund.

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### 1. Municipal Fund

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT4307	08/11/2010	AUSTRALIAN SERVICES UNION	Payroll Deductions	39.40
EFT4308	08/11/2010	LGRCEU	Payroll Deductions	34.80
EFT4309	08/11/2010	WALGS PLAN	Superannuation Contributions	10434.30
EFT4310	08/11/2010	THE INDUSTRY SUPERANNUATION FUND	Superannuation Contributions	1009.97
EFT4311	09/11/2010	TWO DOGS HOME HARDWARE	Garden Sheds With Swinging Doors	4117.40
EFT4312	09/11/2010	NINGHAN SPRAYING SERVICE	Drain Matting	539.00
EFT4313	09/11/2010	KTY ELECTRICAL SERVICES	Complete Electrical Works - Lot 92 Monger St	14289.00
EFT4314	09/11/2010	BENCUBBIN NEWS & POST	Postage 11.10 - 15.10.10	157.77
EFT4315	09/11/2010	CORPORATE EXPRESS AUSTRALIA LTD	Stationery Items	50.55
EFT4316	09/11/2010	ICS CARPENTRY	Erect Fencing At Houses At Lots 92 & 93 Monger St	8806.08
EFT4317	09/11/2010	ALL-WAYS FOODS	Cleaning Products	680.10
EFT4318	09/11/2010	DI TOMAS CONTRACTING	2nd Interim Payment For Footpaths	22000.00
EFT4319	09/11/2010	CR PA GILLETT	Meeting Fees And Allowances	1307.15
EFT4320	09/11/2010	HANSON CONSTRUCTION MATERIALS P/L	5mm Washed Granite	1674.50
EFT4321	09/11/2010	BENCUBBIN SMASH REPAIRS	Supply CB Radio And Aerial	861.19
EFT4322	09/11/2010	COUNTRY TARTS	Catering For RTG Meeting	699.50
EFT4323	09/11/2010	BENCUBBIN TRUCK N AUTO'S	Supply And Fit Tyres To Work Crew Ute	1903.70
EFT4324	09/11/2010	D & D TRANSPORT	Freight	151.43
EFT4325	09/11/2010	TYRES 4 U	Double Coin Tyres	2746.33
EFT4326	09/11/2010	TSI BEACON	Fabricate 4 Trusses For Beacon Hall Portico	1760.00
EFT4327	09/11/2010	DOWNER EDI WORKS PTY LTD	R52k Emulsion	946.88
EFT4328	09/11/2010	JR & A HERSEY	Work Pants And Shirts	139.92
EFT4329	09/11/2010	Cr RN BREAKELL	Meeting Fees And Allowances	307.98
EFT4330	09/11/2010	CR MP HOGAN	Meeting Fees And Allowances	307.47
EFT4331	09/11/2010	MERREDIN GLAZING SERVICE	Replace Glass In Sliding Window	142.89
EFT4332	09/11/2010	BENCUBBIN AG SUPPLIES	Westinghouse 420l Fridge/Freezer	1952.05
EFT4333	09/11/2010	ROAD SIGNS AUSTRALIA	Road Signs, Various	6912.40
EFT4334	09/11/2010	5RIVERS PLUMBING AND GAS	Repair Damaged Water Meters	396.00
EFT4335	09/11/2010	JENNI BUNCE	Beacon Contract Cleaning 30.9 - 13.10.10	1012.50
EFT4336	09/11/2010	GREGORY J LYON	Construct Brick Piers At Town Hall, Repoint Damaged Joints	2530.00
EFT4337	09/11/2010	EASTWAY FOOD SUPPLIES	Supplies For Kiosk At Pool	446.79
EFT4338	10/11/2010	AVON WASTE	Rubbish Collection - October 2010	3835.56

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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT4339	10/11/2010	TWO DOGS HOME HARDWARE	Paint For Beacon Hall Portico	204.16
EFT4340	10/11/2010	KTY ELECTRICAL SERVICES	Supply And Install Air-conditioners To Beacon APU	17967.36
EFT4341	10/11/2010	DIELECTRIC SECURITY SERVICES	Central Station Monitoring 1.11.10 - 31.1.11	101.20
EFT4342	10/11/2010	BENCUBBIN BULK HAULIERS	Hire Of Side Tipper And Road Train	11121.00
EFT4343	10/11/2010	ICS CARPENTRY	2 New Panels In Front Of Ovens - Bencubbin Complex	533.50
EFT4344	10/11/2010	RELIANCE PETROLEUM	Fuel Card Purchases - October 2010	3772.38
EFT4345	10/11/2010	NEWROC	Annual Subscription & Contribution To Cw Visitor Centre	4400.00
EFT4346	10/11/2010	MERREDIN TOYOTA	New Toyota Aurion V6	10307.85
EFT4347	10/11/2010	IT VISION	Payroll Training - D Shemeld	1562.00
EFT4348	10/11/2010	LANDGATE	Electronic Map Of Shire With RSA	204.60
EFT4349	10/11/2010	BENCUBBIN AG SUPPLIES	Retic Fittings, Storage Containers, Ladder, Other Sundry Items	1036.32
EFT4350	10/11/2010	INTELLIGENT IP COMMUNICATIONS PTY LTD	WDSL From 1.11.10 - 1.12.10	80.00
EFT4351	10/11/2010	GERALDTON FUEL	Bulk Diesel For Beacon And Bencubbin Depots	18109.20
EFT4352	10/11/2010	5RIVERS PLUMBING AND GAS	Repair Leaks And Faults With Urinal - Beacon Caravan Park	307.45
EFT4353	10/11/2010	SHIRE OF LAVERTON	LSL Contribution - R Pepper	1763.70
EFT4354	10/11/2010	THE SHED COMPANY YORK	Deposit On Swimming Pool Shed	480.64
EFT4355	15/11/2010	COVENTRYS	Grease Gun, Drum Pump Etc	873.71
EFT4356	15/11/2010	BOC GASES	Cylinder Hire For October 2010	58.14
EFT4357	15/11/2010	CJD EQUIPMENT PTY LTD	Quick Coupling	283.32
EFT4358	15/11/2010	COURIER AUSTRALIA	Freight	96.93
EFT4359	15/11/2010	THE ROYAL LIFE SAVING SOCIETY	Shirts, Manikin Wipes, Little Annie Airway	333.40
EFT4360	15/11/2010	NINGHAN SPRAYING SERVICE	Materials For Beacon Hall Portico	6156.21
EFT4361	15/11/2010	KTY ELECTRICAL SERVICES	Repairs To Air-conditioner	1385.66
EFT4362	15/11/2010	MUKINBUDIN STEEL FABRICATORS	Metal Strips For Road Counter	49.50
EFT4363	15/11/2010	BENCUBBIN NEWS & POST	Express Post Envelopes - Bankwest	323.20
EFT4364	15/11/2010	STAR TRACK EXPRESS	Freight	549.09
EFT4365	15/11/2010	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	Flat Belt	251.88
EFT4366	15/11/2010	TRAVEL COOL	Refrigerant Gas	430.66
EFT4367	15/11/2010	METROCOUNT	6v Welded Battery Pack	59.40
EFT4368	15/11/2010	JOHN HUGHES	Mitsubishi Triton GLX D/Cab.4l Manual	12649.60
EFT4369	15/11/2010	BENCUBBIN AG SUPPLIES	Caltex Rando; Sundry Hardware Items	1267.14
EFT4370	15/11/2010	ADVANCED AUTOLOGIC PTY LTD	Grease Cartridges	120.00

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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT4371	15/11/2010	5RIVERS PLUMBING AND GAS	Connect All Fixtures, Tapware, Solars, Ovens, Cooktops Etc	4565.63
EFT4372	15/11/2010	ANGEL & YATES	Erection Of Shed	14026.98
EFT4373	15/11/2010	JENNI BUNCE	Beacon Contract Cleaning 14.10 - 27.10.10	1207.50
EFT4374	15/11/2010	PURESTEEL SHED CONSTRUCTIONS PTY LTD	Balance Of Shed, Extra Personal Access Door	34698.40
EFT4375	15/11/2010	DESIGN SYNERGY	Deposit On Drawings For Complex Alterations	484.00
EFT4376	15/11/2010	BATTERIES PLUS TECHNOLOGIES	Replacement Batteries For Hand Held Cbs	1125.12
EFT4377	16/11/2010	DEPARTMENT OF PLANNING & INFRASTRUCTURE	Licensing Recoup - October 2010	11146.15
EFT4378	16/11/2010	COVENTRYS	Air-conditioner Hose	83.00
EFT4379	16/11/2010	CARGEEG PAINTING SUPPLIES	Repairs To Wooden Beadings - Eaves At Office	33.00
EFT4380	16/11/2010	KTY ELECTRICAL SERVICES	Rewire Lot 158 Brown Street	7975.00
EFT4381	16/11/2010	PESTEX CO	Bee Treatment - Lot 63 Brown St	231.00
EFT4382	16/11/2010	BENCUBBIN NEWS & POST	Stationery Items - October 2010	80.43
EFT4383	16/11/2010	MOBILE MASTERS	Service 4 Two-Way Radios, Replace Batteries	924.00
EFT4384	16/11/2010	WA TREASURY CORPORATION	Loan No. 119 Fixed Component - Loan To Bennymart - Repaid In Lease Paym	979.96
EFT4385	16/11/2010	NEWTRAVEL INC	Council Contribution 2011 - NEWTravel	2000.00
EFT4386	16/11/2010	SKIPPER TRUCK PARTS	Pillar Grip	79.48
EFT4387	16/11/2010	POOL CONTROLS	New Acid Pump, Valves Etc	1072.00
EFT4388	16/11/2010	PIERCE POOL SUPPLIES	Storage Reels	3300.00
EFT4389	16/11/2010	PB & DM SACHSE	Hire Of Bobcat To Clean Up Around Caravan Park	616.00
EFT4390	16/11/2010	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	Licence To Communicate Copyright Music - Pool	121.57
EFT4391	16/11/2010	LANDGATE	Minimum Charge - Mining Tenements	32.30
EFT4392	16/11/2010	JOHN HUGHES	Mitsubishi Triton GI S/Cab Petrol Manual	25085.55
EFT4393	16/11/2010	BENCUBBIN AG SUPPLIES	Hardware Items, Various	804.69
EFT4394	16/11/2010	ALISA DELLA BOSCA	Reimburse Meals & Parking - Synergy Training	60.10
EFT4395	16/11/2010	EARTHWORKS TRAINING & ASSESSMENT SERVICES	Asbestos Restricted Licence Course	1500.00
EFT4396	16/11/2010	IRIS CONSULTING GROUP PTY LTD	Records Management Training - L Grylls	715.00
EFT4397	16/11/2010	FREEDOM RETRACTABLE SCREENS	Plastic Strip, Magnetic Strip Etc - Beacon Barracks	557.70
EFT4398	17/11/2010	BT EQUIPMENT PTY LTD	New Bomag Bw25rh Roller	161700.00
EFT4399	19/11/2010	ICS CARPENTRY	Final Payment For Dwellings At 92 Monger St (Less \$5000 Retained)	158730.44
EFT4400	22/11/2010	COVENTRYS	Seat Covers	302.70



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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT4401	22/11/2010	TWO DOGS HOME HARDWARE	Hinges For Gates	62.06
EFT4402	22/11/2010	STEWART & HEATON CLOTHING CO PTY LTD	PPE For Volunteer Bush Fire Brigade	1308.74
EFT4403	22/11/2010	KTY ELECTRICAL SERVICES	Repair HWS At Beacon Hall	489.50
EFT4404	22/11/2010	BENCUBBIN NEWS & POST	Postage 8.11 - 12.11.10	22.80
EFT4405	22/11/2010	TOTAL EDEN PTY LTD	Sprinklers	102.57
EFT4406	22/11/2010	FESA	ESL - Local Government Properties	2200.00
EFT4407	22/11/2010	AUSTRALIAN SERVICES UNION	Payroll Deductions	39.40
EFT4408	22/11/2010	LGRCEU	Payroll Deductions	34.80
EFT4409	22/11/2010	WALGS PLAN	Superannuation Contributions	9553.30
EFT4410	22/11/2010	STAR TRACK EXPRESS	Freight	284.99
EFT4411	22/11/2010	ALL-WAYS FOODS	Chips And Lollies For Pool Kiosk	72.01
EFT4412	22/11/2010	D I TOMAS CONTRACTING	Prepare And Lay Concrete Floor In Industrial Shed	18018.63
EFT4413	22/11/2010	REBECCA WATSON	Reimbursement - Meals For Pool Operators At Aquatic Training	72.50
EFT4414	22/11/2010	BENCUBBIN SMASH REPAIRS	Supply And Fit Windscreen	550.00
EFT4415	22/11/2010	NEAT N' TRIM UNIFORMS PTY LTD	Uniforms - Alisa Della Bosca	389.00
EFT4416	22/11/2010	COUNTRY TARTS	Catering For November Council Meeting	424.00
EFT4417	22/11/2010	D & D TRANSPORT	Freight	151.43
EFT4418	22/11/2010	PB & DM SACHSE	Completion Of Heritage Trail	6825.00
EFT4419	22/11/2010	THE INDUSTRY SUPERANNUATION FUND	Superannuation Contributions	1050.70
EFT4420	22/11/2010	BENDIGA	Concreting At Portico And Tennis Court	1211.70
EFT4421	22/11/2010	DOWNER EDI WORKS PTY LTD	CRS Emulsion	960.08
EFT4422	22/11/2010	RICHGRO GARDEN PRODUCTS & AMAZON SOILS	Pinebark Fine Composted	181.50
EFT4423	22/11/2010	CUTTING EDGES EQUIPMENT PARTS	Edges	1309.00
EFT4424	22/11/2010	ADVANCED AUTOLOGIC PTY LTD	Grease	120.00
EFT4425	22/11/2010	5RIVERS PLUMBING AND GAS	Run Drainage To Septics, Fit Solar, Install Fittings And Retic Takeoffs Etc	10854.44
EFT4426	22/11/2010	EASTWAY FOOD SUPPLIES	Icecreams Etc For Pool Kiosk	364.38
EFT4427	22/11/2010	LOCAL PEST CONTROL	Certificate Of Installation - Industrial Shed	616.00
EFT4428	22/11/2010	MCDOWALL AFFLECK	Inspection Of Sports Complex For Proposed Additions	1980.00
EFT4429	23/11/2010	AUSTRALIAN TAXATION OFFICE	October Bas	36369.00
EFT4430	24/11/2010	IPLX PIPELINES	375 X 30 Black Max Elbows	395.16
EFT4431	26/11/2010	D I TOMAS CONTRACTING	Final Payment - Concreting DUPS And Crossovers	48735.11
EFT4432	29/11/2010	WESFARMERS KLEENHEAT GAS P/L	Cylinder Service Charge	112.00
EFT4433	29/11/2010	NINGHAN SPRAYING SERVICE	Back Pack & Pour On Gun; PVC Fittings	300.48

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT4434	29/11/2010	KTY ELECTRICAL SERVICES	Install New Solar HWS - 156 Brown St	6040.43
EFT4435	29/11/2010	JASON SIGNMAKERS	Road Signs	360.80
EFT4436	29/11/2010	BENCUBBIN NEWS & POST	Postage 15.11 - 19.11.10	70.55
EFT4437	29/11/2010	RN COLLINS	Fabricate And Fit Frame To Hold Overhead Projector	137.50
EFT4438	29/11/2010	CR PA GILLETT	Meeting Fees And Allowances - November 2010	1116.05
EFT4439	29/11/2010	CIVIC LEGAL	Legal Fees - Beacon EEI Drainage Project	1027.79
EFT4440	29/11/2010	D & D TRANSPORT	Freight	31.48
EFT4441	29/11/2010	APOLLO BEARINGS & POWER TRANSMISSION	Idler Sprocket	16.50
EFT4442	29/11/2010	JR & A HERSEY	Gloves, Safety Glasses, Hacksaw Blades Etc	636.68
EFT4443	29/11/2010	Cr RN BREAKELL	Meeting Fees And Allowances - November 2010	307.98
EFT4444	29/11/2010	CUTTING EDGES EQUIPMENT PARTS	Scarifier Tips	401.54
EFT4445	29/11/2010	CR MP HOGAN	Meeting Fees And Allowances - November 2010	374.17
EFT4446	29/11/2010	BENCUBBIN AG SUPPLIES	Pool Chemicals	3581.83
EFT4447	29/11/2010	5RIVERS PLUMBING AND GAS	Repair Leaking Cistern	265.10
EFT4448	29/11/2010	JONATHAN TRANTER	Telephone Allowance For QE 30.9.10	158.73
EFT4449	29/11/2010	CHATFIELD'S	Rekit Hydraulic Cylinder For Tree Planter	263.45
18216	01/11/2010	SHIRE OF MT MARSHALL	Float For Pool Kiosk	150.00
18217	01/11/2010	TELSTRA	Telephone Usage - October 2010	1678.42
18218	04/11/2010	SHIRE OF MT MARSHALL	Cash Payments 03.11.2010	2820.00
18219	08/11/2010	MTAA SUPERANNUATION	Superannuation Contributions	257.18
18220	08/11/2010	REST SUPERANNUATION	Superannuation Contributions	264.47
18221	08/11/2010	CBUS	Superannuation Contributions	260.93
18222	08/11/2010	HOSTPLUS	Superannuation Contributions	224.26
18223	08/11/2010	AUSTRALIAN SUPER	Superannuation Contributions	250.46
18224	09/11/2010	BEACON COUNTRY CLUB INC.	Ppmv - C Griffin	100.00
18225	09/11/2010	Cr IN MIGUEL	Meeting Fees And Allowances	671.86
18226	09/11/2010	Cr DA MIGUEL	Meeting Fees And Allowances	343.47
18227	09/11/2010	CANNING BRIDGE	Accommodation - P Gillett	260.00
18228	09/11/2010	BENNY MART	PPMV - M Rowling, D Kett, P Walker, D Pierpoint	400.00
18229	09/11/2010	CR MR SHEMELD	Meeting Fees And Allowances	317.99
18230	09/11/2010	CR CJ KIRBY	Meeting Fees And Allowances	327.09
18231	10/11/2010	SYNERGY	Electricity 12.6 - 4.10.10	14.95
18232	10/11/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Roman II Subscription	7778.00
18233	15/11/2010	SYNERGY	Electricity 26.8 - 1.11.10	73.20

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<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
18234	15/11/2010	BENNY MART	Various Items For Pool	57.98
18235	16/11/2010	SHIRE OF MT MARSHALL	Petty Cash Recoup - October 2010	196.75
18236	16/11/2010	BENCUBBIN CWA	Annual Donation Towards Seniors Christmas Lunch	150.00
18237	16/11/2010	LIONS CLUB OF BENCUBBIN & DISTRICTS	Donation As Per Council Resolution 2010/184	313.62
18238	16/11/2010	BEACON PLAYGROUP	Contribution Towards Carpet And Blinds	3181.82
18239	16/11/2010	BORAL CONSTRUCTION MATERIALS	Primersealing Bencubbin/Kellerberrin Road	41298.46
18240	16/11/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Advertising - NRMO Vacancy	1360.81
18241	16/11/2010	BENNY MART	Refreshments	136.56
18242	16/11/2010	JESSICA SMITH	Reimbursement For Gifts For Guest Speakers	98.90
18243	16/11/2010	TRADEWINDS HOTEL	Accommodation - Pool Operators Requalification	440.00
18245	18/11/2010	SHIRE OF MT MARSHALL	Cash Payments 17.11.2010	2820.00
18246	22/11/2010	SYNERGY	Electricity 29.8 - 4.11.10	184.50
18247	22/11/2010	BENCUBBIN SPORTS CLUB INC.	Refreshments	268.00
18248	22/11/2010	PRIME SUPER	Superannuation Contributions	73.95
18249	22/11/2010	MTAA SUPERANNUATION	Superannuation Contributions	257.18
18250	22/11/2010	ING MASTERFUND	Superannuation Contributions	99.74
18251	22/11/2010	DEPT OF REGIONAL DEVELOPMENT & LANDS	Lease On Fuel Depot	412.50
18252	22/11/2010	CBUS	Superannuation Contributions	260.92
18253	22/11/2010	HOSTPLUS	Superannuation Contributions	224.26
18254	22/11/2010	AUSTRALIAN SUPER	Superannuation Contributions	250.46
18255	29/11/2010	TELSTRA	Satellite Telephone - November 2010	30.00
18256	29/11/2010	WATER CORPORATION	Water Consumption 14.7 - 18.11.10	6919.15
18257	29/11/2010	Cr IN MIGUEL	Meeting Fees And Allowances - November 2010	504.42
18258	29/11/2010	Cr DA MIGUEL	Meeting Fees And Allowances - November 2010	412.63
18259	29/11/2010	CR MR SHEMELD	Meeting Fees And Allowances - November 2010	317.99
18260	29/11/2010	CR CJ KIRBY	Meeting Fees And Allowances - November 2010	525.47
18261	29/11/2010	GELDENS	Uniform - N Collins	71.00
18262	29/11/2010	TELSTRA	Telephone - November 2010	2850.22
				-
				863129.94

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**2. Trust**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
3372	09/11/2010	JESSICA SMITH	Refund Housing Bond	-340.00
3373	09/11/2010	MELISSA KELLY	Refund Housing Bond	-500.00
				-840.00

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **15 December 2010**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

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Matthew Gilfellow  
A/Chief Executive Officer

## **Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010**

### **11.0 Reports of Elected Members**

#### **Cr RN Breakell attended the following meetings / functions:**

2 December 2010	Safety Committee Meeting	Bencubbin
9 December 2010	RTG Meeting	Bencubbin
11 December 2010	Council Christmas Function	Bencubbin
14 December 2010	Bencubbin Primary School Awards Night	Bencubbin

#### **Cr MR Shemeld attended the following meetings / functions:**

26 November 2010	Beacon Co-op Meeting	Beacon
6 December 2010	Forward Capital Works Public Consultation Forum	Beacon
11 December 2010	Council Christmas Function	Bencubbin
14 December 2010	Beacon Co-op Meeting	Beacon

#### **Cr MP Hogan attended the following meetings / functions:**

7 December 2010	Forward Capital Works Public Consultation Forum	Bencubbin
9 December 2010	RTG Meeting	Bencubbin
13 December 2010	Kununoppin Medical Practice	Traying
14 December 2010	Bencubbin Primary School Awards Night	Bencubbin

#### **Cr DA Miguel attended the following meetings / functions:**

11 December 2010	Council Christmas Function	Bencubbin
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#### **Cr CJ Kirby attended the following meetings / functions:**

6 December 2010	Forward Capital Works Public Consultation Forum	Beacon
7 December 2010	Forward Capital Works Public Consultation Forum	Bencubbin
8 December 2010	NRM Meeting	Beacon
9 December 2010	RTG Meeting	Bencubbin
10 December 2010	ABC Breakfast Broadcast	Beacon
11 December 2010	Council Christmas Function	Bencubbin

#### **Cr IN Miguel attended the following meetings / functions:**

6 December 2010	Forward Capital Works Public Consultation Forum	Beacon
7 December 2010	Forward Capital Works Public Consultation Forum	Bencubbin
10 December 2010	ABC Breakfast Broadcast	Beacon
10 December 2010	Beacon Primary School Concert	Beacon
11 December 2010	Council Christmas Function	Bencubbin

**Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010**

**Cr PA Gillett attended the following meetings / functions:**

2 December 2010	Safety Committee Meeting	Bencubbin
6 December 2010	Forward Capital Works Public Consultation Forum	Beacon
7 December 2010	Forward Capital Works Public Consultation Forum	Bencubbin
8 December 2010	NRM Meeting	Beacon
9 December 2010	RTG Meeting	Bencubbin
10 December 2010	Senior's Lunch	Bencubbin
11 December 2010	Council Christmas Function	Bencubbin
13 December 2010	Kununoppin Medical Practice Meeting	Trayning
14 December 2010	Bencubbin Primary School Awards Night	Bencubbin

## Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010

### **12.0 Elected Members Motions of Which Previous Notice Has Been Given**

Nil

### **13.0 New Business of an Urgent Nature Introduced by Decision of the Meeting**

As agreed during public question time, the late item 13.11 was deferred for consideration until the February Ordinary meeting.

### **13.11 Reserve 22942 – ‘Sheep Dip’ – Lot 34 Martin St, Welbungin**

<b>LOCATION/ADDRESS:</b>	Reserve 22942
<b>NAME OF APPLICANT:</b>	Department of Regional Development and Lands
<b>FILE REFERENCE:</b>	A3/6
<b>AUTHOR:</b>	Jack Walker – Engineering Administration Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	10 December 2010
<b>ATTACHMENT NUMBER:</b>	13.11a Correspondence from Department of Regional Development & Lands 13.11b Map 13.11c Vesting Order
<b>CONSULTATION:</b>	Rod Munns – Engineer Alan Gracie – President, Welbungin Sports and Progress Association
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

#### **OFFICER RECOMMENDATION:**

That

1. Council advises the Department of Regional Development and Lands that they are not aware of Reserve 22942 having been utilised for the purpose of ‘Sheep Dip’; and
2. Council will not accept the reservation and management of Lots 17 and 18 South Street, Welbungin for the purpose of ‘Sheep Dip’.

#### **BACKGROUND:**

A routine inspection of reserve 22942, Lot 34 Martin Street, Welbungin by the Department of Regional Development and Lands indicates that the sheep dip that was proposed for the reserve was constructed on the wrong land.

The sheep dip has been erected on unallocated crown land, Lots 17 and 18 South Street, Welbungin.

## **Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010**

The Department of Regional Development and Lands are now enquiring as to confirmation of the reserving having been utilised for a sheep dip and if Council would accept the reservation and management of Lots 17 and 18 for the purpose of a sheep dip.

### **COMMENT:**

Although I have recommended that Council does not accept management of the reserve, I am not sure if there will be any repercussions for the 'Road Board' constructing the sheep dip on the wrong property as it would now be classified as a contaminated site.

I am not aware of any significant heritage value of the site.



**Minutes of the Ordinary Meeting of Council held on Wednesday 15 December 2010**

**14.0 Next Meeting – Wednesday 16 February 2011 commencing at 12:45pm  
in Council Chambers, 80 Monger St, Bencubbin**

**15.0 Closure of Meeting**

The Presiding Member on behalf of all Members passed along his heartfelt sympathy and condolences to Cr DA Miguel on the recent passing of his mother Mrs Patrica De San Miguel.

The Presiding Member commended the staff for their efforts throughout the year.

The Presiding Member declared the meeting closed at 4:38pm, wishing everyone a very merry Christmas.

These Minutes were confirmed by the Council at the Ordinary Meeting of Council held on 16 February 2011.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cr PA Gillett                      President