



SHIRE OF MT MARSHALL

**These Minutes were confirmed by
Council at the Ordinary Meeting
of Council held on
15 December 2010**



SHIRE OF MT MARSHALL

**Minutes of Meeting held on
Wednesday 17 November 2010,
in Council Chambers, Bencubbin
commencing at 7:44pm.**

DISCLAIMER

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80 Monger Street, Bencubbin
Audit Committee Meeting –commencing at 12:45pm;
Elector's General Meeting – commencing at 1:00pm; and
Ordinary Meeting of Council – commencing at 1:15pm.**
- 15. Closure of Meeting**

Minutes of the Ordinary Meeting of Council held on Wednesday 17 November 2010

1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member declared the meeting open at 7:44 pm and welcomed those present.

2.0 Record of Attendance / Apologies / Approved Leave of Absence

In Attendance

Cr PA Gillett	President / Presiding Member	
Cr IN Miguel	Deputy President	
Cr MP Hogan	Councillor	
Cr DA Miguel	Councillor	
Cr RN Breakell	Councillor	7:44 pm – 8:17 pm
Cr CJ Kirby	Councillor	
Cr MR Shemeld	Councillor	
Mr Matthew Gilfellow	Acting Chief Executive Officer	
Mr Rod Munns	Shire Engineer	
Mrs Lauren Grylls	Executive Assistant	

Apologies

Nil

3.0 Standing Orders

2010/189 COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.

Moved Cr MP Hogan

Seconded Cr MR Shemeld

Carried 7/0

4.0 Public Questions

4.1 Response to Public Questions Taken on Notice

Nil

4.2 Public Question Time

Nil

5.0 Applications for Leave Of Absence

Nil

Minutes of the Ordinary Meeting of Council held on Wednesday 17 November 2010

6.0 Confirmation of Minutes of Previous Meetings

6.1 Minutes of the Ordinary Meeting held on Thursday 21 October 2010

2010/190 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on Thursday 21 October 2010 be confirmed as a true and correct record of proceedings.

Moved Cr DA Miguel

Seconded Cr RN Breakell

Carried 7/0

7.0 Announcements by Presiding Person Without Discussion

Nil

8.0 Petitions / Deputations / Presentations / Submissions

Nil

9.0 Reports of Committees

Nil

Minutes of the Ordinary Meeting of Council held on Wednesday 17 November 2010

10.0 Reports of Officers

10.1 Environmental Health Officer / Building Surveyor

10.1.6 Strategic Waste Management Plan and Kerbside Waste Collection Service & Landfill Audit Report

LOCATION/ADDRESS:	Mt Marshall District
NAME OF APPLICANT:	N/A
FILE REFERENCE:	H1/3
AUTHOR:	Julian Goldacre – Environmental Health Officer/ Building Surveyor
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	17 November 2010
ATTACHMENT NUMBER:	10.1.6a Shire of Mt Marshall SWMP – Executive Summary 10.1.6b NEWROC KWCS & Landfill Audit Report Summary
CONSULTATION:	Matthew Gilfellon – A/Chief Executive Officer G Houston – Dallywater Consulting J Davis – DEC Waste Branch
STATUTORY ENVIRONMENT:	Waste Avoidance and Resource Recovery Act 2007
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Undetermined, other than to say that all avenues for external funding are to be pursued
STRATEGIC IMPLICATIONS:	Strategic Waste Management Plan is designed to guide the Shire in the best direction towards waste management
VOTING REQUIREMENT:	Simple Majority

2010/191 COUNCIL DECISION / OFFICER RECOMMENDATION:

That:

- 1. The Strategic Waste Management Plan for the Shire of Mt Marshall; and**
- 2. The Kerbside Waste Collection Service and Landfill Audit Report November 2009;**

Be adopted.

Moved Cr MP Hogan

Seconded Cr CJ Kirby

Carried 7/0

Minutes of the Ordinary Meeting of Council held on Wednesday 17 November 2010

Background:

The Waste Management Board sought to develop schemes to support Local Government with their efforts in moving towards zero waste.

In May 2008, tenders were sent out to three waste consultants for a zero waste plan development scheme (Phase two) for five of the six NEWROC Councils. The successful consultant was Dallywater Consulting who prepared plans for the shires of Koorda, Mt Marshall, Mukinbudin, Trayning and Wyalkatchem – Strategic Waste Management Plan – Zero Waste Plan Development Scheme (Phase two). The final overarching Strategic Waste Management Plan (SWMP) was also made into five individual plans for each of the five shires.

Furthermore the SWMP identified 3 key priority projects for immediate action on a regional basis:

- Waste Audits
- Rationalisation of landfills and collection services
- Investigation into best practice management of SWMP

Along with the Shire of Mt Marshall SWMP, a Waste Audit was prepared by Dallywater Consulting which was identified as a priority and funded by the Waste division of the Department of Environment & Conservation (DEC) and the Shire with 'in kind' participation.

Comment

The individual shire SWMP gives an overview of shire specific waste information. This aside the bulk of the information presented is taken directly from the overarching SWMP for NEWROC. A key benefit of this document is that it gives ownership to individual shires allowing each to take different directions on specific waste management issues when a NEWROC grouping is not desired.

The SWMP equips the shire with enough information to move forward on some waste issues which involve little or no cost such as:

- Establishing a separate budget & accounting system for SWMP projects.
- Preparing an annual Waste Management and Minimisation Plan based on actions arising from the SWMP.
- Identifying & seeking external funding sources.
- Approaching National Packaging Covenant signatories (e.g. Amcor, Visy etc) to ascertain opportunities for project partnerships (e.g. regional balers).
- Establishing an internal/community directory of key waste contacts (e.g. Collection Contractors, Markets, Industry EPR Recycling Programs etc).
- Improving support for and participation in EPR Programs such as DrumMuster and Cartridges 4 Planet Ark.

Further to the above a list of prioritised areas for consideration has been prepared by the regional EHO's/BS along with Gordon Houston of Dallywater Consulting and is attached for consideration. The author will discuss these priorities with the CEO to determine which strategies meet the shire's needs.

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The Waste Audit presents very practical information such as:

- Waste types
- Weights of particular waste
- Tonnage per year

First and foremost, all participating shires deposit less than 500 tonnes of waste per year into landfill thus qualifying for landfill registration only. This is an advantage due to the predatory nature of the DEC when conducting licensed landfill inspections. The figures show that 48% of waste can be potentially recycled. This should be read in real time for regional Shires which have the disadvantages of high transport costs to potential markets and overall low volumes of waste when compared to larger population centres.

Despite all the above the shire could have their hand forced with regard to waste recycling and disposal. This is evident from the Waste Strategy Draft Two (March 2010) document prepared by unknown 'Waste Consultants' from the eastern states (therefore alien to the concept of many small regional centres spread over large distances). Point 9 in the document talks about the following:

Waste disposal in Western Australia is largely restricted to landfilling. While modern landfills are relatively benign, many landfills in non-metropolitan Western Australia do not meet modern standards.

Challenges, needs and priorities

There is a challenge to ensure that there is sufficient high-quality landfill capacity to safely manage the waste remaining after recycling and resource recovery. Prices for residual waste disposal should reflect the full social and environmental costs so that disposal does not compete unfairly with resource recovery. It can be difficult for landfills in rural areas to meet high standards because of cost and other resource constraints. The disposal of hazardous and problematic waste poses particular challenges because of the environmental and health risks. In implementing the Strategy, the Waste Authority will be mindful of the potential impacts of its policies on illegal dumping.

The maintenance and enforcement of high environmental standards for the establishment and management of landfills is a priority. There is a need to encourage the replacement of small rural landfills with transfer stations. Waste can be consolidated and potentially separated at these facilities before being transported to larger regional landfills that are built and managed to a high standard.

There is a need for a state-wide planning framework to deal effectively with the siting of waste disposal and resource recovery infrastructure in a way that satisfies social, environmental and economic needs. This framework needs to ensure adequate resource recovery and waste disposal capacity to meet current and future needs and contingency planning for the temporary or permanent closure of some facilities. The framework would support regional strategic waste management planning.

There is also a need to ensure that appropriate standards for landfill siting, design and management are defined for urban and rural contexts, and that these standards are adhered to.

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Adequate education, infrastructure, penalties and enforcement are required to deter littering behaviour and illegal dumping.

Waste Disposal Targets.

Box 3

- All landfills servicing metropolitan Perth will be operating to appropriate standards by 2011.
- All landfills servicing larger regional areas with a population greater than 25,000 (see Box 2) will be operating to existing standards consistent with those used by larger landfills in WA by 2015.
- Landfills that are not consistent with the existing standards of larger landfills in WA will be closed by 2015 if they lie within a 100km radius of a landfill that does meet the standards. These sites will be replaced with transfer stations.
- Residual waste from all regions with a population of less than 25,000 will be managed in accordance with a local or regional strategic waste management plan by 2015.

As can be read the future of Regional landfills looks pretty grim despite the very low volumes produced when compared to metropolitan landfills. Although transfer stations look good on paper they need to be licensed by DEC therefore they become encumbered with Department officer investigations. Transport of waste from transfer station to landfill will incur the variable cost of transport and disposal which for regional areas will lack credible competition.

In summary the SWMP gives the shire direction for waste management and the waste audit provides the detail of waste types and quantities to evaluate the best strategies to initiate recycling. Despite many choices available to be made in waste management, choices to be implemented will be ones that will not be derailed by the 2015 proposed target to close regional landfills.

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10.2 Community and Recreation Development Officer

Nil

10.3 Natural Resource Management Officer

Nil

10.4 Administration Officer

10.4.3 Abbreviated Statement of Financial Position as at 31 October 2010

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Alisa Della Bosca – Administration Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 11 November 2010
ATTACHMENT NUMBER: 10.4.3a Municipal Bank Statement
10.4.3b Trust Bank Statement
10.4.3c Municipal Term Deposits
10.4.3d Trust Term Deposits
CONSULTATION: Matthew Gilfellow – Acting Chief Executive Officer
STATUTORY ENVIRONMENT: Financial Management Regulations 1996 and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2010/192 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Abbreviated Statement of Financial Position as at 31 October 2010 be accepted.

Moved Cr MP Hogan

Seconded Cr CJ Kirby

Carried 7/0

BACKGROUND:

Nil

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COMMENT:

ABBREVIATED STATEMENT OF FINANCIAL POSITION AS AT 31 OCTOBER 2010

	MUNICIPAL (\$)	TRUST (\$)	RESERVE (\$)
Synergy Balance as at 01/10/2010	668,362.15	276,744.43	2,007,474.66
Plus Receipts 01/10/2010 to 31/10/2010	673,028.99	11,097.60	61,799.85
Plus Adjustment	-	-	-
Plus Outstanding Journals	-	-	-
	<hr/>	<hr/>	<hr/>
	1,341,391.14	287,842.03	2,069,274.51
Less Payments 01/10/2010 to 31/10/2010	- 307,869.28	- 4,148.00	-
Less Outstanding Journals	28,200.43	- 147,363.40	-
	<hr/>	<hr/>	<hr/>
Synergy Balance as at 31/10/2010	<u>1,061,722.29</u>	<u>136,330.63</u>	<u>2,069,274.51</u>
This is represented by:			
Cash at Bank	458,115.12	24,243.54	-
Investments	576,257.63	109,839.36	2,070,137.49
Housing Bonds Held by Bankwest	-	1,700.00	-
	<hr/>	<hr/>	<hr/>
Balance as per Bank Reconciliation	<u>1,034,372.75</u>	<u>135,782.90</u>	<u>2,070,137.49</u>

RECONCILIATION AS AT 31 OCTOBER 2010

	MUNICIPAL (\$)	TRUST (\$)	RESERVE (\$)
Balance as per Bank Statement	458,115.12	24,243.54	-
Balance of Term Deposits	576,257.63	109,839.36	2,070,137.49
Balance of Housing Bonds (Bank)	-	1,700.00	-
	<hr/>	<hr/>	<hr/>
	1,034,372.75	135,782.90	2,070,137.49
Plus Outstanding Deposits	28,021.06	547.73	-
	<hr/>	<hr/>	<hr/>
	1,062,393.81	136,330.63	2,070,137.49
Less Outstanding Cheques	- 671.52	-	-
	<hr/>	<hr/>	<hr/>
	<u>1,061,722.29</u>	<u>136,330.63</u>	<u>2,070,137.49</u>

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BALANCE OF RESERVE FUNDS AS AT 31 OCTOBER 2010	\$
Plant Replacement	450,615.05
Aged Care Units	52,513.26
Doctor Recruitment	-
Community Housing	30,176.38
Council Staff Housing	312,174.43
Employee Entitlements	93,048.50
Landcare	-
Caravan Park Upgrades	19,734.64
Public Amenities and Buildings	203,313.33
Land & Road Development	-
Television & Radio Broadcasting	24,591.43
Bencubbin Aquatic Centre Development	119,266.87
Community Bus	36,696.95
Beacon Mens Shed	-
Refuse Site Development	-
Bencubbin Recreation Complex	40,984.23
Office Equipment	12,299.44
Country Local Government Fund Reserve	673,860.00
	<u>2,069,274.51</u>

INVESTMENTS AS AT THE 31 OCTOBER 2010

FUND	INSTITUTION	TERM	RATE	AMOUNT	EXPIRY
Reserve	Bankwest	6 Months 30 Days	6.00%	1,539,696.45	31/01/2011
Reserve	Bankwest	1 Month 24 Days	4.61%	124,484.72	6/12/2010
Reserve	Bankwest	3 Months	5.00%	405,956.32	19/11/2010
Municipal	Bankwest	1 Month	4.61%	227,158.20	11/11/2010

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10.4.4 Statement of Financial Activity

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Alisa Della Bosca – Administration Officer
DISCLOSURE OF INTEREST: No interest to disclose
DATE: 11 November 2010
ATTACHMENT NUMBER: Nil
CONSULTATION: Matthew Gilfellon – Acting Chief Executive Officer
STATUTORY ENVIRONMENT: Local Government (Financial Management) Regulations 1996
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2010/193 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Statement of Financial Activity for the period ended 31 October 2010 be endorsed.

Moved Cr DA Miguel

Seconded Cr MP Hogan

Carried 7/0

BACKGROUND:

Council has resolved that material variances greater than ten percent be reported and these have been listed in the notes to the statement.

COMMENT:

**SHIRE OF MOUNT MARSHALL
 ABBREVIATED STATEMENT OF FINANCIAL ACTIVITY
 for the period 1 July 2010 to 31 October 2010**

OPERATING ACTIVITIES	Note	Budget	YTD Budget	YTD Actual	Variances Greater Than 10% of YTD Budget
Income		\$	\$	\$	
General Purpose Funding	3i	1,920,018	1,505,510	1,296,253	13.90%
Governance		4,860	1,616	101,027	-6151.70%
Law, Order and Public Safety		45,650	1,880	36,030	-1816.49%
Health		35,000	11,664	12,928	-10.84%
Education and Welfare	8i	23,216	7,736	5,450	29.55%
Housing	9i	67,891	22,624	16,369	27.65%
Community Amenities		80,400	26,788	66,518	-148.31%
Recreation and Culture		17,128	5,700	5,379	5.63%
Transport		623,764	565,472	801,718	-41.78%
Economic Services		63,300	21,088	24,517	-16.26%
Other Property and Services		54,900	18,292	29,035	-58.73%
		2,936,127	2,188,370	2,395,224	

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Expenditure

Governance	310,869	100,644	53,651	-46.69%
General Purpose Funding	71,747	29,034	26,248	-9.60%
Law, Order and Public Safety	103,364	38,924	29,805	-23.43%
Health	124,901	41,616	45,195	8.60%
Education and Welfare	141,527	47,144	51,480	9.20%
Housing	225,143	75,028	60,573	-19.27%
Community Amenities	316,836	105,560	84,592	-19.86%
Recreation and Culture	496,214	165,316	150,150	-9.17%
Transport	2,741,563	913,816	327,563	-64.15%
Economic Services	174,901	57,996	61,412	5.89%
Other Property and Services	56,534	18,800	(63,402)	-437.24%
	4,763,599	1,593,878	827,267	

Net Operating Profit/(Loss)

(1,827,472)

594,492

1,567,957

ADD NON CASH ITEMS

Depreciation

2,310,430

577,608

-

Loss/(Profit) on Sale of Assets

135,537

33,884

-

2,445,967

611,492

-

Net Operating Surplus/(Deficit)

618,495

1,205,984

1,567,957

LESS CAPITAL EXPENDITURE

Land & Buildings

1,524,911

381,228

731,711

Plant & Machinery

454,500

113,625

30,944

Furniture, Fittings & Equipment

-

-

-

Infrastructure - Roads

1,813,105

453,276

265,414

Infrastructure - Other

134,600

33,650

1,848

(3,308,621)

224,205

538,040

LESS OTHER NON OPERATING

Loan Principal Repayments

125,905

31,476

42,952

Transfer to Reserves

634,184

158,546

61,800

Funding Required

(4,068,710)

34,183

433,288

FUNDED FROM

Transfer from Reserves

1,102,278

275,570

-

Capital Contribution

1,596,875

399,219

-

Proceeds on Sale of Assets

136,500

34,125

-

Self-Supporting Loan Income

7,443

1,861

-

Opening Funds

1,225,614

306,404

1,026,703

Closing Funds

-

1,051,360

1,459,991

Notes

3i - This variance is due to the second quarter FAGS grant being not yet received. There has been no changes to the amount to be received for the year.

8i - This variance is due to the family support grant not yet being reimbursed to the shire.

9i - This variance is due to rent for community and other housing currently being under budget. Budgeted rental income may need to be adjusted in the budget review.

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Composition Of Net Current Asset Position

Current Assets

Cash - Unrestricted	1,033,922
Cash - Restricted	2,058,275
Receivables	762,833
Inventories	47,431

Less Current Liabilities

Payables & Provisions	(298,835)
less: Cash Reserves - Restricted	(2,058,275)
	1,545,351

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10.5 Shire Engineer

Nil

10.6 Senior Administration Officer

10.6.15 Trade-In Mitsubishi Canter – MM3849

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: W1/10
AUTHOR: Jack Walker – Engineering Administration Officer
DISCLOSURE OF INTEREST: No Interest To Disclose
DATE: 9 October 2010
ATTACHMENT NUMBER: 10.6.15 Comparison of Quotes
CONSULTATION: Rod Munns – Engineer
Jon Tranter – Works Supervisor
STATUTORY ENVIRONMENT: Nil
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2010/194 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the quote from Truck Centre (WA) Pty Ltd for the replacement of Councils Mitsubishi Canter (MM3849) be accepted for a changeover price of \$67,695.00.

Moved Cr MP Hogan

Seconded Cr MR Shemeld

**Carried 7/0
Absolute Majority**

BACKGROUND:

The 2010/2011 budget included expenditure of \$55,000 for the replacement of Council's 2002 Mitsubishi Canter. In the original budget the changeover price was based on a similar vehicle. It has since been suggested that the replacement vehicle be upgraded to a 5 – 6 tonne tipper which will make the vehicle more versatile.

All trucks quoted on have had air trailer brakes and combination pintle/ball tow hitch included which will enable the truck to tow the emergency generator if required, instead of using the 6 wheeler. It may also be necessary in ten years time to find a replacement truck for the septic truck.

COMMENT:

Staff received four quotes ranging in prices from \$67,945.00 to \$90,193.00, a copy of comparisons is attached for Councillors information.

Although the changeover price is \$12,695.00 over budget, Councillors are advised that there was a saving of \$13,000.00 on the new roller and therefore plant purchases are currently within the budget.

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10.6.16 Sub-Lease Geraldton Fuel Company

LOCATION/ADDRESS:	Reserve 29658 – Lot 3000
NAME OF APPLICANT:	Geraldton Fuel Company
FILE REFERENCE:	A3/5
AUTHOR:	Jack Walker – Engineering Administration Officer
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	9 October 2010
ATTACHMENT NUMBER:	10.6.16 Sub Lease Agreement between Shire of Mt Marshall and Geraldton Fuels
CONSULTATION:	Rod Munns – Engineer Matthew Gilfellon – Acting Chief Executive Officer
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

2010/195 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Shire President and Acting Chief Executive Officer be authorised to sign the sub-lease agreement between the Shire of Mt Marshall and Geraldton Fuel Company in relation to Lot 3000, including any amendments required by Department of Regional Development and Lands.

Moved Cr MP Hogan

Seconded Cr MR Shemeld

Carried 7/0

BACKGROUND:

On 16 February 2009, Council held a special meeting to discuss a proposed site for the development of a fuel depot and 24 hour unmanned card operated refuelling station to be operated by the Geraldton Fuel Company.

Discussions with the Department of Regional Development and Lands indicated that they would lease the land to the Shire who could in turn sub-lease the land to Geraldton Fuels.

Finally we have received a copy of the sub-lease prepared by Geraldton Fuels Solicitors which appears to be in order.

The sub-lease has been forwarded to the Department of Regional Development and Lands for their endorsement of Ministerial consent under delegated authority.

As there may be amendments, it is my recommendation that to avoid further delays the President and Acting CEO be authorised to sign the document including any amendments.

COMMENT:

Once the lease document has been signed by both parties and accepted by the Department of Regional Development and Lands, Geraldton Fuels can commence paying some lease monies.

10.7 Acting Chief Executive Officer

10.7.28 Beacon Lifestyle Retirement Units Working Group

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: B4/2
AUTHOR: Matthew Gilfellon – Acting Chief Executive Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 4 November 2010
ATTACHMENT NUMBER: Nil
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2010/196 COUNCIL DECISION / OFFICER RECOMMENDATION:

That:

- 1. Cr Paul Gillett and Cr Chris Kirby be appointed as Council representatives to the Beacon Lifestyle Retirement Units Working Group;**
- 2. Mr Matthew Gilfellon be appointed as the staff representative to the Beacon Lifestyle Retirement Units Working Group;**
- 3. Mrs Jenni Bunce and Mrs Sue Mitchell be appointed as community representatives to the Beacon Lifestyle Retirement Units Working Group; and**
- 4. Mr David Dunne be appointed as the Beacon Progress Association representative to the Beacon Lifestyle Retirement Units Working Group.**

Moved Cr DA Miguel

Seconded Cr CJ Kirby

**Carried 7/0
Absolute Majority**

BACKGROUND:

At the October meeting of council, it was resolved to form a working group in order to select residents for tenancy in the Beacon Lifestyle Retirement Units from the list of applicants. At the meeting it was decided that the committee would consist of two councillors, one staff member, two members of the public and one member representing Beacon Progress Association. Advertising took place for nominations for two community representatives and correspondence was sent to Beacon Progress Association requesting their nomination of a representative.

COMMENT:

Nominations to the community representative positions were received by Mrs Jenni Bunce and Mrs Sue Mitchell.

Beacon Progress Association nominated their current President, Mr David Dunne, as their representative to be appointed to the working group.

Minutes of the Ordinary Meeting of Council held on Wednesday 17 November 2010

10.7.29 Beacon Lifestyle Retirement Units Rental Fee

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	B4/2
AUTHOR:	Matthew Gilfellon – Acting Chief Executive Officer
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	4 November 2010
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Rent will be an additional income that was not budgeted for. It also sets the trend for a long term income stream.
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Absolute Majority

2010/197 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the rental amount for the Beacon Lifestyle Retirement Units be set at \$75.00 per week for a pensioner and \$100.00 per week for non-pensioner residents.

Moved Cr MR Shemeld

Seconded Cr RN Breakell

**Carried 7/0
Absolute Majority**

BACKGROUND:

Under the Local Government Act 1995, fees and charges must be set by an absolute majority of council. As the Beacon Lifestyle Retirement Units are nearing completion, this item is presented in order for council to discuss and set a rental amount.

The rental amount for the Bencubbin Aged Care Units is currently set at \$75.00 per week. This amount however is subject to the Department of housing rules. The criterion to become a resident of the units is also set by the Department of Housing and has strict income and asset limits.

The rental amount charged for community housing is currently set at \$100.00 per week. The criterion for these houses is not as strict the criteria of the aged care units.

COMMENT:

There is always going to be a conflict between the philosophies of trying to provide a community service and trying to receive a return on the capital invested. The officer recommendation is one possible way to balance these philosophies.

Minutes of the Ordinary Meeting of Council held on Wednesday 17 November 2010

10.7.30 2009/2010 Annual Report

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/1
AUTHOR: Matthew Gilfellon – Acting Chief Executive Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 10 November 2010
ATTACHMENT NUMBER: 10.7.30 2009/10 Annual Report
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Absolute Majority

2010/198 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Annual Report for the year 2009/2010 be accepted.

Moved Cr IN Miguel

Seconded Cr RN Breakell

**Carried 7/0
Absolute Majority**

BACKGROUND:

The Local Government Act 1995 dictates that a local government is to prepare an annual report for each financial year.

COMMENT:

The annual report is to contain a report from the mayor or president; a report from the CEO; an overview of the plan for the future; the financial report for the financial year; information on payments made to employees that total more than \$100,000; the auditor's report for the financial year; a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*; details of entries made into the register of complaints.

Minutes of the Ordinary Meeting of Council held on Wednesday 17 November 2010

10.7.31 Electors' General Meeting & December Ordinary Meeting of Council

LOCATION/ADDRESS:	Shire of Mt Marshall
NAME OF APPLICANT:	N/A
FILE REFERENCE:	A1/2
AUTHOR:	Matthew Gilfellon – Acting Chief Executive Officer
DISCLOSURE OF INTEREST:	No Interest to Disclose
DATE:	10 November 2010
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Local Government Act 1995
POLICY IMPLICATIONS:	Nil
FINANCIAL IMPLICATIONS:	Nil
STRATEGIC IMPLICATIONS:	Nil
VOTING REQUIREMENT:	Simple Majority

OFFICER RECOMMENDATION:

That:

1. The 2010 Electors' General Meeting be held in Council Chambers commencing at 7:00pm on 15 December 2010; and
2. The December 2010 Ordinary Meeting of Council be held in Council Chambers commencing at 7:15pm on the 15 December 2010.

2010/199 COUNCIL DECISION:

That:

1. **The 2010 Electors' General Meeting be held in Council Chambers commencing at 1:00pm on 15 December 2010; and**
2. **The December 2010 Ordinary Meeting of Council be held in Council Chambers commencing at 1:15pm on the 15 December 2010.**

Moved Cr IN Miguel

Seconded Cr CJ Kirby

Carried 7/0

Note: The Officer's recommendation was amended by a change in commencement times of the meetings referred to.

BACKGROUND:

The December Council meeting is traditionally a night time meeting. The Electors' General Meeting must be held not more than 56 days after the council accepts the Annual Report.

COMMENT:

If the Annual Report is accepted at the November Ordinary Meeting of Council then the Electors' General Meeting must be held no later than 12 January 2011. It is also anticipated that an Audit Committee meeting will be held at 6:45pm on 15 December 2010.

Minutes of the Ordinary Meeting of Council held on Wednesday 17 November 2010

10.8 Finance Administration / Rates Officer

10.8.17 Accounts Paid

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: F1/4
AUTHOR: Nancy Collins – Finance Administration Officer
DISCLOSURE OF INTEREST: No Interest to Disclose
DATE: 9 November 2010
CONSULTATION: Nil
STATUTORY ENVIRONMENT: Financial Management Regulations and the Local Government Act 1995
POLICY IMPLICATIONS: Nil
FINANCIAL IMPLICATIONS: Nil
STRATEGIC IMPLICATIONS: Nil
VOTING REQUIREMENT: Simple Majority

2010/200 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Accounts Listed

Municipal Fund	\$ 215368.77
Trust Fund	\$ 21794.83

Be endorsed.

Moved Cr MP Hogan

Seconded Cr DA Miguel

Carried 7/0

BACKGROUND:

Following is a List of Accounts submitted to Council on Wednesday 17 November 2010 for the Municipal Fund and Trust Fund.

Minutes of the Ordinary Meeting of Council held on Wednesday 17 November 2010

1. Municipal Fund

CHQ/EFT	DATE	NAME	Description	AMOUNT
EFT4230	07/10/2010	NINGHAN SPRAYING SERVICE	PVC Slide Repair Couplings	458.70
EFT4231	07/10/2010	KTY ELECTRICAL SERVICES	Install Solarharts, TV Antennae, External Lights Etc - Beacon APU	3402.16
EFT4232	07/10/2010	BENCUBBIN NEWS & POST	Postage 20.9 - 24.9.10	25.32
EFT4233	07/10/2010	MUNICIPAL LIABILITY SCHEME	Fidelity Insurance	561.52
EFT4234	07/10/2010	AUSTRALIAN SERVICES UNION	Payroll Deductions	39.40
EFT4235	07/10/2010	LGRCEU	Payroll Deductions	34.80
EFT4236	07/10/2010	WALGS PLAN	Superannuation Contributions	11065.70
EFT4237	07/10/2010	ALL-WAYS FOODS	Toilet Rolls And Hand Towels	614.74
EFT4238	07/10/2010	A & M MEDICAL SERVICES P/L	Service Oxy-Viva For Pool	142.46
EFT4239	07/10/2010	HUDSON SEWAGE SERVICES	Biomax Quarterly Maintenance	95.50
EFT4240	07/10/2010	PAUL SACHSE	Lease Of Land - Bencubbin Refuse Site	2846.25
EFT4241	07/10/2010	ACCENT RUBBER STAMPS & TROPHIES	Self Inking Stamps	65.80
EFT4242	07/10/2010	BENCUBBIN PRIMARY SCHOOL P & C	Catering - NEWROC Executive Meeting	260.00
EFT4243	07/10/2010	BENCUBBIN TRUCK N AUTO'S	Light Truck Tyres	1329.40
EFT4244	07/10/2010	LEISURE INSTITUTE OF WA AQUATICS (INC)	LIWA Aquatics Membership/Accreditation - Pool Staff	400.00
EFT4245	07/10/2010	VERNON CONTRACTING	Trenching For New Houses - Beacon	639.90
EFT4246	07/10/2010	ARTEIL (WA) PTY LTD	Office Chair	425.70
EFT4247	07/10/2010	THE INDUSTRY SUPERANNUATION FUND	Superannuation Contributions	1037.12
EFT4248	07/10/2010	BENDIGA	Concrete Industrial Shed Bencubbin	2677.00
EFT4249	07/10/2010	5RIVERS PLUMBING AND GAS	Run Water And Gas To All Fixtures - Lot 92 Monger St	17109.33
EFT4250	07/10/2010	GARDENCRAFT LANDSCAPES	Paving Centre Feature - Botanic Garden	3960.00
EFT4251	07/10/2010	BARCODE DIRECT	Opticon Slimline Laser Barcode Scanner	251.90
EFT4252	07/10/2010	MERREDIN FLOWERS & GIFTS	Flowers For D Cooper And J Hogan - Centenary Celebrations	160.00
EFT4253	13/10/2010	AVON WASTE	Rubbish Collection - September 2010	3835.56
EFT4254	13/10/2010	BOC GASES	Cylinder Rental - September; Oxygen, Acetylene	561.51
EFT4256	13/10/2010	CJD EQUIPMENT PTY LTD	Oil Sample Kits	1499.43
EFT4257	13/10/2010	COURIER AUSTRALIA	Freight	38.31
EFT4258	13/10/2010	MUKA TYRE MART	Supply And Fit 195R14 Tyre	212.00
EFT4259	13/10/2010	THE ROYAL LIFE SAVING SOCIETY	Snr First Aid Requalification - M Beagley	100.00
EFT4260	13/10/2010	CARGEEG PAINTING SUPPLIES	Prepare And Paint Window Frames And Screen Doors	2021.92

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CHQ/EFT	DATE	NAME	Description	AMOUNT
EFT4261	13/10/2010	KTY ELECTRICAL SERVICES	Supply And Install 2 Ovens	5400.00
EFT4262	13/10/2010	JASON SIGNMAKERS	Brackets With Fixings, Bolts	302.50
EFT4263	13/10/2010	BENCUBBIN NEWS & POST	Stationery Items - September 2010	695.72
EFT4264	13/10/2010	MERREDIN RETRAVISION	Fly Zapper	219.00
EFT4265	13/10/2010	SIGMA CHEMICALS	Pool Chemicals And Filter Sand	1181.72
EFT4266	13/10/2010	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	Apparatus Licence Renewal Fees	74.00
EFT4267	13/10/2010	WA HINO SALES & SERVICE	Air Filters	462.46
EFT4268	13/10/2010	BENCUBBIN BULK HAULIERS	Hire Of Side Tipper, Roadtrain	8965.00
EFT4269	13/10/2010	CORPORATE EXPRESS AUSTRALIA LTD	Stationery Items	543.53
EFT4270	13/10/2010	STAR TRACK EXPRESS	Freight	280.31
EFT4271	13/10/2010	RELIANCE PETROLEUM	Fuel Card Purchases - September 2010	3737.48
EFT4272	13/10/2010	HITACHI CONSTRUCTION MACHINERY (AUST) P/L	Inserts	1375.11
EFT4273	13/10/2010	SKIPPER TRUCK PARTS	Chain Kit, Ratchet Tie Down	250.58
EFT4274	13/10/2010	AUSTRALIA'S GOLDEN OUTBACK	Shire Editorial In Holiday Planner	2444.00
EFT4275	13/10/2010	COUNTRY TARTS	Catering	74.00
EFT4277	13/10/2010	VERNON CONTRACTING	Trenching For Plumbing At New Houses - Beacon	889.90
EFT4278	13/10/2010	BENDIGA	Clear Verge On Burakin Wialki Road	3118.50
EFT4279	13/10/2010	DOWNER EDI WORKS PTY LTD	R52K Emulsion	1893.76
EFT4280	13/10/2010	JR & A HERSEY	Spraymark, Hay Forks	1434.02
EFT4281	13/10/2010	BENCUBBIN AG SUPPLIES	Sunbeam Ceramic Heater	10.00
EFT4282	13/10/2010	INTELLIGENT IP COMMUNICATIONS PTY LTD	WDSL From 1.10 - 1.11.10	80.00
EFT4283	13/10/2010	GERALDTON FUEL	Bulk Diesel For Bencubbin Depot	15341.39
EFT4284	13/10/2010	5RIVERS PLUMBING AND GAS	Plumbing Work At Lot 92 Monger St	2013.36
EFT4285	13/10/2010	JOSCO SURFACE FINISHING PRODUCTS PTY LTD	Polywire Bobbin Broom	595.65
EFT4286	13/10/2010	SHIRE OF QUAIRADING	Minds At Work Seminar	30.00
EFT4287	13/10/2010	SHIRE OF SERPENTINE JARRAHDAL	LSL Liability - Jason Pepper	1215.38
EFT4288	14/10/2010	BULLIVANTS PTY LTD	Galvanised Wire Rope	71.50
EFT4289	14/10/2010	SHIRE OF KOORDA	Environmental Health Officer Expenses - July To September 2010	7863.00
EFT4290	15/10/2010	COVENTRYS	Stainless Lance Suit	74.31
EFT4291	15/10/2010	NINGHAN SPRAYING SERVICE	Kamba	975.01

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CHQ/EFT	DATE	NAME	Description	AMOUNT
EFT4292	15/10/2010	SHERIDAN'S	Name Badges	203.28
EFT4293	15/10/2010	KTY ELECTRICAL SERVICES	Check Smoke Alarms And RCDs In All Houses	5985.23
EFT4294	15/10/2010	BEACON CENTRAL COMMUNITY RESOURCE CENTRE	Telephone Calls From Beacon Library	5.30
EFT4295	15/10/2010	BEACON PROGRESS ASSOCIATION INC.	Hire Of CWA Room	11.00
EFT4296	15/10/2010	WA TREASURY CORPORATION	Loan No. 116 Fixed Component - John Deere Grader	17704.89
EFT4297	15/10/2010	STAR TRACK EXPRESS	Freight	58.20
EFT4298	15/10/2010	DUN & BRADSTREET (AUST) PTY LTD	Solicitor's Fee - Jared Beagley	41.80
EFT4299	15/10/2010	HILLS FIRE EQUIPMENT SERVICE	Service Fire Equipment	4458.85
EFT4300	15/10/2010	D & D TRANSPORT	Freight	430.53
EFT4301	15/10/2010	BENCUBBIN AG SUPPLIES	Kamba, Shadecloth, Flywire Etc	1785.43
EFT4302	15/10/2010	JENNI BUNCE	Beacon Contract Cleaning 16.9 - 29.9.10	1110.00
EFT4303	15/10/2010	DEANNE SHEMELD	Reimbursement For Meals - Payroll Training	106.60
EFT4304	25/10/2010	TOLLARZO BUILDING	Construct Portico At Beacon Hall	2268.20
EFT4305	25/10/2010	AUSTRALIAN TAXATION OFFICE	September Bas	14916.00
EFT4306	26/10/2010	KUNUNOPPIN MEDICAL PRACTICE	Medical Practice	8306.89
18196	07/10/2010	SHIRE OF MT MARSHALL	Cash Payment 06/10/2010	2870.00
18197	07/10/2010	TELSTRA	Telephone - September 2010	1919.73
18198	07/10/2010	SYNERGY	Electricity 8.7 - 26.8.10	159.90
18199	07/10/2010	LIONS CLUB OF BENCUBBIN & DISTRICTS	Drummuster - September 2009	1402.15
18200	07/10/2010	BENCUBBIN PRIMARY SCHOOL	Payment For Badges For Centenary Celebrations	146.10
18201	07/10/2010	MTAA SUPERANNUATION	Superannuation Contributions	257.18
18202	07/10/2010	REST SUPERANNUATION	Superannuation Contributions	311.14
18203	07/10/2010	CBUS	Superannuation Contributions	260.93
18204	07/10/2010	HOSTPLUS	Superannuation Contributions	224.26
18205	07/10/2010	AUSTRALIAN SUPER	Superannuation Contributions	250.46
18206	07/10/2010	JENNY HOGAN	Reimbursement - Food For Centenary Celebrations	667.11
18207	07/10/2010	IACUS PTY LTD	Dozer Hire To Push Up Gravel	19800.00
18208	13/10/2010	SYNERGY	Streetlights - 25.8 - 24.9.10	1026.30
18209	13/10/2010	BEACON COUNTRY CLUB INC.	Refreshments - Bushfire Advisory Meeting	118.10
18210	13/10/2010	BENNY MART	Supplies For Centenary Celebrations	696.97
18211	15/10/2010	BENCUBBIN C.R.C.	Hire Of Complex	130.00
18212	15/10/2010	SYNERGY	Electricity 3.8 - 28.9.10	6785.35

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CHQ/EFT	DATE	NAME	Description	AMOUNT
18213	15/10/2010	CANNING BRIDGE	Accommodation - D Shemeld	360.00
18214	15/10/2010	BENNY MART	Savoury Platter	288.27
18215	21/10/2010	SHIRE OF MT MARSHALL	Cash Payments 20.10.10	2820.00
				215368.77

2. Trust

3368	01/10/2010	LUNGOMARE	Dinner - Next Gen Study Tour	1126.90
3369	01/10/2010	STAMFORD GRAND ADELAIDE	Room Service - Next Gen Study Tour	153.70
3370	01/10/2010	TRACEY HOBBS	Reimburse Drinks & Dinner - Next Gen Study Tour	857.01
3371	01/10/2010	JESSICA SMITH	Reimburse Meal - Next Gen Study Tour	80.00
EFT4229	01/10/2010	DEPARTMENT OF PLANNING & INFRASTRUCTURE	Licensing Recoup - September 2010	19577.22
				21794.83

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **17 November 2010**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

Matthew Gilfellon
A/Chief Executive Officer

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11.0 Reports of Elected Members

Cr IN Miguel attended the following meetings / functions:

18 October 2010	Beacon Football Club AGM	Beacon
2 November 2010	Regional Transition Group Meeting	Bencubbin
8 November 2010	Beacon Progress Association	Beacon

Cr CJ Kirby attended the following meetings / functions:

18 October 2010	Beacon Football Club AGM	Beacon
2 November 2010	Regional Transition Group Meeting	Bencubbin

Cr DA Miguel attended the following meetings / functions:

18 October 2010	Beacon Football Club AGM	Beacon
2 November 2010	Regional Transition Group Meeting	Bencubbin

Cr MP Hogan attended the following meetings / functions:

25 October 2010	Kununoppin Medical Practice	Traying
29 October 2010	Local Health Advisory Group Meeting	Kununoppin
2 November 2010	Regional Transition Group Meeting	Bencubbin

Cr MR Shemeld attended the following meetings / functions:

16 October 2010	Beacon Co-op Meeting	Beacon
18 October 2010	Beacon Football Club AGM	Beacon
25 October 2010	Beacon Co-op AGM	Beacon

Cr RN Breakell attended the following meetings / functions:

2 November 2010	Regional Transition Group Meeting	Bencubbin
8 November 2010	Bencubbin Football Club AGM	Bencubbin

Cr PA Gillett attended the following meetings / functions:

25 October 2010	Kununoppin Medical Practice	Traying
26 October 2010	NEWROC Meeting	Traying
2 November 2010	Regional Transition Group Meeting	Bencubbin
15 November 2010	Bencubbin CRC Meeting	Bencubbin
16 November 2010	LEMC Meeting	Bencubbin

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Cr RN Breakell left the meeting at 8:17 pm.

12.0 Elected Members Motions of Which Previous Notice Has Been Given

Nil

13.0 New Business of an Urgent Nature Introduced by Decision of the Meeting

Nil

14.0 Next Meeting – Wednesday 15 December 2010 in Council Chambers, Monger Street, Bencubbin

- **Audit Committee Meeting –commencing at 12:45pm;**
- **Elector’s General Meeting – commencing at 1:00pm; and**
- **Ordinary Meeting of Council – commencing at 1:15pm.**

15.0 Closure of Meeting

The Presiding Member declared the meeting closed at 8:18 pm and thanked all for their attendance.

These Minutes were confirmed by the Council at the Ordinary Meeting of Council held on 15 December 2010.

Date

Cr PA Gillett

President