



# **SHIRE OF MT MARSHALL**

**These Minutes were confirmed by  
Council at the Ordinary Meeting  
of Council held on  
19 May 2010**





# **SHIRE OF MT MARSHALL**

**Minutes of Meeting held on  
Wednesday 21 April 2010, in  
Council Chambers, Bencubbin  
commencing at 12:48pm.**

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# **DISCLAIMER**

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**CONFIDENTIAL ITEM**

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## **Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010**

### **1.0 Declaration of Opening / Announcement of Visitors**

The Presiding Member declared the meeting open at 12:48pm and welcomed the members of the public present in the gallery, and directed their attention to the disclaimer.

### **2.0 Record of Attendance / Apologies / Approved Leave of Absence**

#### **In Attendance**

Cr PA Gillett	President / Presiding Member
Cr IN Miguel	Deputy President
Cr MP Hogan	Councillor
Cr DA Miguel	Councillor
Cr RN Breakell	Councillor
Cr CJ Kirby	Councillor
Cr MR Shemeld	Councillor

Mrs Eva Haydon	Chief Executive Officer	12:48pm – 3:54pm
Mr Rod Munns	Shire Engineer	12:48pm – 3:11pm
Mrs Lauren Grylls	Executive Assistant	12:48pm – 3:54pm
Mr Jack Walker	Senior Administration Officer	12:49pm – 3:11pm
Miss Rebecca Watson	Community & Recreation Development Officer	12:53pm – 1:14pm

#### **Apologies**

Mr Matthew Gilfellow	Deputy Chief Executive Officer
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### **3.0 Standing Orders**

#### **2010/051 COUNCIL DECISION:**

**That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items in the agenda.**

**Moved Cr IN Miguel                      Seconded Cr MP Hogan                      Carried 7/0**

### **4.0 Public Questions**

#### **4.1 Response to Public Questions Taken on Notice**

Nil

#### **4.2 Public Question Time**

No public present

**Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010**

**5.0 Applications for Leave Of Absence**

Nil

**6.0 Confirmation of Minutes of Previous Meetings**

**6.1 Minutes of the Ordinary Meeting held on Wednesday 17 March 2010**

**2010/052 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Minutes of the Ordinary Meeting of Council held on 17 March 2010 be confirmed as a true and correct record of proceedings.**

**Moved Cr DA Miguel**

**Seconded Cr CJ Kirby**

**Carried 7/0**

**7.0 Announcements by Presiding Person Without Discussion**

Nil

**8.0 Petitions / Deputations / Presentations / Submissions**

Nil



**Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010**

**9.0 Reports of Committees**

**9.1 Natural Resource Management Committee**

**9.1.1 Minutes of Natural Resource Management Committee Meeting held 7 April 2010**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A4/14  
**AUTHOR:** Lauren Grylls – Executive Assistant  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 12 April 2010  
**ATTACHMENT NUMBER:** 9.1.1 Minutes of Natural Resource Management Committee Meeting (incl. attachments)  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Absolute Majority

**2010/053 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the minutes of the Natural Resource Management Committee meeting held on 7 April 2010 be received and all resolutions be adopted.**

**Moved Cr MP Hogan**

**Seconded Cr CJ Kirby**

**Carried 7/0  
Absolute Majority**

**BACKGROUND:**

Nil

**COMMENT:**

The minutes of the Natural Resource Management Committee meeting held on 7 April 2010 are submitted for council consideration.

**Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010**

**9.2 Junior Council**

Nil

**9.3 Audit Committee**

Nil

**9.4 Infrastructure & Development Committee**

**9.4.2 Minutes of Infrastructure & Development Committee Meeting held 17 March 2010**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A1/3  
**AUTHOR:** Lauren Grylls – Executive Assistant  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 12 April 2010  
**ATTACHMENT NUMBER:** 9.4.2 Minutes of Infrastructure & Development Committee Meeting  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2010/054 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the minutes of the Mt Marshall Infrastructure & Development Committee meeting held on 17 March 2010 be received.**

**Moved Cr MR Shemeld**

**Seconded Cr CJ Kirby**

**Carried 7/0**

**BACKGROUND:**

Nil

**COMMENT:**

The minutes of the Mt Marshall Infrastructure & Development Committee meeting held on 17 March 2010 are submitted for council information.

**Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010**

**10.0 Reports of Officers**

**10.1 Environmental Health Officer / Building Surveyor**

Nil

**10.2 Community and Recreation Development Officer**

Cr PA Gillett declared an impartiality interest in the item and read aloud the disclaimer.

Cr RN Breakell declared an impartiality interest in the item and read aloud the disclaimer.

Cr MP Hogan declared an impartiality interest in the item and read aloud the disclaimer.

**2010/055 COUNCIL DECISION:**

**That Cr.'s Gillett, Breakell and Hogan be permitted to remain in the room and vote on the Banners in the Terrace item.**

**Moved Cr DA Miguel**

**Seconded Cr IN Miguel**

**Carried 4/0**

**10.2.8 Banners in the Terrace 2010**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** Nil  
**FILE REFERENCE:** C/B1  
**AUTHOR:** Rebecca Watson – Community and Recreation Development Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 12 April 2010  
**ATTACHMENT NUMBER:** 10.2.8a Banner Design Submissions  
10.2.8b Judging Criteria  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**OFFICER RECOMMENDATION:**

For Council consideration.

**Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010**

**2010/056 COUNCIL DECISION:**

**That:**

- 1. The banner designed by Sharni Breakell be accepted with the following changes:  
Reference to Southern Cross be changed to Perth  
'100 years of Mt Marshall' be changed to '100 years of settlement'; and**
- 2. The artists be thanked for their submissions.**

**Moved Cr CJ Kirby**

**Seconded Cr IN Miguel**

**Carried 5/0**

**BACKGROUND:**

In 2009, the Shire of Mt Marshall participated in the Banners in the Terrace competition for the first time in many years. Euan Grylls came up with a design that was approved by Council. The Banner was painted and was sent off to be displayed in St Georges Terrace in Perth for several weeks.

At Local Government Week, Mt Marshall's Banner was announced a winner of the Upper Primary Category. The Banner sparked a heap of interest from the other children and once again I am running the Banners in the Terrace Competition in 2010 for year 5-7 children.

**COMMENT:**

Advertising for entries commenced in February 2010 with submissions closing on Friday 9<sup>th</sup> April. Five submissions have been received, however only one banner can be painted. The winning design needs to be sent to WALGA by Monday 26<sup>th</sup> April for approval before the winner starts painting the banner.

Council need to look at the submissions received and select one of the designs to be painted on this year's banner. I have attached a judging criteria form that WALGA use as a guideline when judging the banners.

## Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010

Miss Rebecca Watson left the meeting at 1:14pm.

### **10.3 Natural Resource Management Officer**

Nil

### **10.4 Chief Executive Officer**

Mrs Eva Haydon left the room at 1:19pm.

Mrs Eva Haydon returned to the room at 1:21pm.

#### **10.4.10 Wheatbelt Development Commission Board Nominations 2010**

<b>LOCATION/ADDRESS:</b>	Wheatbelt
<b>NAME OF APPLICANT:</b>	Wheatbelt Development Commission
<b>FILE REFERENCE:</b>	A5/2
<b>AUTHOR:</b>	Eva Haydon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	13 April 2010
<b>ATTACHMENT NUMBER:</b>	Nil
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Regional Development Commission Act
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

#### **OFFICER RECOMMENDATION:**

For Council consideration.

#### **2010/057 COUNCIL DECISION:**

**That Cr PA Gillett be nominated to serve on the Wheatbelt Development Commission Board.**

**Moved Cr MP Hogan**

**Seconded Cr DA Miguel**

**Carried 7/0**

#### **BACKGROUND:**

The Wheatbelt Development Commission (WDC) has advised that there are currently Local Government vacancies on the WDC Board. The role of the Commission is to coordinate and promote economic development in the Wheatbelt.

The WDC's current strategic priorities are:

Effective Governance

Infrastructure Development

Environmental Management

Industry Development

Service Delivery Reform

Currently local government is represented by Cr Tony Boyle from York and Cr Wendy Williams from Goomalling.

#### **COMMENT:**

Nil

## Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010

### **10.4.11 CEO Performance Review**

The Presiding Member declared a change in order of business to address the confidential item 10.4.11 – CEO Review later in the meeting.

### **10.4.12 Bencubbin Smash Repairs – Potential Purchase of Land**

<b>LOCATION/ADDRESS:</b>	Lots 6 & 179 Hammond Street Bencubbin
<b>NAME OF APPLICANT:</b>	Bencubbin Smash Repairs
<b>FILE REFERENCE:</b>	B1/2
<b>AUTHOR:</b>	Eva Haydon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	15 April 2010
<b>ATTACHMENT NUMBER:</b>	10.4.12 Correspondence from Applicant
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Potential unbudgeted income
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

#### **2010/058 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That Bencubbin Smash Repairs be offered Lots 6 and 179 Hammond St, Bencubbin at no cost providing substantial progress in the building of a dwelling on each block be made within 12 months, failing which the offer will be withdrawn.**

**Moved Cr PA Gillett**

**Seconded Cr MP Hogan**

**Carried 7/0  
Absolute Majority**

#### **BACKGROUND:**

Council is currently providing (in Monger Street Bencubbin) an industrial shed on a buy back lease for Bencubbin Smash Repairs.

Mr Rowling has indicated that he would like to erect two dwellings in order to house employees for his business.

#### **COMMENT:**

Before disposing of property, it was a requirement prior to November 2009 that a valuation be carried out not more than six months earlier than the proposed disposition. The Local Government Act was amended in November 2009 to allow Councils the discretion to use a valuation more than six months old (with or without amendment).

Any disposition of property would still need to be advertised in accordance with the Act.

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Apart from Bencubbin Smash Repairs, the nearest panel beater is in Merredin, Wongan Hills and Northam.

The details of a proposed disposition that are required by subsection (3)(a)(ii) include:

- (a) the names of all other parties concerned; and
- (b) the consideration to be received by the local government for the disposition; and
- (c) the market value of the disposition —
  - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
  - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

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### 10.4.13 Delegation Register

<b>LOCATION/ADDRESS:</b>	Shire of Mt Marshall
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A2/23
<b>AUTHOR:</b>	Lauren Grylls – Executive Assistant
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	29 March 2010
<b>ATTACHMENT NUMBER:</b>	10.4.13a Amended Delegation Register 10.4.13b Removed delegations
<b>CONSULTATION:</b>	Eva Haydon – Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995, S5.46
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

#### 2010/059 COUNCIL DECISION / OFFICER RECOMMENDATION:

That the Delegation Register 2010 (as attached) be authorised.

Moved Cr DA Miguel

Seconded Cr CJ Kirby

Carried 7/0  
Absolute Majority

#### BACKGROUND:

The Local Government Act requires that delegations must be reviewed at least once each financial year.

#### COMMENT:

The delegation register has been reviewed by the Chief Executive Officer and Environmental Health Officer and is presented for Council consideration.

Some minor amendments have been made and are listed as follows:

Changes:

- CARA 001 Permits For Camping On Private Property
  - Title now reads CARA 001 Permits For Camping On Private Property or Council Reserves
  - Detail of Delegation – the term ‘or Council Reserves’ has been added at the end of the statement so as not to be restricted to private property
- HEALTH 001 Food Preparation In Residential Premises
  - This delegation (attachment 10.4.13b) has been removed as it is to be replaced with ‘Administration of the Food Act’ currently being reviewed by the Environmental Health Office/Building Surveyor.
- HEALTH 002 Collection and Removal of Solid Waste
  - This delegation (attachment 10.4.13b) has been removed as it falls under delegation HEALTH 003 – Administration of the Health Act
- Consequentially, HEALTH delegations previously referenced 003, & 004 are now referenced Health 001 & Health 002



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### **10.4.14 Minutes of Kununoppin Medical Practice Management Committee**

The Presiding Member declared a change in the order of business to address item 10.4.14 – Minutes of the Kununoppin Medical Practice Management Committee later in the meeting.

### **10.5 Shire Engineer**

#### **10.5.2 Tender – MM05/10 – 2 x Dwellings on Lot 92 Monger St, Bencubbin**

<b>LOCATION/ADDRESS:</b>	Lot 92 Monger Street, Bencubbin
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A 6/7
<b>AUTHOR:</b>	Rod Munns – Engineer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	15 April 2010
<b>ATTACHMENT NUMBER:</b>	10.5.2a Tender Results & Summary Sheet 10.5.2b Recommendation Report for 2 x Dwellings on Lot 92 Monger St in Bencubbin - Tender MM05/10
<b>CONSULTATION:</b>	Julian Goldacre – Environmental Health Officer Cr Paul Gillett – President
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995 and Regulations
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Amendment to Budget Allocation
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

#### **2010/060 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the tender received from ICS Carpentry for the provision of two (2) x site built custom design 2 bedroom + study dwellings plus the options of 4m wide rear verandahs, 2m wide front verandahs and ceiling fans to kitchen/dining room and bedrooms to each dwelling at their total offered price of \$ 404,305.00 including GST be accepted.**

**Moved Cr RN Breakell**

**Seconded Cr MP Hogan**

**Carried 7/0  
Absolute Majority**

#### **BACKGROUND:**

Following Council's decision at the March 2010 ordinary meeting where tenders received for the provision of similar housing on the same lot under tender MM04/10, were not accepted and another tender for the provision of site built dwellings or Kits only was requested, this tender was advertised in the West Australian on the 20<sup>th</sup> March 2010. Tender MM05/10 closed on 9 April 2010 and Council has received five (5) tenders from four (4) various housing manufacturing companies to provide either two (2) x Site Built or Kits only for 2 bedroom + storeroom Dwellings on Lot 92 Monger St, Bencubbin. The results of the tender are shown on the Tender results and Summary sheet attached (refer to attachment 10.5.2a).

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### COMMENT:

The specification for these dwellings was very similar to the specification of last year's housing Tender MM05/09 for the two (2) x dwellings that are presently located on Lot 93 Monger St, Bencubbin. The main differences between the specifications being that the dwellings in this tender specification include/exclude:

1. The approx six (6) required split systems for the two dwellings were excluded, so that Council can get these installed by our preferred contractor at a later date.
2. A "gas" wall oven in lieu of an "electric" wall oven mainly to reduce the demand on available power.
3. A Solar Water Heater with storage tank on the roof was specified in this tender, so that we do not receive tenders with Solar Water Heaters with ground based water tanks and subsequent additional required pumps, as we did for the existing two (2) new dwellings from Transteel that are located adjacent on Lot 93 Monger St. Also specifying that the tenderer is to allow for their contractor to install these Solar Hot water systems onsite, and not just supply them for Council's contractor's to install at our cost.

As can be seen from the Recommendation Report (see attachment 10.5.2b), the main points of interest are:

- a) The Evaluation Panel considered the Alternative Tender from Parkzone P/L to supply two x "Georgia" Transportable dwellings to site and crane them into position, to be non-compliant due to the lack of sufficient tender submission documentation, and therefore this tender was not assessed further.
- b) The Evaluation Panel considered the design from Parkzone P/L for their "Georgia" dwelling design (for both their compliant site built dwellings tender submission and their Alternative Tender mentioned in a) above, to be an impractical design.
- c) The Evaluation panel considered the tender from L&T Transportables & Kit Homes for the supply of Dwelling Kits only was not good value to Council as compared to the other three (3) remaining compliant site built dwelling tenders. The costs to engage a suitable building contractor to provide the remaining outstanding materials and build each dwelling (given the tendered base kits) were estimated, and with consideration of the hidden costs (via loss of staff time that would be required to manage the completion of these dwellings onsite), it was decided that this option would be comparatively more costly given the costs of the base kits tendered.
- d) The tendered submission prices for the remaining three (3) compliant tenders for the provision of two (2) site built dwellings only, varied by \$93,445 with the tender submission from ICS Carpentry being the lowest priced tender at \$404,305. This tender submission also gained the highest score evaluated against the qualitative criteria.
- e) Given that Council has recently accepted tenders for two very similar dwellings, being:
  - i) \$428,617 including GST for the two x Transteel "Avalon" 2 bedroom + study dwellings currently located on Lot 93 Monger St, Bencubbin (that also included additionally specified approximately \$20,000 of split systems), and
  - ii) \$390,289 including GST for the two x Fleetwood Homes "Custom Sherlock" 2 bedroom + storeroom dwellings ordered for Lots 37 & 38

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Rowlands St in Beacon (that has 45m<sup>2</sup> less verandah area and the only specification difference being these will come with single carports rather than double carports as specified in this tender's specification), then comparatively the Evaluation Panel considered that the tender price of \$404,305 including GST from ICS Carpentry to site build the two specified dwellings in this tender would be good value to Council.

For the above reasons the evaluation panel has recommended that this tender be awarded to ICS Carpentry.

Total funds to complete these dwellings have not been provided in the current budget, however as it is unlikely that they will be commenced immediately, the funds available should cover initial payments required by ICS Carpentry. Provision will be made for the balance of this project in the 2010/11 Budget.

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**10.6 Senior Administration Officer**

**10.6.6 Restriction of Heavy Vehicles in Council Caravan Parks**

**LOCATION/ADDRESS:** Shire of Mt Marshall  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** A6/6  
**AUTHOR:** Jack Walker – Senior Administration Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 09 April 2010  
**ATTACHMENT NUMBER:** Nil  
**CONSULTATION:** Eva Haydon – Chief Executive Officer  
Rod Munns – Engineer  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**OFFICER RECOMMENDATION:**

For Council consideration.

**2010/061 COUNCIL DECISION:**

**That a policy be prepared for presentation at the May Ordinary Meeting of Council regarding the restriction of trucks parking at Council's Caravan Parks.**

**Moved Cr PA Gillett**

**Seconded Cr DA Miguel**

**Carried 7/0**

**BACKGROUND:**

A request has been received from Mrs Jenni Bunce to restrict large trucks from entering the Beacon Caravan Park. The main reason for her request is that large trucks create a dust bowl of the road surface and the dust is then transferred to all the buildings. There is also the issue of late arrivals and early departures that has an impact on other park residents.

**COMMENT:**

This problem would normally arise whilst Marley's are carting grain to Beacon as they have a caravan stationed in the park to use as kitchen facilities and they also use the ablutions. They would then sleep in their trucks in the park.

It might be more appropriate if we suggested to Marley's and other contractors with large trucks that they park at the barracks and use the kitchen and ablution facilities at the barracks.

The other option is that they be requested to leave their trucks at the wheat bin.

There is no issue at the Bencubbin caravan park.

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**2010/062 COUNCIL DECISION**

That the meeting adjourn for a short break at 2:15pm.

Moved Cr MP Hogan

Seconded Cr Breakell

Carried 7/0

**2010/063 COUNCIL DECISION**

That the meeting resume at 2:40pm.

Moved Cr PA Gillett

Seconded Cr DA Miguel

Carried 7/0

Note: All those present when the meeting adjourned were present when the meeting resumed.

**10.7 Deputy Chief Executive Officer**

**10.7.9 Statement of Financial Activity**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Matthew Gilfellon – Deputy Chief Executive Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 14 April 2010  
**ATTACHMENT NUMBER:** Nil  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Local Government (Financial Management) Regulations 1996  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2010/064 COUNCIL DECISION / OFFICER RECOMMENDATION:**

That the Statement of Financial Activity for the period ended 31 March 2010 be endorsed.

Moved Cr MP Hogan

Seconded Cr IN Miguel

Carried 7/0

**BACKGROUND:**

Council has resolved that material variances greater than ten percent be reported and these have been listed in the notes to the statement.

## Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010

### COMMENT:

### SHIRE OF MOUNT MARSHALL ABBREVIATED STATEMENT OF FINANCIAL ACTIVITY for the period 1 July 2009 to 31 March 2010

OPERATING ACTIVITIES	Note	YTD Budget	YTD Actual	Variances Greater Than 10% of YTD Budget
Income		\$	\$	
General Purpose Funding	4i	2,289,266	1,979,122	17.27%
Governance		9,960	7,452	-682.88%
Law, Order and Public Safety	5i	75,796	56,970	40.36%
Health	7i	90,000	67,500	89.69%
Education and Welfare	8i	46,064	34,542	0.13%
Housing		67,860	50,877	-308.43%
Community Amenities		76,664	57,465	-91.31%
Recreation and Culture		6,842	5,121	-929.25%
Transport		1,583,345	1,213,614	7.90%
Economic Services		112,480	84,339	-1.81%
Other Property and Services		65,416	49,041	4.78%
		<b>4,423,693</b>	<b>3,606,043</b>	
<b>Expenditure</b>				
Governance		282,901	211,986	-9.76%
General Purpose Funding		70,183	50,980	-20.27%
Law, Order and Public Safety		83,697	62,676	-16.14%
Health		189,678	142,258	-37.82%
Education and Welfare		128,844	96,498	-14.90%
Housing	9e	107,392	148,104	31.90%
Community Amenities		273,171	204,633	-14.97%
Recreation and Culture		533,590	396,630	-16.70%
Transport		2,384,821	1,365,066	-64.63%
Economic Services		177,788	139,527	-30.96%
Other Property and Services	14e	(13,954)	(7,497)	28.33%
		<b>4,218,111</b>	<b>2,810,861</b>	
Net Operating Profit/(Loss)		<b>205,582</b>	<b>795,182</b>	<b>1,667,669</b>
<b>ADD NON CASH ITEMS</b>				
Depreciation		1,896,440	1,422,330	-
Loss/(Profit) on Sale of Assets		(45,827)	(34,370)	-
		<b>1,850,613</b>	<b>1,387,960</b>	-
Net Operating Surplus/(Deficit)		<b>2,056,195</b>	<b>2,183,142</b>	<b>1,667,669</b>
<b>LESS CAPITAL EXPENDITURE</b>				
Land & Buildings		1,423,789	1,067,842	563,615
Plant & Machinery		556,613	417,460	529,101
Furniture, Fittings & Equipment		7,100	5,325	-
Infrastructure - Roads		1,360,797	1,020,598	653,479
Infrastructure - Other		253,340	190,005	16,191
		<b>(1,545,444)</b>	<b>(518,088)</b>	<b>(94,717)</b>

## Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010

### LESS OTHER NON OPERATING

Loan Principal Repayments	133,902	100,427	100,695
Transfer to Reserves	872,088	654,066	295,817
Funding Required	<b>(2,551,434)</b>	<b>(1,272,580)</b>	<b>(491,229)</b>

### FUNDED FROM

Transfer from Reserves	797,633	598,225	171,946	
Capital Contribution	1,584,571	1,188,428	-	#
Proceeds on Sale of Assets	214,915	161,186	-	
Self-Supporting Loan Income	7,047	5,285	-	
Opening Funds	1,569,846	1,569,846	1,468,366	
Closing Funds	1,622,578	1,056,677	1,149,083	

### Notes

4i - This variance is due to the deferment of Royalties for Regions funding for the 2009/10 year.

5i - This variance is due to the grant for the Wialki Fire Shed still yet to be received. The Grant was budgeted to be \$35,000. This project has been delayed until the next financial year

7i - This variance is due to Medical Practice Income being under-budget. The budgeted amount of \$70,000 for the year was an estimated figure. Medical practice expenses are also currently under-budget.

9e - This variance is due to repairs on the 166 Collins St, which will be paid for through insurance.

There are also some capital costs that will need to be re-allocated to the balance sheet.

14e - This variance is due the write-offs approved by council in March not being budgeted for. These write-offs had no monetary effect.

### Composition Of Net Current Asset Position

#### Current Assets

Cash - Unrestricted	1,184,292
Cash - Restricted	2,002,018
Receivables	141,645
Inventories	38,703

#### Less Current Liabilities

Payables & Provisions	(216,303)
Less: Cash Reserves - Restricted	(2,001,272)

**1,149,083**

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**10.7.10 Abbreviated Statement of Financial Position as at 31 March 2010**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	F1/4
<b>AUTHOR:</b>	Matthew Gilfellon – Deputy Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	14 April 2010
<b>ATTACHMENT NUMBER:</b>	10.7.10a – Municipal Bank Statement 10.7.10b – Trust Bank Statement 10.7.10c – Municipal Term Deposits 10.7.10d – Trust Term Deposits 10.7.10e – Reserve Term Deposits
<b>CONSULTATION:</b>	Nil
<b>STATUTORY ENVIRONMENT:</b>	Financial Management Regulations 1996 and the Local Government Act 1995
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**2010/065 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Abbreviated Statement of Financial Position as at 31 March 2010 be accepted.**

**Moved Cr MP Hogan**

**Seconded Cr CJ Kirby**

**Carried 7/0**

**BACKGROUND:**

Nil

**COMMENT:**

**Abbreviated Statement of Financial Position as at 31 March 2010**

	<b>MUNICIPAL (\$)</b>	<b>TRUST (\$)</b>	<b>RESERVE (\$)</b>
Synergy Balance as at 01/03/2010	1,370,038.59	232,093.62	1,967,784.64
Plus Receipts 01/03/2010 to 31/3/2010	168,865.02	69,036.22	170,471.01
Plus Adjustment	-	-	-
Plus Outstanding Journals	-	-	-
	<hr/> 1,538,903.61	<hr/> 301,129.84	<hr/> 2,138,255.65
Less Payments 01/03/2010 to 31/3/2010	- 355,011.23	- 57,379.36	136,982.90
Less Outstanding Journals	5,528.60	- 20.00	-
Synergy Balance as at 31/03/2010	<hr/> 1,189,420.98	<hr/> 243,730.48	<hr/> 2,275,238.55
 This is represented by:			
Cash at Bank	159,942.97	131,008.08	-
Investments	1,033,799.60	107,751.75	2,001,272.75
Housing Bonds Held by BankWest	-	2,000.00	-
Balance as per Bank Reconciliation	<hr/> 1,193,742.57	<hr/> 240,759.83	<hr/> 2,001,272.75



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### RECONCILIATION AS AT 31 March 2010

Balance as per Bank Statement	159,942.97	131,008.08	-
Balance of Term Deposits	1,033,799.60	107,751.75	2,001,272.75
Balance of Housing Bonds (Bank)	-	2,000.00	-
	1,193,742.57	240,759.83	2,001,272.75
 Plus Outstanding Deposits	 1,487.90	 3,178.65	 -
	1,195,230.47	243,938.48	2,001,272.75
 Less Outstanding Cheques	 - 5,809.49	 - 208.00	 -
	1,189,420.98	243,730.48	2,001,272.75

<b>Balance of Reserve Funds as at 31 March 2010</b>		<b>\$</b>
Plant Replacement		427,320.32
Aged Care Units		49,800.78
Doctor Recruitment		-
Community Housing		28,618.22
Council Staff Housing		204,154.14
Employee Entitlements		88,236.41
Landcare		-
Caravan Park Upgrades		18,716.98
Public Amenities and Buildings		192,801.96
Land & Road Development		-
Television & Radio Broadcasting		23,321.86
Bencubbin Aquatic Centre Development		113,099.49
Community Bus		34,799.25
Beacon Mens Shed		-
Refuse Site Development		-
Bencubbin Recreation Complex		38,863.19
Office Equipment		11,658.01
Country Local Government Fund Reserve		770,627.00
		2,002,017.61

#### *Investments as at the 31 March 2010*

FUND	INSTITUTION	TERM	RATE	AMOUNT	EXPIRY
Reserve	BankWest	6 Months 30 Days	6.01%	1,487,999.28	31/08/2010
Reserve	BankWest	1 Month 24 Days	3.88%	121,213.94	27/04/2010
Reserve	BankWest	3 Months	4.25%	392,804.39	19/02/2010
Municipal	BankWest	4 months	5.20%	319,631.55	12/04/2010
Municipal	BankWest	1 Month	3.97%	714,168.05	06/03/2010
Trust	BankWest	1 Month	4.03%	107,751.75	19/04/2010

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**10.7.11 Mid Year Budget Review – 2009/10**

**LOCATION/ADDRESS:** Shire of Mt Marshall  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Matthew Gilfellon – Deputy Chief Executive Officer  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 14 April 2010  
**ATTACHMENT NUMBER:** 10.7.11 2009/10 Budget Review  
**CONSULTATION:** All Staff  
**STATUTORY ENVIRONMENT:** Local Government Act 1995 and Local Government (Financial Management) Regulations 1996  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Variations to Annual Budget as adopted.  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Absolute Majority

**2010/066 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the budget review and amendments, as attached, be adopted.**

**Moved Cr CJ Kirby**

**Seconded Cr MR Shemeld**

**Carried 7/0  
Absolute Majority**

**BACKGROUND:**

Financial Management Regulation 33a requires a local government to carry out a review of its annual budget between 1 January and 31 March each year.

**COMMENT:**

The budget review spreadsheet is presented as attachment number 10.7.11

At this stage it is estimated that the budget variations will not result in an adverse impact at the end of the financial year.

Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010

**10.8 Finance Administration / Rates Officer**

**10.8.6 Accounts Paid**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** F1/4  
**AUTHOR:** Nancy Collins – Finance Administration Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 13 April 2010  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Financial Management Regulations and the Local Government Act 1995  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2010/067 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Accounts Listed**

<b>Municipal Fund</b>	<b>\$ 165132.48</b>
<b>Trust Fund</b>	<b>\$ 77924.37</b>

**Be endorsed.**

**Moved Cr IN Miguel**

**Seconded Cr MP Hogan**

**Carried 7/0**

**BACKGROUND:**

Following is a List of Accounts submitted to Council on Wednesday 21 April 2010 for the Municipal Fund and Trust Fund.

## Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010

### 1. Municipal Fund

Chq/EFT	Date	Name	Description	Amount
EFT3542	08/03/2010	COVENTRYS	Filters, Masking Tape, Brakleen	385.61
EFT3543	08/03/2010	COURIER AUSTRALIA	Freight	24.38
EFT3544	08/03/2010	KTY ELECTRICAL SERVICES	Check Air-conditioner	222.75
EFT3545	08/03/2010	BENCUBBIN NEWS & POST	February Stationery Account	2070.98
EFT3546	08/03/2010	SIGMA CHEMICALS	Sodium Hypochlorite, No Fume Acid, Pool Stabiliser	1470.69
EFT3547	08/03/2010	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	Licence Renewal – Two Way Radio And SBS	194.00
EFT3548	08/03/2010	BENCUBBIN BULK HAULIERS	Hire Of Road Train And Single Side Tipper	4346.38
EFT3549	08/03/2010	CORPORATE EXPRESS AUSTRALIA LTD	Stationery, Coffee, Nuts And Mints	185.52
EFT3550	08/03/2010	FESA	2009/10 ESL Quarter 3	6126.00
EFT3551	08/03/2010	STAR TRACK EXPRESS	Freight	195.37
EFT3552	08/03/2010	ALL-WAYS FOODS	Superslim Hand Towel	107.58
EFT3553	08/03/2010	FUJI XEROX AUSTRALIA PTY LTD	Photocopier Support Service Agreement (New)	171.74
EFT3554	08/03/2010	HEMPFIELD SMALL MOTORS	Recoil Start	256.20
EFT3555	08/03/2010	BENCUBBIN SMASH REPAIRS	Remove Mobile Phone Kit; Install Kit And Two-Way Radio	286.00
EFT3556	08/03/2010	BENCUBBIN TRUCK N AUTO'S	2 New Tyres And Balance	409.45
EFT3557	08/03/2010	D & D TRANSPORT	Freight From Downer Edi	672.94
EFT3558	08/03/2010	ESPLANADE HOTEL FREMANTLE	Accommodation LGMA Conference – E Haydon	1296.00
EFT3559	08/03/2010	PERFECT COMPUTER SOLUTIONS PTY LTD	3 PCS Including Set Up	4170.00
EFT3560	08/03/2010	JR & A HERSEY	Work Shirts, Pants, Hat & Boots	428.64
EFT3561	08/03/2010	LANDGATE	Mining Tenements - Minimum Charge	31.50
EFT3562	08/03/2010	BENCUBBIN AG SUPPLIES	Tables	756.12
EFT3563	08/03/2010	ADVANCED AUTOLOGIC PTY LTD	Spray Bottles And Grease	404.80
EFT3564	08/03/2010	INTELLIGENT IP COMMUNICATIONS PTY LTD	WDSL From 1.12.09 – 1.1.10	160.00
EFT3565	08/03/2010	GERALDTON FUEL	Bulk Diesel	5192.04
EFT3566	08/03/2010	COOPER WALKER FARMS	Hire Of Bobcat - Backfill Footpaths	1617.00
EFT3567	08/03/2010	JENNI BUNCE	Beacon Contract Cleaning 4.2 – 17.2.10	750.00
EFT3568	09/03/2010	COVENTRYS	MP3 Radio	177.57
EFT3569	09/03/2010	AVON WASTE	Rubbish Collection - February 2010	3654.88
EFT3570	09/03/2010	BOC GASES	Cylinder Hire - February 2010	50.04
EFT3571	09/03/2010	TWO DOGS HOME HARDWARE	Shadecloth	261.35

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT3572	09/03/2010	COURIER AUSTRALIA	Freight	12.35
EFT3573	09/03/2010	MUKA TYRE MART	Repair To Grader Tyre	90.00
EFT3574	09/03/2010	NINGHAN SPRAYING SERVICE	PPMV – A Toovey	100.00
EFT3575	09/03/2010	KTY ELECTRICAL SERVICES	Replace Air-conditioner	2753.50
EFT3576	09/03/2010	PESTEX CO	Spider Treatment - Pool Buildings	522.50
EFT3577	09/03/2010	EDGECOMBE'S JEWELLERS	Key Cutting	34.00
EFT3578	09/03/2010	MT MARSHALL & DISTRICTS AGRICULTURAL SOCIETY	Annual Show Donation	6000.00
EFT3579	09/03/2010	WA TREASURY CORPORATION	Loan No. 119 Fixed Component - Loan To Bennymart - Repaid In Lease Paym	979.96
EFT3580	09/03/2010	STAR TRACK EXPRESS	Freight	486.77
EFT3581	09/03/2010	RELIANCE PETROLEUM	Fuel Card Purchases – February 2010	2811.86
EFT3582	09/03/2010	FUJI XEROX AUSTRALIA PTY LTD	Photocopier Support Service Agreement - Medical Practice	1336.62
EFT3583	09/03/2010	PIERCE POOL SUPPLIES	Lane Ropes	5951.00
EFT3584	09/03/2010	HILLVALE BUS CONTRACTORS	Bus Subsidy For Interm Swimming Lessons – Beacon	3712.50
EFT3585	09/03/2010	JR & A HERSEY	Barrier Mesh, Safety Glasses, Hats Etc	1123.65
EFT3586	09/03/2010	BENCUBBIN AG SUPPLIES	Various Small Items	337.65
EFT3587	09/03/2010	SUNNY BRUSHWARE SUPPLIES	Poly Wire Tractor Brooms	750.20
EFT3588	09/03/2010	KUNUNOPPIN MEDICAL PRACTICE	25% Medical Practice Expenses Less 25% Income	4077.38
EFT3589	09/03/2010	SHIRE OF TOODYAY	Contribution To WNRRG Chairpersons Expense Account	100.00
EFT3590	22/03/2010	CARGEEG PAINTING SUPPLIES	Prepare And Repaint Fascia Boards - Bencubbin Complex	1393.70
EFT3591	22/03/2010	BENCUBBIN NEWS & POST	Postage 8.3 - 12.3.10	118.97
EFT3592	22/03/2010	BEACON TELECENTRE	Telephone Books And Calls	76.60
EFT3593	22/03/2010	AUSTRALIAN TAXATION OFFICE	February Bas	5463.00
EFT3594	22/03/2010	MERREDIN TELEPHONE SERVICES	Cordless Phone For Doctor's House	79.95
EFT3595	22/03/2010	NEWTRAVEL INC	Council Contribution 2010	2000.00
EFT3596	22/03/2010	ALL-WAYS FOODS	Enviroblocks	456.29
EFT3597	22/03/2010	NAUGHTY BUGS PEST CONTROL	Termite Inspection And Treatment	154.00
EFT3598	22/03/2010	ALLPACK SIGNS	Curve, Crossroad And Floodway Signs	11264.00
EFT3599	22/03/2010	INTELLIGENT IP COMMUNICATIONS PTY LTD	WDSL From 1.4 - 1.5.10	80.00
EFT3600	22/03/2010	JENNI BUNCE	Beacon Contract Cleaning 18.2 - 3.3.10	1267.50

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT3607	25/03/2010	CHILD SUPPORT AGENCY	Payroll Deductions	140.17
EFT3608	25/03/2010	AUSTRALIAN SERVICES UNION	Payroll Deductions	18.90
EFT3609	25/03/2010	LGRCEU	Payroll Deductions	16.40
EFT3610	25/03/2010	WALGS PLAN	Superannuation Contributions	5196.39
EFT3611	25/03/2010	THE INDUSTRY SUPERANNUATION FUND	Superannuation Contributions	121.76
EFT3625	26/03/2010	CHILD SUPPORT AGENCY	Payroll Deductions	140.17
EFT3626	26/03/2010	AUSTRALIAN SERVICES UNION	Payroll Deductions	18.90
EFT3627	26/03/2010	LGRCEU	Payroll Deductions	16.40
EFT3628	26/03/2010	WALGS PLAN	Superannuation Contributions	5438.96
EFT3629	26/03/2010	THE INDUSTRY SUPERANNUATION FUND	Superannuation Contributions	121.77
EFT3631	29/03/2010	WESTRAC PTY LTD	Scarifier Tooth	448.70
EFT3632	29/03/2010	CJD EQUIPMENT PTY LTD	Investigate And Rectify Cause Of Transmission Filling With Oil	6435.81
EFT3633	29/03/2010	COURIER AUSTRALIA	Freight	55.91
EFT3634	29/03/2010	NINGHAN SPRAYING SERVICE	Galvanised Fence Droppers	162.88
EFT3635	29/03/2010	KTY ELECTRICAL SERVICES	Check Oval Pumps, Retic & Pipes	429.00
EFT3636	29/03/2010	BENCUBBIN NEWS & POST	Newspapers From 1.2 - 28.2.10	48.80
EFT3637	29/03/2010	MUNICIPAL WORKCARE SCHEME	Actual Wages Adjustment 08/09	3465.00
EFT3638	29/03/2010	TOTAL EDEN WATERING SYSTEMS PTY LTD	Reticulation Fittings	172.02
EFT3639	29/03/2010	AUSTRALIAN SAFETY PRODUCTS PTY LTD	Roadking Guideposts	5170.00
EFT3640	29/03/2010	CORPORATE EXPRESS AUSTRALIA LTD	Fellowes Paper Shredder	600.60
EFT3641	29/03/2010	ICS CARPENTRY	Works Completed Exhibition Hall	595.10
EFT3642	29/03/2010	STAR TRACK EXPRESS	Freight	96.05
EFT3643	29/03/2010	HEMPFIELD SMALL MOTORS	Round Files And File Guides	151.20
EFT3644	29/03/2010	BENCUBBIN SMASH REPAIRS	Remove Hands Free Kit Etc From Omega And Install In Captiva	369.60
EFT3645	29/03/2010	NEAT N' TRIM UNIFORMS PTY LTD	Uniforms - Rod Munns	489.00
EFT3647	29/03/2010	D & D TRANSPORT	Freight	236.87
EFT3648	29/03/2010	PERFECT COMPUTER SOLUTIONS PTY LTD	Labour To Resolve Computer Issues	1125.00
EFT3649	29/03/2010	JR & A HERSEY	Work Shirts And Pants	727.32
EFT3650	29/03/2010	LANDGATE	Title Searches - Thompsons	54.00
EFT3651	29/03/2010	NETREGISTRY	Renewal Of mtmarshall.wa.gov.au For 2 Yrs	62.00
EFT3652	29/03/2010	BENCUBBIN AG SUPPLIES	Diesel Tank, Oil, Sundry Hardware Items	2423.64

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT3653	29/03/2010	COOPER WALKER FARMS	Hire Of Bobcat & Operator, Assist With Drainage & Cable For Paving At Exhibition Hall	2079.00
EFT3654	29/03/2010	CJ & KP BROWN	Brickies Sand	1320.00
17973	08/03/2010	TELSTRA	Telephone Account – February 2010	1973.98
17974	08/03/2010	AUSTRALIA POST	Post Box Rental	50.00
17975	08/03/2010	SYNERGY	Streetlights From 23.1 – 24.2.10	984.50
17976	08/03/2010	DR NJ DORAI-RAJ	Balance Of Pre-Placement Medical – P Leach	90.60
17977	08/03/2010	AUTOPRO NORTHAM	Seat Covers	44.85
17978	09/03/2010	SHIRE OF MT MARSHALL	Petty Cash Recoup – February 2010	156.75
17979	09/03/2010	BEACON CO-OPERATIVE LTD	Meat For Australia Day Barbeque	526.61
17980	09/03/2010	RN & JB WHYTE	Hire Of Bulldozer And Operator	9405.00
17981	09/03/2010	BENNY MART	PPMV – D Pierpoint & P Walker	400.00
17982	09/03/2010	BEVERLEY MEDICAL PRACTICE	Pre-Placement Medical - S Hopwood	100.00
17983	09/03/2010	MANDALAY HOLIDAY RESORT	Accommodation - Seniors' Trip	2544.00
17984	11/03/2010	SHIRE OF MT MARSHALL	Cash Payments	2225.00
17985	22/03/2010	WATER CORPORATION	Water Usage 5.11.09 – 9.3.10	9656.25
17986	22/03/2010	SYNERGY	Electricity Usage 31.12.09 – 05.03.10	339.35
17987	22/03/2010	BEACON COUNTRY CLUB INC.	Refreshments For Council Meetings	266.00
17988	22/03/2010	MERREDIN MEDICAL CENTRE	Preplacement Medical – K Peters	165.00
17989	25/03/2010	SHIRE OF MT MARSHALL	Cash Payments	2190.00
17991	25/03/2010	PRIME SUPER	Superannuation Contributions	57.77
17992	25/03/2010	MTAA SUPERANNUATION	Superannuation Contributions	125.13
17993	25/03/2010	ING MASTERFUND	Superannuation Contributions	46.22
17994	25/03/2010	REST SUPERANNUATION	Superannuation Contributions	146.36
17995	25/03/2010	CBUS	Superannuation Contributions	146.31
17996	25/03/2010	HOSTPLUS	Superannuation Contributions	112.13
17997	25/03/2010	AUSTRALIAN SUPER	Superannuation Contributions	121.77
17998	25/03/2010	PRIME SUPER	Superannuation Contributions	68.18
17999	25/03/2010	MTAA SUPERANNUATION	Superannuation Contributions	125.13
18000	25/03/2010	REST SUPERANNUATION	Superannuation Contributions	146.36
18001	25/03/2010	CBUS	Superannuation Contributions	146.31
18002	25/03/2010	HOSTPLUS	Superannuation Contributions	112.13
18003	25/03/2010	AUSTRALIAN SUPER	Superannuation Contributions	121.77

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
18004	29/03/2010	TELSTRA	Telephone Account - March 2010	2028.57
18005	29/03/2010	SHIRE OF MT MARSHALL	Renew Registration - MM390	82.35
18006	29/03/2010	WATER CORPORATION	Water Consumption 18.11.09 – 16.3.10	139.60
18007	29/03/2010	SHIRE OF MERREDIN	Hire Of Street Sweeper	1793.00
18008	29/03/2010	BEACON COUNTRY CLUB INC.	Catering For Council Meeting – March 10	499.00
18009	29/03/2010	BEACON CO-OPERATIVE LTD	PPMV – G Jinman	50.00
18010	29/03/2010	AUTOPRO NORTHAM	Headlight Guards And Bonnet Protector	125.70
18011	29/03/2010	FRAMESWEST	Manufacture R/H Drop Side To Suit Colorado	264.00
				165132.48

**2. Trust**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
3351	05/03/2010	SHIRE OF MT MARSHALL	Reimbursement Repairs Portable Toilet	40.00
3352	05/03/2010	JA & JG DELLA BOSCA	Refund Part Bond Portable Toilet	60.00
EFT3540	03/03/2010	DEPARTMENT OF PLANNING & INFRASTRUCTURE	Recoup Of February Licensing	33900.05
EFT3541	03/03/2010	NEWROC	NEWROC Recoup	12674.32
EFT3630	29/03/2010	SHIRE OF MT MARSHALL	Recoup Payments For Medical Scholarship	31250.00
				77924.37

This List of Accounts Paid under Delegation 14 and covering vouchers and direct debits as above was submitted to each Member of the Council for the Ordinary Meeting of **21 April 2010**. All invoices, being the subject of payments made, have been duly certified as to the receipt of goods and services, and prices, computations and costings have been checked against the expenditure authority (i.e. budget, purchase order, delegation).

\_\_\_\_\_  
Eva Haydon  
Chief Executive Officer



**Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010**

**10.8.7 Australia Minerals & Mining Group Ltd – Exploration Licence**

**LOCATION/ADDRESS:** Mt Marshall District – North Mandiga to South Bencubbin  
**NAME OF APPLICANT:** Australia Minerals & Mining Group Ltd  
**FILE REFERENCE:** F2/6  
**AUTHOR:** Nancy Collins – Rates Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 14 April 2010  
**ATTACHMENT NUMBER:** 10.8.7a Application for Exploration Licence  
70/3853  
10.8.7b Map  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Section 91 – Mining Act 1978  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2010/068 COUNCIL DECISION / OFFICER RECOMMENDATION:**

That the information be noted.

**Moved Cr IN Miguel**

**Seconded Cr CJ Kirby**

**Carried 7/0**

**BACKGROUND:**

Correspondence has been received from M & M Walter Consulting advising of an application on behalf of Australia Minerals & Mining Group Ltd for an Exploration Licence as attached.

**COMMENT:**

Nil

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**10.8.8 Swancove Enterprises Pty Ltd – Exploration Licence**

**LOCATION/ADDRESS:** Mt Marshall District – Beacon northwards  
**NAME OF APPLICANT:** Swancove Enterprises Pty Ltd  
**FILE REFERENCE:** F2/6  
**AUTHOR:** Nancy Collins – Rates Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 14 April 2010  
**ATTACHMENT NUMBER:** 10.8.8a Application for Exploration Licence  
70/3869  
10.8.8b Map  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Section 91 – Mining Act 1978  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2010/069 COUNCIL DECISION / OFFICER RECOMMENDATION:**

That the information be noted.

**Moved Cr DA Miguel**

**Seconded Cr MP Hogan**

**Carried 7/0**

**BACKGROUND:**

Correspondence has been received from Swancove Enterprises Pty Ltd advising of an application for an Exploration Licence as attached.

**COMMENT:**

Nil

## **Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010**

The confidential item 10.4.14 – Minutes of Kununoppin Medical Practice Management Committee, deferred earlier in the meeting, was addressed as follows:

Mr Rod Munns and Mr Jack Walker left the room at 3:11pm.

### **CONFIDENTIAL ITEM**

#### **10.4.14 Minutes of Kununoppin Medical Practice Management Committee**

<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	H2/10
<b>AUTHOR:</b>	Lauren Grylls – Executive Assistant
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	16 April 2010
<b>ATTACHMENT NUMBER:</b>	10.4.14 Minutes of Kununoppin Medical Practice Management Committee Meeting (Confidential)
<b>CONSULTATION:</b>	Eva Haydon – Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Local Government Act 1995
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Nil
<b>STRATEGIC IMPLICATIONS:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Absolute Majority

#### **2010/070 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the minutes of the Kununoppin Medical Practice Management Committee be received and all resolutions adopted.**

**Moved Cr MP Hogan**

**Seconded Cr RN Breakell**

**Carried 6/1  
Absolute Majority**

#### **BACKGROUND:**

A meeting of the Kununoppin Medical Practice Management Committee was held on 15 April 2010, the minutes of which are attached for Council's consideration.

#### **COMMENT:**

Nil

## Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010

### 11.0 Reports of Elected Members

#### **Cr RN Breakell attended the following meetings / functions:**

Nil

#### **Cr MR Shemeld attended the following meetings / functions:**

25 March 2010 Beacon Cooperative Meeting Beacon

#### **Cr MP Hogan attended the following meetings / functions:**

6 April 2010 CW Golf Association Meeting Bencubbin  
7 April 2010 Bencubbin Golf Club Meeting Bencubbin  
15 April 2010 Medical Practice Meeting Trayning

#### **Cr DA Miguel attended the following meetings / functions:**

30 March 2010 Beacon's Big Busy Bee Beacon  
30 March 2010 Beacon Men's Shed Opening Beacon

#### **Cr CJ Kirby attended the following meetings / functions:**

7 April 2010 NRM Committee Meeting Bencubbin  
30 March 2010 Beacon's Big Busy Bee Beacon

#### **Cr IN Miguel attended the following meetings / functions:**

30 March 2010 Beacon's Big Busy Bee Beacon  
30 March 2010 Beacon Men's Shed Opening Beacon  
16 April 2010 WACFL Meeting Medibank

#### **Cr PA Gillett attended the following meetings / functions:**

14 April 2010 Tender Evaluation Bencubbin

**Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010**

**12.0 Elected Members Motions of Which Previous Notice Has Been Given**

Nil

**13.0 New Business of an Urgent Nature Introduced by Decision of the Meeting**

**2010/072 COUNCIL DECISION:**

**That the late items 13.2 and 13.3 be considered as presented.**

**Moved Cr IN Miguel**

**Seconded Cr MR Shemeld**

**Carried 7/0**

**13.2 Declared Species Agreement – State Barrier Fence**

**LOCATION/ADDRESS:** Mt Marshall District  
**NAME OF APPLICANT:** Eastern Wheatbelt Declared Species Group  
**FILE REFERENCE:** E1/10  
**AUTHOR:** Jessica Smith – Natural Resource Management Officer  
**DISCLOSURE OF INTEREST:** No Interest to Disclose  
**DATE:** 15 April 2010  
**ATTACHMENT NUMBER:** 13.2a Declared Species Agreement  
13.2b APB Agreement  
13.2c Dogger Contract  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Nil  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**2010/073 COUNCIL DECISION / OFFICER RECOMMENDATION:**

**That the Shire consent to the Declared Species Agreement.**

**Moved Cr PA Gillett**

**Seconded DA Miguel**

**Carried 7/0**

**BACKGROUND:**

The Eastern Wheatbelt Declared Species Group submitted a successful application to the Department of Agriculture and Food for \$92,000 for the Group to inspect and deliver minor maintenance and repairs to 133km of the state barrier fence from Bagshaws Corner to the Lake King-Norseman Road over a three year period until 31 December 2012.

The Declared Species Group needs the Shire of Mt Marshall to agree to the terms and conditions set out in the Declared Species Agreement to receive funding. A copy of the agreement has been included.

## **Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010**

The Group meets all conditions within the agreement by ensuring that contractors have the required licences and are insured. A copy of the doggers contract is attached.

A copy of the agreement between all shires members and the Agricultural Protection Board which is signed by all shires each year has been attached.

### **COMMENT:**

Nil

## Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010

Lauren Grylls left the room at 3:45pm.

Lauren Grylls returned to the room at 3:47pm.

### **13.3 Royalties for Regions Country Local Government Fund Planning Component Funding**

<b>LOCATION/ADDRESS:</b>	Shire of Mt Marshall
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	A2/28
<b>AUTHOR:</b>	Eva Haydon – Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	No Interest to Disclose
<b>DATE:</b>	21 April 2010
<b>ATTACHMENT NUMBER:</b>	13.3a Template for Forward Capital Works Plan 13.3b Correspondence from Brendon Grylls
<b>CONSULTATION:</b>	Rod Munns – Engineer Cr PA Gillett – Shire President Department of Regional Development and Lands
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>POLICY IMPLICATIONS:</b>	Nil
<b>FINANCIAL IMPLICATIONS:</b>	Expenditure for preparation of Asset Management Plan
<b>STRATEGIC IMPLICATIONS:</b>	New Forward Capital Works Plan
<b>VOTING REQUIREMENT:</b>	Absolute Majority

#### **2010/074 COUNCIL DECISION / OFFICER RECOMMENDATION:**

That:

- 1 Authorisation expenditure of up to \$11,000 to engage ICS Carpentry to provide information for the building component of the Asset Management Plan be granted;**
- 2 A Special Meeting of Council be held to determine contents of a Forward Capital Works Plan; and**
- 3 The President and the CEO be authorised to apply Council's seal to a funding agreement which will provide a contribution towards the preparation of the plans.**

**Moved Cr MR Shemeld**

**Seconded Cr RN Breakell**

**Carried 7/0  
Absolute Majority**

#### **BACKGROUND:**

As part of the structural reform process, local governments will be required to have the following prepared:

Forward Capital Works Plan (5 year period) linked to financial plan  
Asset Management Plan (period unknown) linked to financial plan  
Financial Plan (period unknown)

## **Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010**

Expenditure requirements for the renewal of the road network is able to be ascertained quite easily from the data provided in Romans, however maintenance requirements for buildings are another matter.

To this end it is proposed to engage the services of ICS Carpentry to provide a five year maintenance plan for all the major public buildings in the shire. The rationale behind this move is the fact that Ian Sanders has been maintaining most of Council's buildings over the past few years and will no doubt be engaged to carry out necessary maintenance for some time in the future.

The Department for Regional Development and lands has indicated that assistance in the development of the above plans should be sought from their preferred supplier panel, however, as yet, there is no preferred supplier panel and they have suggested we look at the WALGA preferred supplier panel.

I have obtained indicative figures from several suppliers on WALGA's panel and have come to the conclusion that a more meaningful asset management plan would be achieved using ICS Carpentry and our own engineer.

The Department of Regional Development and Lands has funding available (up to \$35,000 per Council, however applications close on 30 April 2010).

### **COMMENT:**

One clear message from the many (sometimes conflicting) messages being received on the forward planning issue is the fact that without the "appropriate" strategic, asset management and forward capital works plans being finalised, we will not be in a position to access any of the 2010/11 Country Local Government Fund.



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**13.0 CONFIDENTIAL ITEM**

**2010/075 COUNCIL DECISION:**

**That the meeting move behind closed doors at 3:54pm to discuss the CEO Performance Review.**

**Moved Cr PA Gillett**

**Seconded Cr MP Hogan**

**Carried 7/0**

Mrs Eva Haydon and Mrs Lauren Grylls left the room at 3:54pm.

**10.4.11 CEO Performance Review**

**LOCATION/ADDRESS:** N/A  
**NAME OF APPLICANT:** N/A  
**FILE REFERENCE:** Staff  
**AUTHOR:** Eva Haydon – Chief Executive Officer  
**DISCLOSURE OF INTEREST:** Employee Being Reviewed  
**DATE:** 13 April 2010  
**ATTACHMENT NUMBER:** Nil  
**CONSULTATION:** Nil  
**STATUTORY ENVIRONMENT:** Local Government Act 1995 as amended  
**POLICY IMPLICATIONS:** Nil  
**FINANCIAL IMPLICATIONS:** Nil  
**STRATEGIC IMPLICATIONS:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**OFFICER RECOMMENDATION:**

For Council consideration.

**2010/076 COUNCIL DECISION:**

**That the cash component of the CEO's salary be raised to \$100,000.00.**

**Moved Cr MP Hogan**

**Seconded Cr DA Miguel**

**Carried 7/0  
Absolute Majority**

**BACKGROUND:**

As previously provided to Councillors.

**COMMENT:**

Nil

**2010/077 COUNCIL DECISION:**

**That the meeting come out from behind closed doors at 4:43pm.**

**Moved Cr PA Gillett**

**Seconded Cr IN Miguel**

**Carried 7/0**

Note: Mrs Eva Haydon and Mrs Lauren Grylls did not return to the meeting before it closed.

**Minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2010**

**14.0 Next Meeting – Wednesday 19 May 2010 commencing at 6:45pm in Council Chambers, 80 Monger St, Bencubbin**

**15.0 Closure of Meeting**

The Presiding Member declared the meeting closed at 4:44pm.

These Minutes were confirmed by the Council at the Ordinary Meeting of Council held on 19 May 2010.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cr PA Gillett

\_\_\_\_\_  
President